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जासिक (क-1) दिनांक
सचिव, राजस्थान, जयपुर
जासिक क्रमांक 952707
दिनांक 16/5/22

National Institute Of Secretariat Training & Development

1702, KSN Tower, Plot No 12-14, Sector -3, Vasundhara, NCR New Delhi, Ghaziabad-201012, India
Ph. +91-120-2682107, 2682110, 2682111, Fax No:-+91-120-2682109, WhatsAppNo+91-9811094923

E Mail:-info@nistd.in, infonistd@gmail.com Website:-www.nistd.in

Ref No NISTD/M/999/2022

New Delhi India the Dated 12th May, 2022

To,

By E Mail

The Principal Secretary to Government
Department of Personnel
Main Building, Secretariat, Jaipur (Rajasthan), India
secy-dop@rajasthan.gov.in, ds-dop@rajasthan.gov.in

Subject:- Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

Dear Sir/Madam,

National Institute Of Secretariat Training & Development (NISTD), (Established by Department of Labour, Govt. of National Capital Territory of Delhi) Registration Certificate of Establishment No. :2022094022, representative of the various segments of Indian Industry. The Institute provides the impetus and the Organizational Infrastructure to raise Quality level across the Industry. This helps to secure wider appreciation of the Interest of the Construction Business by the Govt.

The Complexities and Ever Changing Nature of today's Business Environment necessitates constant Evolution and Upgradation of one's Knowledge repository. While there is no match for Experimental Learning, one needs to keep abreast of Emerging Technologies and Good Practices to Improve one's productivity on the project and overall work, which are generally Technical in Nature. Its our Great Pleasure to convey you that we have conducted Study Tour for Construction Professionals, Specialized Program" These Programs have been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector.

As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers. This Program has been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector. As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

The Development of Cities would provide better Job Opportunities for the Working Class, better Living Conditions for the family, Better Recreational and Amusement Facilities. In short a better life style for the citizen. With a view to Provide Ideas, Concepts And Exposure to the Decision Makers.

NISTD has planned to organise the international study tours on different topics in below mentioned cities

Sl. No	Topic	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant
1.	" Development of Urban Road Network (A) Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Japan	"Tokyo" (Japan)	09th September,2022 To 19th September,2022 (01 Day in New Delhi+ 10 Days international)	INR 4,36,000.00
2.	Japan's Model Of Infrastructure Development "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government Of Japan	"Tokyo" (Japan)	09th September,2022 To 19th September,2022 (01 Day in New Delhi+ 10 Days international)	INR 4,36,000.00

3.	"Sustainable Forestry Management with Community Participation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program of Government of Singapore, Malaysia & Thailand	"Singapore, Kuala Lumpur & Bangkok"	06th October ,2022 To 13th October, 2022 (1 Day in New Delhi+ 7 Days International)	INR 3,36,000.00
4.	"Seismology, Earthquake Engineering and Tsunami Disaster Mitigation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands (Europe)	16 th October,2022 To 26th October, 2022 (1 Day in New Delhi+ 10 Days International)	INR 4,66,000.00
5.	"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands (Europe)	16 th October,2022 To 26th October, 2022 (1 Day in New Delhi+ 10 Days International)	INR 4,66,000.00
6.	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands (Europe)	16 th October,2022 To 26th October, 2022 (1 Day in New Delhi+ 10 Days International)	INR 4,66,000.00
7.	Child protection system, especially juvenile justice. Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice, Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands (Europe)	16 th October,2022 To 26th October, 2022 (1 Day in New Delhi+ 10 Days International)	INR 4,66,000.00
8.	"Community Based Disaster Risk Reduction (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong Australia	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
9.	"Public health, Food, Civil Supplies, Lifestyle-Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government Of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong Australia	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
10.	"Participatory Irrigation Management System for Paddies (A), Development of Agricultural, Horticulture, Animal Husbandry, Fisheries, Cooperatives Improvement of Management Capacity "& "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong Australia	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
11.	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong Australia	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
12.	Child protection system, especially juvenile justice. Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice,	Sydney, Melbourne, Wollongong Australia	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
13.	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government Of UAE	Dubai, Abu Dhabi (UAE)"	03rd December, 2022 to 11th December, 2022 (1 Day in New Delhi+ 8 Days International)	INR 3,36,000.00
14.	"Middle East Models of Infrastructures Developed"Smart and Sustainable Cities" under Capacity Building program Technical Cooperation ProgramwithGovernment Of UAE	Dubai, Abu Dhabi (UAE)"	03rd December, 2022 to 11th December, 2022 (1 Day in New Delhi+ 8 Days International)	INR 3,36,000.00
15.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09 th January,2023 To 20th January,2023 (01 Day in New Delhi+ 10 Days international)	INR 3,96,000.00

16.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09 th January, 2023 To 20 th January, 2023 (01 Day in New Delhi+ 10 Days international)	INR 3,96,000.00
17.	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09 th January, 2023 To 20 th January, 2023 (01 Day in New Delhi+ 10 Days international)	INR 3,96,000.00

In addition to the above programme other customized international study tour programs to the destinations of choice can be organized.

Payment Terms

Payment in advance after confirmation of nomination, RTGS/NEFT/Demand draft drawn in favor of "National Institute Of Secretariat Training & Development" payable at New Delhi.

The names of candidates along with the photocopy of passport should be provided at least 30 days in advance to facilitate National Institute Of Secretariat Training & Development to make the necessary reservations for travel stay booking of faculties, securing visa and activities for efficient planning of the training program.

Inclusions

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

Return economy class airfare, All Transfers & Visites by luxury Ac Coach, Return Air Port Transfer. Visa & Clearnce etc

Stay In Star Hotel, Daily Breakfast, Lunch & Dinner, Travel/Medical/Delay/Baggage loss insurance for each participant., Site Visit for each Participant.

Study tour participant :-- Bureaucrats, Director General, Chairman, Managing Director, Director, General Manager, Managers, Chief Engineer/Engineers, Chief Executive Officers, Executives, Finance officers, Decision makers, Urban planners, architects and landscape architects, representatives of cultural organizations, and elected officials. These professionals will visit a range of projects and gain insight through meetings with city officials, site visits to ongoing projects, and meetings with community leaders. Tour focuses on cities in transition and the rehabilitation of run-down neighborhoods.

The site visits are planned to give firsthand experience of the facilities providing services to the cities

CONTACT INFORMATION

Further enquiries regarding participation in the Training Program may be addressed to:

The Program Coordinator (Knowledge Co-creation Programme)

National Institute Of Secretariat Training & Development

1702, KSN Tower, Plot No 12-14, Sector -3, Vasundhara, NCR New Delhi,
Ghaziabad-201012, Uttar Pradesh, India

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WhatsAppNo+91-9811094923

E Mail:-info@nistd.in, infonistd@gmail.com

REGISTRATION

Nominations stating Participant's Name, Designation, Contact Address, Telephone, Fax, Mobile Number, and Email ID ,along with DD/Cheque/NEFT/RTGS or details of UTR No. towards Participation fees should reach at following address

The Addl. Director (Trg)

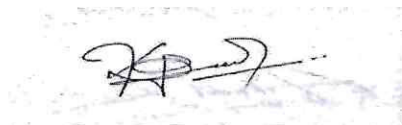
National Institute Of Secretariat Training & Development

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Ghaziabad-201012, India

May I request you to Convey your Willingness to participate in this program, and also the nomination of the other Officers from your Organization, who may like to participate to Develop the Nation.

Thanking You,

For National Institute Of Secretariat Training & Development



(Addl. Director General)



REGISTRATION FORM
Knowledge Co-Creation Program

Date _____ To _____,

Topic _____

Venue _____

Name : _____

Designation : _____

Organization/Department: _____

Office Address : _____

City :- _____ Pin _____ State _____

Residence Address : _____

City :- _____ Pin _____ State _____

Telephone : (Off) _____ (Res) _____

Fax : _____ Mob No.: _____ E-mail : _____

Date: _____

Signature _____

(Photocopies of the form may be used for more delegates)