

***Form of report/application for permission of the Govt. for the building of or addition to, a house.***

Sir,

This is to report to you that I propose to build a house/make an addition to my house.

This is to request that permission may be granted to me for the building of a house/ making addition to my house.

The estimated cost of the land and materials for the construction/extension of the house is given below:—

**LAND :**

- (1) Location (Survey numbers, village, district, State).
- (2) Area.
- (3) Cost.

**BUILDING MATERIALS ETC:**

- (1) Bricks (Rate/quantity/cost).
- (2) Cement (Rate/quantity/cost).
- (3) Iron and Steel (Rate/quantity/cost)
- (4) Timber (Rate/quantity/cost).
- (5) Sanitary Fittings (cost).
- (6) Electrical Fittings (Cost).
- (7) Any other special fittings (Cost).
- (8) Labour Charges.
- (9) Other charges, if any.

**TOTAL COST OF LAND AND BUILDING:**

2. The construction will be supervised by myself/The construction will be done by.....  
I do not have any official dealings with the contractor, nor did I have any official dealings with him in the past.

I have/had official dealings with the contractor and the nature of my dealings with him is/was as under:

3. The cost of proposed construction will be met as under:—

Amount

- (i) Own Savings
- (ii) Loans/Advances with full details.
- (iii) Other sources with full details.

Yours faithfully