



**Government of Rajasthan
Department of Personnel (A-I)**

No.F.6(3)Pers/A-I/2017

Jaipur, dated: 12.04.2018

**All Additional Chief Secretaries,
Principal Secretaries & Secretaries to Government,
Rajasthan, Jaipur.**

Subject: Nomination of Non-State Civil Service Officers for their induction in Indian Administrative Service Cadre of Rajasthan as per provisions contained in Indian Administrative Service (Appointment by Selection), 1997.

Sir/Madam,

I am directed to state that vide D.O. letter of even number dated 09.01.2018 from the Secretary, Department of Personnel you were requested to recommend **not more than three names** of officers of State Services other than Rajasthan Administrative Service, Rajasthan Police Service, Rajasthan Forest Service or Rajasthan Judicial Services and serving in connection with affairs of the State for their induction in Indian Administrative Service Cadre of Rajasthan as per provisions contained in Indian Administrative Service (Appointment by Selection), 1997.

Later on vide letter of even number dated 28.03.2018 change in criteria for declaring the Non-SCS posts as equivalent to the post of Deputy Collector was informed. The date of sending nomination was also extended upto 30.04.2018.

Some of the departments are requesting for extending limit of proposing names in the light of revised eligibility criteria as they have already recommended three names.

Looking to the above it has been decided to revise the maximum limit of 3 names to 5 names. Accordingly, not more than two names can be recommended if three names have already been recommended i.e. total number of recommended officers will not be more than five. However, last date for sending nominations i.e. 30.04.2018 will remain unchanged.

You are requested to kindly send your recommendations not exceeding 5 names, along-with necessary information to this department latest by 30.04.2018.

Yours faithfully,

**(Arvind Kumar Poswal)
Joint Secretary to Government
Phone#0141-2227347
FAX#0141-2227986**



**Government of Rajasthan
Department of Personnel (A-I)**

No.F.6(3)Pers/A-I/2017

Jaipur, dated: **28 MAR 2018**

**All Additional Chief Secretaries,
Principal Secretaries & Secretaries to Government,
Rajasthan, Jaipur.**

Subject: Nomination of Non-State Civil Service Officers for their induction in Indian Administrative Service Cadre of Rajasthan as per provisions contained in Indian Administrative Service (Appointment by Selection), 1997 – extension of last date for receipt of recommendation/nomination.

Sir/Madam,

I am directed to state that vide D.O. letter of even number dated 09.01.2018 from the Secretary, Department of Personnel you were requested to recommend not more than three names of officers of State Services other than Rajasthan Administrative Service, Rajasthan Police Service, Rajasthan Forest Service or Rajasthan Judicial Services and serving in connection with affairs of the State for their induction in Indian Administrative Service Cadre of Rajasthan as per provisions contained in Indian Administrative Service (Appointment by Selection), 1997. Last date for sending recommendations/nominations was 31.01.2018. Later on last date for sending recommendations/nominations was extended upto 31.03.2018 vide letters of even number dated 30.01.2018 and 27.02.2018.

Further, I am directed to inform that now the criteria for declaring the Non-SCS posts as equivalent to the post of Deputy Collector have been revised. The new criteria are as under:-

“Any State Service Officer who has completed 09 years of actual and continuous regular service in the respective State Service.”

The above criteria would, thus, mean that every State Service Officer, who possesses outstanding record, would be eligible for promotion to Indian Administrative Service after completion of 17 years in a State Service i.e. 09 years to become equivalent to the post of Deputy Collector and further 08 years experience to become eligible for promotion to Indian Administrative Service on the date of reckoning eligibility prescribed under Regulations i.e. 01.01.2017 for current selection.

Looking to the change in the eligibility criteria the last date of accepting recommendations/nominations for the aforesaid selection has been extended upto **30.04.2018**. Now no further extension will be given. Other eligibility criteria mentioned in the earlier D.O. letter referred to above remains the same.

You are requested to kindly send your recommendations, along-with necessary information to this department accordingly.

Yours faithfully,

**(Arvind Kumar Poswal)
Joint Secretary to Government
Phone#0141-2227347
FAX#0141-2227986**



राजस्थान सरकार

Bhaskar A. Sawant
Secretary to Government

Department of Personnel
Government of Rajasthan
Secretariat, Jaipur – 302005
Phone # 0141-2227657
FAX # 0141-2227986

DO No. F.6(4)Pers/A-1/2016

Dated:

10 JAN 2017

The Indian Administrative Service (Recruitment) Rules, 1954 provide for limited promotion of officers to the IAS from amongst those who are holding gazetted posts in the substantive capacity. Such officers should be members of State Services other than Rajasthan Administrative Service, Rajasthan Police Service, Rajasthan Forest Service or Rajasthan Judicial Services and serving in connection with affairs of the State.

Two vacancies are available for the Select List of the year 2016 (arisen during 01.01.2016 to 31.12.2016) for such selection. Only those Non-State Civil Service officers are eligible for promotion to Indian Administrative Service who possess outstanding record and have **completed 18 years of actual and continuous regular service in the respective State service** (i.e. 10 years to become equivalent to the post of Deputy Collector and further 8 years to become eligible for promotion to IAS) in a State Service and who have not attained the age of **56 years on the 1st day of January, 2016**. The nominated officers should also be clear from vigilance angle.

I shall be grateful if you could kindly recommend name of officer of outstanding merit from the Non-State Civil Service **for which you are the cadre controlling authority** after screening all eligible officers. The officer who was recommended in the past can also be recommended again subject to his/her suitability & eligibility.

The following information/documents in respect of the officers recommended by you may kindly be sent in the enclosed proforma:-

- (i) Particulars of the officer.
- (ii) A certificate indicating that officer of outstanding service records only have been recommended.
- (iii) Bio-data of the officer.
- (iv) Details of penalties imposed on aforesaid officer during the last 10 years.
- (v) Copy of Statement submitted by officer in Department of Personnel (A-I/ACR Cell) regarding his immovable property.
- (vi) Declaration of family, consent for termination of lien and unconditional willingness for appointment to the Indian Administrative Service submitted by officer.
- (vii) Their confidential roll, if not sent to Department of Personnel (A-I/ACR Cell) earlier, should also be sent to me immediately.

Your recommendation, along-with necessary information/documents should reach this department latest by 10.02.2017.

Yours sincerely,


(Bhaskar A. Sawant)

Annexure 3.4 (Non-SCS)

Bio-Data of Non SCS Officer(s)

1. Name of Officer:
2. Date of Birth:
3. Educational Qualifications:
4. Whether belongs to SC/ST/OBC :
5. Date of Confirmation:
in Gezatted posts
6. Present Post held :
7. (i) Date of appointment to the post which
has been declared equivalent to the post
of Dy. Collector in the State Civil Service :

(ii) Name of the Post:

(iii) Whether holding that post substantively
and the date since when :
8. Details of Gazetted posts held:

S. No.	Name of the Posts held	Category of posts	Period	Scale of Pay	Duties (In Brief)

9. Achievements in Brief (including publications if any) :
10. Trainings undergone:

ANNEXURE 3.4 A

Consolidated Statement of Non-State Civil Service Officers eligible for consideration for appointment to the IAS as on 1st January of 2016

S.No.	Name of Officer (S/Shri)	Whether SC/ST/OBC	Date of Birth	Post held (Declared equivalent to the post of Dy. Collector in the State Civil Services)	Date from which continuously holding the post (Declared equivalent to the post of Dy. Collector in the State Civil Service)	Whether the post held is Gazetted and in substantive capacity, if so the date of confirmation in that post	Pay Scale of the post (Declared equivalent to the post of Dy. Collector in the State Civil Service.)	Remarks

Note: All the columns should be duly filled in.

Signature and Name of the
Secretary of the Cadre Controlling
Department.

ANNEXURE 4.2

(A) Details of penalties imposed on eligible officers during the last 10 years

S. No.	Name of Officer(s)	Year in which offence is committed	Date of issue of Charge Sheet	Date on which penalty imposed	Nature of penalty	Period of Currency of the penalty and the date when the currency of penalty will be over.	Whether any appeal has been filed and if so whether there is any interim stay/stay.	Remarks

Signature

Name.....

Designation.....

PROFORMA-1

DECLARATION OF SHRI/SMT.....

I, hereby declare that I have only one living spouse, whose name is Smt./Shri

(SIGNATURE)

Date:-

Name of the Officer.....

Designation

Witness:-1

Witness:-2

(Signature)

(Signature)

Name:-

Name:-

Full Address:-

Full Address:-

PROFORMA-2

Consent of Shri/Smt.....

I, hereby give my consent for termination of lien in the _____ (Name of State Service) on eventual substantive appointment in the Indian Administrative Service

(SIGNATURE)

Date:-

Name of the Officer.....

Designation

Witness:-1

Witness:-2

(Signature)

(Signature)

Name:-

Name:-

Full Address:-

Full Address:-

PROFORMA-3

Declaration of Shri/Smt.....

I, hereby declare and convey my unconditional willingness for appointment to the Indian Administrative Service in case of selection.

(SIGNATURE)

Date:-

Name of the
Officer.....

Witness:-1

Designation

Witness:-2

(Signature)

Name:-

(Signature)

Name:-

Full Address:-

Full Address:-

3.THE INDIAN ADMINISTRATIVE SERVICE (RECRUITMENT) RULES, 1954

In exercise of the powers conferred by subsection (1) of section 3 of the All-India Services Act, 1951 (LXI of 1951), the Central Government after consultation with the Government of the States concerned, hereby makes the following rules, namely:-

1. **Short title:-** These rules may be called the Indian Administrative Service (Recruitment) Rules, 1954.

2. **Definitions-** In these rules, unless the context otherwise requires,-

(a) "Commission" means the Union Public Service Commission;

¹(aa) "Direct recruit" means a person appointed to the service after recruitment under clause (a) of sub-rule (1) of rule 4;

(b) "Joint Cadre" and "State Cadre" have the meaning respectively assigned to them in the Indian Administrative Service (Cadre) Rules;

²(c) []

(d) " member of the Indian Civil Service" means a person who, having been appointed to the civil service under the Crown of India, known as the Indian Civil Service, continues, on and after the commencement of the Constitution to serve under the Government of India or of a State;

(e) "Service" means the Indian Administrative Service;

(f) "State" means ³[a State specified in the first Schedule to Constitution and includes a Union Territory];

(g) "State Civil Service" means:-

⁴(i) for the purpose of filling up the vacancies in the Indian Administrative Service Cadre for the Arunachal Pradesh, Goa, Mizoram, Union Territories under rule 9, any of the following Services, namely:-

a. the Delhi and Andaman and Nicobar Islands Civil Service;

b. the Goa Civil Service;

c. the Pondicherry Civil Service;

d. the Mizoram Civil Service

¹ Inserted vide MHA Notification No. 23/ 46/ 64-AIS(II)-A dated 13-9-1966

² Omitted vide DP & AR Notification No. 31/ 7/ 72- AIS(I)-A dated 16-3-73.

³ Substituted with effect from 1-11-1956 vide MHA Notification No. 13 /21 / 56 /-AIS(III) dated 28-2-1958, and further amended with effect from 4-9-1958 vide MHA Notification No. 5 /25 /58-ASI(II)dated 8-7-1959.

⁴ Substituted vide DP & T Notification No. 13013 /1/89-AIS(I) dated 24-1-72.

e. the Arunchal Pradesh Civil Service

- (ii) in all other cases, any service or services approved for the purpose of these rules by the Central Government, in consultation with the State Government, a member of which normally holds charge of a sub-division of a district for purposes of revenue and general administration or posts of higher responsibility;

⁵(h) "State Government concerned", in relation to a Joint Cadre, means the Joint Cadre Authority.

⁶3. **Constitution of the Service:-**The Service shall consist of the persons recruited to the Service in accordance with the provisions of these rules.

4. **Method of recruitment of the Service:-** (1) Recruitment to the Service after the commencement of these rules, shall be by the following methods, namely:-

(a) By a competitive examination;

⁶(aa) Omitted.

(b) By promotion of a [substantive] member of a State Civil Service;

[(c) by selection, in special cases from among persons, who hold in a substantive capacity gazetted posts in connection with the affairs of a State and who are not members of a State Civil Service.]

⁶4(2) Subject to the provisions of these rules,

(a) the method or methods of recruitment to be adopted for the purpose of filling up any particular vacancy or vacancies as may be required to be filled during any particular period of recruitment, shall be determined by the Central Government in consultation with the Commission and the State Government concerned;

(b) the number of persons to be recruited by each method shall be determined on each occasion by the Central Government in consultation with the State Government concerned.

⁷4(3) Notwithstanding anything contained in sub-rule (1), if in the opinion of the Central Government the exigencies of the service so require, the Central Government may, after consultation with the State Government and the Commission, adopt such methods of recruitment to the Service other than those specified in the said sub-rule, as it may by regulations made in this behalf prescribe.

⁸4(4) Notwithstanding anything hereinbefore contained in this rule, in relation to the State of Jammu & Kashmir, recruitment to the State Cadre on its initial constitution shall be made by such method as the Central Government may after consultation with the State Government and the Commission, prescribe.

⁶[4(5) & 4(6)]

⁵ Substituted vide D.P. & A.R. Notification No. 13/4/71-AIS-I dated 11.1.72

⁶ Substituted & amended vide DOPT Notification No.14015/51/96-AIS(I) dated 31.12.1997(GSR No.729E dt. 31.12.1997)

⁷ Introduced vide MHA notification No.17/4/56-AIS(III) dated 14-5-56

⁸ Introduced w.e.f. 4-9-58 vide MHA Notification No.5/25/58-AIS-II dated 8.7.59

6. THE INDIAN ADMINISTRATIVE SERVICE (APPOINTMENT BY SELECTION) REGULATIONS, 1997

In exercise of the powers conferred by section 3 of the All India Services Act, 1951 (61 of 1951) and in pursuance of sub-rule (2) of rule 8 of the Indian Administrative Service (Recruitment) Rules, 1954 and in supersession of the Indian Administrative Service (Appointment by Selection) Regulations, 1956, except as respects things done or omitted to be done before such supersession the Central Government in consultation with State Governments and the Union Public Service Commission, hereby makes the following regulations, namely:-

1. Short title and commencement-

- (1) These regulations may be called the Indian Administrative Service (Appointment by Selection) Regulations, 1997.
- (2) They shall come into force on the first day of January, 1998.

2. Definitions- In these regulations, unless the context otherwise requires:-

- (a) "Committee" means the Committee as constituted under regulation 3 of the Indian Administrative Service (Appointment by Promotion) Regulations, 1955;
- (b) "Promotion Regulations" mean the Indian Administrative Service (Appointment by Promotion) Regulations, 1955;
- (c) "Recruitment Rules" means the Indian Administrative service (Recruitment) Rules, 1954; and
- (d) Words and expressions used herein and not defined but defined in the Indian Administrative Service (Recruitment) Rules, 1954 and Indian Administrative Service (Appointment by Promotion) Regulations, 1955, shall have the meanings respectively assigned to them in those Rules and Regulations.

3. Determination of vacancies to be filled: - The Central Government shall, in consultation with the State Government concerned, determine the number of vacancies for which recruitment may be made under these regulations each year. The number of vacancies shall not exceed the number of substantive vacancies, as on the first day of January of the year, in which the meeting of the Committee to make the selection is held.

4. State Government to send proposals for consideration of the Committee.- (1) The State Government shall consider the case of a person not belonging to the State Civil Service but serving in connection with the affairs of the State who,

- (i) is of outstanding merit and ability; and
- (ii) holds a Gazetted post in a substantive capacity; and
- (iii) has completed not less than 8 years of continuous service under the State Government on the first day of January of the year in which his case is being considered in any

post which has been declared equivalent to the post of Deputy Collector in the State Civil Service and propose the person for consideration of the Committee. The number of person proposed for consideration of the Committee shall not exceed five times the number of vacancies proposed to be filled during the year:

Provided that the State Government shall not consider the case of a person who has attained the age of 54 years on the first day of January of the year in which the decision is taken to propose the names for the consideration of the Committee:

Provided also that the State Government shall not consider the case of person who, having been included in an earlier select list, has not been appointed by the Central Government in accordance with the provisions of regulation 9 of these regulations.

5. Preparation of a list of suitable Officers by the Committee- The committee shall meet every year to consider the proposal of the State Government made under regulation 4 and recommend the names of the persons, not exceeding the number of vacancies to be filled under regulation 3, for appointment to the Service. The suitability of a person for appointment to the service shall be determined by scrutiny of service records and personal interview:

Provided that no meeting of the Committee shall be held and no list for the year in question shall be prepared, when

- (a) there are no substantive vacancies as on the first day of January of the year in the posts available for recruitment of persons under sub-rule (2) to rule 8 read with proviso to sub-rule (1) to rule 9 of the recruitment rules; or
- (b) the Central Government in consultation with the State Government decides that no recruitment shall be made during the year to the substantive vacancies as on the first day of January of the year in the posts available for recruitment under sub-rule (2) of rule 8 read with provision to sub-rule (1) to rule 9 of the recruitment rules; or
- (c) the Commission, either on its own or on a proposal made by the Central Government or the State Government, considers that it is not practicable to hold a meeting of the Committee during the year, in the facts and circumstances of each case.

Explanation- In case of Joint Cadres, a separate select list shall be prepared in respect of each constituent having a State Civil Service.

6. Consultation with the Commission:-(1) The recommendations of the Committee made under regulation 5 shall be placed before the State Government concerned which shall forward the same to the Commission for approval along with

- (i) the confidential records of the officer concerned; and
 - (ii) the observations, if any, of the State Government and the recommendations of the Committee.
- (2) The State Government shall also forward the recommendations of the Committee and its observations, if any, to the Central Government. The Central Government shall forward their observations, if any, on the recommendations of the Committee, to the Commission.

7. Preparation of select list by the Commission.- (1) The Commission shall consider the list prepared by the Committee, the observations, if any, of the Central Government and the State Government concerned on the recommendations of the Committee and approve the list subject to the provisions of sub-regulation (2) which shall be termed as a select list.

(2) If the Commission considers it necessary to make any amendment in the list, it shall consult the Central Government and the State Government concerned and after taking into account the comments, if any, of the Central Government and the State Government concerned, may approve the list with such amendments, if any, as are in its opinion, just and proper.

8. Appointment to the Service from the select list.-

(1) Appointment of persons who are included in the select list, and are willing to be appointed to the Service, shall be made by the Central Government, within a period of sixty days, in the order in which the names of such persons appear in the select list:

Provided that the appointment of persons who are included in the select list shall be made in accordance with the agreement arrived at under clause (b) of sub-rule (3) of rule 8 of the recruitment rules in the order in which the names of such persons appear in the relevant parts of the select list:

Provided also that in case a select list officer has expressed his unwillingness for appointment to the Service, he shall have no claim for appointment to the Service from that select list unless he informs the Central Government through the State Government before the end of the year in which the meeting of the Committee is held to prepare the select list or within sixty days of the date of the letter conveying his expression of unwillingness to be appointed to the Service whichever is later, revoking his earlier expression of unwillingness for appointment to the Service.

9. Power of the Central Government not to appoint in certain cases:- Notwithstanding anything contained in these regulations, the Central Government may not appoint any person whose name appears in the select list, if it is of the opinion that it is necessary or expedient so to do in the public interest.

Provided that no such decision shall be taken by the Central Government without consulting the Union Public Service Commission and without recording the reasons therefor.