



# राजस्थान प्रशासनिक सेवा नियम, 1954

(दिनांक 30.09.2022 तक संशोधित)

राजस्थान सरकार  
कार्मिक (क-2) विभाग  
(सेवा नियम अद्यतन प्रकोष्ठ)  
शासन सचिवालय, जयपुर

**[<https://dop.rajasthan.gov.in>]**

**Government of Rajasthan  
Appointments (D) Department**

No. F. 21(4) Appts.(C)/53

Jaipur, July 9, 1954

**Notification**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, His highness the Rajpramukh of Rajasthan makes the following Rules regarding recruitment to posts in, and the conditions of Service of persons appointed to the Rajasthan Administrative Service.

**THE RAJASTHAN ADMINISTRATIVE  
SERVICE RULES, 1954  
PART I - General**

**1. Short title and commencement.**- These Rules may be called the Rajasthan Administrative Service Rules, 1954, and shall come into force at once.

**2. Supersession of existing rules and orders.**- All existing rules and orders in relation to matters covered by these Rules \*"stand superseded", but any action taken by or in pursuance of such existing rules and orders shall be deemed to have been taken under these Rules.

**3. Status of the Service.**- The Rajasthan Administrative Service is a State Service.

**4. Definitions.**- (1) In these Rules, unless there is anything repugnant in the subject or context;

<sup>%</sup>(a) Deleted

(b) "Board" means the Board of Revenue for Rajasthan;

(c) "by promotion" means by the method prescribed by <sup>#</sup>rule 7(1)(b).

(d) "by special selection" means by the method prescribed by rule <sup>μ</sup>proviso (i) to rule 7;

(e) "Commission" means the Rajasthan Public Service Commission;

<sup>^</sup>(f) Deleted.

(g) "direct recruitment" means recruitment by the method prescribed by <sup>\$</sup>rule 7 (i) (a).

---

\* Substituted for "are hereby superseded" vide Notification No. 12(1)Appts.(A)56 Dated 17.3.1961.

<sup>%</sup> Deleted <sup>@</sup>“(a) ‘Administrative Subordinate’ means and includes Tehsildar, Assistant Commercial Taxes Officer, Assistant Excise Officer, Assistant Regional Transport Officer and Inspector, Grade I, Devasthan.” vide Notification No.F.1(15)DOP/A-2/79, dated 30-6-1981.

<sup>@+</sup> Substituted for “(a) Administrative Subordinate” means and includes Tehsildar, (Grade - I), Excise and Taxation, Assistant Sales Tax Officer, Assistant Regional Transport Officer, Inspector, Registration & Stamps, Inspector (Grade-I), Devasthan, Regional Inspector, Local Bodies and Assistant Director, Panchayats” vide Notification No. F. 12(1)Appts.(C)/53/V, dated 17-5-1971.

<sup>+</sup> Substituted for “(a) Administrative Subordinate” means and includes a Tehsildar, a Grade I Inspector (Excise and Taxation) or an Inspector, Registration and Stamps” vide notification No. F. 12(1)Appts.(A)/56, dated 17.3.1961.

<sup>#</sup> Substituted for "rule 7(b)" vide Notification No F. 1(15)/DOP/ A-2/79 Dated 30.6.1981.

<sup>μ</sup> Substituted for "rule 7(c)" vide Notification No F. 1(15)/DOP / A-2/79 Dated 30.6.1981.

<sup>^</sup> Deleted "(f) ‘Commissioner’ means and includes a Commissioner of a Division, the settlement Commissioner, <sup>€</sup>(Excise and Taxation);” vide Notification No F.1(15)/DOP/A-2/ 79 Dated 30.6.1981.

<sup>€</sup> Substituted for "the Commissioner, custom & Excise or the Inspector General,Registration & Stamps" vide Notification No F.12 (1)/DOP/A-2/56 Dated 22.12.1956.

<sup>\$</sup> Substituted the expression "rule 7(a)" vide Notification No F. 1(15)/DOP/A-2/ 79 Dated 30.6.1981.

<sup>Ω</sup>(h) Deleted;

<sup>θ</sup> (i) "Government and State" means respectively, the Government of Rajasthan and State of Rajasthan;

<sup>β</sup>(ii) "Secretary/Special Secretary" means Secretary/Special Secretary, to the Government in \*"Department of Personnel";

<sup>μ</sup>(j) "Member of the Service" means a person appointed to a post in the service on the basis of regular selection under the provisions of these rules or the rules or order superseded by these rules;

(k) "Schedule" means a Schedule to these Rules;

(l) "Service" means the Administrative Service; and

(m) "Tehsildar" means a person appointed substantively to the post in the Rajasthan Tehsildar Service;

<sup>π</sup>(n) "Substantive Appointment" means an appointment made under the provisions of these Rules to a substantive vacancy after due selection by any of the methods of recruitment prescribed under these Rules and includes an appointment on probation or as a probationer followed by confirmation on the completion of the probationary period.

**Note:-** "Due Selection by any methods of recruitment prescribed under these Rules" will include recruitment either on initial Constitution of Service or in accordance with the provisions of any Rules promulgated under proviso to Article 309 of the Constitution of India, except urgent temporary appointment.

<sup>ξ</sup>(o) "Service" or "Experience" wherever prescribed in these rules as a condition for promotion from one service to another or within the Service from one category to another or to senior posts, in the case of a person holding a lower post eligible for promotion to higher post shall include the period for which the person has continuously worked on such lower post after regular selection in accordance with Rules promulgated under proviso to Article 309 of the Constitution of India.

---

<sup>Ω</sup> Deleted "(h) 'Director, Community Development' means the Director, Community Development and Panchayats and ex-office Secretary to the Government of Rajasthan, in the Community Development and Panchayats Department." vide Notification No. F. 1(67)/DOP/A-4/76 Dated 22.1.1976.

<sup>θ</sup> Substituted for "(i) 'Government' and 'State' means respectively the Government and the State of Rajasthan" vide Notification No. F. 7(10)/DOP/A-2/74 Dated 10.2.1975.

<sup>β</sup> Added vide Notification No. F.12(1)/Appts(A)/53 Dated 7.1.1966.

\* Substituted for "Appointments Department." vide Notification No. F. 1(13)/DOP/A-2/72/I Dated 3.1.1973.

<sup>μ</sup> Substituted for <sup>@</sup>(j) "Member of the Service" means a person appointed in a substantive capacity to a post in the cadre of the Service under the provisions of rules or of any rules or orders superseded by rule 2" vide Notification No. F. 7(1)/DOP/A/D/96 Dated 10.10.2002.

<sup>@</sup> Substituted for "(j) 'Member of the Service' means a person appointed to the Service under the provisions of these rules, or orders supersede by rules 2" vide Notification No. F. 3(31)/DOP/A/D/59 Dated 26.9.1959.

<sup>π</sup> Inserted vide Notification No. F. 7(3)/DOP/A-2/73 Dated 5.7.1974.

<sup>ξ</sup> Substituted for <sup>ξ</sup>(o) "Service" or "Experience" wherever prescribed in these Rules as a condition for promotion from one Service to another or within the Service from one category to another or to Senior Posts in the case of person holding such posts insubstantive capacity shall include the period for which the person has continuously worked on such posts after regular recruitment in accordance with the Rules promulgated under proviso to Article 309 and shall also include the experience gained by officiating, temporary or ad-hoc appointment, if such appointment is in the regular line of promotion and was not of stop-gap or fortuitous nature or invalid under any law and does not involve Supersession of any senior official, except when such Supersession was either due to want of prescribed academic and other qualifications, unfitness or non-selection by merit or the default of the senior official concerned <sup>%</sup> or when such ad-hoc or urgent temporary appointment was in accordance with seniority-cum-merit.

Note:- Absence during Service e.g. training and deputation etc., which are treated as "duty" under the R.S.R. shall also be counted as Service for computing minimum experience or Service required for promotion." vide Notification No. F. 6(2)/DOP/A-2/71 Dated 29.8.1982.

<sup>\$</sup> Inserted vide Notification No F.6(2)Appts(A-2)/71 Dated 9.10.1975.

<sup>%</sup> Inserted vide Notification No F.6(2)Appts(A-2)/71 Dated 13.7.1976. w.e.f. 1.10.1975.

**Note:** - Absence during Service e.g. training, leave and deputation etc. which are treated as "duty" under the Rajasthan Service Rules, 1951 shall also be counted as service for computing experience or service required for promotion."

@(p) "year" means financial year.

**#5. Interpretation.-** Unless the context otherwise required the Rajasthan General Clauses Act, 1955 (Rajasthan Act VIII of 1955) shall apply for the interpretation of these Rules as it applies for the interpretation of a Rajasthan Act.

## PART II - Cadre

**§6. Strength.-** The Strength of posts in each grade of the service shall be such as may be determined by the Government from time to time.

Provided that:-

(i) the Government may create any post, permanent or temporary from time to time, as may be found necessary and may abolish any post in the like manner without thereby entitling any person to any compensation;

(ii) the Government may leave unfilled or hold in abeyance or allow to lapse any such posts, permanent or temporary, from time to time, without thereby entitling any person to any compensation.

## PART - III - Recruitment

**0“7. Source of Recruitment.-** (1) Recruitment to the Service shall be made :-

(a) by direct recruitment through Combined Competitive Examination;

(b) by promotion of Tehsildars.

@ Added vide Notification No F.7(2)/DOP/A-2/81 Dated 21.12.1981 w.e.f.1.4.1981.

# Substitution for "unless the contest otherwise requires, the General Clauses Act, 1897 (Central Act No. X of 1897)" vide Notification No F.12(1)Appts(A)/56 Dated 22.12.1956.

§ Substituted for "6. Strength of the Service.- The strength of the service and the nature of posts therein shall be as specified in Schedule - I :  
Provided :-

(i) that Government may revise the Schedule every five years. <sup>1</sup>"or earlier, if necessary"; and

(ii) that Government may leave unfilled or hold in abeyance any vacant post without thereby entitling any person to compensation or may create additional temporary post in the service, from time to time, as may be found necessary." vide Notification No F.1(15)/DOP/A-2/79 Dated 30.6.1981.

<sup>1</sup> Added vide Notification No. F. 21(4)Appts.(c)/53 Dated 29.6.1956.

<sup>0+</sup> Substituted for "7. Source of Recruitment:- (1) Recruitment to the Service shall be made :- (a) by direct recruitment through competitive examination.

(b) by promotion of Tehsildars and Inspectors Grade - I of Devasthan Department.

(c) by Special Selection from amongst the persons other than Tehsildars and Inspectors Grade-I of Devasthan Department serving in connection with the affairs of the State.

(2) Recruitment to the Service by aforesaid three months shall be made in such a manner that the persons appointed to the Service by each method do not at any time exceed the following percentage of the total Cadre strength as sanctioned from time to time

By direct recruitment	70%
By promotion	20%
By Special Selection	10%

Provided that:

(i) Only one post shall be filled by promotion from substantive Inspectors Grade -I of Devasthan Department if available and found suitable.

(ii) For direct recruitment by Competitive Examination, the vacancies shall be reserved for candidates who are non-gazetted employees in accordance with Sub-rule (2) of rule 4 of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examinations) Rules 1962." vide Notification No F.1(15)/DOP/A-2/79, Dated 14.6.1988.

<sup>+</sup> Substituted for "7. Source of Recruitment:- (1) Recruitment to the Service, after the commencement of these Rules shall be made-  
(a) by a Competitive examination;

\*Provided that vacancies shall be reserved for candidate who are non-gazetted employees in accordance with sub-rule (2) of rule 4 of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examinations) Rules, 1962.

(b) by promotion of Administrative Subordinate;

\*Inserted vide Notification No. F. 5(6)/DOP/A-2/73 Dated 29.12.1973.

<sup>4</sup> (c) [Deleted].

(d) by special selection, from among persons other than Administrative Subordinates <sup>2</sup>[deleted] serving in connection with the affairs of the State.

(2) Recruitment to the service by aforesaid methods shall be made in such a manner that the persons appointed to the service by each method do not any time exceed the following percentage of the total cadre strength as sanctioned from time to time :-

<sup>£</sup> "(2) recruitment by competitive examination, promotion, <sup>¥</sup>(delete) and special selection shall be made in the ratio of <sup>3</sup>[16:6:3].

<sup>¢</sup> "the first 8 appointment by direct recruitment, the next 3 by promotion, the next 2 by special selection, the next 8 by direct recruitment the next 3 by promotion, the next 1 by special selection. The cyclic order to be repeated."

<sup>@</sup> Provided that for the vacancies against the quota reserved for selection from amongst Extension Officers under this sub-rule occurring till the year 1974, only such of the officers mentioned in item (c) of sub rule (1) shall be eligible for selection who have been selected in 1971 of a post of Vikas Adhikari in accordance with rule 4(iii) of the Rajasthan Panchayat Samities (selection of Vikas Adhikaries) Rules, 1968. On selection, the appointments shall be deemed to have been made in the year to which the quotas of vacancies pertain.

(3) Soon after the coming into force of this Amendment all Non R.A.S. Vikas Adhikaries working as such or who have worked as such for at least two years on 1-1-1961 will be screened once only by a Committee composed as follows:-

1. Chairman, Rajasthan Public Service Commission	Chairman
2. Chairman, Board of Revenue	Member
<sup>¶</sup> 3. Development Commissioner	Member
4. Special Secretary, DEPARTMENT OF PERSONNEL	Member
5. Jt. Development Commissioner	Member Secretary.

Those officers as are found suitable by the Committee shall be appointed to R.A.S. Straight-away in consultation with the Commission, subject to existence of vacancies:

<sup>δ</sup> Provided (1) that from the Rajasthan Administrative Service Examination of 1954, Government may make appointments to the service. (i) To fill one vacancy existing in 1955; and

(ii) To fill one extra post in 1957 and (2) that a person appointed under clause (i) of the proviso (1) will not be subject to rule 26 of these Rules, while a person appointed under clause (ii) of the proviso (1) will not be subject to rules 11, 14, 30, 33, 34 and 37 of these Rules and his seniority and initial pay shall be determined by Government on an ad-hoc basis."

<sup>5</sup> (4) Soon after coming into force of this Amendment all persons who are substantively holding posts of Inspector, Registration and Stamps on the date these posts were encadred in the Rajasthan Administrative Service i.e. on 26.3.1970, will be screened once only by a Committee composed as follows :-

1. Chairman, Rajasthan Public Service Commission or his nominee	Chairman
2. Member, Board of Revenue, Ex-Officio Inspector General, Registration and Stamps	Member
3. Special Secretary, <sup>6</sup> (Department of Personnel)	Member
4. Special Secretary, Finance Department	Member Secretary

Those officers as are found suitable by the Commission shall be appointed to Rajasthan Administrative Service straightway in constitution with the Commission.

<sup>7</sup> (5) Consequent to the encadrement of the remaining post of Inspector, Registration and Stamps in the cadre of the Rajasthan Administrative Service, the substantive holder of the post on the date of such encadrement shall be screened once only by Committee as constituted under sub-rule (4) or rule 7 of the Rules and the officer if found suitable shall be appointed to the R.A.S. in consultation with the Commission." vide Notification No F.1(15)/DOP/A-2/79, Dated 30.6.1981.

<sup>4</sup> Deleted "(c) by selection from among the following categories of Extension Officers-

- (i) Agriculture Extension Officers.
- (ii) Co-operative Extension Officers.
- (iii) Social Education Extension Officers (including Lady Social Educational Extension Officer).
- (iv) Assistant Secretary, Zila Parishad.
- (v) Industries Extension Officers.
- (vi) Non R.T.S. & Non-R.A.S. Vikas Adhikaries who have worked as a Block Development Officer for a period of two years on 1.1.1961 until they are wasted out." vide Notification No F.12(1)Appts(C)/53/V Dated 7.9.1974.

<sup>2</sup> Deleted "including such Extension Officers who subsequently to their appointment as such, have held an equivalent or higher post in the Development Department." vide Notification No F.12(1)Appts(C)/53/V Dated 7.9.1974.

<sup>£</sup> Added vide Notification No F.12 (1) Appts/ (A)/56 Dated.17.3.1961.

<sup>¥</sup> Deleted "selection from amongst Extension Officers" vide Notification No F.12 (1) Appts.(c)/53-V Dated 7.9.1974 w.e.f. 1.1.1975.

<sup>3</sup> Substituted for "16:6:3" vide Notification No. F. 12(1)Appts.(c)/53 Part V, Dated 7.9.1974 Effective from 1.1.1975.

<sup>¢</sup> Substituted for "The following cyclic order shall be followed:- The first eight appointments by direct recruitment; The next three by promotion;

<sup>¶</sup>[Deleted];

The next one by special selection;

The next eight by direct recruitment;

The next three by promotion; vide Notification No. F.1(15)/DOP/A-2/79 Dated 24.9.1979 w.e.f. 1.1.1975.

<sup>¶</sup> [Deleted];

The cycle to be repeated;

<sup>¶</sup> Deleted "Next one by selection from Extension Officers" vide Notification No. F. 12(1)Appts (C)/53, Dated 7.9.1974.

<sup>@</sup> Added vide Notification No F. 12(1)Appts,(C)/53-V, Dated 7.9.1974 w.e.f. 1.1.1975.

<sup>¶</sup> Substituted for "additional Chief Secretary" vide Notification No F.12(1)Appts(C)/56, Dated 30. 5.1961.

<sup>δ</sup> Added vide Notification No F. 21(1)Appts.(C)/56, Dated 17.9.1957

<sup>5</sup> Inserted vide Notification No F. 12(1)Appts.(C)/53-V, Dated 17.5.1971.

<sup>6</sup> Substitute for "Appointments Department" vide Notification No. F. 1(10)/DOP/A-2/71, Dated 3.1.1973, w.e.f. 17.7.1972.

<sup>7</sup> Inserted vide Notification No F. 1(14)/DOP/B-2/74, Dated 1.10.1975.

"(a) by direct recruitment	66.7%
(b) by promotion	33.3%

Provided that

- (i) the Government in Special circumstances, consider recruiting persons by special selection not exceeding 5% of the total promotion quota posts in ordinary scale of the service in any particular year.
- (ii) for direct recruitment by Combined Competitive Examination, the vacancies shall be reserved for candidates who are non-gazetted employees in accordance with sub-rule (2) of rule 4 of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examinations) Rules, 1962.

(3) The expression "No person shall be appointed to the Service by Special selection unless he be less than 45 years of age on the first day of January next following the year in which the selection is made if he is already officiating on a post encadred in the service, he was less than 45 years of age on the date from which he has been continuously so officiating;

Provided that in the case of a Scheduled Castes or of a Scheduled Tribes the crucial age shall be 48 years;

Provided further that till the 1<sup>st</sup> January, 1958 this sub-rule shall not be in force" occurring below proviso (iv) to rule 11 shall be deleted."

<sup>9</sup>7-A.- Notwithstanding anything contained in the recruitment, appointment, promotion, seniority and confirmation etc. of a person who joins the Army/Air Force/Navy during an Emergency shall be regulated by such orders and instructions as may be issued by the Government from time to time provided that these are regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

The above amendment shall be deemed to have come into force with effect from 29.10.1963 or from the date the respective Service Rules come into force.

---

<sup>h</sup> Substituted for "(a) by direct recruitment 75% (b) by promotion 25%" vide Notification No. F. 1(15)/DOP/A-2/79, Dated 21.08.1997.

<sup>9</sup> Inserted vide Notification No. F. 21(12)Appts.(C)/55 Pt II, Dated 1.10.1975

**\*8. Reservation of Vacancies for the Scheduled Castes and the Scheduled Tribes.-** (1) Reservation of vacancies for the Scheduled Castes and Scheduled Tribes shall be in accordance with <sup>θ</sup>“the provisions of the Rajasthan Scheduled Castes, Scheduled tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008” at the time of recruitment i.e. by direct recruitment and by promotion.

(2) The vacancies so reserved for promotion shall be filled in by <sup>@</sup>seniority-cum-merit and merit.

(3) In filling the vacancies so reserved the eligible candidates who are members of the Scheduled Castes and the Scheduled Tribes shall be considered for appointment in the order in which their names appear in the list prepared for direct recruitment by the Commission for post falling in its purview, and by the Appointing Authority in other cases, and the Departmental Promotion Committee or the Appointing Authority, as the case may be, in the case of promotees, irrespective of their relative rank as compared with other candidates.

<sup>§</sup>(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion.

---

\* Substituted for “Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes.- Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes shall be in accordance with the orders of Government for such reservation in force at the time of recruitment.

Note:- Reservation shall be calculated on the basis of total vacancies. Adjustment of fractions shall be made over a period of five years. Promotions and special selection shall be irrespective of cast considerations.” vide Notification No. F. 7(4)/DOP/A-2/73, Dated 03.10.1973.

<sup>θ</sup> Substituted for “orders of the Government for such reservation in force” vide Notification No. F.7 (8) DOP (A-II) /2008 dated 28.08.2009.

<sup>@</sup> Substituted for <sup>+</sup>“Merit alone” vide Notification No. F.7(4)/DOP/A-2/73 Dated 29.01.1981.

<sup>+</sup> Substituted for “Merit-cum-seniority” vide Notification No. F.7(6)/DOP/A-2/75 III Dated 31.10.1975.

<sup>§&</sup> Substituted for “(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst the Scheduled castes and the scheduled tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes and the Scheduled Tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for scheduled castes and the scheduled tribes candidates shall be filled by promotion as well as by direct recruitment from General category candidates. However, in exceptional cases where in the public interest the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the department of personnel and after obtaining prior approval of the department of personnel, they may fill up such post(s) by promoting the general category candidate(s) on urgent temporary basis clearly stating in the promotion order that the general category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for scheduled castes or the scheduled tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available.” vide Notification No. F. 7(1)DOP/A-II/2008 dated 17.01.2013.

<sup>&β</sup> Substituted for “(4) Appointments shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst Scheduled Castes and Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure, and an equivalent number of additional vacancies shall be reserved in the subsequent year. Such of the vacancies which remain so unfilled shall be carried forward to the subsequent three recruitment years in total, and thereafter such reservation would lapse.

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of the posts in any cadre of Service to which promotions are made on the basis of a <sup>δ</sup>“merit alone, under these Rules.” vide Notification No. F.7(4)DOP/A-II/2002 Dated 10.10.2002.

<sup>β</sup> Substituted for “(4) In the event of non-availability of a sufficient number of eligible and suitable candidates amongst the Scheduled Castes and the Schedule Tribes in a particular year, variances shall not be carried forward and shall be filled in accordance with the normal procedure” vide Notification No. F. 7(4)Karmik (Ka-II)/73 Dated 10.02.1975.

<sup>δ</sup> Deleted “both merit” and “Seniority-cum-Merit” and “not by Seniority-cum” vide Notification No. 7(6)DOP/A-2/75 dated 31.10.1975.

(4A) In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes and the Scheduled Tribes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carried forward vacancies shall be filled in accordance with the normal procedure.

Provided that if recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this sub-rule:

Provided further that filling up of the vacancies in accordance with the normal procedure under this sub-rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, for which such vacancy is available in subsequent years.

(4B) In the event of non-availability of the eligible and suitable candidates for promotion amongst the Scheduled Castes and the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes and the Scheduled Tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion from General category candidates. In exceptional cases, where in the public interest the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of Personnel, and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidate(s) on urgent temporary basis clearly stating in the promotion order that the General category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for Scheduled Castes or the Scheduled Tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available.

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of posts in any cadre of service to which promotions are made on the basis of merit alone, under these rules."

**#8A. Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes.-** Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes shall be in accordance with the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008" at the time of direct recruitment. In the event of non-availability of eligible and suitable candidate amongst Backward Classes, Special Backward Classes and Economically Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

---

<sup>#</sup> Substituted for <sup>^</sup>“(8(a) Reservation of vacancies for Other Backward Classes:-“Reservation of vacancies for Other Backward Classes shall be in accordance with the order of the Govt. for such reservation in force at the time of direct recruitment. In the event of non-availability of eligible and suitable candidates amongst Other Backward Classes in a particular year, the vacancy so reserved for them shall be filled in accordance with the normal procedure.” vide Notification No.F.7(8)DOP/A-II/2008 Dated 28.08.2009

<sup>^</sup> Added vide Notification No. F.7(2)DOP/A-II/93 Dated 24.05.1994 w.e.f. 28.09.1993



**<sup>3</sup>8B. "Reservation of vacancies for women.-** Reservation of vacancies for woman candidates shall be 30% category wise in the direct recruitment, out of which one third shall be for widows and divorced women candidates in the ratio of 80:20. In the event of non-availability of the eligible and suitable candidates, either in widow or in divorcee, in a particular year, the vacancies may first be filled by interchange, i.e. vacancies reserved for widows to the divorcees or vice versa. In the event of non-availability of sufficient widow and divorcee candidates, the unfilled vacancies, shall be filled by other women of the same category and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates of the category for which vacancy is reserved. The vacancy so reserved for women candidates shall not be carried forward to the subsequent year. The reservation for women including widows and divorcee women shall be treated as horizontal reservation, within the category, i.e. even the women selected in general merit of the category shall first be adjusted against the women quota.

**Explanation:** In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce.

**<sup>4</sup>8C. Reservation of vacancies for Economically Weaker Sections.-** Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

---

<sup>3</sup>% Substituted for "8(B) Reservation of vacancies for women.- Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment out of which 8% shall be for widows and 2% for divorced women candidates. In the event of non-availability of eligible and suitable widows and divorced women candidates in a particular year, the vacancies so reserved for widow and divorced women candidates shall be filled by other women candidates and in the event of non-availability or eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.

**Explanation:-** In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce." vide Notification No.F.7(2)DOP/A-II/88.Pt.I dated 22.12.2015

<sup>0</sup>% Substituted for "Reservation of vacancies for women candidates:- Reservation of vacancies for woman candidates shall be 30% category wise, in direct recruitment out of which 5% shall be for widow candidates. In the event of non-availability of the eligible and suitable widow candidates in a particular year, the vacancies so reserved for widow candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of woman candidate shall be adjusted proportionately in the respective category to which the woman candidate belong." vide Notification No. F. 7(2)DOP/A-II/88/Pt. I dated 24.01.2011

<sup>0</sup>@ Substituted for "Reservation of vacancies for women candidates:- Reservation of vacancies for woman candidates shall be \*30%" category wise, in direct recruitment. In the event of non-availability of the eligible and suitable woman candidates in a particular year, the vacancies so reserved for them shall be filled #up by male candidates" and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation or woman candidate shall be adjusted proportionately in the respective category to which the woman candidate belong." vide Notification No.F.7(2)DOP/A-II/88/Pt.-I dated 21.09.2007

\* Substituted for "20%" vide Notification No. No. F.7(2)DOP/A-II/88 dated 07.06.1999

# Substituted for "in accordance with the normal procedure" vide Notification No. F. 7(2)DOP/A-II/88 dated 07.06.1999

@ Added vide Notification No.F.7(2)DOP/A-II/88 dated 22.01.1997

<sup>4</sup> Substituted for <sup>&</sup>"8C. Reservation of vacancies for Economically Weaker Sections:- Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

**Explanation:** For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lac. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as, 'Economically Weaker Sections', irrespective of the family income:-

- (i) 5 acres of Agricultural Land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in notified municipalities; or
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities." vide Notification No. F. 7(1) DOP/A-II/2019 Dated 20.10.2019

<sup>&</sup> Added vide Notification No. F. 7(1)DOP/A-II/2019 dated 19.02.2019

**Explanation:** For the purpose of this rule '**Economically Weaker Sections**' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lakh. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application.

**¶9. Determination of vacancies.-** (1) (a) Subject to the provisions of these rules, the Appointing Authority shall determine on 1<sup>st</sup> April every year, the actual number of vacancies occurring during the financial year.

(b) Where a post is to be filled in by a single method as prescribed in the rule or Schedule, the vacancies so determined shall be filled in by that method.

(c) Where a post is to be filled in by more than one method as prescribed in the rules or schedule, the apportionment of vacancies, determined under clause (a) above, to each such method shall be done maintaining the prescribed proportion for the over-all number of posts already filled in. If any fraction of vacancies is left over, after apportionment of the vacancies in the manner prescribed above, the same shall be apportioned to the quota of various methods prescribed in a continuous cyclic order giving precedence to the promotion quota.

---

**¶& Substituted for "Determination of vacancies :-** (1) (a) Subject to the provisions of these rules, the Appointing Authority shall determine every year the number of existing vacancies and those anticipated during the following twelve months and the number of persons likely to be appointed to the Service by each method. The next determination of vacancies shall be done just before the expiry of twelve months of the last determination of vacancies.

+ (b) The number of vacancies to be filled in by each method of recruitment shall be on the basis of percentage laid down in sub-rule (2) of rule 7.

(2) The Appointing Authority shall determine every year the number of existing vacancies and those anticipated in next twelve months which are to be filled by promotion of persons already in the Service.

(3) The Appointing Authority shall also determine the corresponding vacancies of earlier year, if any, year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in accordance with sub-rule (2)." vide Notification No.F.7(2)DOP/A-II/81, dated 21.12.1981 (w.e.f. 01.04.1981)

**&2. Substituted for "Determination of vacancies .-** As soon as it is decided that certain vacancies in a scale in the Service shall be filled during a year, the Government, subject to the provision of these Rules , shall, as far as possible, determine the number of existing and anticipated vacancies during the next twelve months and the number of persons likely to be recruited by each method " vide Notification No.F.5(3)DOP/A-II/77, dated 06.10.1979

**2 Substituted for "9. Determination of vacancies-** (1) Subject to the provisions of these rules, the Appointing Authority shall determine each year the number of vacancies anticipated during the following twelve months and the number of persons likely to be recruited by each method. Such vacancies shall be determined again before the expiry of 12 months of the last termination of such vacancies.

(2) In calculating the actual number to be filled by each method on the basis of the percentage prescribed in column 3 of the Schedule, appended with relevant Service Rules, each Appointing Authority shall adopt an appropriate cyclic order to correspond with the proportion laid down in each of the Service Rules by giving precedence to promotion quota by direct recruitment quota, e.g., where the appointment by direct recruitment and promotion is in the percentage of 75 and 25, respectively, the cycle shall run as follows:-

1. By Promotion,
2. By direct recruitment,
3. By direct recruitment,
4. By direct recruitment,
5. By promotion,
6. By direct recruitment,
7. By direct recruitment,
8. By direct recruitment,
9. By promotion, and so on." vide Notification No. F. 7(1)DOP/A-II/73 dated 17.1.1977 effective from 1.1.1974

<sup>+</sup>Substituted for "(b) In calculating the actual number of vacancies to be filled in by each method on the basis of percentage prescribed in the Schedule, the Appointing Authority shall adopt an appropriate continuous cyclic order to correspond with the proportion laid down in the Schedule by giving precedence to promotion quota." vide Notification No. F.1(15)DOP/A-II/79 dated, 30.06.1981

(2) The Appointing Authority shall also determine the vacancies of earlier years, year-wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in.

**‡10. Nationality.-** A candidate for appointment to the service must be :-

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before the 1<sup>st</sup> January 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Shri Lanka and East African Countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar), \*Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b) (c) (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the §“Government in the Department of Home Affairs and Justice after proper verification.”

&Deleted

**ñ10A. @ “Conditions of eligibility of persons migrated from other Countries to India”.-** Notwithstanding anything contained in these Rules provision regarding eligibility for recruitment to the service with regard to nationality, age-limit and fee or other concessions to a person who may migrate from other countries to India with the intention of permanently settling in India shall be regulated by such orders or instructions as may be issued by the State Government from time to time and the same shall be regulated **mutatis mutandis** according to the instructions issued on the subject by the Government of India.

---

‡ Substituted for “10. Nationality.- A candidate for appointment to the service must be:-

- (a) a citizen of India, or
- (b) a subject of Sikkim, or
- (c) a subject of Nepal, or
- (d) a subject of Bhutan, or
- (e) a Tibetan refugee who came over to India before the 1<sup>st</sup> January, 1962 with the intention of permanently settling in India, or
- (f) a person of Indian origin who has migrated from Pakistan, Burma, Ceylon and East African Countries of Kenya, Uganda and The United Republic of Tanzania (Formerly Tangayka and Zanzibar) with the intension of permanently settling in India:

Provided that a candidates belonging to categories (c), (d), (e), & (f) shall be a person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (f) the certificate of eligibility will be issued for a period of one year, after which such a candidate will be retained in service subject to his having acquired Indian citizenship.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an Examination or interview conducted by the Commission or other recruiting authority as the case may be, and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide Notification No.F.7(4)DOP/A-II/76 dated 7-9-1976

\* Inserted vide Notification No. F. 7(4)DOP(A-II)/76 dated 4-6-77.

§ Substituted for “Government of India” vide Notification No.F.7(2)DOP/A-II/2002 dated 17.02.2003

& Deleted “A candidate in whose case a Certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting Authority and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide No.F.7(2) DOP/A-II/2002 dated 17.2.2003

ñ Inserted vide Notification No. F. 7(5)DOP/A-II/76 dated 20.06.77

@ Inserted vide Notification No. F. 2(4)DOP/A-II/79 Jaipur, dated the 22.11.1984

**<sup>h</sup>11. Age.-** (1) A candidate for direct recruitment to a post in junior scale in the service must have attained the age of 21 years and must not have attained the age of <sup>\*</sup>“40 years” on the first day of January next following the last date fixed for receipt of applications:

Provided-

<sup>1</sup>(i) The upper age limit mentioned above shall be relaxed by,-

- (a) 5 years in the case of male candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections;
- (b) 5 Years in the case of woman candidates belonging to General Category; and
- (c) 10 years in the case of woman candidates belonging to the Scheduled Castes, Schedules Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections.

(ii) that in respect of the first examination to be held under the provisions of these Rules the upper age limit shall be 30 years except in the case of a person employed in connection with the affairs of the State, who held, in a substantive capacity a permanent post in one of the covenanting State or had a lien on such a post or would have held a lien, if it had not been suspended, for whom the upper age limit shall be 40 years; and

(iii) that in all of the above cases, the upper age limit for a candidate of a Scheduled Castes or the Scheduled Tribes shall be deemed to have been raised further by five years.

<sup>#</sup>(iv) that the upper age limit for Jagirdar's including Jagirdar's sons who did not have any sub-jagir for their subsistence shall be forty years.

**Note:-** This relaxation will remain in force for a period ending <sup>§</sup>[1<sup>st</sup> January, 1964].

<sup>†</sup> Deleted.

<sup>∅</sup> Deleted.

---

<sup>h</sup> Substituted for “A candidate for direct recruitment must have attained the age of 21 years and must not have attained the age of 25 years, or if he is a candidate serving in connection with the affairs of the State having been selected for such service prior to his attaining the age of 25 years, must not have attained the age of 27 years. (On the first day of January of the year in which appointments to the Service are made.” vide Notification No.F.1(25)Appts. (A-II)/69, dated 3-06-1970

<sup>\*</sup> Substituted for <sup>€</sup>“35 years” vide Notification No F.7(2)/DOP/A-2/84pt, Dated 06.03.2018

<sup>€</sup> Substituted for <sup>δ</sup>“33 years” vide Notification No. F.7(2)/DOP/A-2/84, Dated 25.06.2004

<sup>δ</sup> Substituted for <sup>θ</sup>“31 years” vide Notification No. F.7(2)/DOP/A-2/84, Dated 20.03.1990

<sup>θ</sup> Substituted for +“28 years” vide Notification No. F.7(2)/DOP/A-2/84, Dated 25.02.1985

+ Substituted for “25 years” vide Notification No. F.1(25)Appts./A-II/69, Dated 3.06.1970

<sup>1</sup> Substituted for “ that if a candidate would have been entitled in respect of his age to appear at the examination in any year after the commencement of these rules in which no such examination was held, he shall be deemed to be entitled in respect of his age to appear at the next following examination;” vide Notification No. F.7(1)DOP/A-II/2019 dated 16.04.2021

- Substituted for “women candidates belonging to General category” vide Notification No. F.7(8)DOP/A-II/2008 dated 28.08.2009

- Substituted for “Other Backward Classes” vide Notification No. F.7(8)DOP/A-II/2008 dated 28.08.2009

- Substituted for “woman candidates belonging to general category and Economically Backward Classes” vide Notification No. F.7(1)DOP/A-II/2019 Dated 19.02.2019

<sup>#</sup> Added vide Notification F.3(9) Appts.(D)/59 dated 5.08.1959.

<sup>§</sup> Substituted for “31<sup>st</sup> December, 1961” vide Notification F.3(9) Appts.(D)/59 dated 12-10-1964.

<sup>†</sup> Deleted <sup>π</sup>“No person shall be appointed to the Service <sup>∇</sup>(Deleted) by special selection unless he be less than 45 years of age on the first day of January next following the year in which the selection is made, if he is already officiating on a post encadred in the Service, he was less than 45 years of age on the date from which he has been continuously so officiating: Provided that in the case of a Scheduled Caste or of a Scheduled Tribe the Crucial age shall be 48 years.

Provided further that till the 1st January, 1958, this sub-rule shall not be in force” vide Notification F.1(15) DOP/A-II/79 dt. 14.6.88.

<sup>π</sup> Deleted figure “(2)” vide Notification F.12(1) Appts.(A)/56 dated 17-03-1961 w.e.f. 1.1.1958.

<sup>∇</sup> Deleted “by promotion or” vide Notification F.1(53)Karmik (Ka-II)/73 dated 13-09-1974 w.e.f. 1.1.1971.

<sup>∅</sup> Deleted <sup>∅</sup>“Note:- In case of women candidates the upper age limit shall be raised by 5 years.” vide Notification No. F. 7(2)DOP/A-2/84 Pt. , dated 30.4.2001.

<sup>∅</sup> Added vide Notification F.1(12) Appts.(D)/60 dated 16-11-1960.

æ (v) Provided that the upper age limit for the reservist namely the defence personnel transferred to the reserve, shall be 50 years.

P (vi) that the upper age limit for the political sufferer shall be 40 years till the 31<sup>st</sup> December, 1964.

**Explanation** :- The expression "Political sufferer" for the purpose of this rule shall have the meaning assigned to it under clause (iii) of rule 2 of the Rajasthan Political Sufferers Aid Rules, 1959, published in Part IV (C) of Rajasthan Gazetted dated 18<sup>th</sup> June, 1959.

<sup>H</sup>(vii) that the upper age limit mentioned above shall be relaxable by a period equal to the service rendered in the N.C.C. in the case of Cadet instructors and if the resultant age does not exceed the prescribed maximum age limit by more than three years, they shall be deemed to be within the prescribed age limit.

<sup>W</sup> (viii) notwithstanding anything contained contrary in these Rules in the case of persons serving in connection with the affairs of the State in substantive capacity, the upper age limit shall be 40 years for direct recruitment to posts filled in by competitive examinations or in case of posts filled in through the Commission by interview. <sup>1</sup>Deleted.

<sup>A</sup> (ix) that the upper age limit mentioned above shall not apply in the case of an ex-prisoner who had served under the Government on a substantive basis on any post before his conviction and was eligible for appointment under the Rules.

<sup>U</sup> (x) that in the case of other ex-prisoner the upper age limit mentioned above shall be relaxed by a period equal to the term of imprisonment served by him provided he was not overage before his conviction and was eligible for appointment under the Rules.

<sup>B</sup>(xi) that the Released Emergency Commissioned Officers and Short Service Commissioned Officers after release from the Army shall be deemed to be within the age-limit even though they have crossed the age limit when they appear before the Commission/Committee had they been eligible as such at the time of their joining the Commission in the Army.

<sup>a</sup>(xii) that there shall be no age limit in the case of widows and divorced women.

**Explanation** -That in the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorce, she will have to furnish the proof of divorce.

---

<sup>æ</sup> Added vide Notification F. 3(9) Appts.(C)/58 dated 27-08-1962.

<sup>P</sup> Added vide Notification F. 1(16) Appts.(A-II)/62 dated 31-05-1963.

<sup>H</sup> Added vide Notification No. F. 1(10)Appt(A-II)/66 dated 11-04-1967 and corrigendum of even No. date 15-12-1971

<sup>W</sup> Inserted vide Notification F. 7(8)DOP(A-II)/74 dated 13-12-1971 & corrigendum of even No. dated 25-07-1975 Effective from 28-10-1974

<sup>1</sup> Deleted "This relaxation shall not apply to urgent temporary appointment." vide Notification No. F. 7(8)DOP/A-2/74, dated 26.6.97.

<sup>A</sup> Added vide Notification F. 15(6)DOP(A-II)/74 dated 18-04-1975. Effective from 21-12 1960

<sup>U</sup> Added vide Notification F. 15(6)DOP(A-II)/74 dated 18-04-1975. Effective from 21-12 1960

<sup>B</sup> Inserted vide Notification No. F. 7(2)DOP(A-II)/75 dated 20-09-1975

<sup>a</sup> Inserted vide Notification No. F. 7(2)DOP/A-II/84 dated 18-12-1987

<sup>2</sup>(xiii) Deleted.

<sup>3</sup>(xiv) that the upper age limit for the persons serving in connection with the affairs of the Panchayat Samities and Zila Parishads and in the State Public Sectors Undertaking/Corporation in substantive capacity shall be 40 years.

<sup>4</sup>(xv) the upper age limit mentioned above shall be relaxed by 5 years in the case of candidate belonging to the #Backward Classes and Special Backward Classes.

<sup>5</sup>(xvi) the upper age limit mentioned above shall be relaxed by 10 years in case of women candidates belonging to the Scheduled Castes and Scheduled Tribes and the Other Backward Classes and in case of women candidate belonging to general category, Economically Backward Classes and Economically Weaker Sections, the upper age limit shall be relaxed by 5 years.

<sup>π</sup>(xvii) the person who was within the age limit on 31.12.2020 shall be deemed to be within the age limit upto 31.12.2024.

**12. Academic and Technical qualifications.-** A candidate for direct recruitment must hold <sup>θ</sup>"degree in Engineering or Technology", Arts, Science, Agriculture or Commerce of a University established by law in India or of a foreign university declared by Government in consultation with the Commission, to be equivalent of a degree of a University established by law in India.

**Explanation :-** For the purpose of this rule a degree on Arts or Science doesnot include a degree in Medicine \*(Deleted).

**%Note :-** Government have decided to recognise the Diploma in Rural Service awarded by the National Council or Rural Higher Education, as equivalent to the first degree of a recognised University for purposes of appointment to Services and posts under the Government for a period of five years only in the first instance, with effect from 2<sup>nd</sup> June, 1959.

<sup>6</sup>Provided that the persons who has appeared or is appearing in the final year examination of the course which is the requisite educational qualification for the post as mentioned in the Rules or Schedule for direct recruitment, shall be eligible to apply for the post but he/she shall have to submit proof of having acquired the requisite educational qualification to the appropriate selection agency:-

- (i) before appearing in the main examination where selection is made through two stages or written examination and interview.
- (ii) before appearing in interview where selection is made through written examination and interview, and;
- (iii) before appearing in the written examination or interview where selection is made through only written examination or only interview, as the case may be.

<sup>2</sup> Deleted \*"that where the upper age limit to the post/ posts is prescribed as 33 years or less in the Rules or Schedule as the case may be, it shall be relaxed by 2 years in the case of candidates belonging to the other backward classes." vide Notification No. F. 7(2)DOP/A-2/93 Pt., dated 25.5.2000

\* Added vide Notification No. F. 7(2)DOP/A-2/84 dated 13.11.96

<sup>3</sup> Added vide Notification No. F.7(1)DOP/A-2/78, dated 30.11.98.

<sup>4</sup> Added vide Notification No. F. 7(2)DOP/A-2/93 Pt., dated 25.5.2000.

# Substituted for "Other Backward Classes" vide Notification No F.7(8)/DOP/A-II/2008, Dated 28.08.2009

<sup>5</sup> Added vide Notification No. F. 7(2)DOP/A-II/84 pt., Dated 30.04-2001

<sup>θ</sup> Substituted for "Degree in" vide Notification No F.1(21)/Appts.(D)/60 pt iv, Dated 29.06.1972

\* Deleted "Engineering or Technology" vide Notification No. F.1(21)/Appts.(D)/60 pt iv, Dated 29.06.1972

% Inserted vide Notification No. F. 3(46)/Appts.(D)/59, Dated 15.02.1960

<sup>6</sup> Added vide Notification No. F. 8(7)DOP/A-2/97, dated 17.9.99.

<sup>π</sup> Added vide Notification No. F. 7(2)DOP/A-II/84 Pt. dated 23-09-2022

**13. Character.-** The character of a candidate for direct recruitment to the service must be such as to qualify him for employment in the service. He must produce a certificate of good character from the Principal/Academic Officer of the University or College in which he was last educated and two such certificate written not more than six months prior to the date of application from two responsible persons not connected with his College or University and not related to him.

**Note-** (1) A conviction by a court of law need not of itself involve the refusal of a certificate of good character. The circumstances of the conviction should be taken into account and if they involve no moral turpitude or association with crimes of violence or with a movement which has as its object the overthrow by violent means of the Government as by law established, the mere conviction need not be regarded as a disqualification.

‡ (2) Ex-Prisoners, who by their disciplined life while in prison and by their subsequent good conduct have proved to be completely reformed, should not be discriminated against on grounds of their previous conviction for purposes of employment in the service. Those, who are convicted of offences not involving moral turpitude or violence, shall be deemed to have been completely reformed on the production of a report to that effect from the Superintendent, After Care Home or if there are no such Homes in a particular district, from the Superintendent of Police of that district. Those convicted of offences involving moral turpitude or violence shall be required to produce a certificate from the Superintendent, After Care Home endorsed by the Inspector General of Prisons, to the effect that they are suitable for employment as they have proved to be completely reformed by their disciplined life while in prison and by their subsequent good conduct in an After Care Home.

\* **14. Physical fitness.-** A candidate for direct recruitment to the service, must be in good mental or bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of service and if selected must produce a certificate to that effect from a Medical Authority notified by the Government for the purpose. The Appointing Authority may dispense with production of such certificate in the case of candidate promoted in the regular line of promotion, or who is already serving in connection with the affairs of the State if he has already been medically examined for the previous appointment and the essential standards of medical examination of the two posts held by him are to be comparable for efficient performance of duties of the new post and his age has not reduced his efficiency for the purpose.

---

‡ Inserted vide Notification No. F.1(4) Apptt.(AII)/60 dated 28-06-1961

\* Substituted for "14. Physical fitness:- A candidate for direct recruitment must be of sound health, good physique and active habits and free from organic effect or bodily infirmity, shall if recommended by the Commission for selection under rule 25, be required to undergo a medical examination by a Medical Board constituted by Government, from time to time, for the purpose, in conducting the medical examination, the Medical Board shall be guided by such instruction as the Government may from time to time, issue in this connection." vide Notification No. F.7(2)DOP(A-II)/74 dated 05-07-1974

§14A. **Employment of irregular or improper means.**- A Candidate who is or has been declared by the Commission/Appointing Authority guilty of impersonation or of submitting fabricated documents which have been tampered with or of making statements which are incorrect or false or of suppressing material information or using or attempting to use unfair means in the examination or interview or otherwise resorting to any other irregular or improper means for obtaining admission to the examination or appearance at any interview shall, in addition to rendering himself liable to criminal prosecution, be debarred either permanently or for specified period-

- (a) by the Commission/ Appointing Authority, as the case may be, from admission to any examination or appearance at any interview held by the Commission/ Appointing Authority for selection of candidates, and
- (b) by the Government from employment under the Government.

\* **15. Qualifying Service for promotion.**- (1) No person shall be appointed to the Service by promotion unless he has been serving in connection with the affairs of the State, on the post from which promotion <sup>#</sup>(deleted) is made, for a period of five years or more on the first day of <sup>\$</sup>"April" of the year for which promotion <sup>#</sup>(deleted) is made and that this period shall include continuous officiation, if any, followed by confirmation.

<sup>%</sup>(2) Deleted.

---

§ Added vide Notification No. F. 1(33)Appts (A-II)/60 dated 26.08.1965

\* Substituted for "15. Qualifying Service for promotion and Special Selection:- No person shall be appointed to the service by promotion or by special selection unless he has been serving in connection with the affairs of the State for a period of not less than 9 years on the first day of January of the year in which the selection is made.

**Explanation-** Service under the administrative control of the government of a covenanting State of Rajasthan shall count as Service in connection with the affairs of the State ." vide Notification No. F. 12(1)Appts.(A)/56 dated 17.03.1961

<sup>#</sup> Deleted "Special Selection" vide Notification No. F.12(1)Appts (A)/56 dated 18.11.1961

§ Substituted for "January" vide Corrigendum No. F.1(4)DOP/A-II/73 dated 29.12.1975

<sup>%</sup> Deleted "2. Qualifying Service for Selection from amongst extension officers referred to in rule 7(c).

No person shall be appointed to the service by selection from amongst extension officers of the categories mentioned in rule 7(c) unless he has worked as such in the block for a period of 6 years.

Note-The condition of the minimum period of 6 years' service remain operative for a period of 5 years effective from the date of issue of this amendment and thereafter the minimum period of service in block shall be 8 years." vide Notification No. F. 1(15)DOP/A-II/79 dated 30.06.1981



<sup>¤</sup>(2) **Qualifying service for Special Selection.**- No person shall be considered for recruitment to the Service by Special Selection unless :

- (i) He is a graduate of a University established by law in India;
- (ii) He has completed not less than 10 years' service in connection with the affairs of the state out of which at least 3 years of service grade of an Assistant of the Government Secretariat or equivalent grade after regular selection on 1st day of April of the year for which Special Selection is made;
- (iii) He is less than 45 years of age on the 1st day of April of the year of Special Selection;
- (iv) He is serving in connection with affairs of the State excluding Tehsildar.

**16. Canvassing.**- No recommendation for recruitment either written or oral, other than that required under the rules, shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by any means, may disqualify him/her for recruitment.

#### **PART IV Procedure for direct recruitment.**

**17. Frequency of examinations.**- A competitive examination for recruitment to the service shall be held every year unless Government in consultation with the Commission, decide not to hold the examination in any particular year.

**18. Authority for conducting the examination and syllabus :-** (1) The examination shall be conducted by the Commission and in accordance with the syllabus prescribed in Schedule III:

Provided that the syllabus may be revised by Government from time to time, as it may deem fit in consultation with the Commission.

(2) Subject to the provisions of sub-rule (1) the Commission may, in consultation with Government, hold a combined competitive examination for direct recruitment to the Service and to any other Service or Services.

---

<sup>¤</sup> Substituted for <sup>£</sup>“(2)” Qualifying Service for special selection: No person shall be appointed the Service by Special selection unless he-

(i) is serving in connection with the affairs of the State;

(ii) has completed not less than 5 years' service on the 1st day of <sup>+</sup>“April” of the Year for which special selection is made; and

(iii) is holding some post in a permanent capacity:

\*Provided that nothing contained in “clause (iii) of sub rule <sup>£</sup>“(2)” shall preclude the Government from appointing a person to the Service by Special Selection who has been continuously officiating with the concurrence of the Commission on a post born on the cadre of the Service for a period of not less than 9 years on the 1st day of the January of the Year in which the selection is made.” vide Notification No. F1(15)DOP/A-II/79 dt. 14.06.1988.

<sup>£</sup> Renumbered figure “3” vide Notification No. F.1(15) Appts. (A)/79, dated 20-06-1981.

<sup>\$</sup> Added vide Notification No. 12(1) Appts. (A)/56, pt XXIX dated 18.11.1961

+ Substituted "January" vide Corrigendum No. F.1(4)DOP/A-II/73, dated 29.12.1975.

\* Added vide Notification No. F. 12(1) Appts. (A)/53 Pt XXIX dated 05.01.1971

**19. Inviting of applications :-** (1) On a requisition for direct recruitment to the Service having been made by Government to the Commission, the Commission shall call for applications for permission to sit at the examination by publishing a notice to that effect in the Rajasthan Gazette <sup>@</sup>or in such other manner as they may deem fit.

<sup>7</sup>The advertisement shall contain a clause that a candidate who accepts the assignment on the post being offered to him/her shall be paid monthly fixed remuneration at the rate fixed by the State Government from time to time during the period of probation and the scale of pay of the post as shown else-where in the advertisement shall be allowed on the date of successful competition of probation mentioned in the respective recruitment rules.

<sup>\$</sup>Provided that while selecting candidates for the vacancies so advertised, the Commission may, (i) if intimation of additional requirement is sent to the Commission before the selection and (ii) if suitable persons are available, keep on their reserve list, more candidates whose number shall not exceed 50% of the advertised vacancies.

<sup>\*</sup>“The names of such candidates may, on requisition, be recommended in the order of merit to the Appointing Authority within six months from the date on which the original list is forwarded to the Appointing Authority.”

(2) Subject to the provision of these Rules, the Commission may issue along with the notice or in such other manner as they may deem fit, such instructions for the guidance of the candidates as they may deem necessary, giving information among others on the following details :-

- (i) Number of vacancies to be filled by direct recruitment, indicating the number of vacancies reserved for candidates of Scheduled Castes and Scheduled Tribes;
- (ii) Date of submission of applications for permission to appear at the examination and the method of submission;
- (iii) Qualifications required for candidates and the methods by which these qualifications shall be established;
- (iv) Date and place of examination;
- (v) Syllabus of examination.

<sup>+</sup>**20. Form of Application.-** The application shall be made in the form prescribed by the Commission and obtainable from the Secretary to the Commission on payment of such fee, as the Commission may from time to time, prescribe.

**21. Admission to the examination.-** (1) No candidate shall be admitted to the examination unless he holds a certificate of admission granted by the Commission before granting such certificate the Commission shall satisfy themselves in each case that the application has been made strictly in accordance with provisions of these Rules:

---

<sup>7</sup> Added vide Notification No. F. 7(2)DOP/A-II/2005 dated: 20-01-2006

<sup>\$</sup> Added vide Notification No. F. 3(12)Appts.(D)/59 dated: 22-06-1960

<sup>@</sup> Substituted for “and” vide Notification No. F.3(24)DOP/A-II/72, dated 4-06-1973

<sup>\*</sup> Substituted for “The names of such candidates may be recommended on requisition to the appointing authority within six months from the date of interview.” vide Notification No. F.1(27)Appts (A-II)/69, dated 13-12-73

<sup>+0</sup> Substituted for “20. Form of application.- the application shall be made in the form prescribed by the Commission and obtainable from the secy. to the Commission on payment of such fees as the Commission may from time to time fix.” vide Notification No.F.7(2)DOP(A-II)/73, dated 5-11-1973.

<sup>0</sup> Substituted for “20. Form of application.- the application shall be made on the form prescribed by the Commission and obtainable from the secy. to the Commission on payment of such fees the Commission may, from time to time prescribe.” vide Notification No. F. 12(1)Appts.(A)/56, dated 17-03-1961.

Provided that the Commission may at their discretion allow any bonafide mistakes made in the filling of the prescribed form or presentation of the application to be rectified or any certificate or certificates not furnished with the application to be furnished in good time before the commencement of the examination.

<sup>δ</sup>(2) the number of chances which a candidate appearing at the examination can avail of shall be restricted to two.

(3) The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

**22. Examination fee.-** <sup>#</sup>(1) A candidate for direct recruitment to the posts in the Services shall pay an examination fee fixed by the Commission from time to time in such manner as may be indicated by them.

(2) In case, examination is being held under rule 18(2), a candidate wishing to be considered for any Service or Services besides the Service shall pay to the Commission such additional fee or fees, as the Commission may require, after consultation with Government, instead of paying the full examination fee, in respect of each such Service separately.

(3) No claim for the refund of the examination fee shall be entertained nor the fee shall be held in reserve for any other examination unless the candidate is not admitted to the examination by the Commission. In the latter case, the amount shall be deducted by Rs. 5/- before the refund is made.

**23. Medical examination fee.-** Candidates who are required to appear before the Medical Board, shall pay to the President of the Medical Board, a non-refundable fee of Rs. 16/- before the medical examination is held.

**24. Personality and viva voce examination.-** After the marks obtained by the candidates in the written test have been received, the Commission shall call for interview such of them as have obtained a minimum of 35% marks in each of the compulsory subjects and an aggregate of 45% or over of the total marks for the written test and shall award marks to each candidate, interview by them. In interviewing the candidates besides, awarding marks in respect of character, personality, address and physique, marks shall also be awarded for the candidate's proficiency in Rajasthani dialects and his knowledge of social customs of Rajasthan. The marks so awarded shall be added to the marks obtained in the written test by each such candidate, respectively.

---

<sup>δ</sup> Added vide Notification No. F. 3(54)Appts.(D)/59 dated: 13-11-1960 w.e.f. 01.01.1961

<sup>#</sup> Substituted for <sup>X</sup>(1) A candidate for direct recruitment to a post in the Service must pay to the Commission such fees as are fixed by them.

ANNEXURE-A

	For Competitive Examinations	For Interview
	(Rs.)	(Rs.)
1. State Services	50.00	20.00
2. Subordinate Services carrying pay scales not lower than Rs.110-225	30.00	10.00
3. Ministerial Services carrying lower than Rs. 110-225	20.00	5.00

In the case of candidates belonging to Scheduled Caste/ Scheduled Tribes, the fee shall be one-fourth in all cases. Form of applications shall be obtainable from the commission free of charge." vide Notification No. F1(150DOP/A-II/79 dated 14.06.1988

<sup>X</sup> Substituted for "(1) A candidate for direct recruitment to the Service must pay to the commission, in such manner as may be indicated by the commission, from time to time, an examination fee of Rs. 50/- or 25/- if he is a member of a Scheduled Caste or Scheduled Tribes," vide Notification No. F. 1(2) Appts. (D)/60, dated 21.06.1962.

**25. Recommendation of the Commission.-** The Commission shall prepare a list of the candidates recommended by them for direct recruitment in order of their proficiency as disclosed by their aggregate marks. If two or more of such candidates obtain equal marks in the aggregate the Commission shall arrange them in order of merit on the basis of their general suitability for Service.

§ The Commission may award grace marks up to 1 in any one or more of the compulsory papers and upto 3 in the aggregate to enable a candidate to qualify at the examination who might otherwise have not qualified in the said examination :

Provided (1) that the Commission shall not recommend any candidate who has failed to obtain a minimum of <sup>0</sup>“33%” marks in the personality and viva voce examination and a minimum of 50% marks in the aggregate.

¥ Except that the Commission may recommend candidates belonging to the Scheduled Castes and the Scheduled Tribes, who though, fail to obtain these minimum marks, are declared by the Commission to be suitable for appointment to the Service with due regard to the maintenance of efficiency of administration.

€ (2) that when candidates are recruited through a combined competitive examination in accordance with Schedule 2 of rule 18 of these Rules, the Commission while giving weight to the preference for different Services, expressed by a candidate in his application, shall have the right to recommend him for appointment to any Service for which they consider him suitable :

\* Provided that for the posts which are to be filled through combined competitive examination under the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examinations) Rules 1962, the Commission may, on requisition, recommend, in the order of merit, further names in addition to the advertised vacancies against additional vacancies intimated to them by the Government or the Appointing Authority, as the case may be, before the final result of the combined competitive examination is declared by the Commission.

@ **25-A.-** The Commission may order scrutiny, re-checking and re-totalling of the marks obtained by a candidate, on payment of a fee of Rs. 10/- within three months of the announcement of the results, but evaluation of the answer papers shall not be re-examined.

# **25-B. Disqualification for appointment.-** (1) No male candidate who has more than one wife living shall be eligible for appointment to the Service unless Government after being satisfied that there are special ground for doing so, exempt any candidate from the operation of this rule.

---

§ Inserted vide Notification No. F. 1(15)Appts.(A-II)/61 dated: 18.05.1962

0 Substituted for “50%” vide Notification No. F. 21(4)Appts(C)/53, dated 13.03.1959

¥ Added vide Notification No. F. 21(4)Appts.(C)/53 dated: 15.09.1955

€ Added vide Notification No. F. 12(1)Appts.(C)/56 dated: 22.12.1956

\* Added vide Notification No. F. 5(7)DOP/A-II/76 dated: 24.12.1976 w.e.f. .1.01.1976

@ Added vide Notification No. F. 21(4)Appts.(C)/53 dated: 15.09.1955

# Inserted vide Notification No. F. 7(3)DOP(A-II)/76 dt. 21-05-1976

(2) No female candidate who is married to a person having already a wife living shall be eligible for appointment to the service unless Government after being satisfied that there are special grounds for doing so, exempt any female candidate from the operation of this rule.

<sup>§</sup>(3) [Delete]

\*<sup>(4)</sup> No married candidate shall be eligible for appointment to the Service, if he/she had at the time of his/her marriage accepted any dowry.

Explanation :- For the purpose of this rule, 'dowry' has the same meaning as in the Dowry Prohibition Act, 1961 (Central Act 28 of 1961).

<sup>θ</sup> Provided that any married candidate male or female who had no child for the last 10 years shall be exempted from the operation of this sub-rule.

Explanation:- (i) For the purpose of this sub-rule a child shall include an adopted child or a step-child.

(ii) For claiming exemption under the proviso to this sub-rule, the candidate shall have to produce a certificate either from Registered Medical Practitioner or swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years.

<sup>¥</sup>(5) No candidate shall be eligible for appointment to the service who has more than two children on or after 1-6-2002.

Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002 does not increase.

Provided further that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children."

<sup>X</sup> Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

<sup>^</sup> Provided also that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.

---

<sup>§</sup> Deleted "(3) No candidate male or female who had more than three children shall be eligible for appointment to the Service unless one of the spouses has undergone sterilization or in the case of a female candidate, she is above 45 years of age. Provided that any married candidate, male or female, who had no child for the last 10 years shall be exempted from the operation of this sub rule.

Explanation- (i) For the purpose of this sub-rule, a child shall include an adopted child or a step-child; and (ii) For claiming exemption under the proviso to this sub-rule the candidate shall have to produce a certificate either from a Registered Medical Practitioner or swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years." vide Notification No. F.7(3)DOP/A-II/76 dated 15-02-1977

\* Inserted vide Notification No. F.15(9)DOP/A-II/74 dated 5-1-1977.

<sup>θ</sup> Inserted vide Notification No.F.15(9)DOP/A-II/74 dated 5-1-1977.

<sup>¥</sup> Substituted for \*"No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002. Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery the children so born shall be deemed to be one entity while counting the total number of children." vide Notification No. F.7(1)DOP/A-II/95 the dated 08-04-2003

\* Added vide Notification No. F. 7(1)DOP/A-II/95 dated 20-06-2001

<sup>X</sup> Added vide Notification No. F. 7(1)DOP(A-II)/Pt. dated 24.02.2011

<sup>^</sup> Added vide Notification No. F. 7(1)DOP(A-II)/95Pt.II dated 20.11.2015

**26. Selection by Government.-** Subject to the provisions of rule <sup>§</sup>“8, 8A & 8B” Government shall select the candidates who stand highest in order of merit in the list prepared by the Commission under rule 25; provided that it is satisfied, after such enquiry as may be considered necessary, that such candidates are suitable in all respects for appointment to the Service.

**PART V**  
**Procedure for Recruitment by Promotion**

<sup>δ</sup>**27. Criteria for selection.-** (1) For purpose of recruitment by promotion/selection/ special selection, selection shall be made on the basis of seniority-cum-merit from among all the Administrative Subordinates/ Extension Officers and others who are eligible for promotion, selection and special selection respectively under the provisions of the rules <sup>B</sup>“on the first day of the month of April of the year of selection.”

<sup>U</sup>Explanation.- In case direct recruitment to a post has been made earlier than regular selection for promotion in a particular year such of the person, who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first shall also be considered for promotion."

<sup>@</sup>(2) [Deleted].

<sup>+</sup>**27-A.** No officer shall be considered for promotion unless he is substantively appointed and confirmed on the next lower post. If no officer substantive in next lower post is eligible for promotion, officers who have been appointed on such post on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India may be considered for promotion on officiating basis only in the order of seniority in which they would have been, had they been substantive on the said lower post.

---

<sup>§</sup> Substituted for \*"8 & 8A" vide Notification No. F.7(2)DOP/A-II/88 dated 22-01-1997

\* Added "8A" vide Notification No. F. 7(2)/DOP/A-2/93, Dated 24.5.94, w.e.f. 28.9.1993.

<sup>δ</sup> Substituted for "27. Criteria for selection:- (1) For purposes recruitment by promotion, selection strictly on seniority-cum-merit shall be made from among on the administrative subordinate, who are eligible for promotion under the provisions of these rules." vide Notification No. F. 12(1)Appts. (A)/56 dated 17-03-1961

<sup>B</sup> Inserted vide Notification No. F. 1(4)DOP/A-II/73 dated 13-06-1974

<sup>U</sup> Inserted vide Notification No. F. 7(1)Ka-II/75 dated 20-09-1975

<sup>@</sup> Deleted "2. In selecting the candidates for promotion regards shall be had to their-

(a) personality and character;

(b) tact and energy (including ability to undertake extensive tours);

(c) intelligence and ability to express to themselves in English and hindi clearly;

(d) court and other work;

(e) integrity

(f) previous record of service" vide Notification No. F. 1(6)Appts.(D) /60 dated 13/14. 12.1965

<sup>+</sup> Inserted vide Notification No. F.7 (1) DOP/A-II/74 dated 5-7-1974.

**<sup>u</sup>28. Procedure for Promotion.-** Subject to the provisions of rule 28-B, as soon as it is decided that a certain number of posts shall be filled by promotion, the Special

<sup>u</sup>Substituted for <sup>0</sup>“28. **Procedure for promotion-** (1) As soon as it is decided that a certain number of posts shall be filled by promotion, the Special Secretary shall call upon the Department concerned and the Board of Revenue to submit a correct and complete list containing names of persons in order of seniority not exceeding five times the number of vacancies, who are eligible for promotion under these Rules. The Special Secretary shall on receipt of these, names, put up the same to the Committee referred to in sub rule (7), with their personal Files and Confidential Rolls.

\* (2) to (6) (Deleted)

\* Deleted “(2) Each District Officers/Collectors shall prepare, in the form prescribed in Schedule IV, A list of all Tahsildars, in order of seniority, who are employed under in and are eligible for promotion under the provisions of these Rules and shall record there in his remarks against each candidate with regard to his suitability for promotion. He shall then submit the list by the prescribed that to the Board along with the personal Files of these candidates whom he considers suitable for promotion.

(3) The Board shall scrutinize the list received from Collectors and make preliminary screening of the candidates recommended therein as also of those who are either serving directly under the Board or who are on deputation on Foreign Service. The Board shall then prepared list in order of seniority of candidates and giving cogent reason against those whom it does not consider suitable and the list shall contain names of the candidates at least five times the number of vacancies. The character roll of each candidate recommended and also of those superseded, if any, shall be placed with his personal File.

(4) Similarly, each Head of Department concerned shall prepare a list, in the form prescribed in Schedule IV, of candidates in order of seniority , who are employed under him and are eligible for promotion under the provisions of these Rules and shall recorded their in his remarks against each candidates with regard to his suitability for promotion. He shall then forward by the prescribed that the list prepared by the Personal Files and Character Rolls of the candidates recommended therein to the Administrative Secretary who may add him own remarks against each candidate with regard to his suitability for promotion. He may also add the names of such candidates who though nor recommend by the Head of the Department are considered suitable by him for promotion. He shall then forward by the prescribed that the list to the appointments Department along with the Personal Files and Character Rolls of the candidates concerned.

(5) In the case of an Administrative Subordinate eligible for promotion under the provisions of these Rules, who has been transferred from the Administrative control of one of the aforesaid recommending authorities to the administrative control of another recommending authority within six months of the dated for the making of recommendations, either of the two authorities may consider his claim after ascertaining from the other authority that he is not being recommended by other authority.

(6) The recommendations made by the authorities concerned under the provisions of these rules shall be final and no appeal for representation shall lie to any other authority against their decisions.” vide Notification No. F. 12 (1) Appts. (A)/53, Part VIII dated 07.01.1966.

(7) A committee consisting of the Chairman of the Commission as Chairman, the <sup>1</sup> (deleted) the Chairman of the Board, % (one Head of Department nominated by the chief Secretary) and <sup>2</sup>(A Senior Secretary to Government in Super time scale of the Indian Administrative Service, as may be nominated by the Chief Secretary to Government) with the Special Secretary <sup>@</sup>(delete) as Member Secretary of the Committee (here in after Selection Committee), shall consider the cases of all the candidates <sup>X</sup>(Included in the list prepared under sub rule(1) interviewing such of them as they consider necessary, and shall select a number of candidates equal to the number of vacancies in the Service likely to be filled by promotion, including likely officiating appointments, and shall arrange their names in a list in order of seniority, If any person's names recommended in the previous year is deleted from the select list or a person ignored in the previous year is selected in the subsequent year, reasons for such deletion or addition shall be recorded by the Selection Committee. They shall also select from the remaining candidates a number which shall be 50% of the total number of candidates selected for the first list and shall arrange their names in a supplementary list, in order of seniority.

<sup>π</sup> Provided that in case any member or Member Secretary, as the case may be constituting the committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the Member or Member-Secretary, as the case may be, of the Committee.

<sup>1</sup> Deleted "Additional Chief Secretary to Government", vide Notification No. F 12(1) Appts.(C)/53, Part II, dated 10.07.1963 effective from 4.1.63

<sup>%</sup> Substituted for "the Commissioner, Excise & Taxation Department" vide Notification No. F. 12(1) Appts.(C)/53, Part II, dated 01.04.1966

<sup>2</sup> Substituted for "Development Commissioner", vide Notification No. F. 1(7)Karmik (Ka-II)/76 dated 22.01.76.

<sup>@</sup> Deleted "to Government in the appointments Department" vide Notification No. F. 12(1) Appts.(C)/53, Part II, dated 07.01.1966

<sup>X</sup> Substituted for "recommended by the Board and the Administrative Secretaries," vide Notification No. F. 12(1) Appts.(C)/53, Part II, dated 07.01.1966

<sup>π</sup> Added vide Notification No. F. 7(5) DOP/A-II/78 dated 21.12.78 effective from 7.3.1978

<sup>δ</sup> Explanation: For the purpose of this sub-rule the list of all eligible candidates shall be prepared by inter lacing their names on the basis of the date of their substantive appointment on the post of Administrative Subordinates:

Provide that the inter-se seniority of Administrative Subordinates as it exists in their own service shall not be affected.

<sup>δ</sup> Substituted for <sup>β</sup>Explanation:- For the purpose of this sub-rule and sub-rule (11), the list of all the eligible candidates shall be prepared on the basis of length of Service on the Administrative Subordinates post from which promotion is to be considered. In case the date of appointment on Administrative Subordinate post being the same, the seniority shall be on the basis of their first substantive appointment in Government Service.” vide Notification No. F. 1(15) DOP/A-II/79 dated 23.05.80 effective from 1.1.76

<sup>β</sup> Substituted for "Explanation- For the purposes of this sub - rule and sub rule (11), the seniority inter se of two or more Administrative Subordinates of different categories shall be determined by the length of Service of each . In case of the date of appointment as an Administrative Subordinate being the same, their seniority shall be in the following order:

1. Assistant Sales Tax Officer,
2. Inspector, Registration & Stamps
3. Regional Inspector, Local Bodies
4. Tehsildar.
5. Assistant Regional Transport Officer
- 6 Inspector (Grade 1), Excise & Taxation
7. Inspector (Grade 1), Devasthan :

Secretary shall call upon the Registrar, Board of Revenue and/or the Commissioner, Devasthan Department, as the case may be, to send a list of senior-most persons eligible under rule 15 for consideration of the Committee which shall consist of the following :-

---

Provided that a person who is not placed in the select list in one year but is brought in to the select" list in a subsequent year, he shall be placed lower in the select list than all persons selected in previous years." vide Notification No. F. 12 (1) Appts. (C) /53, Part V, dated 17.5.71

(8) The two lists prepared by the Committee shall, after examination by Government, be forwarded to the Commission with the character Rolls, Personal Files and relevant extracts from the lists, and the Commission shall be requested to advise on their suitability for promotion to the Service. If the Commission are of the opinion that any candidate mentioned in the first list is not suitable for promotion, they shall consider the names in the supplementary list in the order in which they are placed in that list and shall advise on the suitability of so many of the candidates in the supplementary list as may be necessary to replace the candidates not approved in the first list.

(9) The names of the candidates, whom the Commission consider to be suitable, shall be reported to Government for final selection but shall not be arranged in order of preference.

(10) The final selection shall be made by Government and the list of candidates considered suitable for promotion shall be arranged in order of their seniority as administrative subordinates." vide Notification No. F. 1 (15) DOP/A-2/79 date 30.06.81

<sup>0</sup> Substituted for "28 Procedure for promotions (1) ) As soon as it is decided that a certain number of vacancies in the service will be filled by promotion the Appointment Department shall inform the Board accordingly, and the Board shall call upon all collectors to submit their recommendations in this connection by a prescribed date, the Appts. Dept. shall also call upon the Heads of Departments concerned to submit the recommendation through their respective Administrative Secretaries by a prescribed date." vide Notification No. F. 12 (1) Appts. (A)/53, Part VIII, dated 7.1.1966 .

<sup>§</sup> Substituted for "28. Procedure for selection (1) As soon as it is decided that a certain number of vacancies in the Service will be filled by promotion , the Board, shall call upon all Commission to submit their recommendations in this connection to the Board by a prescribed date. Each Commissioner shall in his return, call for recommendations in the same manner from the District Officer under him.

(2) On receipt of such orders, each district officer shall prepare, in the form prescribed in Schedule IV, a list of all the Administrative Subordinates, in order of seniority who are employed under him and are eligible for promotion under the provisions of these rules and shall record there in his remarks against each candidate with regard to his suitability for promotion. He shall also prepare another list in order of merit of candidate whom he considers suitable for promotion. He shall then submit both the lists by the prescribed date to the Commission along with the Personal Files of those candidates whom he considers suitable for promotion.

(3) On receipt of the District lists, each Commissioner shall prepare a consolidated list, in the form prescribed in Schedule IV of candidates, in order of seniority, considers suitable for promotion by District Officers under him add shall add his own remarks against each candidate with regard to his suitability for promotion. He shall add to the list the names of such candidates, who are eligible for Promotion to the Service under the provisions of these rules and are serving under a Head of Department, other than a Commissioner and may also add the names of such candidates who, though not recommended by the District Officers concerned, as considered by him to be suitable for promotion. He shall also prepare another list showing the order of merit of those candidates whom he considers suitable for promotion and shall forward by the prescribed date both the lists to the Board along with the Personal Files of the candidates mentioned in the second list. He shall also forward to the Board the lists received from the District Officers.

(4) The Board shall prepare, in the form prescribed in Schedule IV , a list of all the Administrative Subordinates , who are eligible for promotion under the provisions of these Rules and who are either serving directly under the Board or are on deputation to foreign service and shall not their remarks against each candidate with regard to his suitability for promotion. The list shall be arranged in order of seniority. Another list to show the order of merit of candidates considered suitable shall also be prepared.

(5) In the case of an Administrative Subordinate eligible for promotion under the provision of these rules, who has been transferred from the administrative control of one of the aforesaid recommending authorities to the administrative control of another recommending authority within six months of the date prescribed for the making of recommendations to the Board , either of the two authorities may consider his claims after ascertaining from the other authority that he is not being recommended by that other authority ,

(6) The Board shall cause the character roll of each candidate recommended by any of the aforesaid recommending authorities to be placed with his Personal File

(7) The recommendations made by the authorities concerned under the provisions of these Rules shall be final and no appeal or representation shall lie to any other authority against their decisions.

(8) A Committee consisting of the Chairman of the Commission as Chairman, the Chairman of the Board. (The Settlement Commissioner, Rajasthan) the (Additional Chief Secretary or in the event of the post of Additional Chief Secretary being held in abeyance an officer nominated by Chief Secretary to Government and one or more Commissioners nominated by Government , in any with the (Special Secretary) to Government in the Appointments Department as Member-Secretary of the Committee, (Hereinafter called the Selection Committee) shall consider the cases of the all candidates, recommended by the various recommending authorities. They interviewing such of them as they consider necessary, and shall select a number of candidates' equal to the number of s Min the Service likely to be filled by promotion and shall arrange their names in a list in order of seniority. They shall also select from the remaining candidates a number which shall not be less than half and more than the total number of candidates for the first list and shall arrange their names in a supplementary fit, in order of preference)

Explanation:- For the purposes of this sub rule and sub rule (12 ), the seniority inter-se of two or more administrative subordinate of different categories shall be determined by the length of a Service of each as an Administrative Subordinate and if the length of a Service of any w such administrative Subordinates is equal an Inspector , Registration and Stamps shall be deemed to be senior to either a Tehsildar or Inspector , Customs and Excise and a Tehsildar shall be deemed to be senior to an Inspector , Customs and Excise

(9) The Two lists prepared by the Committee shall after examination by Government, be forwarded to the Commission with the character rolls, the Personal files and relevant extracts from the lists in the form prescribed in Schedule IV Received from the various recommending authorities, relating to the candidates named in the aforesaid two lists and the Commission shall be requested to advise on their suitability for promotion to the Service. If the Commission are of opinion that any candidate mentioned in the first is not suitable for promotion, they shall consider the names in the supplementary list in the order in which, they are placed in that list and shall advise on the suitability of so many of the candidates in the supplementary list as may be necessary to replace the candidates not approved in the fire list.



1.	<sup>β</sup> Chairman of the Commission or a member of Commission nominated by him.	Chairman
2.	Chairman of the Board of Revenue	Member
3.	One Head of the Department as may be nominated by the Chief Secretary.	Member
4.	<sup>θ</sup> Secretary to the Government in super-time scale of IAS as may be nominated by the Chief Secretary.	Member
5.	<sup>£</sup> Secretary/Special Secretary to the Government in the Department of Personnel.	Member Secretary

\* **28-A [Deleted].**

(10) If seniority has not been finalized for any category of administrative Subordinates only one list, on the basis of merit and in order of preference shall be prepared by authorities mentioned in sub - rules (2), (3) (4) and (8)

(11) The names of the candidates, whom the Commission consider to be suitable, shall be reported to Government for final selection but shall not be arranged in order of preference.

(12) The final selection shall be made by Government and a list of candidates considered suitable for promotion shall be arranged in order of their seniority Administrative Subordinates." vide Notification No. F. 12 (1) Apps (A)/56, dated 17.3.1961.

<sup>β</sup> Substituted for "Chairman of the Commission" vide Notification No. F.1(20)/DOP/A-2/84 dated 25-04-2008

<sup>θ</sup> Deleted "Senior Most" vide Notification No. F. 1 (18) DOP/A-II/82 dated 31-8-1982.

<sup>£</sup> Substituted for "Special Secretary to the Government in the Department of Personnel." vide Notification No. F. 7(1)/DOP/A-2/94 dated 24-07-1995

\* Deleted "28 A. Procedure for recruitment by selection from Extension Officers referred to in rule 7 (c) :

(1) As soon as it is decided that a certain number of vacancies in the Service shall be filled by selection from Extension Officers referred to in rule 7 (c) the (Special Secretary) shall inform the Development Commissioner accordingly .

"Provided that it will not be necessary, to call for such recommendations in respect of vacancies occurring till the year 1974, if selections are to be made out of such non-R.A.S. Vikas Adhikaris who have been selected under rule 4 (iii) of the Rajasthan Panchayat Samitis (Selection of Vikas Adhikaris) Rule, 1968 in 1971.

(2) ( Deleted )

(3) The Development commissioner shall then prepare a correct and complete list of persons eligible for promotion under these Rules and send the same to the special Secretary, with their Personal Files and Confidential Rolls. The Special Secretary shall put up the list along with their Personal Files and Confidential Rolls to the Committee referred to in rule 28 (7) .

(4) The Committee referred to in rule 28 (7) shall consider the cases of all the candidates (Included in the list sent the Special secretary) interviewing such of them as it may deem necessary and shall select candidates equal to the number of vacancies in the Service likely to be filled in by selection and shall arrange their names in a list in order of seniority. The Committee shall also select from the remaining candidates a number which shall be 50% of the total number of candidates selected from the list and shall arrange their names in the supplementary list in order of seniority.

Note : The Committee shall interview all non - graduate Extension Officers/ Vikas Adhikaris.

(5) The lists prepared by the Committee shall, after examination by the Government be forwarded to the Commission together with the Character Rolls and Personal Files of the candidates named in the list and also of those superseded, if any, and the Commission shall be requested to advise on their suitability for appointment to the Service. If the Commission are of the opinion that any candidate mentioned in the first list is not suitable for selection, they shall consider the names in the supplementary list in the order in which they are place in the list and shall advise on the suitability of so many of the candidates as may be necessary to replace the candidates not approved in the first list.

(6) The names of the candidates, whom the Commission consider to be suitable, shall be reported to Government for final selection but shall not be arranged in order of preference.

(7) The final selection shall be made by Government and a list of candidates considered suitable for selection shall be arranged in order of their seniority as Extension Officer/Vikas Adhikaris" vide Notification No. F 12 (1) Appts.(C)/53. Part V, dated 7.9.1974 Effective from 1.1.1975.

**28 B. Criteria, Eligibility and Procedure for Promotion.**- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall subject to the provisions of sub-rule (6), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion on the basis of seniority cum merit or on the basis of merit to the class of posts concerned.

×+ Substituted for "Rule 28 B. Revised Criteria, Eligibility and Procedure for Promotion to Junior, Senior and other posts encadred in the Service :- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall, subject to provisions of sub-rule (9), prepare a correct and complete list of the senior-most persons who are eligible and qualified under these rules for promotion on the basis of seniority-cum-merit or on the basis of merit to the class of posts concerned.

§ (1A) No person shall be considered for promotion for 5 recruitment years from the date on which his promotion becomes due, if he/she has more than two children on or after 1st June, 2002.

Provided that the person having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1st June, 2002 does not increase".

Provided further that where a Government Servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children"

<sup>1</sup> (2) For appointment to the service by promotion, the eligible persons included in the lists mentioned in rule 28 shall be considered.

& (3) No person shall be considered for first promotion in the Service unless he is substantively appointed and confirmed on lowest post in the Service. After first promotion in the Service for subsequent promotions to higher posts in the Service, a person shall be eligible if he has been appointed to such post from which promotion is to be made after selection in accordance with one of the methods of recruitment under any Service Rules promulgated under proviso to Article 309 of the Constitution of India.

® Provided that for first promotion in the Service if number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the methods of recruitment prescribed under these rules, shall also be eligible if they fulfill other conditions of eligibility.

**Explanation:-** In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year, such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

(4) Selection for promotion in the regular line of promotion from the post/posts not included in Service to the lowest post category of post in the service shall be made strictly on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50 : 50:

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(5) Subject to the provisions of sub-rule (7), selection for promotion from the lowest post or category of post in the State Service to the next higher post or category of post in the State Service and for all posts in the Subordinate Services and in the Ministerial Services shall be made strictly on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:

<sup>0</sup> Delete proviso.

(6) Selection for Provided that promotion to all other higher posts or higher categories of posts in the state service shall be made on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50: 50:

Provided that if the Committee is satisfied that suitable persons are not available for selection promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified these rules.

§ Added vide Notification No. F.7(1)DOP/A-II/95 dated 20-06-2001 and vide corrigendum dated 21.11.2015.

<sup>1</sup> Substituted for "(2) The persons enumerated in column 5 or the relevant column regarding "post from which promotion is to be made", as the case may be, of the relevant Schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in column 6 or in the relevant column regarding "minimum qualification and experience for promotion ", as the case may be." vide Notification F. 1(15)DOP/A-II/79 Dated 30.06.1981.

& Substituted for "No person shall be considered for promotion unless he is substantively appointed and confirmed. If no person substantive in the next lower post is eligible for promotion, persons who have been appointed on such posts on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have, had they been substantive on the said lower post." vide Notification No. F.7(8)DOP/A-II/78 dated 20.07. 1979

® Added vide Notification No. F. 7(8)DOP/A-II/78 dated 13 May, 1980

<sup>0</sup> Delete "Provided that in the event of non-availability of the persons with the requisite period of service of five years, the Committee may consider the persons having less than the prescribed period of service, if they fulfill the qualification and other conditions for promotion prescribed elsewhere in these rules, and are found otherwise suitable for promotion on the basis of seniority-cum-merit" vide Notification F. 7(3)DOP/A-II/95 Dated 18.02.1998.

<sup>2</sup> **Explanation:-** If in a service, in any category of post, number of posts available for promotion is an odd number then for purpose of determining the vacancies for selection by promotion on the basis of seniority-cum-merit and merit in the proportion of 50:50, the following cyclic order shall be followed:

The first vacancy by seniority-cum-merit;

The subsequent vacancy by merit;

The cycle to be repeated.

<sup>2</sup> Added vide Notification F. 7(10)DOP/A-2/77 Dated 17.08.1978

(2) The persons enumerated in the relevant column regarding post from which promotion is to be made, of the relevant schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in the relevant column regarding minimum qualification and experience for promotion.

- <sup>3</sup> (7) Selection for promotion to the highest post/posts in the State Service shall always be made on the basis of merit alone;  
Provided that-
- (a) In a Service or Groups or Sections thereunder, where there are only two scales e.g. junior scale or senior scale and there is only one promotion then promotion shall be made on the basis of senior cum merit alone;
  - (b) In a Service or Groups or Sections thereunder, where there are three scales e.g. junior scale, senior scale and selection scale and there are two promotions then promotion shall be as under:-
    - (i) First promotion on the basis of seniority cum merit;
    - (ii) Second promotion on the basis of seniority cum merit and merit in the proportion of 50:50.
  - (c) In Services or Groups or Sections thereunder, where there are more than two promotions then first promotion shall be made on the basis of seniority cum merit alone and promotions to subsequent higher post shall be made on the basis of seniority cum merit and merit in the proportion of 50:50 except to the highest post:
- <sup>1</sup> provided further that if the committee is satisfied that suitable persons are not available for selection by promotion to highest post/posts strictly on the basis of merit in a particular year, selection by promotion to highest post/posts on the basis of seniority cum merit may be made in the same manner as specified in these rules.
- <sup>1</sup> Proviso added vide Notification F. 7(10)DOP/A-2/77 Dated 31.03.1980
- <sup>3</sup> Substituted for "(7) Selection for promotion to the highest post or highest categories of posts in the State Services shall always be made on the basis of merit alone." vide Notification F. 7(10)DOP/A-2/77 Dated 12.05.1978.
- <sup>π</sup> (8) Deleted  
**Explanation:-** If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel and Administrative Reforms whose decision thereon shall be final.
- <sup>π</sup> Deleted "(8) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection, at least five years' service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:  
Provided that the condition of five years' Service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit:  
Provided further that in the event of non-availability of persons, equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made, the Committee may consider the persons having less than five years' service if they are found otherwise suitable for promotion on the basis of merit alone." vide Notification No. F.7(6)DOP/A-II/75, dated 15.07.1992
- <sup>@</sup> (9) The zone of consideration of persons eligible for promotion shall be as under :-
- | (i) Number of Vacancies -      | Number of eligible persons to be considered. |
|--------------------------------|--|
| (a) for one vacancy            | Five eligible persons.                       |
| (b) for two vacancies          | Eight eligible persons.                      |
| (c) for three vacancies        | Ten eligible persons.                        |
| (d) for four or more vacancies | Three times the number of vacancies.         |
- (ii) Where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.
- (iii) Where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the cases may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to ~~seven~~ times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.
- (iv) For the highest post in a State Service:-
- (a) If promotion is from one category of post, eligible persons up to five in number shall be considered for promotion;
  - (b) If promotion is from different categories of the post in the same pay scale, eligible persons up to the number from each category of posts in the same pay scale shall be considered for promotion;
  - (c) If promotion is from different categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be for promotion first considered and if no suitable persons is available for promotion on the basis of merit in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior-most eligible persons in all.
- <sup>x</sup> Substituted for "five" vide Notification No. F.7(1)DOP/A-II/81 dated 07.04.2003.
- <sup>@</sup> Substituted for "(9)The zone of consideration of persons eligible for promotion shall be as under:-
- <sup>0</sup> (i) the zone of eligibility for promotion shall be five times the number of vacancy to be filled on the basis of seniority cum merit or merit or by both, as the case may be.
- (ii) For the highest post in <sup>£</sup>State Service;
    - (a) if the promotion is from one category of post, eligible persons upto five in number shall be consider for promotion,
    - (b) if promotion is from different categories of posts in a same pay scale, eligible person upto two in number from each category of posts in the same pay scale shall be consider for promotion;
    - (c) if promotion is from different category of posts carrying different pay scale, eligible person in the higher pay scale shall be consider for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scale shall be consider for promotion and so on and so forth. The zone of consideration for eligibility in the case shall be limited to five senior most eligible persons in all." vide Notification No. F.7(1)DOP/A-II/81, dated the 6th July, 1983 and effect from 1.04.1984 vide even notification dated 10.05.1984
- <sup>£</sup> Inserted vide Notification No. F. 7(10)DOP/A-II/77 Dated 26.09.1978

(3) No person shall be considered for first promotion in the service unless he is regularly selected on the post from which promotion is to be made in accordance with one of the methods of recruitment prescribed under the provisions of these rules.

**Explanation:** In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

(4) No person shall be considered for promotion for “three recruitment years” from the date on which his promotion becomes due, if he/she has more than two children on or after 1<sup>st</sup> June, 2002

---

<sup>0</sup> Clause (i) of rule 9 was substituted for “

(i) Number of Vacancies

Number of eligible persons to be considered

(a) 1 to 5 vacancies

4 times of the number of vacancies.

(b) 6 to 10 vacancies

3 times, but at least 20 eligible persons to be considered.

(c) Above 10 vacancies

2 times, but at least 30 eligible persons to be considered.”

vide Notification No. F. 7(1) DOP/A-II/81 dated 29.01.1981.

(10) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

<sup>4</sup> “(11) (a) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, equal to the number of vacancies determined under rule relating to "Determination of vacancies" of these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority on the category of posts from which selection is made.

(b) The committee shall also prepare a separate list on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in the rules, containing names of persons equal to the number of persons selected in the list prepared under (a) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit shall be arranged in the order of the seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Departmental Promotion Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the next year or till the Departmental Promotion Committee meets, whichever is earlier.

(c) Such lists shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Record of all the Candidates included in the lists as also of those not selected, if any.”

<sup>5</sup> Explanation :- For the purpose of selection for promotion on the basis of merit, officers with “Outstanding” or consistently ‘Very-Good’ record shall only be selected and their names arranged in the order of seniority.”

<sup>4</sup> Substituted for (11) The Committee shall consider the case of all the senior-most persons who are eligible and qualified for promotion to the class of posts concerned under these rules, # “interviewing such of them as they may deem necessary” and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing the names of persons equal to 50% of the persons selected in the aforesaid list or select one more persons if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised. The lists so prepared on the basis of merit and on the basis of seniority-cum-merit shall be arranged in the order of seniority on the category of post from which selection is to be made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also those not-selected, if any.” vide Notification No.F.7(2)DOP/A-II/81 dated, the 19th Feb., 1982 (w.e.f. 1.04.1981)

<sup>5</sup> Substituted for “Explanation:- For the purpose of selection on the basis of merit the list of officers graded as 'Outstanding' and 'Very-Good' shall be classified in the First category in the order of seniority, the officers graded as 'Good' shall be classified in the Second category in the order of seniority and the officers graded as 'Average' and Not-Selected' Shall be classified in the Third category. The officers graded and classified in the Second category list shall be placed below the officers graded and classified in the first category list and such officers shall be appointed from this category only if the officers graded and classified in the first category list is exhausted otherwise they shall not be appointed to the Service by promotion. The Officers graded and classified in the third category list shall not be considered for appointment by promotion.” vide Notification No. F. 7(10)DOP/A-II/77 dated 11.04.1979

# Inserted vide Notification No. F. 11(1)DOP/A-II/77 dated 20 March, 1980

<sup>6</sup> Substituted for "Five recruitment years" vide Notification F. 7(1)DOP/A-II/95 Pt.-II dated 19.09.2017

Provided that -

- (i) the persons having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1<sup>st</sup> June 2002 does not increase.
- (ii) where a Government servant has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
- <sup>v</sup>(iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
- <sup>8</sup>(iv) any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be deemed to be disqualified with effect from 01.06.2002, if any child is born out of single delivery from such remarriage.

---

& (11-A) If in any subsequent year, after promulgation of these rules, Vacancies relating to any earlier year are determined under sub-rule (2) of rule relating to determination of vacancies which were required to be filled by promotion, the Departmental promotion Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotion committee is held and such promotions shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate, and the service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion but no arrears of pay shall be allowed to him.

&<sup>x</sup> Substituted for "(11A) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under sub-rule (3) of rule mentioned in Column 3 of the Schedule which are required to be filled by promotion, the Departmental Promotion Committee shall consider the case of all such persons would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental promotion Committee is held and such promotions shall be governed by the rules in force at the time, the meeting of the Departmental promotion Committee is held. The person who has been so promoted shall not be entitled to claim any arrears of pay or re-fixation of his pay or to count his service/experience for promotion to higher post for any period during which he has not actually performed the duties of the post to which he has been promoted." vide Notification No. F. 5(3)DOP/A-II/77 dated, 18.8. 1982.

<sup>x</sup> Added vide Notification No. F.5(3)DOP/A-II/77 dated 6th Oct., 1979

<sup>7</sup> (11B) the Government or the Appointing Authority may order for review of the proceeding of the D.P.C. held earlier on account of some mistake or error apparent on the basis of record, on account of a factual error subsequently effecting the decision of the D.P.C. or for any other sufficient reason e.g. change the seniority wrong determination or vacancies, judgment/direction of any court or tribunal, or were adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where commission is associated) shall always be obtain before holding the meeting of the review D.P.C.

<sup>7</sup> Added vide Notification No. F. 7(1)DOP/A-II/86 dated 14.06.1988

(12) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(13) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(14) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (13) in the order in which they have been placed in the lists, till such lists are exhausted of reviewed and revised, as the case may be.

(15) The Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceeding is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(16) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these rules." vide Notification No. F. 7(5)DOP/A-II/2002 dated 23.07.2003

<sup>v</sup> Substituted for <sup>b</sup>:"Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted." vide Notification No. F. 7(1) DOP/A-II/95/Pt.-III dated 03.07.2019 (w.e.f. 01.06.2002)

<sup>b</sup> Added vide Notification No. F. 7(1)DOP/A-11/95/Pt.-II dated 24.02.2011

<sup>8</sup> Substituted for <sup>%</sup>:"Provided also that any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage." vide Notification No. F. 7(1) DOP/A-II/95/Pt.-II dated 18.08.2020

<sup>%</sup> Added vide Notification No. 7(1)DOP/A-II/95 Pt. II, dated 20.11.2015

(5) Selection for promotion on the post included in the service shall be made on the basis of seniority-cum-merit.

Provided that promotions on the highest post in the state service if it is at least third promotion shall be made on the basis of merit alone.

Provided further that if the committee is satisfied that suitable persons are not available for selection by promotion to the highest post(s) strictly on the basis of merit in a particular year, selection by promotion to the highest post(s) on the basis of seniority cum merit may be made in the same manner as specified in these rules.

(6) The zone of consideration of persons eligible for promotion shall be as under:-

- |                                |   |
|--------------------------------|---|
| (i) Number of vacancies        | Number of eligible persons to be considered |
| (a) for one vacancy            | five eligible persons                       |
| (b) for two vacancies          | eight eligible persons                      |
| (c) for three vacancies        | ten eligible persons                        |
| (d) for four or more vacancies | three times the number of vacancies         |
- (ii) where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.
- (iii) where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended up to seven times the number of vacancies and the candidates belonging to the Schedules Casts or the Schedules Tribes, as the case may (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.
- (iv) For any post in the Service:
- (a) If Promotion is from more than one categories of posts in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion;
- (b) If promotion is from more than one categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit or seniority cum merit, as the case may be, in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

---

+ Substituted for "24. Revised Criteria, Eligibility and Procedure for promotion to Junior, Senior and other posts encadred in the Service :- (1) Selection for promotion in the regular line of promotion from the post not included in the Service to the lowest post or category of post in the Service shall be made strictly on the basis of merit.

(2) Subject to the provisions of sub-rule (4) selection for promotion from the lowest post or category of post in the service to the next higher post or category of post in the Service and for all posts up to Scale No. 11 sanctioned under the Rajasthan Civil Services (New pay Scales) Rules, 1969 or equivalent scales as may be declared by the Government from time to time, be made solely on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these Rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made.

Provided that in the event of non-availability of the persons with the requisite period of service of five years, the comm. may consider the persons having less than the prescribed period of service, if they fulfill the qualifications experience and other conditions for promotion prescribed elsewhere in these rules and are found otherwise suitable for promotion on the basis of seniority-cum-merit.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of post(s) concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules equal to the number of vacancies determined under these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority of the category of post(s) from which selection is made.

(9) The Committee may also prepare a list on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, containing names of persons not exceeding the number of persons selected in the list prepared under sub-rule (8) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit or on the basis of merit shall be arranged in the order of seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the year for which the meeting of the Committee is held.

---

Provided further that in respect of posts included in the State Service in which the methods of recruitment to the lowest post provides for appointment by promotion, and where posts are required to be filled on the basis of seniority-cum-merit. The sub-rules are committee may select for promotion such persons of out. standing merit available within the zone of consideration, who may not be selection the basis of seniority-cum-merit, to the extent of one month of the number of vacancies to be filled in by promotion and if the number of vacancies exceeds one but is less than four the Committee may select one person on the basis of merit alone and if the vacancies are more than four and the calculation of the number of vacancies to be filled by merit alone according to the aforesaid basis results in a fraction, the committee may select one more person against a fraction of half or more. On being so selected, for purposes of determination of seniority, such persons shall be deemed to have been selected on the basis of seniority-cum-merit.

(3) Selection for promotion to all other higher posts or higher categories of posts in the Service shall be made on the basis of merit alone.

(4) Selection for promotion to the highest post or highest category of post in the Service shall always to make on the basis of merit alone.

(5) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection at least five years' service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made :

Provided that the condition of five years' service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit :

Provided further that in the event of non-availability of persons equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made the Committee may consider the persons having less than five years' service if they are found otherwise eligible and suitable for promotion on the basis of merit alone.

**Explanation:** - If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel, whose decision thereon shall be final.

(6) The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority cum merit or merit, as the case may be:

Provided that in case of Non-availability of sufficient number of suitable persons for selection on the basis of merit, the Committee may at its discretion consider persons of outstanding merit outside the zone of eligibility but falling within six times the number of vacancies to be filled in on the basis of merit.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules, interviewing such of them as it may deem necessary and shall prepare a list containing name of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent Vacancies; which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised.

(10) Lists prepared under sub-rule (8) and (9) shall be sent to the Appointing Authority together with annual confidential Reports/annual performance appraisal reports and other service records of all the candidates included in the lists as also of those not selected, if any.

**Explanation :-** For the purpose of selection for promotion on the basis of merit, no person shall be selected if he does not have “outstanding” or “very good” record of at least four out of seven years preceding the year for which the meeting of the committee is held.

(11) If in any subsequent year, after promulgation of these rules vacancies relating to any earlier year are determined under these rules which were required to be filled in by promotion, the committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which meeting of the committee is held and such promotion shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the Service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion, but no arrears of pay shall be allowed to him.

---

The lists so prepared on the basis of merit shall be arranged in order of preference and the list prepared on the basis of seniority-cum-merit shall be arranged in order of seniority on the category of post from which selection has been made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also of those not selected, if any.

**Explanation :-** The list of preference shall classify the officers in order as, 'outstanding', 'very good' and 'good' on the basis of merit. In each class the officers shall maintain their inter se seniority of the next below grade.

(9) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(10) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary, shall approve the lists. In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(11) Appointment shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (10) in the order in which they have been placed in the lists, till such lists are exhausted reviewed and revised, as the case may be.

(11)(A) Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to post to which they are eligible or would have been eligible but for such Suspension or pendency of such enquiry or proceedings.

(12) The provisions of this rule shall effect notwithstanding anything to the contrary contained in any provision of these rules.” vide Notification No. F.7(10)DOP(A-II)77 dated 7-3-1978 (effective from the date of Publication in Rajasthan Rajpatra.)



(12) The Government or the Appointing Authority may order for the review of the proceedings of the committee held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any Court or Tribunal, or where adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the department of personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review committee.

(13) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along-with the Personal Files and Annual Confidential Rolls/Annual Performance Appraisal Reports of all the persons whose names have been considered by the Committee.

(14) The Commission shall consider the lists prepared by the Committee along-with other relevant documents received from the Appointing Authority and unless any change is considered necessary, shall approve the lists, In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with approval of the Government.

(15) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (14) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised or remained in force, as the case may be.

(16) The Government may issue instructions for provisionally dealing with the promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(17) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these Rules.

**£28-BB. Restriction of promotion of persons foregoing promotions.**- In case a person on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendation of the Departmental Promotion Committee, forgoes such an appointment through his written request and if the concerned Appointing Authority accepts his/her request, the person concerned shall be debarred from consideration for promotion (both on the basis of urgent, temporary appointment or on regular basis) for subsequent two recruitment years for which the Departmental Promotion Committee is held and the name of such person who forgoes promotion shall not be included in the seniority-cum-eligibility list to be placed before the Departmental Promotion Committee for subsequent two recruitment years.

**@28-C.** Deleted.

## PART VI

### Procedure for recruitment by Special Selection.

**#29. Procedure for selection.**- **§**(1)The Secretary/ Special Secretary to Government in the Department of Personnel & Administrative Reforms shall examine the cases of persons recommended from time to time and place the name of all persons who are eligible under rule **€**"7(1)(c) and have completed qualifying service for special selection laid down in **θ**"rule 15(2)" before the selection committee-set-up in accordance with rule 28(7)."

---

**£** Substituted for \* "Restriction on promotion of persons foregoing promotions:- In case a person on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendation of the Departmental Promotion Committee, for goes such an appointment, he shall be considered again for appointment by promotion only after a period of one year (both on the basis of urgent temporary appointment or on regular basis, on the recommendations of the Departmental Promotion Committee)." vide Notification No F.7(1)/DOP/A-2/98, Dated 5.8.1998.

\* Added vide Notification No F. 15(16)/DOP/A-II/80 Dated 30.11.1981

**@** Deleted for "28-C. Selection from Extension Officers on basis of merit:- The provisions of rule 28-B shall apply to selection from Extension Officers strictly on the basis of merit as for the word. "by Promotion" and "Promotion" wherever occurring therein, the words "by Selection from Extension Officers" & "for selection" were respectively" vide Notification No. F. 12(1)Appts.(C)/53, Part V, Dated 7.09.1974. Effective from 1.1.1975

**#** Substituted for "Procedure for selection:- (1) That Chief Secretary to Government shall keep a note of the names of the Officers recommended from time to time for special selection to the Service and shall place the cases of such of them as are eligible under the provisions of these Rules for such selection before the Selection Committee at the time when it is considering cases of Administrative Subordinate for promotion to the Service.

(2) The Selection Committee shall consider all such cases placed before them interviewing such of the candidates as they may deem necessary and shall select from among them such candidates, not exceeding double the number of vacancies likely to be filled by special selection, as in the opinion of the Committee possess outstanding merit and ability and are in other respects suitable for appointment Service, and shall arrange their names in a list in order of preference." vide Notification No F. 12(1)Appts.(C)/53 Part XVII, Dated 20.05.1977.

**§** Substituted for "The Chief Secretary to Government shall consider that cases of persons, recommended from time to time for special selection to the Service who:-

(i) are eligible under 7(1)(d); and

(ii) have completed qualifying Service for special selection laid down in rule 15(3);

and after a preliminary screening he shall propose the names of officers of outstanding administrative ability or extraordinary merit in their own line for appointment of the service, if available, equal to five times the number of vacancies determined to be filled by special selection during the year." vide Notification No F. 1(15)/DOP/A-2/79, Dated 26.02.1980.

**¢** Substituted for "7(1)(d)." vide Notification No F. 1(15)/DOP/A-2/79, Dated 30.06.1981.

**θ** Substituted for "15(3)" vide Notification No F. 1(15)/DOP/A-2/79, Dated 30.06.1981.

(2) The Selection Committee set up in accordance with rule 28(7) of these Rules shall consider <sup>Ж</sup>"the names placed before it under sub-rule (1)" interviewing such of candidates as it deems necessary and recommend the names of such of these officers, if any, as are, in their opinion suitable for appointment to the Service. The names shall be arranged in the order of preference for appointment to the Service.

(3) The list prepared by the Selection Committee if any, shall after examination by Government, be forwarded to the Commission together with the Character Rolls and Personal Files of the candidates named in the list and such other relevant information as the Selection Committee, may have collected and the Commission shall be requested to advise on their suitability for appointment to the Service.

(4) On receipt of the advice of the Commission Government shall make the final selection and shall place the names of the approved candidates in a list in the same order in which they were placed in the list forwarded to this Commission.

## **PART VII**

### **Appointment, probation and confirmation.**

<sup>Д</sup>**30. Appointments to the Service:-** Appointments to the Service shall be made on occurrence of substantive vacancies in the cadre by selection of persons in the manner prescribed in rule 26; from the lists prepared by the Commission under rule 25 and/or by promotion of Tehsildars/Inspectors Gr-I of Devasthan Department from the list prepared under rule 28 and/or from the lists prepared under rule 29(4) in the same order in which they have been placed in the respective lists;

Provided that a vacancy occurring due to resignation, removal, dismissal, death, retirement or appointment to some other Service etc. of a person appointed to the Service by direct recruitment, promotion and special selection shall be filled in by direct recruitment, promotion and special selection respectively.

Provide further that vacancy occurring due to retirement etc. of a person appointed to the service by selection from Vikas Adhikaries/Extension Officers shall subject to the provisions of sub-rule (2) of rule 7 be filled in by direct recruitment.

<sup>И</sup>**31. Urgent Temporary Appointment.-** (1) A vacancy in the Service which cannot be filled in immediately either by direct recruitment or by promotion under the rules may be filled by the Government or by the authority competent to make appointment as the case may be, by appointment to the post by promotion or by appointing temporarily thereto a person eligible for direct recruitment to the Service, where such direct recruitment has been provided under the provisions of these rules:

---

<sup>Ж</sup>Substituted for "the proposal of the Chief Secretary made in sub-rule (1)" vide Notification No. F. 1(15)/DOP/A-2/79, Dated 26.02.1980

<sup>Д</sup>Substituted for "30. Appointment to the Service:- Appointment to the Service shall be made by Government on occurrence of the substantive vacancies in the cadre of the Service by selection of persons in the manner prescribed in rule 26 from the list prepared by the Commission under rule 25, or by promotion of Administrative Subordinates from the list prepared under rule 28(12) or by transfer of persons from the list prepared under rule 29(4), in the same order in which they have been placed in the respective list." vide Notification No F. 1(15)/DOP/A-2/79, Dated 30.06.1981.

<sup>И</sup>Substituted for "31. Temporary appointment to cadre posts:- A vacant posts in the cadre of the service other than a Selection Posts may be filled temporary by Government by appointing thereto, in an officiating capacity an Administrative Subordinate eligible for promotion or by appointing thereto temporarily and officer eligible for special selection to the Service under the provision of these rules, provided that no such appointment shall be continued beyond a period of twelve months without referring it to the Commission for their concurrence and shall be terminated immediately on the refusal of the Commission to concur." vide Notification No. F. 1(10)/DOP/A-2/72, Dated 16.02.1973. Second proviso shall come into force with effect from 19.02.1973

Provided that such an appointment will not be continued beyond a period of one year without referring the case to the Commission for concurrence, where such concurrence is necessary, and shall be terminated immediately on its refusal to concur.

Provided further that in respect of a Service or a post in a Service for which both the methods of recruitment have been prescribed the Government or the authority competent to make appointments as the case may be shall not fill the temporary vacancy by appointing a person eligible for direct recruitment unless no suitable person eligible for promotion is available.

¥(2) In the event of non-availability of suitable persons, fulfilling the requirement of eligibility for promotion, Government may, notwithstanding the condition of eligibility for promotion required under sub-rule (1) above, lay down general instructions for grant of permission to fill the vacancies on urgent temporary basis subject to such conditions and restrictions regarding pay other allowances as it may direct. Such appointments, shall however, be subject to concurrence of the Commission as required under the said sub-rule.

β32. **Appointment to senior post.**- (1) Γ "In accordance with vacancies determined according to the provisions laid down in rule 9", appointment to \* "Senior Scale, Selection Scale, Super Time Scale" and Higher Super Time Scale shall be made by Government from amongst the members of the Service @ "in accordance with the selection having been made on the basis of merit and seniority-cum-merit £ (Deleted) on the recommendations of a Committee which shall consists of following:-

---

¥ Inserted vide Notification No. F. 7(7)/DOP/A-2/75, Dated 31.10.1975 w.e.f. 9.07.1954

β\$ Substituted for "Appointments (including in an officiating/temporary capacity) to senior posts shall be made by the Government from amongst members of the Service on the basis of seniority-cum-merit, on the recommendations of a Committee which shall consist of the following officers:-

- |    |  |                  |
|----|--|------------------|
| 1. | Chairman, Rajasthan Public Service Commission or a member nominated by him | Chairman         |
| 2. | Chairman, Board of Revenue   | Member           |
| 3. | Commissioner, Development Department                                       | Member           |
| 4. | Special Secretary to Government in the Appointment Department              | Member-Secretary |

The Committee shall consider the cases of the persons eligible for promotion by examining their Confidential Rolls and Personal Files, interviewing such of them as they deem necessary and shall select as number of candidates equal to the number of vacancies likely to be filled by promotion:

Provided that Government may fill a vacancy in the senior grade temporarily by appointing thereto for a period not exceeding six months in an officiating capacity any member of the Service who is eligible for such appointment under these Rules" vide Notification No. F. 1(1)/Appts. (D)/60 Part-II, Dated 8.09.1966.

\$0 Substituted for "(1) Substantive appointments to the selection posts shall be made by Government from among members of the service.

Explanation:- Service under the Administrative control of the Government of a covenanting State of Rajasthan shall count as Service in connection with affairs of the State.

(2) A vacant selection post may be filled temporarily by Government by appointment thereto of a member of a Service in an officiating capacity" vide Notification No. F. 1(14)/Appts.(A-II)/62, Dated 22.11.1962

θ Substituted for "32. Appointments to senior post:- (1) Substantive appointments to senior posts shall be made by Government from among members of the service with due regards to their seniority and suitability; provide that no member of service who has not 10 years' service in connection with the affairs of the State eligible for such appointment." vide Notification No. F. 12(1)/Appts.(A)/56, Dated 22.12.1956

Γ Inserted vide Notification No. F. 1(18)/DOP/A-II/73, Dated 17.05.1973 w.e.f. 9.07.1954

\* Substituted for "Senior scale and selection grade post." vide Notification No. F. 1(20)/DOP/A-2/84, Dated 17.7.1987

@ Inserted vide Notification No. F. 7(6)/DOP/A-2/74, Dated 6.09.1974, effective from 5.01.1973

£ Deleted "in the ratio of 1:2" vide Notification No. F. 1(20)/DOP/A-2/84, Dated 17.07.1987

1.	<sup>o</sup> Chairman of the Commission or a member of Commission nominated by him.	Chairman
2.	Chairman, Board of Revenue	Member
<sup>u</sup> 3.	"Secretary to Government in suppertime scale of the Indian Administrative Service as may be nominated by the State Government	Member
4.	<sup>¥</sup> Secretary/Special Secretary to Government in the Department of Personnel	Member-Secretary

<sup>\$</sup> Provided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the Member or Member-Secretary, as the case may be, of the Committee.

(2) Except as provided in this rule, the procedure and the principles for selection by merit shall, in so far as it may apply, be the same as provided in rule 28-B. For selection by seniority-cum-merit, the Committee shall consider the cases of all the persons eligible for promotion by examining their Confidential Rolls and Personal Files and interviewing such of them as they may deem necessary, and shall select a number of candidates equal to the number of vacancies likely to be filled by promotion by seniority-cum-merit:

<sup>@</sup> Provided (1) that appointment to the senior or selection grade post <sup>¶</sup> or super time scale post " or Higher Super Time Scale post may be made by Government by appointing thereto temporarily a person eligible for appointment by the promotion to the Service under the provisions of these Rules.

(2) No appointment made under <sup>o</sup>[Proviso (1)] above shall be continued beyond a period of one year without referring it to the Commission for their concurrence and shall be terminated immediately on their refusal to concur.

<sup>β</sup>(2A) No member of the Service who has not been appointed on senior scale post and not completed 10 years' service in all as a member of the service shall be eligible for appointment on the selection scale post.

<sup>1</sup>(3) No member of the Service who has not completed 3 years' service on the selection scale posts and 18 years' service in all as a member of the service shall be eligible for appointment on the super time scale post.

<sup>δ</sup> Substituted for "Chairman of the Commission" vide Notification No. F. 1(20)/DOP /A-2 /84, Dated 25.4.08.

<sup>¥</sup> Substituted for "Special Secretary to the Government in the Department Of Personnel." vide Notification No. F.7(1)/DOP/A-2/94, Dated 24.7.95.

<sup>u</sup> Substituted for <sup>\*</sup> "3. <sup>+</sup> (Deleted) Secretary to Government in suppertime scale of the Indian Administrative Service as may be nominated by the Chief Secretary." vide Notification No. F.1(20)/DOP /A-2 /84, Dated 12.12.84.

<sup>\*</sup> Substituted for "Director, Community Development" vide Notification No. F.1(7)Karmik(A-iv)/76, Dated 22.1.1976

<sup>+</sup> Deleted "A Senior" vide Notification No. F.1(18)/DOP /A-2 /82, Dated 31.08.1982

<sup>\$</sup> Added vide Notification No. F. 7(5)/DOP /A-II /78, Dated 31.12.1978 effective from 7.03.1978

<sup>@</sup> Substituted for "Provided that Government may fill a vacancy in the senior scale of selection grade posts temporarily by appointment thereto for a period not exceeding six months in an officiating capacity any member of the Service who is eligible for such appointment under the rules." vide Notification No. F.1(11)Appts.(A-II)/60, Dated 19.07.1969.

<sup>¶</sup> Inserted vide Notification No. F. 1(20)/DOP /A-II /84, Dated 17.07.1987

<sup>o</sup> Substituted for "Sub-rule (1)" vide Corrigendum No. F. 1(11)/Appts.(A-II)/68, Dated 16.04.1970

<sup>β</sup> Inserted vide Notification No. F. 1(20)/DOP /A-II/84, Dated 15.09.2021 w.e.f. 01.04.1988

<sup>1</sup> Substituted for <sup>o</sup> "(3) No member of the Service who has not completed 3 years' service on the selection scale posts and 20 years' service in all on the posts included in the service shall be eligible for appointment on the super time scale post." vide Notification No. F. 1(20)DOP/(A-II)/84, Dated 20.07.2011

<sup>o</sup> Added vide Notification No. F. 1(20)/DOP /A-II /84, Dated 12.12.1989 w.e.f. 01.04.1988

\* (4) No member of the service who has not been appointed on the super time scale post and completed 25 years' service in all as a member of the service shall be eligible for appointment on the higher super time scale post.

&32-A. Notwithstanding anything contained in rule 32, the Released Emergency Commissioned Officers or Short Service Commissioned Officers who have been appointed to the Service in accordance with the Rajasthan Civil Services (Recruitment of Released Emergency Commissioned Officers and Short Service Commissioned Officers) Rules, 1968 and who have not put in the requisite period of Service or experience as required in these Rules for appointment by promotion to higher posts shall be considered for promotion for such higher posts if:-

- (i) they have successfully completed the period of probation; and
- (ii) the total Service reckoned from the deemed date of their appointment is not less than the period of Service required for promotion to higher posts.

**Note:-** Deemed date of appointment" in relation to a Released Emergency Commissioned Officer or a Short Service Commissioned Officer shall be the date of his appointment in the army as an Emergency Commissioned Officer or a Short Service Commissioned Officer.

@32-AA. **Appointments of officers of the Indian Administrative Service to cadre posts.-** A vacant post in cadre of the service may be filled temporarily by Government by the appointment thereto of an officer of the Rajasthan cadre of the Indian Administrative Service provided that no such appointment shall be continued beyond a period of six months without obtaining the concurrence of the Commission.

@32-B. **Appointment of retired Officers to cadre posts.-** A vacant post in the cadre of the Service may be filled temporarily by Government by appointing thereto a retired member of the Service, re-employment for a fixed period not exceeding two years; provided that no such appointment shall be continued beyond a period of six months without the concurrence of the Commission.

@32-C. **Holding of more than one cadre post by a cadre Officer.-** Government may, for the purpose of facilitating leave arrangements or for making temporary appointments, direct that any two cadre posts or a cadre post and any other full time post under Government may be held simultaneously by one single member of the Service, provided that, notwithstanding the provisions of rules 35 and 50 of the Rajasthan Service Rules, the period during which a member of the Service holds more than one post shall not exceed six months.

Note: Posts of Administrators of superseded Municipal Boards will not be considered as posts under Government for purpose of this rule.

---

\* Added vide Notification No. F 1(20)DOP/A-II/84 Dated 20.07.2011

& Inserted vide Notification No. F. 15(29)/DOP /A-II /75, Dated 13.10.1976

@ Added vide Notification No. F 12(1)Appts.(A)/56 Dated 22.12.1956

£ **33. Seniority** (1) "Seniority of persons appointment to the post encadred in the service shall be determined from the date of appointment on the post after regular selection in accordance with the provisions of these rules. Appointment on ad hoc or urgent temporary basis shall not be deemed to be appointment after regular selection."

Provided:-

(i) that the seniority inter se of the persons appointed to the service before the commencement of these Rules shall be such as may have been determined or as hereafter be determined by the State Government in accordance with the principles and instructions set out in Schedule V;

<sup>B</sup>(ii) that persons who are appointed to the Service by promotion and by special selections during a year or whose appointment is deemed to have been made during a particular year interim of the provisions of the Rajasthan Service (Recruitment by promotion against vacancies of earlier years) Rules, 1972 shall rank senior to those appointed by direct recruitment during that year. Persons appointed to the service by promotion deemed to have been so appointed in a particular year shall rank senior to those appointed or deemed to have been appointed by Special Selection during the same year. Persons appointed to a service by promotion from Tehsildars shall rank senior to the one appointed by promotion from the post of Inspector Grade-I of Devasthan Department during the same year.

---

£# Substituted for "33. Seniority.- (1) "Seniority of persons appointed to the lowest post of the Service or lowest categories of posts in each of the Group/Section of the Service, as the case may be shall be determined from the date of confirmation of such persons to the said post but in respect of persons appointed by promotion to other higher posts in the Service or other higher categories of posts in each of the Group/Section in the Service, as the case may be, shall be determined from the date of their regular selection to such posts." vide Notification No F.7(1)/DOP/A-2/96, Dated 10.10.2002.

#\* Substituted for "(1). Subject to the provisions of sub-rule (2), seniority in <sup>@</sup>(each class of scale of posts in) the Service shall be determined by the year of <sup>§</sup>(substantive) appointment to the Service." vide Notification No.F.7(8) DOP/A-II/78 dated 20.7.1979

\* Substituted for "27. Seniority.- Seniority in the service shall be determined by the date of the order of appointment to the service:

Provided :

(i)that the seniority inter se of the persons appointed to the Service before the commencement of these Rules shall be such as may be fixed by Government;

(ii)that the seniority inter se of persons appointed to the Service on the result of one and the same examination, except those who do not join the Service when a vacancy is offered to them, shall follow the order in which they have been placed in the list prepared by the Commission under rule 25;

(iii)that the seniority inter se of persons appointed to the Service by promotion or that of persons appointed by special selection, during the same year shall follow the order in which they have been placed respectively in the list prepared by Government under rule 28 (12) or 29 (4);

(iv)that if two or more persons are appointed to the Service on the same date a person appointed by promotion shall be senior to a person appointed by direct recruitment and person appointed by special selection shall be senior to a person appointed by promotion;

(v)that a person appointed to the Service by special selection unless he had been appointed Assistant Secretary to Government in a substantive capacity (before the promulgation of these Rules) shall be placed in respect of seniority next above the senior most member of the Service, whose substantive pay on the date immediately preceding the date of the order of appointment of that person is less than the substantive pay or the presumed pay of that person on the same day, which is day had he been fixed on Rs. 250/- p.m. in the pay scale of Rs. 250-25-500 from the have been entitled to be fixed in that pay scale or a corresponding unified pay scale had he opted for it, whichever is earlier; and

(vi)that the seniority of the persons appointed to the Service by special selection, if he had been appointed Assistant Secretary to Government in a substantive capacity (before the promulgation of these Rules), shall be calculated according to the formula by which the seniority of persons appointed to the Service (before the promulgation of these Rules) is calculated." vide Notification No.12 (4) Appts.(A-II)/54 dated 12.9.1959.

<sup>@</sup> Inserted vide Notification No. F. 1(18)/DOP /A-II /73, Dated 29.08.1973. Effective from 9.07.1954

<sup>§</sup> Inserted vide Notification No. F. 7(6)/DOP /A-II /73, Dated 15.06.1974

<sup>B</sup> Substituted for "(ii) that subject to proviso (iii) among persons appointed to the Service during the same year from the five sources specified in rule 7, persons appointed by promotion shall be senior to those appointed by special selection and persons appointed by special selection shall be senior to those by direct recruitment" vide Notification No. F. 1(15)/DOP /A-II /79, Dated 30.06.1981

<sup>μ</sup> (iii) Deleted.

<sup>μ</sup> (iv) Deleted.

<sup>μ</sup> (v) Deleted.

<sup>Γ</sup>\*“(vi)” that the persons selected and appointed as a result of a selection, which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as a result of sub-sequent selection;

Seniority **inter se** of persons selected on the basis of seniority-cum-merit and on the basis of merit in the same selection shall be the same as in the next below grade.”

<sup>\*</sup>“(vii)” that the seniority **inter se** of the persons appointed to the Service on the result of one and the same examination, except those who do not join the Service when a vacancy is offered to them, shall follow the order in which they have been placed in the list prepared by the Commission under rule 25;

<sup>Δ</sup>(viii) Deleted.

<sup>δ</sup>(ix) Deleted.

<sup>β</sup>(x) Withdrawn.

<sup>π</sup>(xi) That reservation for Scheduled Castes and Scheduled Tribes employees, with consequential seniority, shall continue till the roster points are exhausted; and adequacy of promotion is achieved.

---

<sup>μ</sup> Deleted <sup>θ</sup>“(iii) the persons appointed to the Service by selection this year from amongst the non R.A.S. <sup>@</sup>(deleted) V.A. in the manner prescribed in sub-clause (3) to rule 7 shall be senior to those appointed by direct recruitment in 1960 but below those to be appointed by Emergency Recruitment of 1960, i.e. persons appointed by promotion, special selection and Emergency Recruitment of 1960 shall be senior to the above officers :

<sup>%</sup> (iv) the persons appointed to the Service by selection from the categories referred to in rule 7(i) (c) shall be junior to those appointed by special selection but senior to those appointed by direct recruitment in the same year;

(v) that the seniority of a person appointed to the Service by special selection, if he had been appointed Assistant Secretary to Government in a substantive capacity before the promulgation of these Rules shall be calculated according to the formula by which the seniority to persons appointed to Service before the promulgation of these Rules is calculated namely Schedule V” vide Notification No. F. 1 (15) DOP/A-II/79 dated 30.6.81.

<sup>θ</sup> Added vide Notification No. F. 12(1) Appts. (A)/56 dated 17.3.1961.

<sup>@</sup> Deleted “non R.T.S., non” vide Notification No. F. 21(4) Appts. (C)/53, dated 16.3.1962.

<sup>%</sup> Added vide Notification No. F. 12(1) Appts./A/56 dated 17.3.1961.

<sup>Γ</sup> Substituted for “(vi) that the persons selected and appointed as a result of a selection which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as result of subsequent selection. Seniority inter-se of persons selected on the basis of seniority-cum-merit shall be the same as in the next below grade, except in case of continued officiation on higher posts when it shall be in accordance with the length of continued officiation; provided that such officiation was not ad-hoc or fortuitous.” vide Notification No. 7(10) DOP/(A-II)/77 dated 17.6.1978.

<sup>\*</sup> Renumbered the figure “(vi) and (vii)” vide Notification No. F 1(15)DOP/(A-II)/79 Dated 30/06/1981

<sup>Δ</sup> Deleted “(viii) that the seniority inter-se of persons selected as a result of one and the same selection and appointed on the basis of merit alone shall be in the same order in which their names appear in the select list, irrespective of the period of continuous officiation.” vide Notification No. F 7(10)DOP/(A-II)/77 Dated 17/06/1978

<sup>β</sup> Withdrawn <sup>\$</sup>“Notification No. F.7(1)DOP/A-II/2002 dated 28-12-2002” and <sup>¥</sup>“Notification No. F. 7(3)DOP/A-II/2008 dated 25-04-2008” vide Notification No. F.7(3)DOP/A-II/2008 dated 07-12-2011

<sup>δ</sup> Deleted <sup>η</sup>“(ix) that if a candidate belonging to the Scheduled Castes/ Scheduled Tribes is promoted to an immediate higher post /grade against a reserved vacancy earlier than his senior general/OBC candidate who is promoted later to the said immediate higher post / grade, the general/OBC candidate will regain his seniority over such earlier promoted candidate of the Scheduled Castes/ Scheduled Tribes in the immediate higher post/ grade.” vide Notification No F.7(1)/DOP/A-2/2002, Dated 28.12.2002.

<sup>η</sup> Added vide Notification No. F. 7(1)/DOP/A-2/96, Dated 1.4.1997.

<sup>¥</sup> (x) Deleted proviso <sup>\$</sup>“Provided that a candidate who has got the benefit of proviso inserted vide Notification No. F7(1)DOP/A-II/96 dated 01.04.1997 on promotion to an immediate higher post shall not be reverted and his seniority shall remain unaffected. This proviso is subject to final decision of the Hon’ble Supreme Court of India in Writ Petition (Civil) No. 234/2002 All India Equality Forum V/s Union of India and Others.” vide Notification No. F. 7(3)DOP/A-II/2008 dated 25.04.2008 (w.e.f. 28.12.2002)

<sup>\$</sup> Inserted vide Notification No. F.7(1)DOP/A-II/2002 dated 28.12.2002

<sup>π</sup> Added vide Notification No. F 7(3)DOP/A-II/2008 Dated 11/09/2011



Once the roster points are complete the theory of replacement shall thereafter be exercised in promotion whenever vacancies earmarked for Scheduled Castes, Scheduled Tribes employees occur.

If on the application of these provisions Scheduled Castes/Scheduled Tribes employees who had been promoted earlier and are found in excess of adequacy level, shall not be reverted and shall continue on ad-hoc basis, and also any employee who had been promoted in pursuance to Notification No. F. 7(1)DOP/A-II/96 dated 01-04-1997 shall not be reverted.

Notification No. F. 7(1)DOP/A-II/96 dated 1-4-1997 shall be deemed to have been repealed w.e.f. 1-4-1997.

**Explanation:-** Adequate representation means 16% representation of the Scheduled Castes and 12% representation of the Scheduled Tribes in accordance with the roster point.

(2) In determination seniority of persons appointed to the Service in accordance with the provisions of sub-rule (1) Government, if satisfied of any error or omission having been made in the seniority list (in consequence of incorrect data supplied by the persons appointed to the Service or otherwise) shall have the power :-

- (i) to fit in and adjust any person so appointed at such position therein as it may deem just and proper, and
- (ii) to alter the position for the time being of any such person in the said list:

Provided –

1. that changes in the seniority list of persons covered by proviso (i) of sub-rule (1) will not be made by Government after 31-12-1958.
2. This will have effect from the 9th day of July, 1954.

**34. "Period of Probation.-** (1) A person entering the service by Direct Recruitment against a clear vacancy shall be placed as Probationer-trainee for a period of 2 years.

Provided that any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

---

<sup>b</sup> Substituted for "34. Period of probation.- <sup>δ</sup>(1) All persons appointed to the Service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two year and those appointed to the service by promotion/Special selection against a substantive vacancy shall be placed on probation for a period of one year."

Provided that (i) such of them as have, previous to their appointment by promotion/ <sup>+</sup>"special selection" or by direct recruitment against a substantive vacancy, officiated temporarily on the post which is followed by regular selection may be permitted by the appointing authority to count such officiating or temporary service towards the period of probation. This shall, however, not amount to involve supersession of any senior person or disturb the order of their preference in respective quota or reservation in recruitment;

(ii) any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.

**Explanation:-** In case of a person who dies or is due to retire on attaining the age of superannuation, the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from Government Service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement." vide Notification No. F. 7(2)/DOP/A-II/2005, Dated 20.01.2006

<sup>§</sup> Substituted for "34. Probation:- All members of the Service shall on appointment, be placed on probation. The period of probation shall be two years for those appointed by direct recruitment and one year for others. During the period of probation all members of the Service shall be required to pass such Departmental Examination and undergo such training as Government may, from time to time prescribe" vide Notification No.F.1(35)karmik/Ka-II/74 dated 4.5.1977.

<sup>δ</sup> Substituted for "(1) Every person appointed against a substantive vacancy in the service by direct recruitment shall be placed on probation for a period of two years and those appointed by promotion/ <sup>+</sup>"special selection" to any post against such a vacancy shall be on probation for a period of one year." vide Notification No. F. 1(35)DOP/A-II/74 dated 09.04.1979

<sup>+</sup> Inserted vide Notification No. F.1(35) karmik/Ka-II/74 dated 3.8.1977

(2) During the period of probation specified in sub-rule (1), each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify."

<sup>0</sup>(3) Deleted

**§34-A. Confirmation in certain cases:-** &“(1) Notwithstanding anything to the contrary contained in the preceding rule, a person appointed to a post in the service by direct recruitment as a probationer trainee under these rules has not been confirmed within six months after satisfactory completion of probation for a period of two years shall be entitled to be treated as confirmed in accordance with his/her seniority if,-

- (i) he/she has worked on the post or higher post under the same Appointing Authority or would have so worked but for his/her deputation or training;
- (ii) he/she fulfills conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) he has been appointed against a substantive vacancy.”

---

<sup>£</sup> Substituted for <sup>δ</sup>“34 A. (a) Notwithstanding anything contained in the rule if no order of confirmation is issued by the Appointing Authority within a period of six months, an employee appointed on temporary or officiating basis who has, after the date of his regular recruitment by either method of recruitment completed a period of two years’ service, or less in the case of those appointed by promotion where the period of promotion prescribed in less, on the post or a higher post under the same Appointing Authority or would have so worked but for his deputation or training, shall on the concurrence of permanent vacancies be entitled to be treated as confirmed if the same conditions as are prescribed under the Rules for the confirmation of a probationer are fulfilled subject to the quota prescribed under the Rules and in accordance with his seniority.

Provided that if the employee has failed to give satisfaction or has not fulfilled any of the conditions prescribed for confirmation, such as passing of Departmental Examination, training or promotion cadre course etc. the aforesaid period may be extended as prescribed for the probation or under the Rajasthan Civil Services Departmental Examination Rules, 1959 and any other rules, or by one year, whichever is longer. If the employee still fails to fulfill the prescribed conditions or fails to give satisfaction, he will be liable to be discharged from such post in the same manner as a probationer or reverted to his substantive or lower posts, if any, to which he may be entitled.

Provided further that no person shall be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period.

(b) The reasons for not confirming an employee referred to in the second proviso to clause (a) shall, in the case of a non-gazetted employee, be also immediately recorded by the Appointing Authority in his Service Book and C.R. file and in the case of Gazetted Officer communicated to the Accountant General Rajasthan and in his Confidential Report file. A written acknowledgment shall be kept on record in all these cases.

Explanation :- (i) Regular recruitment for the purpose of this rule shall mean appointment after either of the methods of recruitment or on initial construction of service in accordance with any of the Service Rules promulgated under proviso to Article 309 of the constitution of India, or for posts for which no Service Rules exists, if the post are within the purview of Rajasthan Public Service Commission recruitment in consultation with them but it shall not include an urgent temporary appointment ad-hoc appointment or officiating promotion against temporary or lien vacancies which are liable to review and revision from year to year. In case where the Service Rules Specifically permits appointment by transfer such appointment shall be treated regular recruitment if the appointment to the post from which the official was transferred was after regular recruitment. Persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited.

(ii) Persons who hold lien another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease.” vide Notification No. 2(4)DOP/A-II/79 Dated 29.11.1984

<sup>δ</sup> Substituted for “34-A. Notwithstanding anything contained in rule 28, on a permanent vacancy being available a person who has been appointed a temporary vacancy after a regular selection and has thereafter put in more than 2 years’ service on such post or higher post shall be deemed to have completed the period of probation and shall be confirmed provided he fulfills other conditions of confirmation laid down in these Rules.” vide Notification No. F.7(7)DOP(A-II)/74, dated 28.12.1974

<sup>£</sup> Substituted for “(1) Notwithstanding anything the contrary contained in the preceding rule a person appointed to a post in the service temporarily or an officiating basis who, after regular recruitment by any one of the methods of recruitment prescribed under these rules, has not been confirmed, within a period of six months on completion of a period of two years’ service, in case he is appointed by direct recruitment or within a period of one year service in case he is appointed by promotion, shall be entitled to be treated as confirmed in accordance with his seniority, if:-

- (i) He has worked on the post or higher post under the same Appointing Authority or would have so worked but for his deputation or training;
- (ii) He fulfills conditions as are prescribed under rule relating to confirmation subject to quota prescribed under these rules;
- (iii) Permanent vacancy is available in the Department.” vide Notification No. F. 7(1) DOP/A-II/2020 dated 4.02.2022

<sup>0</sup> Deleted \*“(3) The period spent as probationer-trainee shall not be counted for experience and eligibility for promotion.” vide Notification No. F. 7(2) DOP/A-II/2005 dated 26.04.2011

\* Added vide Notification No. F. 7(2) DOP/A-II/2005 dated 13.06.2008

(2) If an employee referred to in Sub-rule (1) above fails to fulfil the conditions mentioned in the said sub-rule, the period mentioned in sub-rule(1) above, may be extended as prescribed for a probation or under the Rajasthan Civil Services (Departmental Examinations) Rules, 1959 and any other rules or by one year, whichever is longer. If the employee still fails to fulfil the conditions mentioned in sub-rule (1) above, he will liable to be discharged or terminated from such posts in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled.

(3) The employee referred to in sub-rule (1) above, shall not be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period of service.

(4) The reasons for not confirming of any employee referred to in sub-rule (1) above shall be recorded by the Appointing Authority in his Service Book and Annual Performance Appraisal Reports.

Explanation :- (i) Regular recruitment for the purpose of this rule shall mean:

- (a) appointment by either method of recruitment or on initial constitutional of Service in accordance with the Rules made under the proviso to Article 309 of the Constitution of India;
- (b) appointment to the posts for which no Service Rules, exists, if the posts are within the purview of the Commission, recruitment in consultation with them;
- (c) appointment by transfer after regular recruitment where the Service Rules specifically permit;
- (d) persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited;

Provided that it shall not included urgent temporary appointment or officiating promotion which is subject to review and revision.

- (ii) Persons who hold lien on another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease.

**@35. Unsatisfactory progress during probation.-** (1) If it appears to the appointing authority, at any time, during or at the end of the period of probation, that service of a probationer-trainee are not found to be satisfactory, the appointing authority may revert him/her to the post on which he/she is regularly selected immediately preceding his/her appointment as probationer-trainee or in other cases may discharge or terminate him/her from service. The appointing authority shall accord appropriate opportunity to the probationer-trainee before final orders are passed in this respect:

Provided that the appointing authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any probationer-trainee by a specified period not exceeding one year.

**36. Confirmation.** - A probationer shall be confirmed in his appointment at the end of his period of probation, if -

- (a) he has passed the prescribed Departmental Examination, if any, completely,  
%(b) he has passed a Departmental Test of proficiency in Hindi, and

§ Provided that the R.A.S. (Probationers), who have already passed Matriculation, Intermediate or B.A. Examination with Hindi as one of their subjects and also those who have passed M.A. in Hindi may be exempted from appearing in the proficiency test in Hindi, as prescribed under rule 36(b), by the Principal, Officer's Training School, Jaipur.

- (c) Government are satisfied that his integrity is unquestionable and that he is otherwise fit for confirmation.

---

@ Substituted for # "35. Unsatisfactory progress during probation:- (1) If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that a member of the service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment provided he holds a lien thereon or in other cases may discharge or terminate him from service:

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of service by a specified period not exceeding two years in case of person appointed to a post in the service by direct recruitment and one year in the case of person appointed by promotion Σ "special selection" to such post:

\* Provided further that the Appointing Authority may, if it so thinks fit in case of persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years.

(2) Notwithstanding anything contained in the above proviso, during the period of probation, if a probationer is placed under suspension, or disciplinary proceeding are contemplated or started against him, the period of his probation may be extended till such period the Appointing Authority thinks fit in the circumstances.

(3) A probationer reverted or discharged from service during or at the end of the period of probation under sub-rule (1) shall not be entitled to any compensation." vide notification No. F.7(2)DOP/(A-II)/2005, dated 13.06.2008.

# Substituted for "Rule 35. Unsatisfactory progress during probation.- (1) If it appears to the Government, at any time, during or at the end of the period of probation, that a member of the service has not made (and has not passed the Departmental Examination completely even in three attempts including the first in the school) sufficient use of his opportunities or that he has failed to give satisfaction, Government may revert him to the post held substantively by him immediately preceding his appointment to the service, provided he holds a lien thereon, or in other cases may remove him from Service:

Provided that Government may extend the period of probation of any member of the Service by a specified period not exceeding one year.

(2) A probationer reverted or removed from service during or at the end of the period of probation under sub-rule (1) shall not be entitled to any compensation." vide Notification No. F.1(35)Karmik(Ka-II)74, dated 04.05.1977

Σ Inserted vide Notification No. F. 1(35)karmik/Ka-2/74, dated 03.08.1977.

\* Added vide Notification No. F. 7(6)DOP/(A-II)/77, dated 26.10.1977 (w.e.f. 01.01.1973).

% Added vide Notification No. F. 7(6)DOP/(A-II)/77, dated 13.05.1959.

§ Added vide Notification No. F. 12(1)Appts.(A)/56, dated 17.03.1961

<sup>δ</sup>**36-A.** Notwithstanding anything contained in rule 36, a probationer shall be confirmed in his appointment at the end of his period of probation even if the prescribed Departmental Examination/Training/Proficiency Test in Hindi, if any, are not held during the period of probation laid down in the rules provide -

- (i) he is otherwise fit for confirmation, and the
- (ii) period of probation expires on or before the date of publication of this Amendment in the Rajasthan Rajpatra.

## PART VIII – PAY

<sup>£</sup>**37. Scale of pay.-** The scale of monthly pay and special pay shall be admissible to a member of the Service in accordance with rules mentioned in rule 40 of these Rules.

<sup>∅</sup> Deleted.

---

<sup>δ</sup> Inserted vide Notification No. F. 1(12)Appts.(A-II)/68, dated 17.10.1970

<sup>£\*</sup> Substituted for "37 Scale of pay:- (1) The scale of monthly pay admissible to a member of the Service shall be Rs. 250-25-750 with an efficiency bar at Rs. 500/- pay in the Selection grade of Rs. 500-30-800-50-900 with an efficiency bar at Rs. 740/- will be admissible with effect from 01.03.56 to officers not exceeding 26 in number and the number shall be reduced as casualties occur among the officers appointed to grade with effect from 01-03-56.

(2) Pay above the ordinary time scale or the selection grade may be prescribed by Government from time to time for specified selection posts included in Schedule 1 to these Rules.

(3) An R.A.S. Officer drawing pay in the scale of 250-750 and 500-900 (personal to some of the officer) on promotion to the selection grade (850-1150) shall get a minimum increase of Rs. 200/- on fixation of his pay in the above scale.

This sub-rule shall have effect from 01-03-59

(4) In addition to the pay which may be drawn under sub-rule (1) or (2) a member of the Service shall draw such special pay as may be fixed by Government from time to time for a particular post or a class of posts, so long as he holds such a post." vide Notification No. F. 12(1)Appts.(C)/53, part XVII, dated 28.10.1967. Effective from 01.09.1967.

<sup>\*</sup> Substituted for "(1) The scale of monthly pay admissible to a member of the Service shall be Rs. 250-25-500 with efficiency bar at Rs. 400/-.

(2) The scale of monthly pay admissible to a member of the Service on appointment to a senior post shall be Rs. 500-25-700 or such other scale as may be prescribed by Government for a particular post" vide Notification No. F. 12(1)/Appts.(A)/56, dated 22.12.56

<sup>∅&</sup> Deleted "(2) A member of the Service on promotion to selection grade shall have his pay fixed at the minimum of the selection grade or at the stage equal to his pay in the senior scale plus Rs.200/- whichever is higher. If the amount of pay in the said scale is Rs. 200/- does not correspond to a stage in the selection grade, officer shall have his pay fixed at the next higher stage. After such fixation in either manner, the annual grade increment shall be allowed on the anniversary of the date of appointment to the selection grade." vide Notification No F.1(15)/DOP/A-2/79, Dated 29.06.1999.

<sup>&\$</sup> Substituted for "(2) A member of the Service on promotion to Selection grade shall have his pay fixed at the minimum of his selection grade or at the stage equal to the pay in the senior scale plus Rs. 200/- whichever is higher. If the amount of pay in said scale plus Rs. 200/- does not correspond to a stage. After such fixation, in either manner, the annual grade increment shall be allowed on the anniversary of the date of appointment to the selection grade in cases where promotion to selection grade has taken place prior to 1st January, 1967 and in cases when promotion has taken place on or after 1st January, 1967 the date of increment shall remain unchanged:

Provided that if the fixation of pay under the provisions of the R.S.R. is more advantageous to a particular person he shall have an option to have his pay fixed under these Rules" vide Notification No. F. 12(1) Appts. (C)/53, Part XVII, dated 30.08.1972. Effective from 01-09-1961.

<sup>\$</sup> Substituted for "(2) A member of the Service on promotion to Selection grade shall have his pay fixed at the minimum of the selection grade or at the stage equal to his substantive pay in the next lower scale plus Rs. 200/- whichever is higher. If there is no such stage, pay shall be fixed at the next lower stage and difference granted as personal pay to be absorbed in future increment, personal pay admissible under clause (5) in scale No. 1 Section 'B' Rajasthan Administrative Service to the Rajasthan Civil Services (Revised Pay Rules), 1961 shall be absorbed in this increase of Rs. 200/-. The date of normal increment shall remain unchanged in either case." vide Notification No. F. 12(1)Appts./(80)/53, Part XVII, dated 06-01-1971

**<sup>μ</sup>38. Pay during probation.-** A probationer trainee appointed to the service by direct recruitment shall be paid monthly fixed remuneration during the period of probation at such rates as may be fixed by the Government from time to time.

\*“Provided that an employee having been regularly selected as per provisions of recruitment rules in the Government service may be allowed emoluments in his/her on pay scale in the existing pay scale of the post during service as probationer-trainee or fixed remuneration of the new post, whichever is advantageous to him/her.”

**39. Criteria for crossing efficiency bar.-** No member of the Service shall be allowed to cross the efficiency bar unless in the opinion of Government he has worked satisfactorily and his integrity is unquestionable.

---

<sup>μ</sup>% Substituted for "38. Pay during probation.- Pay during probation shall be regulated by rule 27-A of the Rajasthan Service Rules." vide Notification No. F. 7(2)/DOP/A-2/05 Dated 20.01.2006.

% Substituted for “38. Pay during probation.- A person appointed to the Service by direct recruitment, shall draw Rs. 250/- per men sum during the first year of his probation and Rs. 275/- per men sum when he has both completed one year of Service and has also passed such department Examination or examination as may be prescribed by Government from time to time and subsequent increments as they accrue.

Provided that (i) if the period of probation is extended on account of failure to give satisfaction such extension shall not count for increment unless Government directs otherwise,

(ii) if the presumptive pay of the permanent post, other than a tenure post, on which a person holds a lien or would hold a lien has his lien not been suspended, should at any time be greater than the pay fixed, he shall draw the presumptive pay of the permanent post,

(iii) a probationer, whose pay fixed under proviso (ii) shall draw pa at the next higher stage of the presumptive pay when he has both completed one year of Service and has also passed Departmental Test or examination as prescribed by the Government from time to time and subsequent increments will accrue in normal course,

(iv) Provide that a person appointed to the Service by direct recruitment who, prior to such recruitment, was serving in a Government Department and whose date of joining the service is delayed due to his not being relieved from his previous post, shall be deemed to have completed one year of Service on the date when other persons recruited directly complete one year of the Service.

Note:- If the first or any subsequent increment is with held from such an officer during the probationary period on account of failure to pass a prescribed Departmental Examination, it shall be allowed to him on passing such examination from the first day of month following that in which the examination concerned is held and the period during which the increment is with held shall count for increment in the time scale" vide Notification No. 12 (1) Appts./C/53, Part XVII dated 28.10.1967. Effective from 06.12.1961.

\* Added vide Notification No. 7 (2)DOP/A-II/2005 dated 13.06.2008

### **PART IX - Other provisions.**

**B** 40. **Regulation of leave allowances, pension etc.-** Except as provided in these Rules, the pay, allowances, pension, leave and other conditions of Service, shall be regulated by :-

- (1) The Rajasthan Travelling Allowance Rules, 1971, as amended up to date;
- (2) The Rajasthan Civil Services (Unification of Pay Scales) Rules, 1950; as amended up to date;
- (3) The Rajasthan Civil Services (Rationalisation of Pay Scales) Rules, 1956; as amended up to date;
- (4) The Rajasthan Services Rules, 1951; as amended up to date;
- (5) The Rajasthan Civil Services (Classification, Control & Appeal) Rules, 1958; as amended up to date;
- (6) The Rajasthan Civil Services (Revised Pay Scales) Rules, 1961; as amended up to date; and
- (7) Any other Rules prescribing general conditions of Service made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force.

**Note:-** The above Amendment shall come into force with effect from 17-3-1961.

---

**B&** Substituted for "Except as provided in these Rules the pay, allowances, pension, leave and other conditions of Service of the members of the service shall be regulated by :-

- (1) The Rajasthan Travelling Allowance Rules, 1949 as amended up-to-date.
- (2) The Rajasthan Civil Services (Unification of Pay Scales) Rules, 1950 as amended up-to-date.
- (3) The Rajasthan Civil Services (Rationalisation of Pay Scales) Rules, 1956, as amended up-to-date.
- (4) The Rajasthan Services Rules (Classification, Control and Appeal) Rules, 1958 as amended up to date.
- (5) The Rajasthan Civil Services, 1951 as amended up to date.
- (6) Any other Rules prescribing general conditions of Service made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force." vide Notification No. F. 12(1)Appts./(A)/56, Dated 6.02.1965

**&** Substituted for "Except as provided in these Rules the pay, allowances, pension, leave and other conditions of Service of the members of the service shall be regulated by :-

- (1) The Rajasthan Travelling Allowance Rules, 1949.
- (2) The Rajasthan Civil Services (Unification of Pay Scales) Rules, 1950.
- (3) The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1950.
- (4) The Rajasthan Civil Services, 1951, and any other Rules made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force" vide Notification No. F. 12(1)Appts./(A)/56, Dated 17.03.1961

**P41. Power to relax rules.**- In exceptional cases where the Administrative Department of the Government is satisfied that operation of the rules relating to age or regarding requirement of experience for recruitment causes undue hardship in any particular case or where the Government is of the opinion that it is necessary or expedient to relax any of the provisions of these rules with respect to age of experience of any persons, it may with the concurrence of the Department of Personnel and Administrative Reforms and in consultation with the Commission by order dispense with or relax the relevant provisions of these rules to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that such relaxation shall not be less favourable than the provisions already contained in these rules, such case of relaxation shall not be less favourable than the provisions already contained in these rules. Such case of relaxation shall be referred to the Rajasthan Public Service Commission by the <sup>¥</sup>"Administrative Department concerned."

<sup>\$</sup>Provided that relaxation in the prescribed period of service or experience under this rule shall only be granted to the extent of 1/3 period of the service or experience prescribed for promotion to any post before holding the meeting of the Departmental Committee.

<sup>\*</sup>Provided further that where the prescribed period of experience for promotion to any post is less than 6 years, a committee headed by the Chief Secretary comprising of Principal Secretary Finance, Principal Secretary /Secretary Department of Personnel and Principal Secretary/Secretary of the Administrative Department, may consider the cases where forty five percent or more posts are vacant. The committee is empowered to suggest the quantum of relaxation in experience which may be granted in such cases to address the issue of large number of vacancies in promotional posts subject to condition that such relaxation in experience shall not be more than two years.

---

<sup>P</sup> Added vide Notification No. F. 11(2)/DOP/A- II /75, Dated 27.12.1978.

<sup>¥</sup> Substituted for "Department of Personnel and Administrative Reforms (Department of Personnel-A-Group-II)" vide Notification No. F. 11(2)DOP/A-II/75 dated, 18.08.1982

<sup>\$</sup> Added vide Notification No. F.7(3)/DOP/A-2/95, Dated 18.02.1998.

<sup>\*</sup> Added vide Notification No. F.7(3)/DOP/A-II/95 Pt, Dated 18.07.2017



**\* SCHEDULE-I**

The strength of the service and the nature of post in it.  
(See Rule-6)

Sr. No.	SCALE OF POST	PB/GRADE	LEVEL	No. OF POST
@01	Higher Super Time Scale	PB -4 Rs. 37400-67000 GP Rs. 9500	L-23	32
@02	Super Time Scale	PB -4 Rs. 37400-67000 GP Rs. 8700	L-21	178
03	Selection Scale	PB -4 Rs. 37400-67000 GP Rs. 7600	L-19	210
04	Senior Scale	PB -4 Rs. 37400-67000 GP Rs. 6600	L-16	231
05	Junior Scale	PB -4 Rs. 37400-67000 GP Rs. 5400	L-14	399
Total Cadre Strength				1050

a	Total Duty posts	728
b	Deputation Reserve and Temporary Duty Posts	322
<b>Total Cadre Strength (a+b)</b>		<b>1050</b>

- (i) Promotion quota @ 33.3% of a+b =350 (Not to exceed the Number at any time)  
(ii) Direct recruitment quota @ 66.7% of a+b =700 (Not to exceed the Number at any time)

\* Substituted for -

I	Selection Scale posts in the grade of Rs. 1550-50-1650-1830-70-1900.	54
II	Selection Scale posts in the grade of Rs. 1150-50-1650.	109
III	Ordinary Scale posts in the grade of Rs. 750-30-1020-40-1300-50-1350.	191
Total I + Total II + Total III		354

Deputation Reserves and Reserves for holding Ex cadre posts, posts temporarily encadred in RAS etc : 40% of total duty posts.	142
Training Reserve @ 8% of total duty posts.	28
Reserve for leave & suspension etc. @ 5% of total duty posts.	18
Total Cadre strength	542

vide Order No. F. 3 (1) Karmik/Ka-IV/2011 Dated 24.01.2013 w.e.f. 01.01.2013.

@ Substituted for -

Sr. No.	SCALE OF POST	PB/GRADE	No. OF POST
01	Higher Super Time Scale	PB -4 Rs. 37400-67000 GP Rs. 9500	84
02	Super Time Scale	PB -4 Rs. 37400-67000 GP Rs. 8700	126

vide Order No. F. 3 (1)Karmik/Ka-IV/2011 Dated 27.10.2016 w.e.f. 01.01.2013.

## **SCHEDULE II**

(See rule 8)

Order regarding representation of Scheduled Castes and Scheduled Tribes in Public Services/vide order No. F. 25(42)G.A.(A)/51, dated 19<sup>th</sup> September, 1951 as amended vide G.A.D. Order No. D.9692/F. 4(8)GA/A/50, dated the 27th July, 1956.

In accordance with the provision of Article 335 of the Constitution of India, the Government of Rajasthan have been pleased to direct that-

- (1) There shall be a general reservation of 12.5% of the vacancies for members of the Scheduled Castes and Scheduled Tribes in making appointments to the Service and posts which are filled by direct recruitment.
- (2) The same percentage of recruitment may be followed in respect of the members of the Scheduled Castes and Scheduled Tribes till the ultimate percentage of reservation fixed by the Government is reached.
- (3) In the event of non-availability of a sufficient number of candidates amongst Scheduled Castes and Scheduled Tribes in a particular year, vacancies need not be kept reserved and shall be filled in accordance with the normal procedure, but they may be carried forward and filled up in the subsequent year. In case the candidates of Scheduled Castes or Scheduled Tribes are not available even in the second year for appointment against the vacancies carried forward from the previous year, vacancies will be filled in by other candidates and the deficiency will be made good in the subsequent year. If the candidates are not available in the third year also, vacancies reserved will be filled in by other candidates and the reservation on account of the deficiency shall not be carried forward for more than two years.
- (4) Minimum qualifications prescribed for any post will not be lowered with a view to accommodate any candidate belonging to the Scheduled Castes and Scheduled Tribes.
- (5) The maximum age-limit prescribed for direct recruitment in various services and posts may be extended five years in the case of the candidates belonging to the Scheduled Castes and Scheduled Tribes.

## **SCHEDULE III**

### **Syllabus for the Competitive Examination(See rule 18)**

1. A candidate must take all the compulsory subjects and five of the optional subjects listed below. \*[There shall be one paper for General Knowledge and Everyday Science and two papers <sup>1</sup>(Deleted) for <sup>2</sup>(Deleted) English carrying the marks shown against each paper.]

---

\*Substituted for “(There shall be one paper in each subject carrying the marks shown against it)” vide Notification No. F. 21 (4)Appts. (C)/53, Dated 15.09.1955.

<sup>1</sup>Deleted “each” vide Notification No. F. 21 (4)Appts. (C)/53, Dated 15.09.1955.

<sup>2</sup>Deleted “Hindi” vide Notification No. F. 21 (4)Appts. (C)/53, Dated 15.09.1955.

<b>* I. Compulsory Subjects :-</b>		<b>Marks</b>
<sup>0</sup> ( )		
1.	English :	
	Paper I English General	50
	Paper II English Essay.	50
2.	General Knowledge and Everyday Science	100
<b>II. Optional Subjects :</b>		
1.	Hindi	100
2.	Sanskrit	100
3.	Urdu	100
4.	Persian	100
5.	English	100
6.	Indian History - I	100
7.	Indian History - II	100
8.	European History	100
9.	Economics - I	100
10.	Economics - II	100
11.	Statistics	100
12.	Auditing & Accountancy	100
13.	Commerce	100
14.	Political Science	100
15.	Indian Constitutional History & Law	100
16.	Moral Philosophy & Metaphysics	100
17.	Indian Philosophy	100
18.	Psychology	100
19.	Pure Mathematics	100
20.	Applied Mathematics	100
21.	Physics	100
22.	Chemistry	100
23.	Botany	100
24.	Zoology	100
25.	Geology	100
26.	Geography	100
27.	Agriculture - I	100
28.	Agriculture - II	100
29.	Law	100
30.	International Law	100
<sup>B</sup> 31.	Sociology	100
<sup>\$</sup> 32.	Public Administration	100

\* Substituted for " Compulsory Subjects Marks  
1. Hindi General 50  
2. Hindi Essay 50  
3. English General 50  
4. English Essay 50  
5. General Knowledge and Everyday Science 50" vide Notification No. F. 21 (4)Appts. (C)/53,  
Dated 15.09.1955.

<sup>0</sup> Deleted "1. Hindi  
Paper I Hindi General.....50,  
Paper II Hindi Essay.....50 and Subsequent No. 2 and 3 Renumbered as 1 and 2" vide Notification No. F.  
21 (4)Appts. (C)/53, Dated 06.02.1959.

<sup>B</sup> Added vide Notification No. F. 21 (4)Appts. (C)/53, Dated 01.10.1954

<sup>\$</sup> Inserted vide Notification No. F. 2 (44)Appts. (D)/59, Dated 15.09.1960.

2. Such of the candidates as qualify in the written test shall be required to appear for the personality and **viva voce** examination, which carries 200 marks.
3. The standard of the papers will be that of a degree examination of <sup>¥</sup>(University of Rajasthan). A brief out line of scope of each paper is given below for general guidance of candidates but is not intended to be exhaustive.
4. All papers, unless specifically required, shall be answered in either Hindi or English.
5. If a candidate's handwriting is not easily legible, a deduction will be made on this account from the total marks otherwise accruing to him.
6. Credit will be given for orderly, effective and exact expression combined with due economy of words in all subjects of examination.

#### **SCHEDULE IV**

Form of recommendation for promotion of Administrative Subordinates to the Service.[See rule 28(2)]

1.	Division
2.	District
3.	Name
4.	Designation
5.	Place of posting
6.	Period with dates, if any, of officiating on a post encadred in the Service.
7.	Age on 1st January following or on the date from which officiating on a post encadred in the Service as the case may be.
8.	Total length of Service in a connection with the affairs of the State on 1 <sup>st</sup> January last.
9.	Date of substantive appointment as Administrative Subordinate.
10.	Educational qualification
11.	Whether previously recommended, if so, how many times and in what years,
12.	Remarks as to the integrity, personality, tact, energy, executive ability, character, judicial and other work etc. of the candidate.

Date:

(Signature & designation of  
the recommending authority)

---

<sup>¥</sup>Substituted for "the Rajputana University, except that the compulsory papers in Hindi shall be of intermediate standard only" vide Notification No. F. 21 (4)Appts.(C)/53, Dated 15.09.1955.

## **SCHEDULE V**

### **Principles for determination of seniority inter se of persons appointed to the Service before the commencement of the Rules.**

(1) Officers will be placed together in different classes on an assessment of the relative responsibility discharged on a specified date. Each officer will be placed in the class concerned on the basis of the post held by him in the Covenanting States on that date corresponding to the post included in the class. The classes of the various equated posts are given in Appendix A.

(2) To compare the extent of responsibility attached to the various posts in the Units, the Covenanting States will also be classified as shown in (Appendix B) based on the degree of administrative level of the Units.

(3) Following classification of the Units and posts in (1) and (2) the posts will also be equated by placing them in categories as given in (Appendix C) of the different Units. All officers holding posts in Category I will be deemed to be senior to all officers holding posts in Category II and so on. The revised seniority list will be drawn up by joining together list of officers holding posts in the various categories in consecutive order, whilst within the same category they will be arranged in the manner indicated below in sub- paragraph (5).

(4) For the purpose of categorisation referred to in (1) the date will be taken as the 1<sup>st</sup> November, 1948.

(5) The actual position of an officer in a category will be determined in the following manner :-

- (a) In the first instance seniority will be fixed with reference to the priority of confirmation on the post in the category concerned or analogous post.
- (b) In the case of simultaneous confirmation officer holding the first officiating appointment on the post in that category or analogous posts will be senior, provided that the officiating arrangement was continuous and not in short vacancies.
- (c) If (a) and (b) coincide, seniority will be determined with reference to the next lower post on the same principles as in (a) and (b) above.
- (d) In cases of doubt, seniority will be assessed after taking all relevant factors into consideration such as qualification, experience and record of service.

(6) In the case of an officer appointed after the 1<sup>st</sup> November, 1948 and before the Covenanting State was integrated with Rajasthan, seniority will be based on the formula applicable to those appointed before the 1st November, 1948 and the actual place of the officer in the category will be fixed in the same manner. In case of an officer appointed in Rajasthan Service after the formation of Rajasthan, seniority will be determined on the basis of his substantive appointment to the Rajasthan Administrative Service from the date he held the post continuously, prior to such substantive appointment.

**Note:** - As an instance the case of an officer who was appointed as Tehsildar in Rajasthan on the 10<sup>th</sup> April, 1949, may be cited. If he has been substantively selected as an Assistant Collector in the Rajasthan Administrative Service he will be placed in Class 'C' and category 4 in which the post in that class are equated with posts of other classes. His seniority **vis-a-vis** other officer in that category will be determined from the date of his appointment as Assistant Collector.

7. A list will be drawn up of the officers selected to the Rajasthan Administrative Service applying the above formula. In doing so the inter se seniority of officers selected from a Unit, where such seniority existed, will be respected as far as practicable. If applying the formula it is found that an officer comes in a lower category as compared to his substantive appointment in the Rajasthan Administrative Service notified in the Appointment Department Notification No. F. 1(4)Appts.(A) /51, dated the 9<sup>th</sup> April 1951 he will be placed by virtue of such substantive appointment but at the lowest rank in that category. For instance if an officer holding a substantive appointment in the Collector's Group in the Rajasthan Administrative Service comes, according to the formula in category 4 (in which Assistant Collectors of List I States are placed) that officer will be placed in category 3 (in which Collectors are placed). If there are two or more officers who may be thus placed in a higher category their **inter se** seniority will be on the basis of their seniority in the lower category concerned.

## **APPENDIX 'A'**

Appendix contains only certain posts as illustrations posts with equivalent degree of responsibility will be placed in the appropriate class.

### **SPECIAL CLASS**

1. Minister.

### **CLASS 'A' POSTS**

1. Chief Secretary.
2. Chairman and Members, Board of Revenue.
3. Secretaries to Government.
4. Head of Major Departments i.e.
  - (1) Commissioner of Division.
  - (2) Revenue Commissioners.
  - (3) Commissioner, Customs and Excise.

### **CLASS 'B' (I) POSTS**

1. Heads of other Departments, i.e.
  - (1) Commissioner, Civil Supplies.
  - (2) Settlement Commissioner.
  - (3) Registrar, Co-operative Societies.
  - (4) Director, Local Bodies.
2. Collectors or Deputy Commissioners-in-charge of Districts.

### **CLASS 'B' (II) POSTS**

1. Deputy Secretaries to Government.
2. Deputies, Head of Departments enumerated in Class A.

### **CLASS 'C' POSTS**

1. Assistant Collectors or Nazims.
2. Magistrates 1st Class and other posts of equivalent responsibility.
3. Heads or Deputy Heads of Departments and other officers with equal responsibility corresponding to that of Assistant Collectors or Nazims.

### **CLASS 'D' POSTS**

1. Tehsildars.

### **CLASS 'E' POSTS**

1. Naib-Tehsildars.

**Note:** - Only whole time independent charge will be considered in equating posts. An officer holding more than one post will be graded in the highest post held by him on the date fixed for equating the post of various Units. Cases where an officer held a post of greater responsibility previously and was subsequently demoted will be considered on their merits with due regard to the circumstances connected with such demotion.

**APPENDIX 'B'**

List I	List II	List III
1. Bikaner.	1. Alwar.	1. Bundi.
2. Jaipur.	2. Bharatpur.	2. Tonk.
3. Jodhpur.	3. Kotah.	
4. Udaipur		
5. Former Rajasthan.		
6. Matsya.		

**List IV**

1. Banswara
2. Dholpur
3. Dungarpur
4. Jhalawar
5. Kishangarh
6. Sirohi
7. Khetri
8. Sikar

**List V**

1. Jaisalmer
2. Karauli
3. Pratapgarh
4. Shahpura
5. Kushalgarh
6. Lawa
7. Nimrana
8. Uniara

**APPENDIX 'C'**

Table showing the proposed equation of post in Covenanting States and Jurisdictional Thikanas

Lists of States										
I	2	3	4	5	6	7	8	9	10	11
I	Special Class									
	Class A	CI.B.I	CI.B.I	CI.C	CI.D	CI.E	-	-	-	-
II	Special Class	CI.A	CI.B.I	CI.B.II	CI.C	CI.D	CI.E	-	-	-
III	Special Class	CI.A	CI.B.I	CI.B.II	CI.C	CI.D	CI.E	CI.E	-	-
IV	Special Class	-	-	CI.A	CI.B.I	CI.B.II	CI.C	CI.B	CI.E	-
V	Special Class	-	-	-	CI.A	CI.B.I	CI.B.II	CI.C	CI.D	CI.E

**SCHEDULE VI**

From of recommendation for selection of Extension Officers/ non R.S.T. Block Development Officers.

1. Division.
2. District.
3. Block / Panchayat Samiti.
4. Name.
5. Designation.
6. Place of posting.
7. Period with dates, if any, of officiating as Block Development Officers.
8. Age on 1<sup>st</sup> January following or on the date from which officiating.
9. Total length of Service in connection with the affairs of the State on 1<sup>st</sup> January last.
10. Total length of Service as Extension Officer.
11. Date of substantive appointment as Extension Officer.
12. Educational qualifications.
13. Remarks as to the integrity, personality, tact, energy, executive ability, character, judicial other work, etc. of the candidate.

(Signature & designation of the recommending authority)