

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी

SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY

(भारत सरकार : गृह मंत्रालय) (Government of India : Ministry of Home Affairs)

हैदराबाद - 500 052 : Hyderabad - 500 052

No.15011/21/2013/Estt/A2- 2704

Dated 16 Dec, 2022

To

1. All Ministries / Departments of Government of India.
2. The Chief Secretaries to Governments of all States / UTs for wide publicity and also for hosting on the website of the State Govt. / UTs.
3. The Directors General / Inspectors General of Police of all States / UTs for wide publicity and also for hosting on the website of the concerned departments.
4. The Director General / Director : BPR&D, BSF, CISF, CRPF, ITBP, IB, NCB, NSG, RPF, CBI, DCPW, NCRB, Cab. Secretary, New Delhi / Assam Rifles, Shillong, Meghalaya and Principal Director, Director General of Security, New Delhi for wide publicity and also for hosting on the website of the concerned departments.
5. The Director General, National Informatics Centre, Department of Information Technology, Ministry of Communications and Information Technology, 'A' Block, CGO Complex, New Delhi - 110 003.
6. The Commissioner of Police, Chennai, Delhi, Kolkata & Mumbai for wide publicity and for hosting on the website of the concerned department.
7. All public sector undertakings / All recognized research institutions / All Universities / All Semi-Government / Statutory / Autonomous organisations.
8. All Indian Institutes of Information Technology
9. Jawaharlal Nehru Technological University, Hyderabad / Anantapur / Kakinada

**Sub: Inviting nominations for the post of Assistant Director(Computer) in the SVP National Police Academy, Hyderabad - by deputation (including short term contract) for one year - Reg.**

Sir

Nominations are invited for one post of Assistant Director(Computer) in level 11 in pay matrix, Group 'A' Gazetted Non-Ministerial, in this Academy, by deputation (including short term contract) for one year

The eligibility criteria (educational qualifications, experience, etc.) and details of the post are furnished in the enclosed **Annexure - I**. An employee appointed on deputation may elect to draw either the pay in the scale of pay of deputation post or his/her basic pay in the parent cadre plus deputation (duty) allowance thereon and personal pay, if any.

It is requested that the above vacancy may kindly be circulated among all Departments / Institutions / Offices under your charge and also for hosting the vacancy circular on the website.

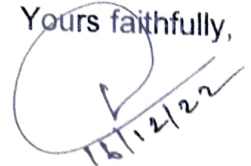
Contd. P2

4. The nominations of eligible officers along with their (a) bio-data 'duly countersigned by the competent authority in the prescribed proforma (**Annexure-II**), (b) Original or attested copies of Annual Confidential Reports (should be attested on each page with rubber stamp of the competent authority not below the rank of Under Secretary to the Govt. of India) for the last five years (from 2017-18 to 2021-22), (c) Details of Major and Minor penalties for the last 10 years, and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance (in separate sheet) may please be forwarded through proper channel to this Academy by 20.02.2023. The details including prescribed proforma and eligibility conditions etc are also available in this Academy website : <http://www.svpnpa.gov.in/vacancies>.

5. The Cadre Authorities may ascertain that the particulars sent by the officers are correct as per their service records.

6. This is issued with the approval of the competent authority.

Yours faithfully,



( Hari Prasath S )  
Assistant Director (Estt-I & IS-II)

Encl: Annexure I & II

Copy for favour of information to :

1. The Secretary to the Government of India, Ministry of Home Affairs, North Block, New Delhi – 110 001.
2. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi – 110 069.

Copy to: The AD(IT), SVPNPA for hosting the advertisement on the Academy's website.

**Details of the post of Assistant Director(Computer) in the  
SVP National Police Academy, Hyderabad – 500 052.**

1	Name of the post	Assistant Director (Computer)
2	Classification of the post	General Central Service, Group 'A' Gazetted, Non Ministerial
3	Scale of Pay	<b>Level-11 in Pay Matrix ( Rs.67700-208700)</b>
4	DA, HRA & CCA	<b>As admissible under the Central Govt orders from time to time.</b>
5	Deputation/ Training allowance	Admissible as per the Government Orders from time to time.
6	Method of Recruitment	By deputation (including short-term contract).
7	Eligibility criteria	<p>Officers under the Central/State Govts/ Universities/ Recognized Research Institutions/ Public Undertakings/ Statutory or autonomous organizations-</p> <p>(a) holding analogous posts on a regular basis;</p> <p>(b) Possessing the following qualifications and experience:</p> <p><b>Essential</b></p> <p>(i) Master's Degree in Computers from a recognized University/ Institution;</p> <p>(ii) 5 years experience in IT infrastructure Management, Linux &amp; Windows Server Administration, Networking, Database Administration, and IT/Data Security (servers &amp; Software.)</p> <p>(iii) Preference would be given to candidates with the knowledge of Cyber Crime Investigation, Cyber forensics and Cyber Security.</p> <p><b>Desirable</b></p> <p>(i) Adequate knowledge and experience in Police Computerization and Cyber Crime</p> <p>(ii) Knowledge of IT application in Police.</p> <p>Note 1 Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed three years</p> <p>(The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications)</p>
8	Nature of duties	<p>(1) To design, organize and conduct all IT and Cyber crime, Cyber forensics related training programs for the Basic Course, In-service Courses</p> <p>(2) To conduct technology survey, identify and prepare technical specifications for right kind of equipments, tools required by IT section and for conducting IT related course</p> <p>(3) Supervision of maintenance of all the stores related to all the equipment of computer section</p>

		<p>(4) Identifying suitable technologies and applications that can be implemented in the Academy for enhanced training and learning experience, Planning &amp; implementing projects/ activities in this regard in a time bound manner.</p> <p>(5) Design, develop and implement the cyber security and information security policies for creating safe and secure cyber space in the Academy.</p> <p>(6) Maintenance of IT infrastructure.</p> <p>(7) Supervision of all the activities of the programmer, DEOs and perform proper management of human resources.</p> <p>(8) He/She would be the designated Chief Information Security Officer (CISO) for the Academy.</p> <p>(9) Any other works assigned by the competent authority.</p>
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# BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address ( in Block Letters)	
2. Date of Birth ( in Christian era)	
3. i) Date of entry into service	
3. ii) Date of retirement under Central/ State Government Rules.	
4 Educational Qualifications	
5 Whether Educational and other qualifications : required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications / Experience required as mentioned in the advertisement / vacancy circular	Qualifications / experience possessed by the officer.
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
b) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
b) Experience	B) Experience
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of duties ( in details) highlighting experience required for the post applied for.

\*Important: Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay Band and Grade Pay / Pay scale of the post held on regular basis to be mentioned. Details of ACP / MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office Institution	Pay, Pay Band, and Grade Pay drawn from under ACP / MACP Scheme
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8. Nature of present employment i.e. Adhoc or Temporary or Quasi Permanent or Permanent			
9. In case the present employment is held on deputation / contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation / contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization.
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)			
a) Central Government			
b) State Government			
c) Autonomous Organization			
d) Government Undertaking			
e) Universities			
f) Others.			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total emoluments	

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay in the PB	Dearness Pay/ interim relief. other allowances etc ( with break –up details)	Total Emoluments.
<b>16.A Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. This among other thing may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement). (Note: Enclose a separate sheet, if the space is insufficient)		
<b>16.B Achievements:</b> The candidates are requested to indicate information with regard to ; (i) Research publications and reports and special projects		

- (ii) Awards/ Scholarships/ Official Appreciation  
 (iii) Affiliation with the professional bodies / institutions/ societies and ;  
 (iv) Patents registered in own name or achieved for the organization  
 (v) Any research/ innovative measure involving official recognition  
 (vi) Any other information.  
 (Note: **Enclose a separate sheet if the space is insufficient**)

17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central /State Governments are only eligible for "Absorption". Candidates of non Government Organizations are eligible only for short term Contract).

# (The option of 'STC'/ 'Absorption'/ Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").

18. Whether belongs to SC / ST

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Signature of the Candidate

Date :

Contact Address \_\_\_\_\_

Mobile No. \_\_\_\_\_

e-mail ID: \_\_\_\_\_

**Certification by the Employer/ Cadre Controlling Authority.**

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

2. **Also certified that;**

- There is no vigilance or disciplinary case pending/ contemplated against Shri /Smt \_\_\_\_\_
- His/ Her integrity is certified.
- His/ Her Dossier in original is enclosed/ photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt of India or above are enclosed.
- No major/ minor penalty has been imposed on him/ her during the last 10 years **Or A** list of major/ minor penalties imposed on him / her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Note : Attested copies of Annual Confidential Reports for the preceding five years (from 2017-2018 to 2021-2022) along with Integrity, Vigilance Certificate and details of Major/Minor penalty for the last 10 years should be enclosed.