

No. 14-11/11/2021-H-I(258751)

**Government of India
Ministry of Power**

**Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 12th August, 2022**

To,

1. The Chief Secretary, All State Government and U.T.s
2. The Chairman, All State Electricity Boards / State Power Utilities
3. The Chairperson, CEA and CERC, New Delhi.
4. The CMDs of all PSUs under the administrative control of Ministry of Power

Subject: Selection for the post of Director (Personnel), NEEPCO Ltd., a schedule 'A' CPSE.

Sir,

NEEPCO is a schedule 'A' Mini-Ratna CPSE in the power sector, a wholly owned subsidiary of NPTC Ltd. Public Enterprises Selection Board (PESB) vide their letter No. 7/63/2021-PESB dated 4th August, 2022 have circulated the vacancy of Director (Personnel), NEEPCO on its website. In this regard, PESB has requested this Ministry to forward the name of suitable candidates for the post of Director (Personnel) in NEEPCO. The post of Director (Personnel) carries Schedule 'A' scale of pay of Rs. 1,80,000-3,40,000 /-. It is requested that for further details of the job description for the post, application format etc as notified by PESB may be referred. The detailed advertisement along with the job description of the post are available on the PESB website "www.pesb.gov.in" in downloadable format.

2. You are requested to kindly sponsor names of suitable candidates (Board level Directors) for the above post together with their up-to-date bio-data in the prescribed format (in duplicate) so as to reach the PESB by **15:00 Hrs on 13.10.2022**. Advance action may be taken to keep the ACRs of those candidates ready alongwith their latest vigilance profile to be furnished as and when the selection meeting is scheduled.

Yours faithfully,

Encl.: as above


(Mukesh Sawhney)

**Under Secretary to the Govt. of India
Telefax: 23324357**

Copy to:

1. The Secretary, Public Enterprises Selection Board, Block 14, CGO Complex, Lodhi Road, New Delhi w.r.t. letter referred above.
2. The Secretary, Deptt. of Public Enterprises, Block 14, CGO Complex, Lodhi Road, New Delhi w.r.t. letter referred above.
3. All Additional Secretaries/ Joint Secretaries of the Ministry of Power, Shram Shakti Bhawan, New Delhi.
4. All Director/Deputy Secretary, Ministry of Power, Shram Shakti Bhawan, New Delhi.
5. The Under Secretary (Adm.), Ministry of Power, Shram Shakti Bhawan, New Delhi.
Director (Tech.) NIC cell, MoP with the request to upload on the website of Ministry.

No. : 7/63/2021-PESB

भारत सरकार
Government of India
कार्मिक एवं प्रशिक्षण विभाग
Department of Personnel & Training
(लोक उद्यम चयन बोर्ड)
(Public Enterprises Selection Board)

ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड
 Block No.14, C.G.O. Complex, Lodhi Road
 नई दिल्ली / New Delhi- 110003
Dated : 04/08/2022

सी. पी. एस. ई. का नाम
 NAME OF THE CPSE

North Eastern Electric Power Corporation
 (NEEPCO) Limited

पद का नाम
 NAME OF THE POST

Director(Personnel)

रिक्ति की तारीख
 DATE OF VACANCY

01/11/2022

सी. पी. एस. ई. की अनुसूची
 SCHEDULE OF THE CPSE

Schedule A

पद का वेतनमान
 SCALE OF THE POST

Rs. 180000-340000 (IDA)

I. COMPANY PROFILE

North Eastern Electric Power Corporation Limited (NEEPCO) was established in April, 1976 under the Companies Act, 1956 with a vision to be a leading integrated electric power company of the country with a strong environmental conscience. Its mission is to harness the huge power potential of the country, from conventional and non-conventional energy sources, with minimal impact on environment through a planned development of power generation projects with an integrated approach covering investigation, planning, design, construction, operation and maintenance of Hydro/Gas based power projects. NEEPCO is a Schedule-A, Miniratna (Category-I) CPSE in the power sector under the administrative jurisdiction of the Ministry of Power, Government of India. The company takes pride in operating the largest Hydro Power Plant in the North Eastern Region of the country and for being the only CPSU having Hydro Thermal and Solar Power Stations in operation and also for having exposure to construction & operation of Hydro projects in highly difficult and Geo-Technically sensitive terrain of N.E. Region.

Its Registered and Corporate Offices are at Shillong, Meghalaya.

The company employed 1645 regular employees (Executives: 725 and Non-excecutives: 916) as on 31.03.2022.

The authorised and paid up capital of the Company was Rs. 5000 crores and Rs. 3609.81 crores respectively as on 31.03.2022.

The shareholding of the National Thermal Power Corporation Limited in the company is 100% as on 31.03.2022.

II. JOB DESCRIPTION AND RESPONSIBILITIES

Director (Personnel) is a member of the Board of Directors and reports to Chairman and Managing Director. He/She is overall incharge of coordinating and implementing personnel and industrial relations policies, management functions, administrative control etc. in the organisation.

III. ELIGIBILITY

1. **AGE :** On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings:-

(a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

(b) Central Government including the Armed Forces of the Union and All India Services;

(c) State Public Sector Enterprise (SPSE) where the annual turnover is ***Rs 2000 crore or more;**

(d) Private Sector in company where the annual turnover is ***Rs 2000 crore or more.**

Preference would be given to candidates from listed companies;

(The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)*

3. QUALIFICATION:

The applicant should be a graduate with good academic record from a recognized University/Institute.

Post Graduate Diploma or Degree in Personnel Management/Human Resource Management or Masters in Business Administration (MBA)/Post Graduate Diploma/Programme in Management (PGDM/PGPM) from a recognized University/Insitute, will be desirable.

4. EXPERIENCE:

The applicant should have at least 5 years of cumulative experience/exposure during the last 10 years in various aspects of HR/Personnel Management/Industrial Relations in an organization of repute.

5. PAY SCALE:

(a) Central Public Sector Enterprises-

Eligible Scale of Pay

- (i) Rs. 7250-8250 (IDA) Pre 01/01/1992
- (ii) Rs. 9500-11500 (IDA) Post 01/01/1992
- (iii) Rs. 20500-26500 (IDA) Post 01/01/1997
- (iv) Rs. 51300-73000 (IDA) Post 01/01/2007
- (v) Rs. 120000-280000 (IDA) Post 01.01.2017
- (vi) Rs. 18400-22400 (CDA) Pre-revised post 01.01.1996
- (vii) Rs. 37400-67000 + GP 10000 (CDA) post 01.01.2006
- (viii) Rs. 144200-218200 (Level 14) CDA post 01.01.2016

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

(i) Applicants from Central Government / All India Services should be holding a post of the level of Joint Secretary in Government of India or carrying equivalent scale of pay on the date of application.

(ii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level on the date of application.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

Applicants should Submit their applications on-line only as per the format.

1. The applicants should submit their applications through proper channel as follows:

- (a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
- (b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;
- (c) Below Board level in CPSE: through the concerned CPSE;
- (d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
- (e) Below Board level in SPSE: through the concerned SPSE;
- (f) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:

(a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (**please provide URL or attach/enclose copies**);

(b) Whether the company is listed or not; if yes, the documentary proof (**please provide URL or attach/enclose copies**);

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level.;

(d) Self-attested copies of documents in support of age and qualifications;

(e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government/Armed Forces of the Union/ All India Services

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/ Private Sector

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. THE APPLICANTS CAN EITHER

(a) fill up the **Application Form online only** against this Job Description on the website of PESB - <http://pesb.gov.in/> and thereafter **forward it online**, as specified in para V(1);

Or

(b) fill up the **Application Form online only** against this Job Description on the website of PESB - <http://pesb.gov.in/>, take a printout and send it offline, as specified in para V(1).

Last time/date of receipt of complete application duly forwarded to PESB is by 15.00 hours on 13/10/2022. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist applicants for interview.

Applications are to be addressed to

Smt Kimbuong Kipgen

Secretary,

Public Enterprises Selection Board, Public Enterprises Bhawan,
Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.