



सत्यमेव जयते



# राजस्थान अभियांत्रिकी अधीनस्थ सेवा (जन स्वास्थ्य शाखा) नियम, 1967

(दिनांक 20.03.2023 तक संशोधित)

राजस्थान सरकार  
कार्मिक (क-2) विभाग  
(सेवा नियम अद्यतन प्रकोष्ठ)  
शासन सचिवालय, जयपुर

[\[https://dop.rajasthan.gov.in\]](https://dop.rajasthan.gov.in)

**GOVERNMENT OF RAJASTHAN  
DEPARTMENT OF PERSONNEL  
(A Group-II)**

**No. F.1 (14) Appts.(A-II)/66**

**Jaipur, September 6, 1967.**

**NOTIFICATION**

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Rajasthan hereby makes the following rules regulating the recruitment to posts in, and the conditions of services of persons appointed to the Rajasthan Engineering Subordinate Service (Public Health Branch).

**THE RAJASTHAN ENGINEERING SUBORDINATE SERVICE  
(PUBLIC HEALTH BRANCH) RULES, 1967**

**1. Short title and commencement.-** (i) These Rules may be called the Rajasthan Engineering Subordinate Service (Public Health Branch) Rules, 1967.

\*(ii) Rule 3 of the said rules, and Category (i) and (ii) of Group II and III of the schedule appended to the said rules, shall be deemed to have come into force from 1-4-1975.

**#1A. Application.-** These rules shall not apply to the posts governed by the Rajasthan Scheduled Areas Subordinate, Ministerial and Class-IV Service (Recruitment and other Service Conditions) Rules, 2014, except as provided in those rules.

**2. Definitions.-** In these rules unless the context otherwise requires -

(a) "Appointing Authority" means the Chief Engineer Public Health, Rajasthan and includes any other officer to whom powers in that behalf have been delegated by a special or general orders of Government.

(b) "Chief Engineer" means the Chief Engineer, Public Health, Rajasthan

(c) "Commission" means the Rajasthan Public Service Commission.

(d) "Direct Recruitment" means recruitment made otherwise than by promotion, as prescribed in rule 6.

†(dd) "Equivalent post" means post carrying similar nature of duties and identical Pay Scales.

‡(e) "Government and State" means, respectively the Government of Rajasthan and the State of Rajasthan.

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\* Substituted for "They shall come into force at once." vide Notification No.F. 19(110) MPH/67/Gr-4 dated 28-7-1978.

# Added vide Notification No. F. 7(1)DOP/A-II/2014 dated 04-3-2014.

† Added vide Notification No. F. 19(110) MPH/66, part 111 dated 9-8-1971.

‡ Substituted for "(e) 'Government' and 'State' means, respectively, the Government and the State of Rajasthan;" vide Notification No. F.7(10) DOP (A-II)/74, dated 10-2-1975

- <sup>+</sup>(f) “Member of the Service” means a person appointed to a post in the service on the basis of regular selection under the provisions of these rules or the rules or order superseded by these rules.
- (g) “Schedule” means a Schedule appended to these rules and
- (h) “Service” means the Rajasthan Engineering Subordinate, (Public Health) Service.
- <sup>\*</sup>(i) “Substantive Appointment” means an appointment made under the provisions of these rules to a substantive vacancy after due selection by any of the methods of recruitment prescribed under these rules and includes an appointment on probation or as a probation followed by confirmation on the completion of the probationary period.

**Note:-** “Due selection by any methods of recruitment prescribed under these rules” will include recruitment either on initial Constitution of Service or in accordance with the provisions of any Rules promulgated under proviso to Article 309 of the Constitution of India, except urgent temporary appointment.”

- <sup>†</sup>(j) “Service” or “Experience” wherever prescribed in these rules as a condition for promotion from one Service to another or within the Service from one category to another or to senior posts, in the case of a person holding a lower post eligible for promotion to higher post shall include the period for which the person has continuously worked on such lower post after regular selection in accordance with Rules promulgated under proviso to Article 309 of the Constitution of India.

**Note:-** Absence during service e.g. training, leave and deputation etc., which are treated as “duty” under the Rajasthan Service Rules, 1951 shall also be counted as service for computing experience or service required for promotion.

- <sup>‡</sup>(k) “UNIT”-in respect Urban Water Supply Schemes means each urban water supply scheme inclusive of workshop located in such urban area; and in respect of Rural Water Supply Schemes falling in a particular District.

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<sup>+</sup> Substituted for “(f) “Member of the Service” means a person appointed in a substantive capacity to a post in the Service under the provisions of these rules, or the Rules or Order superseded by these rules and includes a person placed on probation.” vide Notification No. F. 7(1)DOP/A-2/96 dt.10.10.2002

<sup>\*</sup> Inserted vide Notification No. F. 7(3) DOP (A-II)/73, dated 5-7- 1974

<sup>†</sup> Substituted for <sup>£</sup>“(j) Service or Experience wherever prescribed in these rules as a condition for Promotion from one Service to another or within the Service from one category to another or to Senior Posts, in the case of person holding such posts in substantive capacity shall include the period for which the person has continuously worked on such post after regular recruitment in accordance with the Rules promulgated under proviso to Article 309 and shall also include the experience gained by officiating, temporary or ad hoc appointment, if such appointment is in the regular line of promotion and was not of stop gap or fortuitous nature or invalid under any law and does not involve supersession of any senior official, except when such supersession was either due to want of prescribed academic and other qualifications, unfitness or non-selection by merit or the default of the senior official concerned, <sup>@</sup>“or when such ad hoc or urgent temporary appointment was in accordance with seniority-cum-merit.”

Note:- Absence during service e.g. training and deputation which are treated as duty” under the R.S.R. shall also be counted as service for computing minimum experience or service required for Promotion.” vide Notification No. F. 6(2) DOP/A-II/71 dated 29.8.1982.

<sup>£</sup> Inserted vide Notification No. F. 6(2)Appts./A-II/71 dated 9-10-1975. (w.e.f. 27-3-1973)

<sup>@</sup> Inserted vide Notification No. F. 6(2) Appts./A-II/71 dated 13- 7-1976 (Effective from 1-10-1975).

<sup>‡</sup> Added vide Notification No. F. 19(110) MPH/61 dated 30-5-1977.

**Explanation-** “URBAN” & “RURAL” have the same meaning as declared or defined by the Local Self Government Department (by an order in respect of locality).

\* (1) “Year” means the financial year.

**3. Interpretation.-** Unless the context otherwise requires the Rajasthan General Clauses Act, 1955 (Rajasthan Act No. 3, of 1995) shall apply for the interpretation of these rules as it applies for the interpretation of a Rajasthan Act.

## **PART II- CADRE**

**4. Composition and strength of the Service.-** (1) The Service shall consist of five Groups. The right of promotion shall be confined to each group and no member shall be transferred from one group to another group.

(2) The nature of posts included in each group of the Service shall be as specified in column 2 of the Schedule.

(3) The strength of posts in each group of the Service shall be such as may be determined by Government, from time to time, provided that Government may:-

- (a) create any post, permanent or temporary, from time to time, as may be found necessary; and
- (b) leave unfilled or hold in abeyance or abolish or allow to lapse any post, permanent or temporary from time to time without there by entitling any person to any compensation.

**5. Initial Constitution of the Service.-** The Service shall consist of:-

- (a) all persons holding substantively the posts specified in the schedule;
- (b) all persons recruited to the Service before the commencement of these rules;
- (c) all persons recruited to the Service in accordance with the provisions of these rules; and
- &(d) all persons recruited under the repealed Rajasthan P.W.D. (B&R) including Garden, Irrigation, Land Development (Programme) Circle C.A.D. Chambal Department Kota (including its Divisions/sub-divisions) Water Works, Ayurvedic and Forest Department (excluding Departmental Operation Circle) Work-charged employees Service Rules, 1964 and working in the department on the date of commencement of the Rajasthan Engineering Subordinate Service (Public Health Branch) (Amendment) Rules, 2018.

## **PART III - RECRUITMENT**

**6. Methods of recruitment.-** @“(1)” Recruitment to the Service after the commencement of these rules shall be made by the following methods in the proportion indicated in column 3 of the Schedule:-

- (a) direct recruitment (in accordance with part IV of these rules), and
- (b) promotion ( in accordance with part V of these rules.)

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\* Added vide Notification No. F. 7 (2) DOP/A-II 81 dated 21-12-81 w.e.f. 1-4-1981.

& Added vide Notification No. F. 2(8)DOP/A-II/88 dated 16.07.2018.

@ Existing provision numbered as sub rule (1); vide Notification No. F. 7(2)DOP/A-II/81 dated 13-11-1996.

- \* (c) absorption of the persons previously employed on the work charged establishment of the Department to an equivalent regular post (irrespective of the qualifications) and the age limits prescribed in these rules after adjudging their suitability as on 1-4-71 by the Committee consisting of the Superintending Engineer, Executive Engineer, nominated by the Chief Engineer and Personnel Officer.

§(2) Recruitment to the service by the aforesaid method shall be made in such a manner that the persons appointed to the service by each method do not at any time exceed the percentage laid down in the Rules/Schedule of the total cadre strength as sanctioned for each category from time to time.

Provided:-

- (1) that if the Appointing Authority is satisfied in consultation with the Commission, where necessary, that suitable persons are not available for appointment by either method of recruitment in a particular year, appointment by the other method in relaxation of the prescribed proportion, may be made in the same manner as specified in these rules;
  - (2) that nothing in these rules shall preclude the Appointing Authority from appointing officers previously in the employment of pre organization States of Ajmer, Bombay and Madhya Bharat to suitable posts in the Schedule in accordance with the &“directions” governing the integration of their services;
  - (3) that the persons who have continuously held posts in an ad-hoc/officiating/temporary basis in the relevant groups for a period not less than six months on 1.1.66, shall be screened by a Committee referred to in rule 24 for adjudging their suitability on posts held by them on 1.1.66, provided that they possess the qualifications prescribed in the rules either for direct recruitment or promotion or the prescribed qualifications on the basis of which the persons were selected for ad hoc/officiating/temporary appointment.
- †(4) If a Diploma Holder Junior Engineer attains the qualification of B.E. (Civil/Mechanical/Electrical), or AMIE, he shall be entitled on his application and subject to availability of vacancy, to be appointed as Junior Engineer (Degree Holder) by transfer against the quota of direct recruitment but in that case his seniority amongst the Junior Engineers (Degree Holders) shall be determined from the date of occurrence of vacancy against which such Junior Engineer has been appointed on the post of Junior Engineer (Degree Holder) and one third of his previous experience shall be counted as experience on the post of Junior Engineer for the purpose of promotion to the next higher post.

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\* Added vide Notification No. F. 19(110) MPH/Gr. III/66. dated 9-8-1971

§ Added vide Notification No. F. 7(2)DOP/A-II/81 dated 13.11.1996

& Substituted for “rules” vide Notification No. F. 7(4) DOP (411)/74, dated 27-05-1975.

† Substituted for §(4) If a sub-engineer attains the qualifications required for Junior Engineer, he shall be entitled on his application and subject to availability of vacancies, to be appointed as Junior Engineer by transfer against the quota of direct recruitment, but in that case his seniority amongst Junior Engineers shall be counted from the date of occurrence of vacancy of a post of Junior Engineer and actual appointment thereto.”

% Provided further that the Committee appointed under these rules for adjudging suitability by screening either as an exception of general methods of recruitment or as initial Constitution of Service, may ex gratia recommend, if any of the employees with more than three years’ of service on a post for which he is to be screened is not adjudged suitable and if thereafter has no right to be appointed on a lower posts, for such lower post being offered to herby absorption and thereupon such an employee shall be treated as surplus employee under the provisions of the Rajasthan Civil Services (Absorption of Surplus Personnel) Rules. 1969 and such employee may be absorption on the lower post on the recommendations of the Committee subject to such conditions as may be laid down by it.” vide Notification No. F. 7(1) DOP/A-II/85 dated 7.12.1985

§ Added vide Notification No. F. 19(110) MPH/67 dated 30-05-1977.

% Inserted vide Notification No. F. 7(7) DOP/(A-II)/73, dated 29-06-1974.

\* (5) that the persons who have continuously held post of Engineering Subordinate now Sub-Engineer or Junior Engineer in an ad-hoc/ officiating/temporary basis in the relevant groups for a period of not less than six months on 13.9.67 shall also be screened by a Committee referred to in rule 24 for adjudging their suitability on the posts held by them on 13-9-67 provided that they possess the qualifications prescribed in these rules either for direct recruitment or promotion or the prescribed qualifications on the basis of which the persons were selected for ad-hoc/officiating temporary appointment.

† (6) that persons employed on work charged basis in Public Works Department/ Irrigation (Indira Gandhi Nahar Board including Indira Gandhi Nahar Board Command Area Development) Department, #“Public Health Engineering Department and” Ayurved Department and who have put in at least two years continuous service as on 1/4/88 and such other employees who have been working on lower posts in the department and possess the requisite qualifications for direct recruitment to any of the post of Driver, Tracers, Ferroman, Junior Draftsman, Laboratory Assistant, Laboratory Attendant etc. may be considered once only for appointment on these posts against direct recruitment quota along with fresh names received from open market candidates and up to 50% vacant posts may be filled out of the above categories of work-charged employee and other employees in relaxation of age limit prescribed in these rules. Provided they are otherwise found suitable by the Selection Committee.

The concerned Appointing Authority while inviting applications for direct recruitment to these posts may also invite applications from work charged employees and other employees working on lower posts in the department possessing the requisite qualifications for the posts.

§ (7) that the persons who were appointed to the post of Junior Engineer (Civil/ Mechanical/Electrical) on ad-hoc/urgent temporary basis up to the date of 31.03.1999 and have continuously been working as such on the date of this amendment, shall be screened by the Committee constituted under rule 24 for adjudging their suitability on the post of Junior Engineer (Civil/Mechanical/ Electrical), if they possess the requisite qualification and experience as prescribed in these rules for direct recruitment.

° (8) that the person employed on work charged basis either on daily wages/semi-permanent/permanent on the post of Helper in the Department, who were appointed as such up to 31-03-1994, and

- (i) Working/performing the duties of vehicle driver;
- (ii) Having five years' experience of vehicle driving in the department on 31.03.1999; and

(iii) Having the qualification of vehicle driver, shall be screened by the Committee consisting of (1) Chief Engineer (Rural), (2) Deputy Secretary to Government – II, PHED, (3) Additional Chief Engineer (Rural), and (4) Personnel Officer for adjudging suitability for regular appointment on the post of Vehicle Driver against the posts converted into regular post of Vehicle Driver by abolition of equal number of posts of work charged helpers.

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\* Added vide Notification No. F. 2(8) DOP/A-II/88 dated 10-1-1989 w.e.f. 13-9-67

† Added vide Notification No. F. 3(1) DOP/A-II/88 dated 21-12-1989.

# Inserted vide Addendum F. 3(1)DOP/A-II/88 dated 09.05.1997.

§ Added vide Notification No. F. 2(8)DOP/A-II/88 dated 02.07.2003

° Added vide Notification No. F. 2(8)DOP/A-II/88 dated 06.10.2008

&(9) The Work-Charge employees who were recruited under the repealed Rajasthan P.W.D. (B&R) including Garden, Irrigation, Land Development (Programme) Circle C.A.D. Chambal Department Kota (including its Division/sub-divisions) Water Works, Ayurvedic and Forest Department (excluding Departmental Operation Circle) Work-charged employees Service Rules, 1964 and getting selection grade/ACP and working on initial recruitment post and not promoted on next higher post shall be re-designated as mentioned in Schedule-II. Such redesignated work-charge employees shall not be eligible for any promotion and benefit of seniority under these rules.

δ(10) Notwithstanding anything contained in these rules the persons, irregularly appointed on duly sanctioned posts and completed 10 years' service on 10.4.2006, without intervention of any court or tribunal, and continuously working as such on the date of commencement of these amendment rules, shall be screened by a committee consisting of –

**(a) in case of posts falling within the purview of the Commission:-**

- (i) Chairman of commission or a member nominated by him;
- (ii) Pr. Secretary/Secretary to the Government, Department of Personnel;
- (iii) Pr. Secretary/Secretary to the Government, Finance Department, or his nominee not below the rank of Deputy Secretary; and
- (iv) Pr. Secretary/Secretary to the Government, of the concerned department;

**(b) in case of the posts outside the purview of the Commission:-**

- (i) Pr. Secretary/Secretary to the Government, Department of Personnel;
- (ii) Pr. Secretary/Secretary to the Government, Finance Department or his nominee not below the rank of Deputy Secretary;
- (iii) Pr. Secretary/Secretary to the Government, of the concerned department:

Provided they were eligible for appointment, as per rules on the date of their initial irregular appointment and vacancy is available at the time of screening. The Appointing Authority shall issue appointment order of the person, who is adjudged suitable by the screening committee and appointment shall be effective from the date of issue of such appointment order.

\*6A. (1) Notwithstanding anything contained in rule 6 regarding method of recruitment/source of recruitment, 12.5% of the posts to be filled in by direct recruitment shall be reserved for being filled in from amongst the Ministerial Staff holding a post in the cadre substantively, and 12.5% of the posts to be filled in by direct recruitment from amongst the substantive Class IV employees of the department concerned, subject to their being found otherwise eligible for such recruitment under the relevant rules.

(2) The said reservation shall be carried forward only to the next succeeding year.

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& Added vide Notification No. F. 2(8)DOP/A-II/88 dated 16.07.2018.

δ Added vide Notification No. F. 5(2)DOP/A-2/2008 Pt. I dated 8.7.2009.

\* Added vide Notification No. F. 1(22) Appts (A-11)/70 dated 28.04.1973.

\* **6B.** Notwithstanding anything contained in the recruitment, appointment, promotion, seniority and confirmation etc. of a person who joins the Army/Air Force/Navy during an Emergency shall be regulated by such orders and instructions as may be issued by the Government from time to time provided that these are regulated **mutatis mutandis** according to the instructions issued on the subject by the Government of India.

† **6C.** Notwithstanding anything contained in the rules, the Appointing Authority may appoint physically handicapped persons on post earmarked in accordance with the provisions of the Rajasthan Employment of Physically Handicapped Rules, 1976. Such appointment shall be treated as regular appointment.

All handicapped persons appointed up to the period 31-3-88 on the post earmarked and not within the purview of the Commission shall be made regular by Appointing Authority on their work being found satisfactory.

‡ **6D. Compassionate appointment of dependents of the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard.-** (1) Notwithstanding anything contained in these rules, the Appointing Authority may fill the vacancies, subject to fulfillment of the educational qualifications and other service conditions prescribed under these rules with the concurrence of Department of Personnel and the Rajasthan Public Service Commission, if the post falls within the purview of the Commission, of the,-

- (i) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Armed Forces who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated on or after 01.01.1972, in any defence operations including counter insurgency/ counter terrorism operations and declared Battle Casualty by the Ministry of Defence, Government of India;

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\* Inserted vide Notification No. F. 21(12) Appts(C) 55 Pt. 11 dated 29.8.1973 & corrigendum of even No. dated 28-3-1974. with effect from 29-10-1963.

† Added vide Notification No. F. 3(6)DOP/A-II/80 dated 7- 12-1989.

‡ Substituted for <sup>n</sup>“6D. Compassionate appointment of dependents of the deceased/permanently incapacitated armed forces service personnel/para-military personnel :-

(1) Notwithstanding anything contained in these rules the Appointing Authority may fill the vacancies of the:-

- (i) Posts up to pay scale number 9A to be filled in by direct recruitment by appointing on compassionate ground one of the dependents of a member of Armed Forces/Para Military Forces belonging to the State who becomes permanently incapacitated <sup>α</sup>“on or after 1.4.1999” in any defence operations including counter insurgency operations and operations against terrorists.
- (ii) Posts up to pay scale no. 11 to be filled in by direct recruitment by appointing on compassionate ground one of the dependents of a member of Armed Forces/Para Military Forces belonging to the State who dies <sup>α</sup>“on or after 1.4.1999” in any defence operations including counter-insurgency operations and operations against terrorists;
- (iii) subject to fulfillment of educational qualifications and other service conditions prescribed under the relevant service rules and with the concurrence of Department of Personnel and the Rajasthan Public Service Commission if the post falls within the purview of the Commission.

<sup>α</sup> Inserted vide Notification No. F. 5(3).DOP/A-II/94 dated 10.06.2008



- (ii) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Armed Forces who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated in any incident on or after 01.04.1999 and declared Physical Casualty by the Competent Authority of respective Headquarters of the Armed Forces, and
- (iii) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Central Armed Police Forces (CAPF) and Indian Coast Guard who was or is a bonafide resident of the State and died/ dies or became/becomes permanently incapacitated on or after 01.04.1999 in any defence operations including counter insurgency counter terrorism operations and declared Operational Casualty by the Ministry of Home/ Defence, Government of India:

<sup>1</sup>(iii) Post up to pay scale no. 9A to be filled in by direct recruitment by appointing on compassionate ground, one of the dependents of a member of Armed Forces belonging to the State, who died or was permanently incapacitated in war or any defence operations including counter insurgency operations and operations against terrorists during the period from 1.1.71 to 31.3.1999.

Provided that -

<sup>∞</sup>(i) that the upper age limit shall be relaxed upto 45 years in case a dependent of a member of Armed Forces who died or was permanently incapacitated during the period from 1.1.71 to 31.3.99, applies for appointment within one year of the commencement of these amendment rules.

(ii) if the Armed Forces/Para Military personnel who are permanently incapacitated are capable of and desirous of obtaining employment for themselves under the State Government, employment shall be given to them.

(iii) if the widow or the children of the Armed Forces/Para Military personnel who are killed or permanently incapacitated are not in a position to take up employment immediately, employment will be given to them on acquiring of eligibility for appointment.

<sup>1</sup>

Inserted vide Notification No. F. 5(3)DOP/A-II/94 dated 10.06.2008.

<sup>∞</sup>

Substituted for “(i) the dependents of a member of Armed Forces/Para Military Forces belonging to the State shall be considered for appointment to the lowest post of the service (upto pay scale no. 9A in case of permanently incapacitated personnel of armed Forces/ Para Military Forces and upto pay scale no. 11 in case he dies) at which direct recruitment is made, according to the qualification possessed by the dependent.” vide Notification No. F. 5(3) DOP/A-II/94 dated 10.6.2008

(2) Appointment shall be given to a dependent of Armed Forces/Para Military Personnel only if any of them has not got appointment on any post under the provisions of concerned service rules prevailing in the Government of India.

(3) Appointment shall not be given to such dependent if any of the other dependents of the Armed Forces/Para Military Personnel is already employed on regular basis under the Central/any State Government or Statutory Board Organization/Corporation owned or controlled wholly or partially by the Central/any State Government at the time of death of the Armed Forces/Para Military Personnel.

Provided that this condition shall not apply where the widow seeks employment for herself.

(4) Such dependents shall address an application for the purpose to the Zila Sainik Kalyan Adhikari in the case of Armed Forces and the Officer Commanding the Para Military Unit for Para Military Forces duly verified by the Head of the Unit where the deceased/permanently incapacitated member of the Armed Forces/Para Military Forces was serving at the time of death/becoming permanently incapacitated. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that the dependent fulfills the academic qualification and experience except for appointment to Class IV for which educational qualification shall be relaxed and age limit prescribed for the post and is also otherwise qualified for Government Service.

(5) The application of such dependent shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the dependent. In the event of non-availability of vacancy in the District concerned application shall be sent to the Divisional Commissioner who shall arrange appointment in any District under his jurisdiction.

<sup>0</sup>If vacant post is not available under the jurisdiction of the Divisional Commissioner, then the application shall be referred by the Divisional Commissioner to Government in the Department of Personnel for providing appointment.

<sup>0</sup>

Added vide Notification No. F. 5(3)/DOP/A-II/94 dated 10.06.2008

Provided that-

- (a) the permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard who are capable of and desirous of obtaining employment for themselves under the State Government then the employment shall be given to them.
- (b) the widow/widower or the dependent of deceased or permanently incapacitated personnel of the Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard are not in a position to take up employment immediately, employment will be given to them on acquiring of eligibility.

(2) Appointment shall not be given to such dependent or any of the other dependents of the Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard, if any one of the dependents is already employed on regular basis under the Central Government, any State Government or Statutory Board /Organization Corporation owned or controlled wholly or partially by the Central or any State Government at the time of death of personnel or permanent incapacitation of personnel of Armed Forces, Central Armed Police Force (CAPF) and Indian Coast Guard :

Provided that this condition shall not apply where the incapacitated person or widow/widower seeks employment for himself/herself.

(3) Permanently incapacitated personnel/such dependent shall submit an application for the appointment to Zila Sainik Kalyan Adhikari and the Zila Sainik Kalyan Adhikari shall process with concerned Record Office/Designated Office/Service Headquarters of the personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard for verification. The application shall be considered in relaxation of the normal recruitment rules subject to the condition, that respective Service HQ/Records Office Designated office duly verifies and the applicant fulfills the academic qualifications, experience and age limit prescribed for a particular post and also otherwise qualified for the Government Service

(4) After fulfilling conditions mentioned in sub-rule (3) above, the application of such dependent/permanently incapacitated personnel shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the permanently incapacitated personnel /dependent, In the event of non-availability of vacancy in the district concerned, the application shall be sent to the Divisional Commissioner who shall arrange appointment in any of districts under his jurisdiction. If vacant post is not available under the jurisdiction of the Divisional Commissioner, then the application shall be referred by the Divisional Commissioner to the Department of Personnel (A-II) for providing appointment.

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(6) The application shall contain the following information :-

- (i) Name and designation of the deceased/permanently incapacitated Armed Force/Para Military Force personnel;
- (ii) Unit in which he/she was working prior to death/becoming permanently incapacitated;
- (iii) Date and place of death with death certificate issued by the Authority competent to declare a battle casualty or becoming permanently incapacitated;
- (iv) Name, date of birth, educational qualification of the applicant and his/her relation with the deceased (with certificates).

- (5) The application shall contain the following information, namely:-
- (a) Name and designation of deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard;
  - (b) Unit in which he/she was serving prior to death/becoming permanently incapacitated;
  - (c) Date and place of death with death certificate issued by the Authority competent declare him/her a Battle Casualty/Operational Casualty/Physical Casualty;
  - (d) Certificate of permanent incapacitation (Disability Certificate); and
  - (e) Name, date of birth, educational qualifications of the applicant and his/her relation with the deceased/permanently incapacitated personnel (Battle Casualty/Operational Casualty Physical Casualty).

**Explanation:** For the purpose of this rule,-

- (i) **"Armed Forces"** means the Army, Navy and Air Force of the Indian Union.
- (ii) **"Central Armed Police Forces (CAPF)"** means Border Security Force, Central Reserve Police Force, Indo-Tibetan Border Police, Central Industrial Security Force, National Security Guard, Assam Rifles, Sashastra Seema Bal, as may be notified by Central or State Government, from time to time.
- (iii) **"Indian Coast Guard"** means the force to ensure the security of Indian Coastal Regions and are working under the Ministry of Defence, Government of India.

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Explanation - For purpose of this rule :-

- (a) "Armed Force" means the Army, Navy and Air Force of the Union.
- (b) "Dependent" means the spouse of the deceased/permanently incapacitated person, son/adopted son, unmarried daughter/unmarried adopted daughter who were wholly dependent on deceased/permanently incapacitated Armed Force Service personnel/Para Military personnel;  
Note:- Adopted son/daughter means legally adopted son/daughter by the deceased/permanently incapacitated person during his/her life.
- (c) "Para Military Forces" means Border Security Force, Central Reserve Police Force, Indo Tibetan Border Police and any other Para Military Force as may be notified by Central and State Government from time to time;
- (d) "Permanently incapacitated" means a person who is covered under the definition of the term "person with disabilities" as provided in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (Act No.1 of 1996)." vide Notification No. F. 5(1)DOP/A-II/18 Pt. Dated 07.12.2022

<sup>1</sup> Substituted for @"Compassionate Appointment of Dependents of the Deceased/Permanently incapacitated Armed Forces Services Personnel/Para-Military Personnel:-

(1) Notwithstanding anything contained in these rules the Appointment Authority may fill the vacancies of the post of Lower Division Clerk. Class IV Employees and post in Subordinate Services up to Scale No.9 to be filled in by direct recruitment, by appointing on compassionate ground one of the dependents of a member of Armed Forces/Para Military Forces belonging to the state who dies or become permanently incapacitated in action on or after commencement of this provision, in operations at the International Border or at the Line of actual Control/Line of Control.

Provided that in so far as appointment in subordinate service is concerned the dependents shall be considered for appointment to the lower post, up to scale No. 9, at which direct recruitment is made, according to the qualifications possessed by the dependent.

(2) Such dependent shall address an application for the purpose to the Zila Sainik Kalyan Adikari in the case of Armed Force and the officer commanding the Para Military Unit for Para Military Forces duly verified by the Head of the Unit where the deceased/permanently incapacitated member of the Armed Forces/Para Military Forces was serving at the time of death/becoming permanently incapacitated. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that the dependent fulfills the academic qualifications and experience, expect for appointment to Class-IV for which

- (iv) **"Dependent"** means.
- (a) Spouse, or
  - (b) Son/son adopted by the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF), Indian Coast Guard before the time of his/her death permanent incapacitation; or
  - (c) Unmarried daughter/unmarried adopted daughter, widowed daughter/divorced daughter who is wholly dependent deceased permanent incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF), Indian Coast Guard before his/her death/permanent incapacitation, or
  - (d) Married daughter, if no other dependents of the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard mentioned in clause (b) and (c) above is available, or
  - (e) Mother, father, unmarried brother or unmarried sister in case of unmarried deceased/permanent incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard

**Note:** "Adopted son/daughter" means legally adopted son/ daughter under the Hindu Adoption and Maintenance Act, 1956. For dependents belonging to other than Hindu religion, case will be referred to Department of Personnel (A-II) for necessary clarification,

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educational qualification shall be relaxed, and age limit prescribed for the post and is also otherwise qualified for Government Service.

(3) The application of such dependent shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the dependent. In the event of non-availability of vacancy in the District concerned the application shall be sent to the Divisional Commissioner who shall arrange appointment in any District under his jurisdiction.

(4) The application shall contain the following information:-

1. Name and designation of the deceased/permanently incapacitated Armed Force/Para Military Force Personnel;
2. Unit in which he/she was working prior to death/ becoming permanently incapacitated;
3. The date and place of death with death certificate issued by the Authority competent to declare him a battle casualty or becoming permanently incapacitated;
4. Name, date of birth, educational qualifications of the applicant and his/her relation with the deceased(with certificates)

Explanation:- For purpose of this rule:-

- (a) 'Armed force' means the Army, Navy and Air Force of the Union.
- (b) 'Dependent' shall mean spouse/son/adopted son, unmarried daughter/unmarried adopted daughter who were wholly dependent on the deceased/permanently incapacitated defence service personnel/para military personnel.

Note 1:- 'Adopted son/daughter' means legally adopted son/daughter by the deceased/permanently incapacitated person during his/her life.

- (c) 'Para Military Forces' means the Border Security Force, Central Reserve Police Force, Indo-Tibetan Border Police and any other Para-Military Force, as may be notified by Central and State Government, from time to time.
- (d) "Permanently incapacitated" means a person who has suffered more than 80% permanent physical impairment or more than 75% permanent neurological impairment in operations rendering him/her unfit for any kind of employment in future.

Note 2:- Assessment of permanent impairment would be in accordance with Manual for Doctors to Evaluate Permanent Physical Impairment (DGHS-WHO-AHMS, New Delhi 1981) and certified by the Army Authorities and countersigned by Assistant Director, Medical Services HQ 61(1) Sub Area, Jaipur or certified by a Medical Board consisting of Head of Department of Orthopedics, Head of Department of Physical Medicine & Rehabilitation and Head of Department of Forensic Science of a Medical College in Rajasthan." vide Notification No. F.5(3)DOP/A-II/94 dated 1.10.2002

@ Added vide Notification No. F. 5(3).DOP/A-II/94 dated 7.2.2000

- (v) "**Permanently incapacitated**" means a soldier/person having minimum 40% disability and who has been declared permanently incapacitated by the respective Approving and Confirming Medical Authority of Army. Indian Navy. Indian Air Force, Central Armed Police Forces (CAPF) or Indian Coast Guard, as the case may be.

**\*6E. Compassionate appointment of dependents of the deceased persons, who died or declare dead after missing in Uttarakhand Tragedy-2013.-** (1) Notwithstanding anything contained in these rules the Appointing Authority may fill the vacancies of the post up to level in pay matrix L-9 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a person who was bonafide resident of the State of Rajasthan and died in the Uttarakhand tragedy-2013 or declared dead after missing in such tragedy of 2013, subject to the condition that,-

- (i) The dependent must be a bonafide resident of the State of Rajasthan; and  
(ii) The dependent fulfills academic and other qualifications and other conditions prescribed under these rules for respective post:

Provided that the procedural requirement for selection such as,-

- (a) Computer qualification shall not be insisted upon at the time of appointment. The dependent shall have to possess any of the computer qualification as prescribed in the relevant rules within the period of probation, failing which his/her probation shall be deemed to be extended, unless the appointing authority terminates his/her services finding the performance wholly unsatisfactory;
- (b) Training or departmental examination or typing on computer shall not be insisted upon at the time of appointment. The dependents shall however, be required to clear such training or departmental examination or typing test on computer in any one language, either in English or in Hindi, within a period of three years, unless the period is relaxed by Department of Personnel, for entitlement for confirmation, failing which his/her appointment shall be liable to be terminated. No annual grade increments shall be allowed until he/she acquires such qualification. On acquiring such qualification, annual grade increments shall be allowed notionally from the date of appointment but no arrears shall be paid.

Provided further that the widow appointed under the provisions of these rules shall be exempted from having computer qualification and passing the typing test on computer.

Provided also that the person with benchmark disability appointed under the provisions of this rule shall be exempted from passing the typing test on computer.

(2) Appointment shall not be given to such dependent, if any one of the dependents of such deceased or declared as dead after missing is already employed on regular basis under the Central/any State Government or Statutory Board/Organization/Corporation owned or controlled wholly or partially by the Central/any State Government at the time of death of the deceased or declaration of death of missing person:

Provided that this condition shall not apply where the widow seeks employment for herself.

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\* Added vide Notification No. F. 3(9)DOP/A-II/2013 Dated 08.08.2022.

Provided further that in case, the number of persons who died or declared dead after missing are more than one of any family, only one dependent shall be considered for appointment on compassionate ground.

(3) Such dependent shall submit an application for appointment to the District Collector concerned. The District Collector shall forward the application with his recommendations to the Disaster Management, Relief & Civil Defence Department for verification. After the verification of death or declaration of death of such deceased, the application of such dependent shall be forwarded to the District Collector concerned for suitable appointment. In the event of non-availability of vacancy in the district concerned, the application shall be sent to the Divisional Commissioner who will arrange appointment in any District under his jurisdiction. If vacant post is not available under the jurisdiction of the Divisional Commissioner, the application shall be referred by the Divisional Commissioner to the Department of Personnel (A-II) for providing appointment.

Explanation: For the purpose of this rule Dependent means,-

- (i) spouse; or
- (ii) son including son legally adopted by the person died or declared dead after missing during his/her life time; or
- (iii) unmarried/widowed/divorced daughter including legally adopted daughter by the person died or declared dead after missing during his/her life time; or
- (iv) married daughter, if no other dependent mentioned in clause (ii) and (iii) above is available; or
- (v) mother, father, unmarried brother or unmarried sister in case of unmarried person died or declared dead after missing.

who was wholly dependent on the person died or declared dead after missing at the time of his/her death.

(4) Notwithstanding anything contained in this rule persons who were appointed in pursuance of relief package dated 29-07-2013 issued by the Disaster Management and Relief Department shall be deemed to be appointed under the provisions of this rule from the date of commencement of the Rajasthan Various Service (V<sup>th</sup> Amendment) Rules, 2022, if they are otherwise eligible for appointment under this rule.

**\*7. Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes.-** (1) Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes shall be in accordance with <sup>+</sup>the provisions of the Rajasthan Schedule Castes, Schedule Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Education Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008” at the time of recruitment i.e. by direct recruitment and by promotion.

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\* Substituted for “7. Reservation of vacancies for the Scheduled Caste and the Scheduled Tribes:- (1) Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes shall be in accordance with the orders of Government for such reservation in force at the time of recruitment.

(2) In filling the vacancies so reserved, the candidates who are members of Scheduled Castes and the Scheduled Tribes shall be considered for appointment in the order in which their names appear in the list irrespective of their relative rank as compared with other candidates.

(3) In the event of non-availability of a sufficient number of candidates amongst the Scheduled Castes and the Scheduled Tribes in a particular year, vacancies need not be kept reserved and shall be filled in accordance with the normal procedure.

Note:- The reservation shall be calculated on the basis of total vacancies in any particular year. Promotion shall be made irrespective of consideration of Caste or Tribe.” vide Notification No. F. 7(4) DOP/A-II/73 dated 03-10-1973.

+ Substituted for “orders of the Government for such reservation in force” vide Notification No. F. 7(8) DOP/A-II/2008 dated 28-08-2009.

(2) The vacancies so reserved for promotion shall be filled in by #“seniority-cum-merit and merit.”

(3) In filling the vacancies so reserved the eligible candidates who are members of the Scheduled Castes and the Scheduled Tribes shall be considered for the appointment in the order in which their names appear in the list prepared for direct recruitment by the Commission for posts falling in its purview, and by the Appointing Authority in other cases and the Departmental Promotion Committee or the Appointing Authority, as the case may be in the case of promotee, irrespective of their relative rank as compared with other candidates.

\* (4) Appointments shall be made strictly in accordance with the roster prescribed separately for direct recruitment and promotion.

(4A) In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes or the Scheduled Tribes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carried forward vacancies shall be filled in accordance with the normal procedure:

Provided that if recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this sub-rule:

Provided further that filling up of the vacancies in accordance with the normal procedure under this sub-rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, for which such vacancy is available in subsequent years.

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# Substituted for \$“merit alone” vide Notification No. F. 7(4) DOP/A-II/73 dated 29-1-1981.

\$ Substituted for “merit-cum-seniority” vide Notification No. F. 7(6) DOP (AII)75-III, dated 31-10-1975.

\* Substituted for %“(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes and the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes and the Scheduled Tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion as well as by Direct recruitment from General category candidates. However, in exceptional cases where in the public interest the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of Personnel and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidate(s) on urgent temporary basis clearly stating in the promotion order that the General category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for Scheduled Castes or the Scheduled Tribes Candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available.

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of the posts in any cadre of Service to which promotions are made on the basis of a merit alone, under these Rules.” vide Notification No. F. 7(1) DOP /AII/2008, dated 17-1-2013.

% Substituted for @“(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes and the Scheduled Tribes, as the case may be, In a particular year, the vacancies so reserved for them shall be, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure, and an equivalent number of additional vacancies shall be reserved in the subsequent year. Such of the vacancies which remain so unfilled shall be carried forward to the subsequent three recruitment years in total, and thereafter such reservation would lapse: Provided that there shall be no carry forward of the vacancies in posts or class/category/group of the posts in any cadre of Service to which promotions are made on the basis of a ^“merit alone”, under these Rules." vide Notification No. F. 7(4)DOP/A-II/2002 Dated 10.10.2002.

@ Substituted for “(4) In the event of non-availability of a sufficient number of eligible and suitable candidates amongst the Schedule Casts and the Schedule Tribes in a particular year, vacancies shall not be carried forward and shall be filled in accordance with the normal procedure.” vide Notification No. F. 7(4) DOP/A-II/73 dated 10.02.1975.

^ Deleted “both ‘merit’ and ‘Seniority-cum-Merit’ and not by Seniority-cum” vide Notification No. F. 7(6)DOP/A-2/75 dated 31.10.1975.

(4B) In the event of non-availability of the eligible and suitable candidates for promotion amongst the Scheduled Castes or the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forwarded until the suitable Scheduled Castes and the Scheduled Tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for the Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion from General category candidates. In exceptional cases, where in the public interest, the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of Personnel and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidate(s) on urgent temporary basis clearly stating in the promotion order that the General category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for the Scheduled Castes or Scheduled Tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available:

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of posts in any cadre or service to which promotions are made on the basis of merit alone, under these rules.

**7A. Reservation of vacancies for Backward Classes, Special Backward Classes and Economically Backward Classes.-** Reservation of vacancies for Backward Classes, Special Backward Classes and Economically Backward Classes shall be in accordance with the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008 at the time of direct recruitment. In the event of non-availability of eligible and suitable candidate amongst Backward Classes, Special Backward Classes and Economically Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

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<sup>¥</sup> Substituted for \*7(a) Reservation of vacancies for Other Backward Classes:- Reservation of vacancies for Other Backward Classes shall be in accordance with the order of the Govt. for such reservation in force at the time of direct recruitment. In the event of non-availability of eligible and suitable candidates amongst Other Backward Classes in a particular year, the vacancy so reserved for them shall be filled in accordance with the normal procedure.” vide Notification No. F.7(8)DOP/A-II/2008 Dated 28.08.2009

\* Added vide Notification No. F. 7(2)DOP/A-II/93 Dated 24.05.1994 effect from 28.09.1993



**&7B. Reservation of vacancies for women.-** Reservation of vacancies for women candidates shall be 30% category wise in the direct recruitment out of which one third shall be for widow and divorced women candidates in the ratio of 80:20. In the event of non-availability of eligible and suitable candidates, either in widow or in divorcee, in a particular year, the vacancies may first be filled by interchange, i.e. vacancies reserved for widow to the divorcees or vice versa. In the event of non-availability of sufficient widow and divorcee candidates, the unfilled vacancies, shall be filled by other women of the same category and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates of the category for which vacancy is reserved. The vacancy so reserved for women candidates shall not be carried forward to the subsequent year. The reservation for women including widow and divorcee women shall be treated as horizontal reservation, within the category, i.e. even the women selected in general merit of the category shall first be adjusted against the women quota.

**Explanation:** In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce.

& Substituted for @“7B. Reservation of vacancies for women:- Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment out of which 8% shall be for widows and 2% for divorced women candidates. In the event of non-availability of eligible and suitable widows and divorced women candidates in a particular year, the vacancies so reserved for widow and divorced women candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.

Explanation:- In the case of widow, she will have to furnish a certificate of death of her husband from the competent Authority and in case of divorcee she will have to furnish the proof of divorce.” vide Notification No. F. 7(2) DOP /AII/88 pt-I, dated 22-12-2015.

@ Substituted for Σ“Reservation of vacancies for woman candidates:- Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment out of which 5% shall be for widow candidates. In the event of non-availability of eligible and suitable widow candidates in a particular year, the vacancies so reserved for widow candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.” vide Notification No. F. 7(2) DOP /AII/88 pt-I, dated 24.01.2011.

Σ Substituted for #“Reservation of vacancies for women candidates:- Reservation of vacancies for woman candidates shall be \*30%”, category wise, in direct recruitment. In the event of non-availability of eligible and suitable woman candidates in a particular year, the vacancies so reserved for them shall be filled <sup>β</sup>“up by male candidates” and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.” vide Notification No. F. 7(2)DOP/A-II/88 Pt. I dated 21.09.2007.

\* Substituted for “20%” vide Notification No. F. 7(2)DOP/A-II/88 Pt. I dated 7.6.1999.

β Substituted for “in accordance with the normal procedure” vide Notification No. F. 7(2) DOP/A-II/88 dated 07.06.1999

# Added vide Notification No. F. 7(2)DOP/A-II/88 dated 22.1.1997.

**7C. Reservation of vacancies for outstanding sports persons.-**

Reservation of vacancies for outstanding sports persons shall be 2% of the total vacancies outside the purview of the commission in that year earmarked for direct recruitment. In the event of non-availability of the eligible and suitable sportspersons in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year. The reservation for sportspersons shall be treated as horizontal reservation and it shall be adjusted in the respective category to which the sportspersons belong.

EXPLANATION:- “Outstanding sportspersons” shall mean sportspersons who are bona fide resident of the State of Rajasthan, and,-

- (i) represented Indian Team in Individual or in Team event in any International Tournament/championship of any Sports and Games mentioned in column number 3 of table given below organized by the International Sports body mentioned in column number 2 of the said table,-

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<sup>F</sup> Substituted for @“Reservation of vacancies for outstanding Sportspersons:- Reservation of vacancies for Outstanding Sportspersons shall be 2% of the total vacancies outside the purview of the Commission in that year earmarked for direct recruitment. In the event of non-availability of the eligible and suitable Sportspersons in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year. The reservation for Sportspersons shall be treated as horizontal reservation and it shall be adjusted in the respective category to which the Sportspersons belong.

Explanation:-'Outstanding Sportspersons' shall mean and include the Sportspersons belonging to the State who have participated individually or in team in the Sports and Games recognized by the International Olympic Committee and Indian Olympic Association or, in International Championships in Badminton, Tennis, Chess and Cricket recognized by their respective National Level Association, Federation or Board, with the following descriptions for each class of the Civil Services:-

S.No.	Class of Service	Description
1	Subordinate	Has represented India in Asian Games, Asian Championship, Common
2	Ministerial	Wealth Games, World Championships, World University Games, World School Games, SAARC Games or Olympic games where he (in an individual item) or his team (in a team event) has obtained 1st, 2nd or 3rd position.” vide

Notification No. F. 5(31) DOP/A-II/84 dated 15.03.2013

<sup>@</sup> Added vide Notification No. F.5(3)DOP/A-II/84 Dated 23.09.1997

<sup>ψ</sup> Substituted for “EXPLANATION:- "Outstanding sportspersons" shall mean and include the sportspersons belonging to the State, who,-

- (i) represented Indian Team in Individual or in Team event in any International Tournament of any sports and games, recognized by the Indian Olympic Association or concerned recognized National Sports Federation;  
Or  
(ii) represented Indian Team in Individual or in Team event in any International Tournament of any Sports and Games recognized by the Indian School Sport Federation or concerned recognized National School Games Federation;  
Or  
(iii) Medal winner in the Individual or in Team event in any National Tournament of any Sports and Games, recognized by Indian Olympic Association or concerned recognized National Sports Federation;  
Or  
(iv) Medal Winner in the All India Inter University Tournament in Individual event or in Team event in the any Sports and Games, recognized by Indian Universities Association.” vide Notification No. F. 5(31) DOP/A-II/84 dated: 21.11.2019

**Table**

<b>S. No.</b>	<b>International Sports body</b>	<b>Name of the Tournament/ championship</b>
<b>1</b>	<b>2</b>	<b>3</b>
1	International Olympic Committee (IOC)	Olympic Games (Summer)
2	Olympic Council of Asia (OCA)	Asian Games
3	South Asian Olympic Council (SAOC)	South Asian Games; commonly know as SAF games
4	Commonwealth Games Federation (CGF)	Commonwealth Games
5	International Sports Federation affiliated to IOC	World Cup/World championship
6	Asian Sports Federation affiliated to OCA	Asian championship
7	International School Sports Federation (ISSF)	International School Games/ championship
8	Asian School Sports Federation (ASSF)	Asian School Games/ championship

or

- (ii) Medal Winner in the Individual or in Team event in any School National Games of any Sports and Games organized by the School Games Federation of India;

or

- (iii) Medal Winner in the Individual or in Team event in any national tournament/ championship of any Sports and Games organized by the Indian Olympic Association or its affiliated National Sports Federation (N.S.F.);

or

- (iv) Medal Winner in the all India inter university in individual event or in team event in any Sports and Games organized by the association of Indian universities;

or

- (v) represented Rajasthan in individual or in a team event in national games/ national para games or national championship/para national championship of any sports and games, organized by the Indian Olympic Association/Para Olympic Committee of India or its affiliated National Sports Federation.

**<sup>0</sup>7D. Reservation of vacancies for ex-servicemen.-** The reservation of vacancies for duly discharged ex-servicemen shall be 1/3<sup>rd</sup> of the total vacancies of direct recruitment for the post of driver. Such reservation shall be category wise and an ex-servicemen selected on his own merit shall be counted against vacancies reserved for ex-servicemen. In the event of non-availability of suitable ex-servicemen in any category, the vacancy shall be filled by other suitable candidates of the same category in order of their merit and shall not be carried forward. The reservation shall be treated as compartmentalized horizontal reservation.

**Explanation:-** For the purpose of this rule Driver means Driver of Motor Vehicle, Vehicle Driver, Motor/Tractor Driver, Tractor Driver/Jeep Driver/ Truck Driver.

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<sup>0</sup> Added vide Notification No. F. 5(1)DOP/A-II/2008, dated 10-10-2008.

**7DD. Reservation of vacancies for Economically Weaker Sections:-**

Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economical Weaker Section in a particular year, the vacancy so reserved for them shall be filled in accordance with the normal procedure.

**Explanation:** For the purpose of this rule 'Economical Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lakh. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application.

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£ Substituted for #7DD Reservation of vacancies for Economically Weaker Sections:- Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economical Weaker Section in a particular year, the vacancy so reserved for them shall be filled in accordance with the normal procedure.  
Explanation: For the purpose of this rule 'Economical Weaker Sections' shall be the person who are bonafide resident of Rajasthan and not covered under existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lakh. Family for this purpose will include the person who seek benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also person whose family owns or possesses any of the following assets shall be excluded from being identified as, "Economical Weaker Sections", irrespective of the family income:-

- (i) 5 Acres of Agriculture Land and above;
  - (ii) Residential flat of 1000 sq. ft. and above;
  - (iii) Residential plot of 100 sq. yards and above in notified municipalities; or
  - (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- vide Notification No. F.7(1)DOP/A-II/2019 dated 20-10-2019

# Added vide Notification No. F. 7(1)DOP/A-II/2019 dated 19-2-2019 and "7DD" corrected for "7D"; vide Notification No. F. 7(1)DOP/A-II/2019 dated 22-7-2019

<sup>+</sup>**8. Nationality.-** A candidate for appointment to the service must be %&

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar)<sup>0</sup>“Zambia Malawi, Zaire and Ethopia” with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the<sup>S</sup>“Government in the Department of Home Affairs and Justice after proper verification.”

&Deleted Proviso.

<sup>1</sup>**8A. <sup>2</sup>“Conditions of eligibility of persons migrated from other countries to India”**.- Notwithstanding anything contained in these rules provisions regarding eligibility for recruitment to the Service with regard to Nationality, age-limit and fee or other concessions to a person who may migrate from other Countries to India with the intention of permanently settling in India shall be regulated by such order or instructions as may be issued by the State Government from time to time and he same shall be regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

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+ Substituted for "8. Nationality: - A candidate for appointment to the Service Must be :-

(a) a citizen of India, or  
(b) a subject of Sikkim, or  
(c) a subject of Nepal, or  
(d) a subject of Bhutan, or  
(e) a Tibetan refugee who came over to India before the 1<sup>st</sup> January, 1962 with the intention of permanently settling in India or  
(f) a person of Indian origin who has migrated from Pakistan Burma, Ceylon, and East African Countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyka and Zenzibar) with the intention of permanently settling in India :  
Provided that a candidate Belonging to categories (c), (d), (e) & (f) shall be person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (f) the certificate of eligibility will be issued for a period of one year, after which such a candidate will be retained in service subject to his having acquired Indian citizenship.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an Examination or interview conducted by the Commission or other recruiting authority as the case may be, and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide Notification No. F. 7(4)DOP/A/II/ 76 dated 7-9-1976

<sup>0</sup> Inserted vide Notification No. F. 7(4)DOP/A-II/76 dated 4-6-77.

<sup>\$</sup> Substituted for “Government of India” vide Notification No. F. 7(2)DOP/A-II/2002 dated 17.02.2003

& Deleted "A candidate in whose case a Certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide Notification No. F. 7(2)DOP/A-II/2002 dated 17.02.2003

<sup>1</sup> Added vide Notification No. F. 7 (5) DOP (A-II)/76, dated 20-6-1977

<sup>2</sup> Added Heading vide Notification No. F. 2 (4) DOP/A- II/79.dated 22-11-1984

**<sup>3</sup>9. Determination of vacancies.-** (1)(a) Subject to the provisions of these rules, the Appointing Authority shall determine on 1st April every year, the actual number of vacancies Occurring during the financial year.

(b) Where a post is to be filled in by a single method as prescribed in the rule or Schedule, the vacancies so determined shall be filled in by that method.

(c) Where a post is to be filled in by more than one method prescribed in the rules or Schedule, the apportionment of vacancies, determined under clause (a) above, to each such method shall be done maintaining the prescribed proportion for the over-all number of posts already filled in. If any fraction of vacancies is left over, after apportionment of the vacancies in the manner prescribed above, the same shall be apportioned to the quota of various methods prescribed in a continuous cyclic order giving precedence to the promotion quota.

(2) The Appointing Authority shall also determine the vacancies of earlier years, year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in.

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<sup>3</sup> Substituted for <sup>1</sup>“Determination of Vacancies- (1) (a) Subject to the provisions of these rules, the Appointing Authority shall determine every year the number of existing vacancies and those anticipated during the following twelve months and the number of persons likely to be appointed to the service by each method. The next determination of vacancies shall be done just before the expiry of twelve months of the last determination of vacancies.

(b) In calculating the actual number of vacancies to be filled in by each method on the basis of percentage prescribed in the Schedule, the Appointing Authority shall adopt an appropriate continuous cyclic order to correspond with the proportion laid down in the Schedule by giving precedence to promotion quota.

(2) The Appointing Authority shall determine every year the number of existing vacancies and those anticipated in next twelve months which are to be filled by promotion of persons already in the Service.

(3) The Appointing Authority shall also determine the corresponding vacancies of earlier year, if any. Year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in accordance with sub-rule (2).” vide Notification No. F. 7(2) DOP/A-II/81.dated 21-12-1981. w.e.f. 1-4.1981

<sup>1</sup> Substituted for <sup>#</sup>“9. Determination of Vacancies.- (1) Subject to the provisions of these rules, the Appointing Authority shall determine each year the number of vacancies anticipated during the following twelve months and the number of persons likely to be recruited by each method. Such vacancies shall be determined again before the expiry of 12 months of the last termination of such vacancies.

(2) In calculating the actual number to be filled by each method on the basis of the percentage prescribed in column 3 of the Schedule, appended with relevant Service Rules; each Appointing Authority shall adopt an appropriate cycle order to correspond with the proportion laid down in each of the Service Rule by giving precedence to promotion quota over direct recruitment quota. e.g. where the appointment by direct recruitment and promotion is in the percentage of 15 and 25 Respectively, the cycle shall run as following :

1. By promotion	
2. By direct recruitment	3. By direct recruitment
4. By direct recruitment	5. By promotion
6. By direct recruitment	7. By direct recruitment
8. By direct recruitment	9. By promotion, and so on.” vide Notification No. F. 5(3) DOP/A-

II/71 dated 6-10-1979

<sup>#</sup> Substituted for “9. Determination of vacancies:- Subject to the provisions of these rules, the Appointing Authority shall determine at the commencement of each calendar year the number of vacancies anticipated during the year and the number of persons likely to be recruited by each method .

Provided:

(i) that such vacancies as remain unfilled for non-availability of suitable candidates or otherwise shall be carried forward, from year to year.

(ii) that additional vacancies or such of them as are not filled shall lapse at the end of the second year.” vide Notification No. F.7 (1) DOP/(A-II)/73 dated 16-10-1973

**10. Age.-** A candidate for direct recruitment for posts enumerated in the Schedule must have attained the age of 18 years and must not have attained the age of <sup>§</sup>“40 years” on the 1st day of January next following the last date fixed for the receipt of application:

Provided-

<sup>@</sup>(i) the upper age limit mentioned above shall be relaxed by, –

- (a) 5 years in the case of male candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections;
- (b) 5 years in the case of woman candidates belonging to General Category; and
- (c) 10 years in the case of woman candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections.

(ii) that the upper age limit mentioned above, shall not apply in the case of an ex-prisoner who had served under Government on a substantive basis on any post before his conviction and was eligible for appointment under the rules;

(iii) that the upper age limit mentioned above shall be relaxed by a period equal to the term of imprisonment served in the case of an ex-prisoner who was not overage before his conviction and was eligible for appointment under the rules;

(iv) that the upper age limit mentioned above shall be relaxed by a period equal to the service rendered in the N. C. C. in the case of Cadet Instructors and if the resultant age does not exceed the prescribed maximum age limit by more than three years, they shall be deemed to be within the prescribed age limit.

(v) that the persons appointed temporarily <sup>0</sup>“to a post in the service” shall be deemed to be within the age limit, had they been within the age limit when they were initially appointed even though they have crossed the age limit when they appear finally before the Commission and shall be allowed upto two chances had they been eligible as such at the time of their initial appointment;

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<sup>§</sup> Substituted for <sup>\*</sup>“37 years” vide Notification No. F.7(2)DOP/A-II/84 Pt. dated 06.03.2018

<sup>\*</sup> Substituted for “35 years” vide Notification No. F.7(2)DOP/A-II/84 Pt. dated 25.06.2004

<sup>@</sup> Substituted for <sup>£</sup>“that the upper age limit mentioned above shall be relaxed-

(a) by 5 years in the case of male candidates belonging to the Scheduled Castes and Scheduled Tribes,

(b) by 5 years in the case of <sup>β</sup>“woman candidates belonging to General Category, Economically Backward Classes and Economically Weaker Sections,”

(c) by 10 years in the case of woman candidates belonging to the Scheduled Castes, Scheduled Tribes and the <sup>&</sup>“Backward Classes and Special Backward Classes.” vide Notification No. F. 7(1) DOP/A-II/2019, dated 16.04.2021.

<sup>£</sup> Substituted for “that the upper age limit mentioned above shall be relaxed by 5 years in the case of women candidates and candidates belonging to the Scheduled Castes or the Scheduled Tribes.” vide Notification No. F. 7(2) DOP(A-II)/84, dated 30-4-2001.

<sup>&</sup> Substituted for “Other Backward Classes” vide Notification No. F. 7 (8)DOP /A-II/2008. dated 28-08-2009.

<sup>β</sup> Substituted for <sup>0</sup>“woman candidate belonging to general category and Economically Backward Classes” vide Notification No. F. 7 (8)DOP /A-II/2019. dated 19-02-2019.

<sup>0</sup> Substituted for “woman candidate belonging to general category” vide Notification No. F.7 (8)DOP /A-II/2008. dated 28-08-2009.

<sup>0</sup> Inserted vide Notification No. F. 1(39)DOP (A-II)/73, dated 25-12-1974.

\*(vi) Provided that the upper age limit in the case of Ministerial and class IV Employees of the Department for category or posts reserved for them under these rules shall be 40 years;

<sup>1</sup>(vii) that for recruitment to the post not within the purview of the Commission the upper age limit for persons who were retrenched from the State Government Service for want of a vacancy or due to abolition of post shall be 35 years if they were within the age limit prescribed under these rules, when they were initially appointed to the post from which they were first retrenched provided that normal prescribed channels of recruitment relating to qualifications, character, medical fitness etc. are fulfilled and they were not retrenched on account of complaint or delinquency and they produce a certificate of having rendered good services from the last Appointing Authority.

<sup>2</sup>(viii) that the upper age-limit mentioned above shall be relaxed up to 45 years for the persons repatriated from Burma and Ceylon on or after 1.3.1963 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar with a further relaxation up to 5 years in the case of persons belonging to the Scheduled Caste or the Scheduled Tribes.

<sup>3</sup>(ix) that there shall be no age-limit in the case of persons repatriated from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar.

<sup>4</sup>(x) notwithstanding anything contained contrary in these rules in the case of persons serving in connection with the affairs of the State in substantive capacity, the upper age-limit shall be 40 years for direct recruitment to posts filled in by Competitive Examinations or in case of posts filled in through the Commission by interview. <sup>3</sup>(Deleted)

<sup>5</sup>(xi) “that the Released Emergency Commissioned Officers and Short Service Commissioned Officers after released from the Army shall be deemed to be within the age-limit even though they have crossed the age-limit when they appear before the Commission had they been eligible as such at the time of their joining the Commission in the Army.

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\* Added vide Notification No. F. 1 (22) Appts (A-II)76 dated 28-4-1973.

<sup>1</sup> Inserted vide Notification No. F. 5 (2) DOP (A-II)/73, dated 21- 12-1973.

<sup>2</sup> Substituted for #“that the upper age-Limit mentioned above shall be relaxed up to 45years for the persons repatriated from Burma, Ceylon on or after 1.3.1963 and 1.11.1964 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar with a further relaxation up to 5 years in the case of persons belonging to the Scheduled Castes and the Scheduled Tribes.” vide Notification No. F. 1(20) Appts (A-II)/67, dated 20-9-1975 & Corrigendum of even No. dated 17.12.1976 (Effective upto 28-2-1977).

# Inserted vide Notification No. F. 1(20) Appts (A-II)/67, dated 11.01.1975 (Effective upto 28-2-1975).

<sup>3</sup> Inserted vide Notification No. F. 1(20) Appts (A-II)/67dated 13.12.1974.

<sup>4</sup> Inserted vide Notification No. F. 7 (8) DOP (A-II) 74. dated 31-12-1974 (Effective from 28.10-1974).

<sup>3</sup> Deleted “This relaxation shall not apply to urgent temporary appointment.” vide Notification No. F. 7 (8) DOP /A-II/74, dated 26- 06-1997.

<sup>5</sup> Inserted vide Notification No. F. 7 (4) DOP (A-II)75, dated 20- 09-1975.



\*(xii) that the upper age limit mentioned above shall be relaxed by 10 years in the case of employees of Public Health Engineering Department working on Class IV or Subordinate Service posts.

<sup>1</sup>(xiii) that there shall be no age-limit in case of persons repatriated from Pakistan during the 1971 Indio-Pak war.

<sup>2</sup>(xiv) that there shall be no age limit in the case of widows and divorcee women.

**Explanation:-** That in the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorcee.

<sup>§</sup>(xv) that the upper age limit for persons serving in connection with the affairs of the Panchayat Samitis and Zila Parishads and in the State Public Sector Undertakings/Corporation in Substantive capacity shall be 40 years.

<sup>&</sup>(xvi) the upper age limit mentioned above shall be relaxed by 5 years in the case of candidates belonging to the Other Backward Classes.

<sup>@</sup>(xvii) If a candidate would have been entitled in respect of his/her age for direct recruitment in any year in which no such recruitment was held, he/she shall be deemed to be eligible in the next following recruitment, if he/she is not overage by more than 3 years.

<sup>θ</sup>(xviii) the person who was within the age limit on 31.12.2020 shall be deemed to be within the age limit up to 31.12.2024.

**11. Academic and Technical qualifications and Experience.-** A candidate for direct recruitment to the posts enumerated in the Schedule shall, in addition to such experience as is required, possess-

(i) the qualifications given in column 4 of the Schedule-I, and

<sup>3</sup>(ii) Working knowledge of Hindi written in Devnagri Script and Knowledge of Rajasthani culture.

<sup>+</sup>“Provided that the person who has appeared or is appearing in the final year examination of the course which is the requisite educational qualification for the post as mentioned in the rules or schedule for direct recruitment, shall be eligible to apply for the post but he/she shall have to submit proof of having acquired the requisite educational qualification to the appropriate selection agency :-

- (i) Before appearing in the main examination, where selection is made through two stages of written examination and interview ;
- (ii) Before appearing in interview where selection is made through written examination and interview ;
- (iii) Before appearing in the written examination or interview where selection is made through only written examination or only interview, as the case may be.”

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\* Added vide Notification No. F. 19(110) MPH/67, dated 30.5.1977.

<sup>1</sup> Added vide Notification No. F. 15 (2) DOP/A-II/80, dated 19-2-1980.

<sup>2</sup> Added vide Notification No. F. 7 (2) DOP/A-II/84, dated 18-12-1987.

<sup>§</sup> Added vide Notification No. F. 7(1) DOP/A-II/78, dated 30-11-1998.

<sup>&</sup> Added vide Notification No. F. 7(2) DOP/A-II/93pt., dated 25-5-2000.

<sup>@</sup> Added vide Notification No. F. 7(6) DOP/A-II/2008, dated 23-09-2008.

<sup>θ</sup> Added vide Notification No. F. 7(2) DOP/A-II/84 pt., dated 23-09-2022.

<sup>3</sup> Substituted for “(ii) Working knowledge of Hindi Written in Devnagri Script and one of the Rajasthani Dialects.” vide Notification No. F. 5 (1) DOP/A-II/77 pt I dated 30-01-1984

<sup>+</sup> Added vide Notification No. F. 8(7) DOP/A-II/97, dated 17-9-1999.

**12. Character.-** The character of a candidate for direct recruitment to the Service, must be such as will qualify him for employment in the service. He must produce a certificate of good character from the Principal Academic Officer of the University or College or School in which he was last educated and two such certificates written not more than six months prior to the date of application from two responsible persons not connected with his College or University or School and not related to him.

**%“Explanation:- (1)”** A conviction by a Court of Law need not of itself involve the refusal of a certificate of good character. The circumstances of the conviction should be taken into account and if they involve no moral turpitude or association with crimes of violence or with the movement which has as its object the overthrow by violent means of Government as by law established, the mere conviction may not be regarded as disqualification.

(2) Ex-prisoners who by their disciplined life while in prison and by their subsequent good conduct, have proved to be completely reformed, should not be discriminated against on grounds of their previous conviction for purposes of employment in the Service. Those who are convicted of offences not involving moral turpitude shall be deemed to have been completely reformed on the production of a report to that effect from the Superintendent After-Care Home or if there are no such Homes in a particular district, from the Superintendent of Police of the district.

(3) Those convicted of offences involving moral turpitude shall be required to produce a certificate from the Superintendent After- Care-Home, endorsed by the Inspector General of Prisons to the effect that they are suitable for employment as they have proved to be completely reformed by their disciplined life while in prison and by their subsequent good conduct in an After-Care-Home.

**\*13. Physical Fitness.-** A candidate for direct recruitment to the Service, must be in good mental and bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of Service and if selected must produce a certificate to that effect from a Medical Authority notified by the Government for the purpose. The Appointing Authority may dispense with production of such certificate in the case of candidate promoted in the regular line of promotion, or who is already serving in connection with the affairs of the State if he has already been medically examined for the previous appointment and the essential standards of medical examination of the two posts held by him are to be comparable for efficient performance of duties of the new post and his age has not reduced his efficiency for the purpose.

**14. Employment of irregular or improper means.-** A candidate who is or has been declared by the Commission/Appointing Authority, as the case may be, guilty of impersonation or of submitting fabricated document or documents which have been tempered with or of making statement which are incorrect or false or of suppressing material information or of using or attempting to use unfair means in the examination or interview or otherwise resorting to any other irregular or improper means for obtaining admission to the examination or interview, may in addition to rendering himself liable to criminal prosecution, be debarred either permanently or for a specified period:

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<sup>%</sup> Substituted for “Note (1)” vide Notification No. F. 1(4) DOP/A-II/80 dated 13.05.1980.

<sup>\*</sup> Substituted for “13. Physical Fitness:- A candidate for direct recruitment to the Service must be in good mental and bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of the Service and if selected must produce a certificate to that effect from a Medical Authority notified by Government for the purpose.” vide Notification No. F. 7(2) DOP/A-II/74. dated 05.07.1974.

- (a) by the Commission or the Appointing Authority, as the case may be, from admission to any Examination or appearance at any interview held by the Commission or the Appointing Authority for selection of candidate; and
- (b) by Government from employment under Government.

**15. Canvassing.-** No recommendation for recruitment either written or oral other than that required under the rules, shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by any means may disqualify him for recruitment.

#### **PART IV Procedure For Direct Recruitment**

**16. Inviting of Applications.-** Applications for direct recruitment to posts in the Service shall be invited by the Commission or the Appointing Authority, as the case may be, by advertising the vacancies to be filled in the Official Gazette \*or in such other manner, as may be deemed <sup>φ</sup>“fit”.

<sup>α</sup>“The advertisement shall contain a clause that a candidate who accepts the assignment on the post being offered to him/her shall be paid monthly fixed remuneration at the rate fixed by the State Government from time to time during the period of probation and the scale of pay of the post as shown else-where in the advertisement shall be allowed only from the date of successful completion of the period of probation mentioned in the respective Recruitment Rules:”

Provided that while selecting candidates for the vacancies so advertised, the Commission or the Appointing Authority, as the case may be, may if intimation of additional requirement not exceeding 50% of the advertised vacancies, is received by them before selection, also select suitable persons to meet such additional recruitment.

**§16A. Frequency of direct recruitment.-** Direct recruitment to the post specified in the Schedule shall be held at least once a year unless the Government decides that a direct recruitment for any of these posts shall not be held in any particular year.

**17. Form of application.-** The application shall be made in the form approved by the Commission or the Appointing Authority, as the case may be, and obtainable from the Secretary to the Commission or from the Office of the Appointing Authority, as the case may be, on payment of such fee as the Commission or the Appointing Authority may, from time to time, fix.

<sup>θ</sup>Provided that the persons repatriated from Burma and Ceylon on or after 1-3-1963 and from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of cost of application form prescribed by the Commission or the Appointing Authority, as the case may be subject to the condition that the Commission or the Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee.

\* Substituted for “and” vide Notification No. F. 9 (24) DOP(A II)/72. dated 4-06-1973.

<sup>φ</sup> Substituted for “fit:” vide Notification No. F.7(2)DOP/A-II/2005 dated 20.01.2006

<sup>α</sup> Added vide Notification No. F. 7(2)DOP/A-II/2005 dated 20.01.2006.

<sup>§</sup> Added vide Notification No. F. 7(6)DOP/A-II/2008 dated 23.09.2008.

<sup>θ</sup> Substituted for “Provided that the persons repatriated from Burma, Ceylon on or after 1-3-1963 and 1.11.1964 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of the application fee prescribed by the Commission or the Appointing Authority. as the case may be, subject to the condition that the Commission or he Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee.” vide Notification No. F. 1(20) Appts. (A-II)/67, dated 20-9-1975. (Effective up to 28-2-1977).

**18. Application fee.-** A candidate for direct recruitment to a post in the Service must pay the fee fixed by the Commission or the Appointing Authority, as the case may be, in such manner as may be indicated by them/it.

<sup>1</sup>Provided that the persons repatriated from Burma and Ceylon on or after 1.3.1963 and from East African Countries of Kenya, Tanganyika, Uganda, and Zanzibar shall be exempted from payment of Application fee or “Examination fee” as the case may be, as prescribed by the Commission or the Appointing Authority, as the case may be subject to the condition that the Commission or the Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee.

**19. Scrutiny of Applications.-** The Commission or the Appointing Authority, as the case may be, shall scrutinize the applications received by them/it and <sup>^</sup>“conduct the written examination of all eligible candidates for final selection”; Provided that the decision of the Commission or the Appointing Authority, as the case may be, regarding the eligibility or otherwise of a candidate, shall be final.

**20. Recommendations of the Commission or the Appointing Authority.-**  
<sup>0</sup>“(1)” The Commission or the Appointing Authority, as the case may be, shall prepare a list of the candidate whom they/it consider suitable for appointment to the posts concerned, arranged in order of merit. The Commission shall forward the list to the Appointing Authority:

Provided that the Commission or the Appointing Authority, as the case may be, may to the extent of 50% of the advertised vacancies, keep names of suitable candidates on the reserved list. The Commission may on requisition, recommend the names of such candidates in the order of merit to the Appointing Authority within six months from the date on which the original list is forwarded by the Commission to the Appointing Authority.

<sup>+</sup>“(2) Notwithstanding anything to the contrary contained in these rules selection for the post(s) in pay scale No.1 to 6 (as amended from time to time) shall be made by a selection committee consisting of the following :-

- (1) Head of the Department or his representative (Not below the rank of Regional Level Officer)
- (2) District Collector or his representative
- (3) District Level officer of the Department.

The Committee shall prepare a list of the candidates whom it considers suitable for appointment to the post concerned arranged in the order of merit and forward the same to the Appointing Authority concerned.

**Explanation:-** ‘District Level Officer’ means the officer declared as such by the District Collector or the Appointing Authority concerned and ‘Regional Level Officer’ means the officer declared as such by the Appointing Authority concerned.”

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<sup>1</sup> Substituted for “Provided that the persons repatriated from Burma, Ceylon on or after 1-3.1963 and 1-11-1964 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of the application fee prescribed by the Commission or the Appointing Authority, as the case may be subject to the condition that the Commission or the Appointing Authority as the case may be, is satisfied that such persons are not in a position to pay such fee.” vide Notification No. F. 1(20) Appts.(A-II)167. dated 20-09-1975.

<sup>^</sup> Substituted for “require as many candidates qualified for appointment under these rules as seem to them/it desirable to appear before them/it for interview;” vide Notification No. F. 2(8)DOP/A-II/88 dated 01.10.2013.

<sup>0</sup> Numbered as sub rule “(1)” vide Notification No. F. 11(1)/DOP/A-II/89 dated 22-07-1998

<sup>+</sup> Added vide Notification No. F. 11(1)/DOP/A-II/89 dated 22-07-1998

**21. Disqualification for appointment.-** (1) No male candidate who has more than one wife living shall be eligible for appointment to the Service unless Government after being satisfied that there are special grounds for doing so exempt any candidate from the operation of this rule.

(2) No female candidate who is married to a person having already a wife living shall be eligible for appointment to the Service unless Government after being satisfied that there are special grounds for doing so, exempt any female candidate from the operation of this rule:

\*(3) Deleted.

<sup>0</sup>(4) No married candidate shall be eligible for appointment to the Service if he/she had at the time of his/her marriage accepted any dowry.

**Explanation:-** For the purpose of this rule, 'dowry' has the same meaning as in the Dowry Prohibition Act, 1961 (Central Act, 28 of 1961).

<sup>%</sup>(5) No candidate shall be eligible for appointment to the service who has more than two children on or after 01-06-2002.

<sup>δ</sup>“ Provided that

- (i) the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1<sup>st</sup> June, 2002, does not increase.
- (ii) where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

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\* Deleted “(3) No Candidate male or female who had more than three children shall be eligible for appointment to the Service unless one of the spouses has undergone sterilization or in the case of female candidate she is above 45 years of age:

Provided that any married candidate male or female, who had no child for the last 10 years shall be exempted from the operation of this sub-rule.

Explanation:- (i) For the purpose of this sub-rule a child shall include an adopted child or a step-child: and (ii) For claiming exemption under the provision to this sub-rule, the candidate shall have to produce a certificate either from a Registered Medical Practitioner or swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years.” vide Notification No. F. 7(3)DOP(A-II)/76 Dated 15-2-1977.

<sup>0</sup> Inserted vide Notification No. F. 15 (9) DOP (A-II)/74. dated 5.1.1977.

<sup>%</sup> Substituted for <sup>#</sup>“5. No candidate shall be eligible for appointment to the service who has more than two children on or after 01-06-2002.

Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1<sup>st</sup> June 2002, does not increase.

Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.” vide Notification No. F. 7(1)DOP/A-II/95 dated 29.10.2005

<sup>#</sup> Substituted for <sup>€</sup>“5. No candidate shall be eligible for appointment to the service who has more than two children on or after 01-06-2002.

Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.” vide Notification No. F. 7(1) DOP/A-II/95 dated 08-04-2003.

<sup>€</sup> Added vide Notification No. F. 7(1) DOP/A-II/95 dated 20-06-2001.

<sup>δ</sup> Substituted for “Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1<sup>st</sup> June 2002, does not increase.

Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

Provided also that the provisions of this sub rule shall not be applicable to the appointment of a widow to be made under the Rajasthan Compassionate Appointment of Dependents of Deceased Government Servants Rules, 1996.

<sup>@</sup> Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

<sup>0</sup> Provided also that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.” vide Notification No. F. 7(1)DOP/A-II/95/Pt. dated 16.03.2023.

<sup>@</sup> Added vide Notification No. F. 7(1) DOP/A-II/95pt-II dated 24-02-2011.

<sup>0</sup> Added vide Notification No. F.7(1)DOP/A-II/95.pt-II dated 20.11.2015.(w.e.f. 01-04-2015)

- (iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
- (iv) any candidate who performed remarriage which is not against any law and before such the remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.
- (v) the provisions of this sub-rule shall not be applicable to the appointment of a widow and divorcee women."

**22. Selection by the Appointing Authority.-** Subject to the provision of rule #<sup>7</sup>, 7A & 7B", the Appointing Authority shall select candidates who stand highest in the order of merit in the list prepared under rule 20.

Provided that the inclusion of a candidate's name in the list confers no right to appointment unless the Appointing Authority is satisfied after such enquiry as may be considered necessary, that such candidate is suitable in all other respects for appointment to the posts concerned.

#### **PART V - Procedure For Recruitment by Promotion**

**23. Eligibility and criteria for selection.-** The persons holding the posts enumerated in column 5 of the Schedule, shall be eligible on the basis of merit and Seniority-cum-merit, for promotion to such posts specified in column 2 to the extent indicated in column 3 thereof, subject to their possessing minimum qualification and experience <sup>+</sup>“on the first day of the month of April of the year of Selecting specified in column 6.”

\*Explanation:- In case direct recruitment to a post has been made earlier than regular selection for promotion in a particular year such of the persons, who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

**§23A.** No officer shall be considered for promotion unless he is substantively appointed and confirmed on the next lower post. If no officer substantive in next lower post is eligible for promotion, officers who have been appointed on such post on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India may be considered for promotion on officiating basis only in the order of seniority in which they would have been, had they been substantive on the said lower post.

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# Substituted for “7, <sup>0</sup>(and 7A)” vide Notification No. F. 7(2)DOP/A-11/88 dated 22.01.1997

<sup>0</sup> Inserted vide Notification No. F. 7(2) DOP /A-II/93 dated 24-05-1994. (w.e.f. 28-09-1993)

<sup>+</sup> Inserted vide Notification No. F. 1(4) DOP /A-II/73 dated 13-06-1974.

\* Added vide Notification No. F. 7 (1) DOP /A-II/75, dated 20.09.1975.

<sup>§</sup> Inserted vide Notification No. F. 7(1) DOP /A-II/74 dated 5-07- 1974.

**24. Procedure for Selection.-** (1) As soon as it is decided that a certain number of posts shall be filled by promotions, the Appointing Authority shall prepare a correct and complete list containing names not exceeding five times the number of vacancies out of the persons qualified under the rules for promotion to the class of posts concerned.

&“For the post of Drilling Supervisor, a committee consisting of the following officer shall be constituted:-

1. Chairman of the Commission or a Member thereof  
nominated by him -Chairman
2. Deputy Secretary to the Government, Department of Personnel -Member
3. Deputy Secretary to the Government, Public Health  
Engineering Department - Member
4. Chief Engineer, Public Health Engineering Department,  
Rajasthan - Member”

<sup>1</sup>“(2) (a) For the post of Head Draftsman, Senior Draftsman, Junior Engineer,  
<sup>2</sup>“(Deleted)” Boring Operator, Electrical Supervisor, Driller Boring and Foreman I  
& II, a Committee consisting of the following officers shall be constituted :-

- (i) Chief Engineer, Public Health Engineering Department, -Chairman.  
Rajasthan, Jaipur
- (ii) Dy. Secretary to the Government Department of Personnel, - Member.  
Rajasthan, Jaipur (or his representative not below the rank  
of Assistant Secretary)
- (iii) Dy. Secretary to the Government, Medical & Public Health  
Department, Rajasthan, Jaipur (or his representative not - Member.  
below the rank of Assistant Secretary)

For the position of Junior Draftsman, Mistry I, II (Civil & Mechanical), Senior Laboratory Assistant, Compounder II, III, Senior Filter Attendant, Meter Repairer & Tester-1, Meter Inspector, Tracer and Vehicle Driver, a Committee consisting of the following officers shall be constituted:

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& Inserted vide Notification No. F. 2(8)DOP/A-II/88 dated 21.02.1998

<sup>1</sup> Substituted for “(2)(a) For the post falling within the purview of the Commission, a Committee consisting of the Chairman of the Commission or a member thereof nominated by the Chairman of the Commission, the Chief Engineer, the Deputy Secretary to Government in the <sup>0</sup>“Department of Personnel” and the Deputy Secretary to Government in the Public Health Engineering Department, and for the posts falling within the purview of the Appointing Authority Committee consisting of the Chief Engineer, the Deputy Secretary to Government in <sup>0</sup>“Department of Personnel” and the Deputy Secretary to Government in the Public Health Engineering Department and the Chief Engineer as member shall consider the cases of all persons included in the list interviewing such of them if they may deem necessary and shall prepare a list containing names of suitable candidates upto twice the number of such posts as are indicated in sub-rule (1).

(b) The Chairman or the Member of the Commission or the Chief Engineer, as the case may be, shall preside at all Meetings of the Committee at which he is present.” vide Notification No. F. 19(110) MPH/67 dated 30-5-1977

<sup>0</sup> Substituted for "Appointments Department" vide Notification No. F. 1(13) DOP (A-II)/72, dated 3-1-1973 Effective from 17-7-1972

<sup>2</sup> Deleted “Sub Engineer, Engineering Subordinate” vide Notification No. F. 7(1) DOP/A -II/85dated 7-12-1985.

- (i) Chief Engineer, Public Health Engineering Department, Rajasthan, Jaipur -Chairman.
- (ii) Addl. Chief Engineer Public health Engineering Department or Technical Assistant to Chief Engineer (not below the rank of Superintending Engineer) or any Superintending Engineer nominated by the Government -Member.
- (iii) Personnel Officer, Public Health Engineering Department, Rajasthan, Jaipur (to be nominated by the Chief Engineer) -Member.

For the post of Mistry III (Civil & Mechanical), Pump Driver I & II, Filter I & II, Electrician I &II, Meter Repairer & Tester II, Meter Reader, Meter Checker, Lineman I & II, Assistant Driller (Boring), Molder I & II, Compressor Driver, Painter II, and Junior Filter Attendant, a Committee consisting of the following officers shall be constituted:-

- (i) Superintending Engineer, Public Health Engineering Department concerned - Chairman.
- (ii) Personnel Officer, Public Health Engineering Department (to be nominated by the Chief Engineer) - Member.
- (iii) Executive Engineer, Public Health Engineering Department (to be nominated by the Chief Engineer) - Member.

For the post of Chówkidar, Beldar, Gardener, Keyman, Helper I & II, Pump Driver III, Moulder III, Ferroman and Plan Record Keeper, a Committee consisting of the following officers shall be constituted:

- (i) Executive Engineer, Public Health Engineering Department. - Chairman.
- (ii) Divisional Accountant of the concerned Division - Member.
- (iii) Assistant Engineer, Public Health Engineering Department (to be nominated by the Superintending Engineer concerned) - Member.

For the post of Junior Laboratory Assistant and Laboratory Attendant, a Committee consisting of the following officers shall be constituted:

- (i) Senior Chemist, Public Health Engineering Department. Rajasthan, Jaipur - Chairman.
- (ii) Executive Engineer, Public Health Engineering Department (to be nominated by the Chief Engineer) - Member.
- (iii) Junior Chemist, Public Health Engineering Department (to be nominated by the Chief Engineer) - Member.

(b) The concerned Committee shall consider the cases of all persons included in the list interviewing such of them as it may deem necessary and shall prepare a list containing names of suitable candidates up to twice the number of such posts as are indicated in sub-rule (i).”

\*Provided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the Member or Member-Secretary, as the case may be, of the Committee.

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\* Added vide Notification No. F. 7 (5)DOP/A-II/78 dated 21-12 1978 w.e.f. 7.03.1978.



\*Provided that for first promotion in the Service if number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the methods of recruitment prescribed under these rules, shall also be eligible if they fulfill other conditions of eligibility.

(3) The Committee shall also prepare a separate list containing names of persons who may be selected to fill officiating vacancies already existing or such as are likely to occur till the next meeting of the Committee.

(a) The list so prepared shall be reviewed / revised every year.

(b) The list shall ordinarily be in force until it is reviewed or revised in accordance with clause (a) of sub rule (3)

(4) The names of the candidates selected as suitable shall be arranged in the order of seniority.

(5) The lists prepared by the committee shall be sent to the appointing authority.

(6) Where consultation with the commission is necessary the lists prepared in accordance with sub-rule (2) and (3) shall be forwarded to the commission by the Appointing Authority along with (a) confidential rolls and personal files of all persons whose names are included in the lists, and (b) confidential rolls and personal files of all persons proposed to be superseded by the recommendations made by the committee.

(7) The commission shall consider the lists prepared by the committee along with the other documents received from the Appointing Authority and unless they consider any change necessary, shall approve the lists and if the commission consider it necessary to make any change in the lists received from the Appointing Authority, the commission shall inform the Appointing Authority of the changes proposed, and after taking in to account the comments, if any, the Appointing Authority may approve the lists finally with such modifications, as may in his opinion, be just and proper.

**ξ25. Criteria, Eligibility and Procedure for Promotion:-** (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall subject to the provisions of sub-rule (6), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion on the basis of seniority-cum-merit or on the basis of merit to the class of posts concerned.

\* Added vide Notification No. F. 7(8) DOP/A-II/78 dated 13.5.1980

ξ Substituted for <sup>x</sup>“25. Revised Criteria, Eligibility and Procedure for Promotion to Junior, Senior and other posts encadred in the Service:- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall subject to provisions of sub-rule(9), prepare a correct and complete list of the senior-most persons who are eligible and qualified under these rules for promotion on the basis of seniority-cum-merit or on the basis of merit to the class of posts concerned.

£ (1A) No person shall be considered for promotion for 5 recruitment years from the date on which his promotion becomes due, if he/she has more than two children on or after 1st June, 2002. Provided that the person having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1st June, 2002, does not increase. Provided further that where a Government Servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

£ Added vide Notification F.7(1)DOP/A-II/95 dated 20-06-2001

(2) The persons enumerated in the relevant column regarding post from which promotion is to be made, of the relevant Schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in the relevant column regarding minimum qualification and experience for promotion.

(2) The persons enumerated in Column 5 or the relevant column regarding "post from which promotion is to be made", as the case may be, of the relevant Schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in Column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in Column 6 or in the relevant Column regarding "minimum qualification and experience for promotion", as the case may be.

<sup>a</sup> "Provided that for first promotion in the service if number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the methods of recruitment prescribed under these Rules, shall also be eligible if they fulfill other conditions of eligibility."

<sup>a</sup> Added vide Notification No.F.7(8)DOP/A-II/78 dated 13-05-1980

<sup>b</sup> (3) No person shall be considered for first promotion in the Service unless he is substantively appointed and confirmed on the lowest post in the Service. After first promotion in the Service, for subsequent promotions to higher posts in the Service, a person shall be eligible if he has been appointed to such post from which promotion is to be made after selection in accordance with one of the methods of recruitment under any Service Rules promulgated under proviso to Article 309 of the Constitution of India."

Explanation:- In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year, such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

<sup>b</sup> Substituted for "(3) No person shall be considered for promotion unless he is substantively appointed and confirmed. If no person substantive in the next lower post is eligible for promotion, persons who have been appointed on such posts on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have, had they been substantive on the said lower post." vide Notification No. F. 7(8)DOP/A-II/78 dated 20.07.1979

4) Selection for promotion in the regular line of promotion from the post/posts not included in Service to the lowest post or category of post in the Service shall be made strictly on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50:50:

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(5) Subject to the provisions of sub rule (7), selection for promotion from the lowest post or category of post in the State Service to the next higher post or category of post in the State Service and for all posts in the Subordinate Services and in the Ministerial Services shall be made strictly on the basis of Seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made;

\* Deleted Proviso

\* Deleted " Provided that in the event of non-availability of the persons with the requisite period of service of five years, the committee may consider the persons having less than the prescribed period of service, if they fulfill the qualifications and other conditions for promotion prescribed elsewhere in these rules, and are found otherwise suitable for promotion on the basis of seniority-cum-merit." vide Notification No. F. 7(3)/DOP/A-II/95 dated 18-02-1998.

(6) Selection for promotion to all other higher posts or higher categories of posts in the State Service shall be made on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50:50:

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

<sup>c</sup> "Explanation :- If in a service, in any category of post, number of posts available for promotion is an odd number then for purpose of determining the vacancies for selection by promotion on the basis of seniority-cum-merit and merit in the proportion of 50:50, the following cyclic order shall be followed :

The first vacancy by seniority-cum-merit;

The subsequent vacancy by merit;

The cycle to be repeated."

<sup>c</sup> Added vide Notification No.F.7(10)DOP/A-II/77 dated 17-08-1978(effective from 12-05-1978)

<sup>d</sup> "(7) Selection for promotion to the highest post/ posts in the State Service shall always be made on the basis of merit alone: Provided that:-

(a) in a Service or Groups or Sections thereunder, where there are only two scales e.g. junior scale or senior scale and there is only one promotion then promotion shall be made on the basis of seniority-cum-merit alone:

(b) in a Service or Groups or Sections thereunder, where there are three scales e.g. junior scale, senior scale and selection scale and there are two promotions then promotion shall be as under:-

(i) first promotion on the basis of seniority-cum-merit;

(ii) second promotion on the basis of seniority-cum-merit and merit in the proportion of 50:50;

(3) No person shall be considered for first promotion in the service unless he is regularly selected on the post from which promotion is to be made in accordance with one of the methods of recruitment prescribed under the provisions of these rules.

(c) in Services or Groups or Sections thereunder, where there are more than two promotions then first promotion shall be made on the basis of seniority-cum-merit alone and promotions to subsequent higher posts shall be made on the basis of seniority-cum-merit and merit in the proportion of 50:50 except to the highest post."

<sup>e</sup>"Provided further that if the Committee is satisfied that suitable persons are not available for selection by promotion to highest post/posts strictly on the basis of merit in a particular year, selection by promotion to highest post/posts on the basis of seniority-cum-merit may be made in the same manner as specified in these rules."

<sup>d</sup> Substituted for "(7) Selection for promotion to the highest post or highest categories of post in the State Service shall always be made on the basis of merit alone" vide Notification No. F. 7(10)DOP/A-II/77 dated 12-05-1978

<sup>e</sup> Added vide Notification No. F. 7(10)DOP/A-II/77 dated 31-03-1980

<sup>f</sup> (8) Deleted

Explanation:- If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel and Administrative Reforms whose decision thereon shall be final.

<sup>f</sup> Deleted "(8) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection, at least five years' service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:

Provided that the condition of five years' service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit:

Provided further that in the event of non-availability of persons, equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made, the committee may consider the persons having less than five years' service if they are found otherwise suitable for promotion on the basis of merit alone." vide Notification No. F. 7(6)DOP/A-II/75 dated 15-07-1992.

<sup>g</sup> (9) "The zone of consideration of persons eligible for promotion shall be as under:-

(i) Number of Vacancies	Number of eligible persons to be considered
(a) for one vacancy	five eligible persons
(b) for two vacancies	Eight eligible persons.
(c) for three vacancies	Ten eligible persons.
(d) for four of more vacancies	Three times the number of vacancies

(ii) Where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.

(iii) Where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to <sup>v</sup>"seven" times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.

(iv) For the highest post in a State Service:-

- (a) if promotion is from one category of post, eligible persons upto five in number shall be considered for promotion;
- (b) if promotion is from different categories of the posts in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion;
- (c) if promotion is from different categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior-most eligible persons in all."

<sup>g</sup> Substituted for "(9) (i) "The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority-cum-merit or merit or by both, as the case may be."

(ii) For the highest post in a <sup>¶</sup>"State" Service:-

- (a) if promotion is from one category of post eligible persons upto five in number shall be considered for promotion;
- (b) if promotion is from different categories of posts in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion;
- (c) if promotion is from different categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable persons is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on so forth. The zone of consideration for eligibility in this case shall be limited to five senior-most eligible persons in all." vide Notification No.F.7(1)DOP/A-II/81 dated 06-07-1983 and effect from 01-04-1984 vide even Notification dated 10.05.1984.

<sup>@</sup> Clause (i) of sub-rule (9) substituted for "The zone of consideration of persons eligible for promotion shall be as under:-

(i) Number of vacancies	Number of eligible persons to be considered.
(a) 1 to 5 vacancies	4 times of the number of vacancies
(b) 6 to 10 vacancies	3 times, but atleast 20 eligible persons to be considered
(c) Above 10 vacancies	2 times, but atleast 30 eligible persons to be considered."

vide Notification No. F. 7(1)DOP/A-II/81 dated 29-01-1981

<sup>¥</sup> Substituted for "five" vide Notification No. F. 7(1)DOP/A-II/81 dated 07-04-2003.

**Explanation:** In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

<sup>¶</sup> Inserted vide Notification No. F. 7(10)DOP/A-II/77 dated 26-09-1978

(10) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, Constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

<sup>h</sup>(11)(a) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, equal to the number of vacancies determined under rule relating to "Determination of vacancies" of these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority on the category of posts from which selection is made.

(b) The committee shall also prepare a separate list on the basis of seniority-cum-merit and/or on the basis of merit, as the case maybe, as per the criteria for promotion laid down in the rules, containing names of persons equal to the number of persons selected in the list prepared under (a) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit shall be arranged in the order of the seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Departmental Promotion Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the next year or till the Departmental Promotion Committee meets, whichever is earlier.

(c) Such lists shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Record of all the candidates included in the lists as also of those not selected, if any."

<sup>1</sup>"**Explanation:-** For the purpose of selection for promotion on the basis of merit no person shall be selected if he does not have "outstanding" or "Very Good" record in at least five out of the 7 years preceding the year for which D.P.C. is held"

<sup>h</sup> Substituted for "(11) The committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules <sup>%</sup> "interviewing such of them as they may deem necessary" and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The committee shall also prepare a separate list containing the names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised. The lists so prepared on the basis of merit and on the basis seniority-cum-merit shall be arranged in the order of seniority on the category of post from which selection is to be made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also those not selected, if any." vide Notification No. F. 7(2)DOP/A-II/81 dated 19-02-1982 w.e.f. 01-04-1981

<sup>%</sup> Inserted vide Notification No. F. 11(1)DOP/A-II/77 dated 20-03-1980

<sup>1</sup> Substituted for <sup>4</sup>"**Explanation:-** For purpose of selection for promotion on the basis of merit, officers with "Outstanding" or consistently "Very Good" record shall only be selected and their names arranged in the order of seniority." vide Notification No. F. 7(10)DOP/A-II/77 dated 30-11-1991

<sup>4</sup> Substituted for "Explanation:- For the purpose of selection on the basis of merit the list of officers graded as "Outstanding" and "Very Good" shall be classified in the First category in the order of seniority, the officers graded as "Good" shall be classified in the Second category in the order of seniority and the officers graded as "Average" and "Not-Selected" shall be classified in the third category. The officers graded and classified in the second category list shall be placed below the officers graded and classified in the first category list and such officers shall be appointed from this category only if the officers graded and classified in the first category list is exhausted otherwise they shall not be appointed to the service by promotion. The officers graded and classified in the third category list shall not be considered for appointment by promotion." vide Notification No. F. 7(10)DOP/A-II/77 dated 11.04.1979

<sup>j</sup> (11-A) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under sub-rule (2) of rule relating to determination of vacancies which were required to be filled by promotion, the Departmental Promotion Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotions shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate, and the service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion but no arrears of pay shall be allowed to him."

<sup>j</sup> Substituted for <sup>£</sup>"(11-A) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under sub-rule(3) of rule mentioned in column 3 of the Schedule which are required to be filled by promotion, the Departmental Promotion Committee shall consider the case of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotions shall be governed by the rule in force at the time, the meeting of the Departmental Promotion Committee is held. The persons who has been so promoted shall not be entitled to claim any arrears of pay or re-fixation of his pay or to count his service/experience for promotion to higher post for any period during which he has not actually performed the duties of the post to which he has been promoted." vide Notification No. F. 5(3)DOP/A-II/77 dated 18-08-1982.

<sup>£</sup> Added vide Notification No. F. 5(3)DOP/A-II/77 dated 06-10-1979

ξ(4) “The person who had not been considered for promotion upto the year 2019-2020 because he/she had more than two children on or after 1<sup>st</sup> June 2002 shall be considered for promotion from the date on which his/her promotion was due and on such promotion his/her pay shall be refixed at the pay which he/she would have drawn but no arrear shall be paid and if any person who has more than two children on or after 1<sup>st</sup> June, 2002 and his promotion becomes due in the year 2020-2021 or thereafter shall be considered for promotion from the date on which his/her promotion becomes due and his/her pay shall be fixed for the promotional post, but he/she shall be entitled for annual increment notionally for three subsequent years and after such three years he/she shall be allowed actual benefits of such increments, however no arrears shall be paid for such notional increments. There shall be no consequential effect on subsequent promotions of the person promoted as per provisions of this sub-rule. The person already promoted shall not be reverted due to implementation of this sub-rule.”

Provided that:—

- (i) the persons having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1<sup>st</sup> June, 2002 does not increase.
- (ii) where a Government servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

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**k**“(11-B) The Government or the Appointing Authority may order for the review of the proceedings of the D.P.C. held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the D.P.C or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any any Court or Tribunal, or where adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review D.P.C.”

**k** Added vide Notification No. F. 7(1)DOP/A-II/86 dated 14-06-1988

(12) Where consultation with the Commission is necessary the lists prepared by the committee shall be forwarded to the Commission by the Appointing Authority along with the Personnel Files and Annual Confidential rolls of all the persons whose names have been considered by the Committee.

(13) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(14) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (13) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised, as the case may be.

(15) The Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceeding is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(16) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these rules.” vide Notification No. F. 7(5)DOP/A-II/2002 dated 23.07.2003

ξ Substituted for (4) No person shall be considered for promotion \* “three recruitment years” from the date on which his promotion becomes due, if he/she has more than two children on or after 1<sup>st</sup> June, 2002;” vide Notification No. F. 7(1)/DOP/A-II/95/pt., dated 16.03.2023.

\* Substituted for “five recruitment years” vide Notification No. F. 7(1)/DOP/A-II/95pt.III, dated 19.09.2017.(w.e.f. 01-04-17)

**X** Substituted for “25. Revised Criteria, Eligibility and Procedure for promotion to Junior, Senior and other posts encadred in the Service:- (1) Selection for promotion in the regular line of promotion from the post not included in the service to the lowest post or category of post in the Service shall be made strictly on the basis of merit.

(2) Subject to the provisions of sub-rule(4), selection for promotion from the lowest post or category of post in the Service to the next higher post or category of post in the Service and for all posts upto Scale No.11, sanctioned under the Rajasthan Civil Services (New Pay Scales) Rules, 1969 or equivalent scales as may be declared by the Government from time to time, shall be made solely on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these rules, and have put in at least five years’ service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made;

- <sup>e</sup> (iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted. (w.e.f. 01.06.2002)

Provided that in the event of non-availability of the persons with the requisite period of service of five years, the Committee may consider the persons having less than the prescribed period of service, if they fulfill the qualifications, experience and other conditions for promotion prescribed elsewhere in these rules and are found otherwise suitable for promotion on the basis of seniority-cum-merit;

Provided further that in respect of posts that included in the State Services in which the methods of recruitment to the lowest post provides for appointment by promotion, and where such posts are required to be filled on the basis of seniority-cum-merit under this sub rule the Committee may select for promotion such persons of outstanding merit available within the zone of consideration, who may not be selected on the basis of seniority-cum-merit, to the extent of one fourth of the number of vacancies to be filled in by promotion and if the number of vacancies exceeds one but is less than four, the Committee may select one person on the basis of merit alone and if the vacancies are more than four and the calculation of the number of vacancies to be filled by merit alone according to the aforesaid basis results in a fraction, the Committee may select one more person against a fraction of half or more. On being so selected, for the purpose of determination of seniority, such persons shall be deemed to have been selected on the basis of seniority-cum-merit.

(3) Selection for promotion to all other higher posts or higher categories of posts in the Service shall be made on the basis of merit alone.

(4) Selection for promotion to the highest post, or highest category of post in the Service shall always be made on the basis of merit alone.

(5) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection at least five years' service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made;

Provided that the condition of five years' service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit;

Provided further that in the event of non-availability of persons, equal to the number of vacancies to be filled in eligible for promotion in the category of posts next lower from which promotion is made, the Committee may consider the persons having less than five years' service if they are found otherwise eligible and suitable for promotion on the basis of merit alone.

Explanation- If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel, whose decision thereon shall be final.

(6) The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority-cum-merit or merit, as the case may be;

Provided that in case of non-availability of sufficient number of suitable persons for selection on the basis of merit, the Committee may at its discretion consider persons of outstanding merit outside the zone of eligibility but falling within six times the number of vacancies to be filled in on the basis of merit.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these Rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these Rules, interviewing such of them as it may deem necessary, and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised. The lists so prepared on the basis of merit shall be arranged in order of preference and the list prepared on the basis of seniority-cum-merit shall be arranged in order of seniority on the category of post from which selection has been made. Such lists shall be sent to concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of the candidates included in them as also of those not selected, if any.

Explanation- The list of preference shall classify the officers in order as 'Outstanding', 'Very Good' and 'Good' on the basis of merit. In each class the officers shall maintain their inter-se-seniority of the next below grade.

(9) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the Personal Files and Annual Confidential Rolls of the persons whose names have been considered by the Committee.

(10) The Commission shall consider the list prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary shall approve the lists. In case the Commission consider, it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the change proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission should be disturbed only with the approval of the Government.

(11) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule(10) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised as the case may be.

<sup>e</sup> Substituted for <sup>b</sup> "Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted." vide Notification No. F. 7(1) DOP/A-II/95/Pt.-III dated 03.07.2019 (w.e.f. 01.06.2002)

<sup>b</sup> Added vide Notification No. F. 7(1)DOP/A-11/95/Pt.-II dated 24.02.2011

- <sup>β</sup> (iv) any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be deemed to be disqualified with effect from 01.06.2002, if any child is born out of single delivery from such remarriage.

(5) Selection for promotion on the post included in the service shall be made on the basis of seniority-cum-merit;

Provided that promotion on the highest post in the State service if it is atleast third promotion shall be made on the basis of merit alone.

Provided further that if the Committee is satisfied that suitable persons are not available for selection by promotion to the highest post(s) strictly on the basis of merit in a particular year, selection by promotion to the highest post(s) on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(6) The zone of consideration of persons eligible for promotion shall be as under:-

- | <u>(i) Number of vacancies</u> | <u>Number of eligible persons to be considered</u> |
|--------------------------------|--|
| (a) for one vacancy            | five eligible persons                              |
| (b) for two vacancies          | eight eligible persons                             |
| (c) for three vacancies        | ten eligible persons                               |
| (d) for four or more vacancies | three times the number of vacancies                |
- (ii) Where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.
- (iii) Where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended upto seven times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.
- (iv) For any post in the Service:
- (a) if promotion is from more than one categories of posts in the same pay scale, eligible persons up to two in number from each category of posts in the same pay scale shall be considered for promotion;

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<sup>γ</sup> (11-A) Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(12) The provisions of this rule shall have effect not withstanding anything to the contrary contained in any provision of these Rules." vide Notification No. F. 7(10)DOP/A-II/77 dated 7-03-1978.

<sup>γ</sup> Inserted vide Notification No. F. 10(1)Karmik/Ka-II/75-I dated 05.03.1976 (wef 01.11.1975)

<sup>ε</sup> Substituted for <sup>b</sup> "Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having desability shall not be counted." vide Notification No. F. 7(1) DOP/A-II/95/Pt.-III dated 03.07.2019 (w.e.f. 01.06.2002)

<sup>b</sup> Added vide Notification No. F. 7(1)DOP/A-11/95/Pt.-II dated 24.02.2011

<sup>β</sup> Substituted for <sup>μ</sup> "(iv) Provided also that any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage." vide Notification No.F.7(1)DOP/A-II/95 Pt.II dated 18.08.2020

<sup>μ</sup> Added vide Notification No. F. 7(1)/DOP/A-II/95pt.II, dated- 20-11-2015.(w.e.f. 01-04-2015)

(b) if promotion is from more than one categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit or seniority cum merit, as the case may be, in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of post(s) concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules equal to the number of vacancies determined under these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority of the category of post(s) from which selection is made.

(9) The Committee may also prepare a list on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, containing names of persons not exceeding the number of persons selected in the list prepared under sub-rule (8) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit or on the basis of merit shall be arranged in the order of seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the year for which the meeting of the Committee is held.

(10) Lists prepared under sub-rule (8) and (9) shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Records of all the candidates included in the lists as also of those not selected, if any.

**Explanation:-** For the purpose of selection for promotion on the basis of merit, no person shall be selected if he does not have "Outstanding" or "very Good" record of at least four out of seven years preceding the year for which the meeting of the Committee is held.

(11) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under these rules which were required to be filled in by promotion, the Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which meeting of the Committee is held and such promotion shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion, but no arrears of pay shall be allowed to him.



(12) The Government or the Appointing Authority may order for the review of the proceedings of the Committee held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the Committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any Court or Tribunal, or where adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review Committee.

(13) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along-with the Personal Files and Annual Confidential Rolls/Annual Performance Appraisal Reports of all the persons whose names have been considered by the Committee.

(14) The Commission shall consider the lists prepared by the committee along-with other relevant documents received from the Appointing Authority and unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(15) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (14) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised or remained in force, as the case may be.

(16) The Government may issue instructions for provisionally dealing with the promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(17) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these Rules.

**@25A. Restriction of promotion of persons foregoing promotions.-** In case a person on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendation of the Departmental Promotion Committee, forgoes such an appointment through his written request and if the concerned Appointing Authority accepts his/her request, the person concerned shall be debarred from consideration for promotion (both on the basis of urgent, temporary appointment or on regular basis) for subsequent two recruitment years for which the Departmental Promotion Committee is held and the name of such person who forgoes promotion shall not be included in the seniority-cum-eligibility list to be placed before the Departmental Promotion Committee for subsequent two recruitment years.

**\*25AA.** Notwithstanding anything contained in these rules, a person belonging to the Scheduled Caste or the Scheduled Tribe promoted to higher post in the Service may be posted by the Appointing Authority in a District or Zone or range or Division, other than his Home District or Zone or Range or Division.

Provided that:-

- (i) For purpose of promotion to higher post, for the persons belonging to Scheduled Caste/Scheduled Tribe, subject to provisions contained in rule relating to 'Seniority' the inter-se-seniority on lower post shall be determined at State level;
- (ii) In case a person belonging to Scheduled Caste/Scheduled Tribe is promoted on higher post and posted by the Appointing Authority against a vacancy available in District or Zone or Range or Division, other than the Home District or Zone or Range or Division, he shall be eligible for transfer to his Home District or Zone or Range or Division, only when he has served for a period of not less than five years in the District or Zone or Range or Division, in which he has been posted on promotion to higher post;
- (iii) In case a person belonging to Scheduled Castes/Scheduled Tribes, does not want his promotion in another District or Zone or range or Division, in that event a chance shall be extended for promotion to higher post by the Appointing Authority to the next junior persons;
- (iv) In case if in a District or Zone or Range or Division, the persons belonging to the Scheduled Castes/Scheduled Tribes, are not available for promotion to higher post against reserved vacancies, in that event such reserved vacancies shall be filled in from amongst the persons belonging to the Scheduled Castes or the Scheduled Tribes, available in another District or Zone or Range or Division.

## **PART VI**

### **Appointments, Promotions and Confirmation**

**26. Appointment to the Service.-** Appointments to posts in the Service by direct recruitment or by promotions as the case may be, shall be made by the Appointing Authority on occurrence of substantive vacancies, by selection of persons in the manner indicated in rule 22 or in rules 24 and 25.

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<sup>¥</sup> Substituted for <sup>¥</sup>“(25-A). Restriction of promotion of persons foregoing promotions:- In case a person, on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendations of the Departmental Promotion Committee, forgoes such an appointment, he shall be considered again for appointment by promotion only after a period of one year(both on the basis of urgent temporary appointment or on regular basis, on the recommendations of the Departmental Promotion Committee.” vide Notification No. F. 7(1)DOP/A-II/98 dated 5-08-1998.

<sup>¥</sup> Added vide Notification No. F. 15(16) DOP/A-II/80 dated 30-11-1981.

\* Added vide Notification No. F. 7(2) DOP/A-II/80 dated 30-08-1983.

**\*26A. Appointment of Screened Persons.-** Appointment to post in the Service shall be made by the Appointing Authority from amongst the persons adjudged suitable under rule 6 of these rules.

**<sup>1</sup>27. Urgent Temporary Appointment.-** (1) A vacancy in the Service which cannot be filled in immediately either by direct recruitment or by promotion under the rules may be filled in by the Government or by the <sup>2</sup>“Authority Competent to make appointments” as the case may be, by appointing in an officiating capacity thereto an officer eligible for appointment to the post by promotion or by appointing temporarily thereto a person eligible for direct recruitment to the Service, where such direct recruitment has been provided under the provisions of these rules.

<sup>3</sup>Provided that such an appointment will not be continued beyond a period of one year without referring the case to the Commission for concurrence, where such concurrence is necessary, and shall be terminated immediately on its refusal to concur.

Provided further that in respect of the Service or a post in Service for which both the above methods of recruitment have been prescribed, the Government or the authority competent to make appointment, as the case may be, shall not, save with the Specific Permission of the Government in the Department of Personnel in the case of State Services and Government in the Administrative Department concerned in respect of other services till the temporary vacancy against the direct recruitment quota by a whole-time appointment for a period exceeding three months, otherwise than out of persons eligible for direct recruitment and after a short-term advertisement.

**<sup>4</sup>27A.** Notwithstanding the provision contained in rule 27, persons appointed prior to the coming into force of this amendment, or continued thereafter with the concurrence of the Commission.

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\* Inserted vide Notification No. F. 7(1)DOP/A-II/75 Dated 23.9.1975

<sup>1</sup> Substituted for "27. Temporary or officiating appointments.- (1) A temporary vacancy in a senior post may be filled by the Appointing Authority by appointing thereto in an officiating capacity an officer whose name is included in the lists prepared under rule 20 or in the lists prepared under sub-rules(2) and (3) of Rule 24:

Provided that till the preparation of the first list or in case the list is exhausted, a vacant post may be filled by the Appointing Authority by Appointing there to a member of the Service eligible for appointments to the post by promotion or by appointing thereto temporarily a person eligible for appointments by direct recruitment to the service under the provisions of these rules.(2) A temporary vacancy in the junior post may be filled by the Appointing Authority by appointing thereto a person eligible for appointment to the post by promotion or by appointment thereto temporarily a person eligible for appointment by direct recruitment to the Service under the provisions of these Rules.(3) No appointment made under sub-rules (1) and (2) above shall be continued beyond a period of one year without referring it to the Commission for their concurrence and shall be terminated immediately on their refusal to concur" vide Notification No. F. 1(10)DOP/A-II/ 72 dated 16-2-1973.

<sup>2</sup> Substituted for “Appointing Authority” vide Corrigendum No. F.1(10)DOP/A-II/72 dated 12.9.1973.

<sup>3</sup> Substituted for “Provided further that in respect of a Service or a post in a service for which both the method of recruitment have been prescribed, the Government or the Authority Competent to make appointment shall not fill the temporary vacancy by appointing a person eligible for direct recruitment unless no suitable person eligible for promotion is available.” vide Notification No. F. 7(10)DOP/A-II/72 dated 28.11.1973.

<sup>4</sup> Inserted vide Notification No. F.19(110)MPH/67 dated 30.5.1977.

**\*28. Seniority.-** Seniority of persons appointed to the post encadred in the service shall be determined from the date of appointment on the post after the regular selection in accordance with the provisions of these rules. Appointment on ad-hoc or urgent temporary basis shall not be deemed to be appointment after regular selection.

**Provided:-**

- (i) that the seniority inter-se of the persons appointed to the Service before the commencement of these rules and/or in the process of integration of the Service of the pre-reorganization State of Rajasthan or the Services of the new State of Rajasthan established by the State Re-organization Act,1956 shall be determined, modified or altered by the Appointing Authority on an ad-hoc basis;
- (ii) that if two or more persons are appointed to a post in the same &“group” in the same year, a person appointed by promotion, shall be senior to a person appointed by direct recruitment. % “Deleted”.
- <sup>1</sup>(ii-a) that a person appointed initially by direct recruitment on the regular post shall be senior to person appointed by absorption under rule 6(c) and the existing regular employees if eligible for promotion as on 1-4-1971 and are promoted on a later date shall rank senior, in that particular category, to the persons appointed by absorption under rule 6(c).
- (iii) that the seniority inter-se of persons appointed to post in a particular &“Group” by direct recruitment on the basis of one and the same selection except those who do not join service when a post is offered to them, shall follow the order in which their names have been placed in the list prepared by the Appointing Authority under rule 20;
- (iv) that the seniority inter-se of persons appointed to posts in a particular &“Group” by promotion shall follow the order in which their names have been placed in the lists prepared under sub-rule (4) of rule 24;
- <sup>2</sup>(v) that the persons selected and appointed as a result of a selection which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as a result of subsequent selection. Seniority inter-se of persons selected on the basis of seniority-cum-merit and on the basis of merit in the same selection shall be the same as the next below grade.

\* Substituted for #“Seniority of persons appointed to the lowest post of the Service or lowest categories of posts in each of the group/Section of the Service, as the case may be, shall be determined from the date of confirmation of such persons to the said post but in respect of persons appointed by promotion to other higher posts in the Service or other higher categories of posts in each of the Group/Section in the Service, as the case may be, shall be determined from the date their regular selection to such posts.” vide Notification No. F.7(1)DOP/A-II/96 dated 10.10.2002

# Substituted for α“Seniority- Seniority in the service shall be determined in each group of service by the year of substantive appointment.” vide Notification No. F.7(8)DOP/A-II/78 dated 20.07.1979.

α Substituted for “Seniority- Seniority in each &“group” of the service shall be determined by the year of substantive appointment to a post in a particular & “group.” vide Notification No. F. 7(6)DOP/A-II/73 dated 15.11.1976.

& Substituted for "category" vide Notification No. F. 19(110)MPH-67, dated 30.05.1977.

% Deleted "and a person appointed initially by direct recruitment on a regular post shall be senior to a person appointed by absorption under rule 6(c)."vide Notification No. F. 2(2)DOP/A-II/82 dated 16.06.1982.

<sup>1</sup> Added vide Notification No. F. 2(2)DOP/A-II/82 dated 16 .06.1982.

<sup>2</sup> Substituted For “(v) that the persons selected and appointed as a result of a selection which is not subject to review and revision, shall rank senior to the persons who are selected, and appointed as a result of subsequent selection. Seniority inter-se of persons selected on the basis of seniority-cum-merit shall be the same as in the next below grade, except in case of continued officiation on higher posts when it shall in accordance with the length of continued officiation, provided that such officiation was not ad hoc or fortuitous.” vide Notification No. F. 7(10) DOP/A-II/77 dated 17-06-1978.

\*<sup>(vi)</sup> that persons recruited in accordance with the provisions of these rules or orders superseded by these rules till the persons are screened shall rank senior to those appointed on the basis of screening under proviso 4 to sub-rule (b) of Rule 6.

<sup>0</sup>(vii) Deleted-

<sup>α</sup>(viii) Subject to any pre-determined seniority, the interlaced seniority of persons holding the posts mentioned in column 5 against Serial No. 2 of Group III of the Schedule for the purpose of promotion, shall be determined on the basis of length of continued officiation followed by regular selection on the post from which promotion is to be made.

<sup>4</sup>(ix) that persons screened in accordance with proviso (5) to rule 6 shall be placed en-bloc junior to all persons recruited by direct recruitment through the Commission in the year, 1967 and also below those persons who are screened under proviso (3) to rule 6.

<sup>β</sup>(x) that the persons appointed under proviso (8) to rule 6 shall rank junior to those appointed in accordance with part IV of these rules, before 25-9-70 and shall rank senior to those appointed under the said part of the rules after 30-6-78.

<sup>Δ</sup> (xi) Deleted

<sup>δ</sup>(xii) Withdrawn

<sup>¥</sup>(xiii) that the inter-se seniority of the persons found suitable under proviso (7) to sub-rule (1) of rule 6 shall be determined on the basis of their length of continuous service on adhoc/urgent temporary basis on the post held and these persons shall rank enbloc junior to those persons appointed on regular basis on the post of Junior Engineer (Civil/Mechanical/Electrical) upto the date of this amendment comes into force.

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\* Added vide Notification No. F. 11(87)MPH/73 dated 25-6-1975 (Effective from 6-9-1967).

<sup>0</sup> Deleted “(vii) that the seniority inter-se of persons selected as a result of one and the same selection and appointed on the basis of merit alone shall be in the same order in which their names appear in the select list, irrespective of the period of continuous officiation.” vide Notification No. F. 7(10)DOP/A-II/77, dated 17-6-1978.

<sup>α</sup> Added vide Notification No. F. 2(5) DOP/A-II/79 dated 10-04-1979. w.e.f. 30-07-1977.

<sup>4</sup> Added vide Notification No. F. 2(3) DOP/A-II/83 dated 24-9-1983.

<sup>β</sup> Added vide Notification No. F. 2(8) DOP/A-II/88 dated 10-1-1989 w.e.f. 13-9-1967.

<sup>Δ</sup> Deleted <sup>§</sup>“That if a candidate belonging to the Scheduled Caste/Scheduled Tribe is promoted to an immediate higher post/grade against a reserved vacancy earlier than his senior general/O.B.C. candidate who is promoted later to the said immediate higher post/grade, the general/O.B.C. candidate will regain his seniority over such earlier promoted candidate of the Scheduled Caste/Scheduled Tribe in the immediate higher post/grade.” vide Notification No. F. 7(1)DOP/A-II/2002,dated 28.12.2002. (w.e.f. 1.4.1997)

<sup>§</sup> Added vide Notification No. F. 7(1)DOP/A-II/96,dated 1-4-1997.

<sup>δ</sup> Withdrawn “<sup>&</sup>(Notification No. F. 7(1) DOP/A-II/2002 dated 28.12.2002) and <sup>+</sup>(F. 7(3) DOP/A-II/2008 dated 25.04.2008) from the date they were issued” vide Notification No. F. 7(3) DOP/A-II/2008 dated 11.09.2011.

<sup>+</sup> Deleted <sup>&</sup>“Provided that a candidate who has got the benefit of proviso inserted vide Notification No. F.7(1)DOP/A-II/96 Dated 01.04.1997 on promotion to an immediate higher post shall not be reverted and his seniority shall remain unaffected. This proviso is subject to final decision of the Hon’ble Supreme Court of India Writ Petition (Civil) No. 234/2002 All India Equality Forum v/s Union of India and Others.” vide Notification No. F. 7(3)DOP/A-II/2008, dated 25.04.2008 (w.e.f. 28.12.2002)

<sup>&</sup> Inserted vide Notification No. F. 7(1)DOP/A-II/2002, dated 28.12.2002.

<sup>¥</sup> Added vide Notification No. F. 2(8)DOP/A-II/88 dated 02.07.2003

<sup>1</sup>(xiv) that the inter-se seniority of the persons appointed as Vehicle Driver on regular basis under proviso (8) to rule 6 shall be determined on the basis of continuous period of performing duties as Vehicle Driver in the department as they shall be placed enbloc junior to the persons working on regular basis on the post of Vehicle Driver under these rules.

<sup>2</sup>(xv) the inter-se seniority of the persons screened under proviso added by these amendment rules in rule relating to method of recruitment, shall be determined according to the length of continuous service after their irregular appointment. These persons shall rank junior to the persons appointed regularly before the commencement of these amendment rules.

<sup>3</sup>(xvi) Provided that reservation for Scheduled Castes and Scheduled Tribes employees, with consequential seniority, shall continue till the roster points are exhausted; and adequacy of promotion is achieved.

Once the roster points are complete the theory of replacement shall thereafter be exercised in promotion whenever vacancies earmarked for Scheduled Castes/Scheduled Tribes employees occur.

If on the application of these provisions the Scheduled Castes/Scheduled Tribes employees who had been promoted earlier and are found in excess of the adequacy level, shall not be reverted and shall continue on ad-hoc basis, and also any employee who had been promoted in pursuance to Notification No. F. 7(1)DOP/A-II/96 dated 01.04.1997 shall not be reverted.

Notification No. F. 7(1)DOP/A-II/96 dated 01.04.1997 shall be deemed to have been repealed w.e.f. 01-04-1997.

**Explanation:-** Adequate representation means 16% representation of the Scheduled Castes and 12% representation of the Scheduled Tribes in accordance with the roster point.

**29. Period of Probation.-** A person entering the service by Direct Recruitment against a clear vacancy shall be placed as Probationer-trainee for a period of 2 years.

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<sup>1</sup> Added vide Notification No. F. 2(8)DOP/A-II/88 dated 06.10.2008

<sup>2</sup> Added vide Notification No. F. 5(2)DOP/A-II/2008 Pt. I dated 08.07.2009

<sup>3</sup> Added vide Notification No. F. 7(3) DOP/A-II/2008 dated 11-9-2011.(w.e.f. 01-04-1997)

<sup>δ</sup> Substituted for <sup>Δ</sup>29. Period of Probation:- <sup>∇</sup>“(1) All persons appointed to the Service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two years and those appointed to the Service by promotion/Special Selection against a substantive vacancy shall be placed on probation for a period of one year.”

Provided that- (i) Such of them as have, previous to their appointment by promotion <sup>\*</sup>“/Special selection” or by direct recruitment against a substantive vacancy, officiated temporarily on the post which is followed by regular selection may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation. This shall, however, not amount to involve supersession of any senior person or disturb the order of their preference in respective quota or reservation in recruitment;

(ii) Any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.

Explanation:- In case of a person who dies or is due to retire on attaining the age of superannuation the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from government service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement.” vide Notification No. F. 7(2)DOP/A-II/2005 dated 20.01.2006

<sup>Δ</sup> Substituted for “29. Probation:- (1) All persons appointed to the Service by direct recruitment or promotion shall be on probation for a period of two years in the case of direct recruitment and one year in the case of promotion.

(2) All persons promoted to senior posts in the Service shall be on probation for a period of six months:

Provided that such of them as have previous to such appointment officiated or served temporarily on a post encadred in the Service may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation up to a maximum of six months.

(3) During the period of probation each probationer shall be required to pass such departmental examination and to undergo such training as Government may, from time to time specify.” vide Notification No. F. 1(35)Karmik/Ka-II/74 dated 4-05-1977.

Provided that any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.”

<sup>0</sup>(3) Deleted

**£29-A. “Pay during probation.-** A probationer trainee appointed to the service by direct recruitment, shall be paid monthly fixed remuneration during the period of probation at such rates as may be fixed by the Government from time to time.

Provided that an employee having been regularly selected as per provisions of recruitment rules in the Government service may be allowed emoluments in his/her own pay scale in the existing pay scale of the post during service as probationer trainee or fixed remuneration of the new post, whichever is advantageous to him/her”.

**¶29-B. Confirmation in certain cases.-** <sup>%</sup>“(1) Notwithstanding anything to the contrary contained in the preceding rule a person appointed to a post in the Service by direct recruitment as a probationer trainee under these rules has not been confirmed within six months after satisfactory completion of probation for a period of two years shall be entitled to be treated as confirmed in accordance with his/her seniority if,-

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<sup>¥</sup> Substituted for “29. Period of Probation:- (1) Every person appointed against a substantive vacancy in the service by direct recruitment shall be placed on probation for a period of two years and those appointed by promotion <sup>\*</sup>“Special selection” to any post against such a vacancy shall be on probation for a period of one year.” vide Notification No. F. 1 (35)DOP/A-II/74 dated 9-04-1979.

<sup>\*</sup> Inserted vide Notification No. F. 1(35) Karmik/Ka-2/74 dated 3-08-1977.

<sup>0</sup> Deleted for <sup>@</sup>“(3)The period spent as probationer trainee shall not be counted for experience and eligibility for promotion.” vide Notification No. F. 7(2)DOP/A-II/2005 dated 26.04.2011(w.e.f. 20.01.2006)

<sup>@</sup> Added vide Notification No. F. 7(2)DOP/A-II/2005 dated 13.06.2008(w.e.f. 20.01.2006)

<sup>£</sup> Added vide Notification No. F. 7(2)DOP/A-II/2005 dated 13.06.2008 (w.e.f. 20.01.2006)

<sup>¶</sup> Renumbered Rule <sup>0</sup>“29-A” as Rule “29-B” vide Notification No. F. 7(2)DOP/A-II/2005 dated 13-06-2008.

<sup>0</sup> Substituted for “29-A. <sup>@</sup>“(a) Notwithstanding anything contained in the preceding rule, if no order of confirmation is issued by the Appointing Authority within a period of six months, an employee appointed on temporary or officiating basis who has, after the date of his regular recruitment by either methods of recruitment completed a period of two years service, or less in the case of those appointed by promotion where the period of probation prescribed is less, on the post or a higher post under the same Appointing Authority or would have so worked but for his deputation or training, shall on the occurrence of permanent vacancies be entitled to be treated as confirmed if the same conditions as are prescribed under the Rules for the confirmation of a probationer are fulfilled subject to the quota prescribed under the Rules and in accordance with his seniority:

Provided that if the employee has failed to give satisfaction or has not fulfilled any of the conditions prescribed for confirmation, such as passing of Departmental Examination, training or promotion cadre course etc., the aforesaid period may be extended as prescribed for probation or under the Rajasthan Civil Services (Departmental Examination)Rules,1959 and any other rules, or by one year whichever is longer. If the employee still fails to fulfill the prescribed conditions or fails to give satisfaction, he will be liable to be discharged from such post in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled:

Provided further that no person shall be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period.

(b) The reasons for not confirming an employee referred to in the second proviso to clause (a) shall, in the case of a non-gazetted employee, be also immediately recorded by the Appointing Authority in his Service Book and C.R. file and in the case of Gazetted officer communicated to the Accountant General, Rajasthan and in his Confidential Report File. A written acknowledgement shall be kept on record in all these cases.

Explanation: (i) Regular recruitment for the purpose of this rule shall mean appointment after either of the methods of recruitment or on initial constitution of service in accordance with any of the Service Rules promulgated under proviso to Article 309 of the Constitution of India or for posts for which no Service Rules exist, if the posts are within the purview of Rajasthan Public Service Commission recruitment in consultation with them but it shall not include an urgent temporary appointment, ad-hoc appointment or officiating promotion against temporary or lien vacancies which are liable to review and revision from year to year. In case where the Service Rules, specifically permit appointment by transfer such appointment shall be treated regular recruitment if the Appointment to the post from which the official was transferred was after regular recruitment. Persons who have been eligible or substantive appointment to a post under the rules shall be treated as having been regularly recruited.

- (i) he/she has worked on the post or higher post under the same Appointing Authority or would have so worked but for his/her deputation or training;
- (ii) he/she fulfills conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) he has been appointed against a substantive vacancy.”

(2) If an employee referred to in sub-rule(1) above fails to fulfill the condition mentioned in the said sub-rule, the period mentioned in sub rule (1) above, may be extended as prescribed for a probation or under the Rajasthan Civil Services (Departmental Examinations) Rules, 1959 and any other rules or by one year, whichever is longer. If the employee still fails to fulfill the conditions mentioned in sub-rule (1) above, he will be liable to be discharged or terminated from such post in the same manner as probationer or reverted to his substantive or lower post, if any, to which he may be entitled.

(3) The employee referred to in sub-rule (1) above, shall not be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period of service.

(4) The reasons for not confirming of any employee referred to in sub-rule (1) above shall be recorded by the Appointing Authority in his Service Book and Annual Performance Appraisal Report.

**Explanation:-**

- (i) Regular recruitment for the purpose of this rule shall mean:-
  - (a) Appointment by either method of recruitment or on initial constitution of Service in accordance with the Rules made under the proviso to Article 309 of the Constitution of India;
  - (b) Appointment to the posts for which no Service Rules exist, if the posts are within the purview of the Commission, recruitment in consultation with them;
  - (c) Appointment by transfer after regular recruitment where the Service rules specifically permit;
  - (d) Persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited;

(ii) Persons who hold lien in another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease." vide Notification No. F. 2(4)DOP/A-II/79 dated 22-11-1984.

@ Substituted for "29-A. Notwithstanding anything contained in Rule 30, a person who has been regularly recruited against a temporary post and has put in two years service after such regular recruitment shall not be placed on probation on conversion of such post into a permanent one but he shall be confirmed only after he has fulfilled the conditions of confirmation has laid down in the rule." vide Notification No. F. 7(7)DOP/A-II/74, dated 28.12.1974.

% Substituted for "(1) Notwithstanding anything to the contrary contained in the preceding rule a person appointed to a post in the Service temporarily or on officiating basis who, after regular recruitment by any one of the methods of recruitment prescribed under these rules, has not been confirmed, within a period of six months on completion of a period of two years' service in case he is appointed by direct recruitment or within a period of one year service in case he is appointed by promotion, shall be entitled to be treated as confirmed in accordance with his seniority, if:-

- (i) he has worked on the post or higher post under the same Appointing Authority or would have so worked but for his deputation or training;
- (ii) he fulfills conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) permanent vacancy is available in the department." vide Notification No. F. 7(1)DOP/A-II/2020, dated 04.02.2022.



Provided that it shall not include urgent temporary appointment or officiating promotion which is subject to review and revision.

- (ii) Persons who hold lien on another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favor of confirmation under this rule and their lien on the previous post shall cease.

**\*30. Unsatisfactory progress during probation.-** (1) If it appears to the appointing authority, at any time, during or at the end of the period of probation, that services of a probationer-trainee are not found to be satisfactory, the appointing authority may revert him/her to the post on which he/she is regularly selected immediately preceding his/her appointment as probationer trainee or in other cases may discharge or terminate him/her from service. The appointing authority shall accord appropriate opportunity to the probationer-trainee before final orders are passed in this respect:

Provided that the appointing authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any probationer-trainee by a specified period not exceeding one year.

**31. Confirmation.-** A Probationer shall be confirmed in his appointment at the end of his period of probation, if :-

- (a) he has passed the Departmental Examination and has successfully undergone such training, as Government may, from time to time, specify;
- (b) he has passed a departmental test proficiency in Hindi; and
- (c) the Appointing Authority is satisfied that his integrity is unquestionable and that he is otherwise fit for confirmation.

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\* Substituted for <sup>^</sup>30. Unsatisfactory progress during probation:- (1) if it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment, provided he holds a lien thereon or in other cases may discharge or terminate him from service:

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of Service by a specified period not exceeding two years in case of person appointed to a post in the Service by direct recruitment and one year in the case of person appointed by promotion <sup>+</sup>/special selection to such post.

<sup>§</sup> Provided further that the Appointing Authority may, if it so thinks fit in case of persons belonging to the SCs or STs, as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years.

(2) Notwithstanding anything contained in the above proviso during the period of probation, if a probationer is placed under suspension, or disciplinary proceedings are contemplated or started against him, the period of his probation may be extended till such Period the Appointing Authority thinks fit in the circumstances.

(3) A probationer reverted or discharged from service during or at the end of the period of probation under sub rule (1) shall not be entitled to any compensation.” vide Notification No. F.7(2)DOP/A-II/2005 dated 13.06.2008 (w.e.f. 20.01.2006)

<sup>^</sup> Substituted for “30. Unsatisfactory progress during probation:- (1) If it appears to the Appointing Authority at any time during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment provided he holds a lien thereon, or in other cases, may discharge him from service.

Provide further that Appointing Authority may extend the period of probation of any member of the Service by a specified period not exceeding one year.

<sup>+</sup> Inserted vide Notification No. F. 1(35) Karmik/Ka-II/74 dated 03.08.1977

<sup>§</sup> Inserted proviso vide Notification No.F.7(6) DOP/A-II/77 dated 26.10.1977 (Effective from 01.01.1973)

**\*31 (A)** Notwithstanding anything contained in the col.3 of the Schedule, a Probationer shall be confirmed in his appointment at the end of his period of probation even if the prescribed Departmental Examination/training/Proficiency Test in Hindi, if any, are not held during the period of probation laid down in the rules, provided:-

- (i) he is otherwise fit for confirmation and the
- (ii) period of probation expires on or before the date of publication of this amendment in the Rajasthan Rajpatra.

## **PART – VII - PAY**

**32. Scale of pay.-**The scale of monthly pay of a person appointed to a post in the Service, shall be such as may be admissible under the rules referred to in rule 35 or as may be sanctioned by Government, from time to time.

### **<sup>Ω</sup>33. Deleted**

**34. Criteria for crossing efficiency bar.-** No member of the service shall be allowed to cross efficiency bar unless in the opinion of the Appointing Authority he has worked satisfactory and his integrity is unquestionable.

**35. Regulation of leave, allowance, pension etc.-** Except as provided in these rules, the pay, allowances, pension, leave and other conditions of service of the members of the Services shall be regulated by:-

- (1) The Rajasthan Travelling Allowances Rules, 1971.
- (2) The Rajasthan Civil Services (Unification of Pay Scales) Rules 1960;
- (3) The Rajasthan Civil Services (Rationalization of Pay Scales) Rule, 1956;
- (4) The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958;
- (5) The Rajasthan Service Rules, 1951.
- (6) The Rajasthan Civil Services (Revised Pay) Rules, 1961;
- (7) Any other rules prescribing general condition of service made by the appropriate authority under the proviso to Article 309 of the Constitution of India, and for the time being in force.

**36. Removal of doubts.-** If any doubt arises relating to the application and scope of these rules, it shall be referred to Government in the <sup>θ</sup>“Department of Personnel” whose decision thereon shall be final.

**37. Repeal or Saving.-** All rules and orders in relation to matters covered by these rules and in force immediately before the commencement of these rules are hereby repealed:

Provided that any action taken under the rules and order so superseded shall be deemed to have been taken under the provisions of these rules.

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\* Inserted vide Notification No. F. 1(12) Appts.A-II/68 Pt.VI dated 17-10-1970.

<sup>Ω</sup> Deleted <sup>@</sup>“33. Increments during probation:- A probationer shall draw increment in the scale of pay admissible to him in accordance with the provisions of the Rajasthan Service Rules,1951.” vide Notification No. F. 7(2)DOP/A-II/2005 dated 20.01.2006

<sup>@</sup> Substituted for "33. Increments during probation- A Probationer shall draw increments in the scale of pay admissible to him during the period of probation as they accrue:

Provided that if the period of probation is extended on account of failure to give satisfaction or he could not make sufficient use of his opportunities such extension shall not count for increment unless Government otherwise directs." vide Notification No. F. 3(11)Appts.(A-II)/58/Part-IV dated 10.10.1973

<sup>θ</sup> Substituted for ‘Appointments Department’ vide Notification No. F. 1 (13)DOP/A-II/72 dated 3-01-1973 (effective from 17.7.1972).

**<sup>δ</sup>38 Power to relax rules.-** In exceptional cases where the Administrative Department of the Government is satisfied that operation of the rules relating to age or regarding requirement of experience for recruitment causes undue hardship in any particular case or where the Government is of the opinion that it is necessary or expedient to relax any of the provisions of these rules with respect to age or experience of any persons, it may with the concurrence of the Department of Personnel and Administrative Reforms and in consultation with the commission by orders dispense with or relax the relevant provisions of these rules to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that such relaxation shall not be less favorable than the provisions already contained in these rules. Such cases of relaxation shall be referred to the Rajasthan Public Service Commission by the <sup>θ</sup>“Administrative Department concerned.

<sup>&</sup>Provided that relaxation in the prescribed period of service or experience under this rule shall only be granted to the extent of 1/3 period of the service or experience prescribed for promotion to any post before holding the meeting of the Departmental Promotion Committee.

<sup>∞</sup>Provided further that where the prescribed period of experience for promotion to any post is less than 6 years, a committee headed by the Chief Secretary comprising of Principal Secretary Finance, Principal Secretary/Secretary Department of Personnel and Principal Secretary/Secretary of the Administrative Department, may consider the cases where forty five percent or more posts are vacant. The committee is empowered to suggest the quantum of relaxation in experience which may be granted in such cases to address the issue of large number of vacancies in promotional posts subject to condition that such relaxation in experience shall not be more than two years.

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<sup>δ</sup> Added vide Notification No. F. 11(2) DOP/A-II/75, dated 27-12-1978.

<sup>θ</sup> Substituted for “Department of Personnel and Administrative Reforms, (Department of Personnel-A-Group-II).” vide Notification No. F. 11(2)DOP/A-II/75, dated 18-8-1982.

<sup>&</sup> Added vide Notification No. F.7(3)DOP/A-II/95 dated 18-02-1998

<sup>∞</sup> Added vide Notification No. F.7(3)DOP/A-II/95/Pt. dated 18-07-2017.

¥ SCHEDULE-I

S. No.	Name of the Posts, Pay Scale & Scale No.	Method of recruitment with percentage		Qualification & Experience for direct recruitment	Post from which promotion is to be made	Qualification & experience for promotion	Seniority	Remarks
		Direct	Promotion					
1	2	3	4	5	6	7	8	9
<b>GROUP – I</b>								
1.	Head Draftsman	-	100%	-	Sr. Draftsman	5 years experience as Sr. Draftsman or qualified draftsman having ITI or equivalent certificate from a recognized Institution & 10 years experience as Sr. Draftsman for others.	State-wise seniority	-
2.	Sr. Draftsman	-	100%	-	Jr. Draftsman	3 years experience as Jr. Draftsman or qualified Draftsman having ITI or equivalent certificate from the recognized Institution & 5 years experience as Jr. Draftsman for others.	-do-	-
3.	Jr. Draftsman	50%	50%	Should possess an ITI certificate or equivalent in Draftsman trade from an Institution recognized by the Govt. of Rajasthan.	Tracer	1 year's experience as Tracer for qualified tracer having ITI or equivalent certificate from the recognized Institution & 5 years experience as tracer for others.	State-wise Seniority	-

¥ Existing Schedule numbered as ¥“Schedule I” vide Notification No. F. 2(8) DOP/A-II/88 dated 16-07-2018

1	2	3	4	5	6	7	8	9
4.	Tracer	75%	25%	Should have passed Secondary or equivalent examination from the recognised Institution having drawing as a subject in High School/Secondary. OR Should have passed Secondary Examination & Possess an ITI certificate in Draftsman trade from an Institution recognised by the Govt. of Rajasthan.	Ferroman and Plan Record – Keeper	1 year's experience as Ferroman or Plan Record-Keeper for Matriculate or equivalent to Matric recognised by the Govt. of Rajasthan & 5 years experience as Ferroman or Plan Record-Keeper for others.	State-wise Seniority	-
5.	Ferroman or Plan Record –Keeper	100%	-	Should have passed VIII Class from a recognised Educational Institution.	-	-	State wise Seniority	-
<b>GROUP – II</b>								
1.	<sup>+</sup> (i) Junior Engineer (Degree holder) (Civil)	<sup>1</sup> 100%	-	Degree in Civil Engineering from a University established by law in India or from a recognized Institution.	-	-	-	-
	<sup>0</sup> (ii) Junior Engineer (Diploma holder) (Civil)	<sup>1</sup> 100%	-	Diploma in Civil Engineering recognized by the Institution of Engineers for purpose of exemption from studentship Examination.	-	-	-	-

<sup>+</sup> Substituted for "(i) Junior Engineer (Civil)" vide Notification No. F. 7 (1) DOP/A-II/85, dated 7.12.1985

<sup>0</sup> Substituted for expression "Junior Engineer (Civil)" vide Notification No. F. 7 (1) DOP/A-II/85, dated 7.12.1985

<sup>1</sup> Substituted for \*"100% by direct recruitment through Rajasthan Public Service Commission" vide Notification No. F. 2(8)DOP/A-2/88 dated 1/10/2013.

\* Substituted for "100%" vide Notification No. F. 2(2)DOP/A-2/80 dated 12/1/2006.

1	2	3	4	5	6	7	8	9
<b>GROUP – III</b>								
1.	<sup>o</sup> (i) Junior Engineer (Degree Holder) (Mechanical/Electrical)	<sup>1</sup> 100%	-	Degree in Mechanical/Electrical Engineering of a University established by law in India or from a recognised Institution.	-	-	Statewise Seniority	-
	<sup>o</sup> (ii) Junior Engineer (Diploma holder) (Mechanical/Electrical)	<sup>1</sup> 100%	-	Diploma in Mechanical/ Electrical Engineering from a recognised Institution.	-	-	Statewise Seniority	-
<b>GROUP – IV</b>								
1.	Sr. Laboratory Assistant	50%	50%	Should possess a Degree in Science with Chemistry. Preference will be given to the persons having experience of 3 years in laboratories work or 4 years experience of water & sewage analysis	Jr. Laboratory Assistant	5 years experience as Junior Lab. Asstt.	State-wise Seniority	-
2.	Jr. Laboratory Assistant	100%	-	<sup>o</sup> Sr. Secondary in Science with Chemistry as an optional subject of a recognized Board or equivalent qualification.	-	-	State-wise Seniority	-

<sup>1</sup> Substituted for \*"100% by direct recruitment through Rajasthan Public Service Commission" vide Notification No. F. 2(8)DOP/A-2/88 dated 1/10/2013.

\* Substituted for "100%" vide Notification No. F. 2(2)DOP/A-2/80 dated 12/1/2006.

<sup>o</sup> Substituted for -

1	2	3	4	5	6	7	8	9
1.	<sup>£</sup> (i) Junior Engineer (Degree Holder) (Mech.)	100%	-	Degree in Mech. Engineering from a University established by law in India or from a recognised Institution.	-	-	State-wise Seniority	-
	<sup>2</sup> (ii) Junior Engineer (Diploma holder (Mech.))	100%	-	Diploma in Mech. Engineering recognised by the Institution of Engineers for purpose of exemption from studentship Examination	-	-	-	<sup>2</sup> (ii) Junior Engineer (Diploma holder (Mech.))

vide Notification No. F. 2(8)DOP/A-2/88 dated 2/7/2003.

<sup>£</sup> Substituted for "Junior Engineer (Mechanical)" vide Notification No. F. 7 (1) DOP/A-II/85, dated 7.12.1985

<sup>2</sup> Substituted for "Sub Engineer (Mechanical)" vide Notification No. F. 7 (1) DOP/A-II/85, dated 7.12.1985

<sup>o</sup> Substituted for "Should have passed I. Sc. or equivalent Examination from a recognised Institution, preferable with experience of Laboratory work" vide Notification No. F. 2(8)DOP/A-II/88 dated 20.04.2015

1	2	3	4	5	6	7	8	9
<sup>Γ</sup> 2A	Sample Taker	-	100%	-	Laboratory Attendant	Minimum Seven years experience on the post mentioned in Col. No. 6	State-wise Seniority	-
3.	Laboratory Attendant	100%	-	Literate, should be able to Read and Write in English			State-wise Seniority	-
<b>GROUP V</b>								
<sup>§</sup> 1.	Drilling Supervisor	-	100%	-	Boring Operator	Diploma in Mechanical/ Electrical Engineering from an Institution duly recognized by the Center/State Government with 5 yrs. experience on the post mentioned in col. no. 6 OR High School/Secondary of a recognized board with Proficiency Certificate issued by the Rajasthan Ground Water Deptt. for Drilling Trade and 10 years experience on the post mentioned in col. no. 6 OR High School/Secondary of a recognized board with 15 years experience on the post mentioned in col. no. 6	-	-
<sup>&amp;</sup> 1A.	Boring Operator	-	100%	-	Driller Boring	Literate and able to read & write reports with 5 years experience as Driller (Boring).	-do-	-
2.	Driller Boring	50%	50%	Should have passed Matriculate Examination or its equivalent from recognised Institution & possess certificate of Training in Boring Operation from Rurkee or Ahmadabad with 4 years experience in the line. OR Engg. Subordinate with recognised Diploma in Mechanical Engg. with 1 year experience of working with percussion & rotary boring rigs.	Assistant Driller (Boring)	Literate and able to read & write reports with 5 years experience as Asstt. Driller (Boring).	-do-	

<sup>Γ</sup> Added vide Notification No. F. 2(8) DOP/A-II/88, dated 21-12-1990.

<sup>§</sup> Inserted vide Notification No. F. 2(8)DOP/A-2/88 dated 21.02.1998

<sup>&</sup> Renumbered S.No. '1' as S.No. '1A'; vide Notification No. F. 2(8)DOP/A-2/88 dated 21.02.1998

1	2	3	4	5	6	7	8	9
3.	Assistant Driller Boring	75%	25%	Should have passed Matriculate or equivalent examination from the recognised Institution and possess certificate of training in Boring Operation from Rurkee or Ahmadabad with 1 year experience in the trade.	Helper	Literate with 10 years experience as Helper I on Boring Machines.	Unit wise seniority	-
¥4.	Foreman I	-	100% (85% for Foreman II, 4% for Mistry-I, 1% for Meter Repairer & Tester – I and 10% for S.F.A.)	-	Foreman-II/Mistry-I (Mech.)/Meter Repairer & Tester-I /S.F.A.	Literate & Capable of writing Reports with 5 years experience as Foreman-II or Mistry-I or Meter Repairer & Tester I or S.F.A.	State-wise	-
*4A	Electrical Supervisor	-	100% by promotion		Electrician –I	Should be Matriculate I.T.I. Certificate in Electric Trade with 10 years experience as Electrician out of which 5 years as Electrician-I and a Certificate of Electrical Supervisor from the Electrical Inspector.	State wise	-

¥ Substituted for-

1	2	3	4	5	6	7	8	9
4	Foreman I	-	100%	-	Foreman II Mistry I (Mech.) Meter Repairer & Tester I	Literate and capable of writing reports with 5 years experience as foreman II or III or Mistry I, Meter Repairs & Tester I	Statewise Seniority	-

vide Notification No. F. 2(3) DOP/A-II/86, dated 5-10-1990.

\* Added vide Notification No. F. 2(16) DOP/A-II/86, dated 5-11-1986.



1	2	3	4	5	6	7	8	9
5.	Foreman-II	25%	75%	Should possess Diploma in Mech. Engineering from a recognised institute with 1 year experience in work shop or allied trades.	Foreman III ,Fitter I, Meter Repairer & Tester II ,Mistry II, Mechanic I, Artisan I, Turner & Welder II, Lineman I, water Workers Inspector or any other category of equivalent pay scale.	Literate and capable or writing reports and should possess experience of 5 years as Foreman III, Fitter I, Pump Driver I, Electrician I, Meter Repairer and Tester II, Mistry II, Mechanic I, Lineman I, Artisan I, Welder II, Turner I, Water Works Inspector of the section in which the post of Foreman II falls vacant.  OR Literate and capable of writing reports and should have put up atleast 15 years experience in the respective trades out of which 3 years experience as Mistry II, Lineman I, Fitter I, Pump Driver I, Electrician I, Meter Repairer & Tester II, Mechanic I, Artisan I, or Water works, Inspector, Welder II & Turner I.	State wise Seniority	-
6.	Mistry I (Mech.)	-	100%	-	Mistry II (Mech.) or Lineman-I	Literate and capable of writing reports and should have worked for 5 years as Mistry I or Lineman II or atleast 10 years experience of the trade out of which 3 years as Mistry II or Lineman I.	Statewise Seniority	-
7.	Mistry I (Civil)	-	100%	-	Mistry II (Civil)	Literate and Capable of writing reports and should have worked for 5 years as Mistry II or with 10 years experience out of which 3 years as Mistry II.	-do-	-
8.	Mistry II (Mech.)	-	100%	-	Mistry III (M) Lineman II	Should have put in 5 years service as Mistry III or Lineman II, or with total experience of 10 years out of which 3 years. Mistry III or Lineman II.	-do-	-

1	2	3	4	5	6	7	8	9
9.	Mistry II (Civil)	-	100%	-	Mistry III (Civil) or Masson II	Should have put in 5 years service as Mistry III or Masson II or with a total experience of 10 years out of which 3 years experience as Mistry III or Masson.	State wise Seniority	-
10.	Mistry III (Mech.)	50%	50%	Should possess ITI Certificate in Mech. Trade /Electric trade. OR Should have passed Matriculation Examination from a recognised Institution with 2 years experience of trade.	Helper I	Should have put in 5 years service as Helper I in the trade.	Unit-wise Seniority	-
11.	Mistry III (Civil)	50%	50%	Should have passed Matriculation Examination with 2 years experience of Civil works or ITI certificate in Masson trade.	Helper	Should have put in 5 years service as Helper in the trade.	Unit-wise Seniority	-
12.	Sr. Filter Attendant	-	100%	Nil	Jr. Filter Attendant	Should possess 5 years experience of actual operation & maintenance of Filter Plants as Jr. Filter Attendant.	State wise Seniority	-
13.	Jr. Filter Attendant	100%	-	Should have passed Higher Secondary @“or senior higher secondary” or equivalent examination with science with 1 year experience of operation and maintenance of Filter plants or Science Graduate	Nil	-	Unit wise Seniority	-
14.	Pump Driver I	25%	75%	I.T.I. certificate in Electrical or Mechanical trade with 3 years experience as Pump Driver	Pump Driver II	Should have put in 5 years service as Pump Driver II or with total experience of 10 years out of which 3 years experience as Pump Driver II & the rest as Pump Driver III or Helper in Pumping section.	Unit wise Seniority	-
15.	Pump Driver II	25%	75%	Should have passed 8 <sup>th</sup> class and possess 5 years experience of the trade or should possess I.T.I. Certificate in Electrical or Mechanical trade.	Helper or Pump Driver III	Should have put in 5 years service as Pump Driver III or Helper in Pumping section or with total experience of 10 years out of which 3 years experience as Helper or Pump Driver III.	-do-	-

@ Added vide Notification No. F.7(1)DOP/A-II/88 dated 18-08-89

1	2	3	4	5	6	7	8	9
16.	Pump Driver III	25%	75%	Should have passed 8 <sup>th</sup> Class with 1 year experience of the or ITI Certificate Holder of Electrical or Mechanical trade.	Helper	Literate with 5 years experience as Helper in Pumping section.	Unit-wise Seniority	-
17.	Fitter I	25%	75%	Should possess ITI certificate in Fitter trade with 3 years experience as Fitter.	Fitter II	Literate with 5 years experience as Fitter II or with total experience of 10 years out which 3 years as Fitter II.	-do-	-
18.	Fitter II	25%	75%	Should have passed 8 <sup>th</sup> class & possess 5 years experience of the trade or should possess ITI certificate of Fitter trade.	Helper	Should have put in 5 years service as helper in the trade or with total service of 10 years out of which 3 years as Helper.	-do-	-
19.	Meter Repairer Tester I	50%	50%	Should possess ITI certificate in Fitter or Instrument Mechanic trade with 5 years experience of trade.	Meter Repairer & Tester II.	Should possess ITI certificate in Mechanical or Fitter trade with 5 years experience as Meter Repairer & Tester II.	State wise Seniority	-
20.	Meter Repairer Tester II	75%	25%	Should possess ITI certificate in Fitter or Instrument Mechanic trade with 3 years experience of trade.	Helper Fitter II	Should possess 5 years experience as fitter II in the trade or 10 years experience as Helper in the trade. OR Should possess ITI certificate with 3 years experience of the trade.	Unit wise Seniority	-
21.	Meter Inspector	-	100%	Nil	Meter Reader I & Meter Checker I	Should have put in 3 years service as Meter Reader I or Meter Checker I OR 10 years experience as Meter Reader II or Meter Checker II.	State wise Seniority	-
22.	Meter Reader I Meter Checker I	75%	25%	Should have passed Higher Secondary <sup>®</sup> “or senior higher secondary” in Science or equivalent Examination from a recognised Institution.	Helper (Meter Section)	Should have passed 8 <sup>th</sup> Class and put in 10 years service as Helper or Bill Distributer in Meter Section.	Unit wise Seniority	-
23.	Artisan I	-	100%	-	Artisan II, Black Smith, Painter, Carpenter Or Mason	Should have put in 5 years service as Artisan II, Black Smith, Painter, Carpenter or Mason or total experience of 10 years including 3 years as Artisan II, Black smith, Painter, Carpenter or Mason.	Unit wise Seniority	-

<sup>®</sup> Added vide Notification No. F.7(1)DOP/A-II/88 dated 18-08-89

1	2	3	4	5	6	7	8	9
423A	Black SmithI	-	100%	-	Black Smith	5 years experience on the post of Blacksmith.	State wise	-
24.	Artisan II	50%	50%	Should have passed Matriculation or equivalent Exam and possess experience of the trade for 2 years.  OR Should possess ITI certificate in the respective trade with 1 year experience.	Helper	Should have put in 5 years service as Helper in the trade.  OR With total experience of 10 years including 3 years as Helper in the respective trade.	-do-	-
25.	Mechanic I	25%	75%	Should possess ITI certificate in the Mechanic trade with 3 years experience as Mechanic.	Mechanic II	Should have put in 5 years service as Mechanic II and for the post of Vehicle Mechanic, Vehicle Driver having 5 years experience having driving licence will be eligible.	Unit wise Seniority	-
26.	Mechanic II	75%	25%	Should possess ITI certificate of the trade or matriculate with 2 years experience of the trade.	Helper	Literate with 5 years experience as Helper in the trade or should have put in 10 years experience in the trade including 3 years experience as Helper.	-do-	-
27.	Welder I	25%	75%	Should possess ITI certificate in welding trade &with 5years experience of trade.	Welder II	Should possess ITI certificate in welding trade with 5 years service as welder II.  OR Should have put in 10 years service as welder II.	-do-	-
28.	Welder II	100%	-	Should have passed ITI certificate of welder with 3 years experience as Welder.	-	-	-do-	-
29.	Electrician & Wire man I	-	100%	-	Electrician II or Wireman II	Should possess 5 years experience as Electrician II or Wireman II or atleast 10 years experience of trade out of which 3 years as Electrician II / Wireman II.	Unit wise Seniority	-

4 Added vide Notification No. F. 2(3) DOP/A-II/86 dated 05.10.1990

1	2	3	4	5	6	7	8	9
30.	Electrician II or Wireman II	50%	50%	Should possess ITI certificate of the Electric trade or should possess ITI certificate of Wireman and Certificate of Electrical Inspector.	Helper	Should have put in 5 years service as Helper in the trade or should have put in 10 years service in the trades including 3 years as Helper.	-do-	-
31.	Lineman I	-	100%	-	Lineman II	Should have put in 5 years service as Lineman II or with total service or 10 years out of which 3 years as Lineman II.	-do-	-
32.	Lineman II	50%	50%	Should possess ITI certificate in Fitter trade.	Helper or Keyman.	Literate with 5 years experience as Helper in the trade of having 10 years experience or the trade out of which 3 years as Helper.	Unit wise Seniority	-
33.	Moulder I	25%	75%	Should possess ITI certificate in Moulding trade with 3 years experience of the trade.	Moulder II	Should have put in 5 years experience as Moulder or with total experience of 10 years in the trade out of which 3 years as Moulder II.	Unit wise Seniority	-
34.	Moulder II	50%	50%	Should possess ITI certificate in moulding trade.	Moulder III	Should possess 5 years experience as Moulder III or with total experience of 10 years out of which 3 years as Moulder III.	-do-	-
35.	Moulder III	25%	75%	Should possess ITI certificate	Helper	Should possess 5 years experience as Moulder Helper	-do-	-
36.	Turner I	25%	75%	Should possess ITI certificate of Turner trade with 3 years experience as Turner.	Turner II	Should possess 5 years experience as Turner II or with total service of 10 years out of which 3 years experience should be as Turner II.	-do-	-
37.	Turner II	50%	50%	Should possess ITI certificate in the Turner & Mechanist trade.	Helper	Should possess 5 years experience as Helper in the trade or with total experience of 10 years out of which 3 years as Helper.	-do-	-
38.	Compounder Gr. II	-	100%	-	Compounder Gr. III	Should possess training certificate with 5 years experience as Compounder Gr. III.	Statewise seniority	-
39.	Compounder Gr. III	100%	-	Should have passed Compounder (s) Exam. from the recognised Institution	-	-	-do-	-

1	2	3	4	5	6	7	8	9
%40.	Vehicle Driver	70%	30% (25% from vehicle helper and 5% from Class IV <sup>th</sup> employee)	Should possess Driving Licence and 7 years experience of the trade or ITI certificate in Auto-mobile trade with 2 years experience of driving and must possess driving licence.	1-Vehicle Helper 2-Class IV <sup>th</sup> employee	<b>For vehicle helper:</b> Should possess Driving Licence and 5 years experience of the trade as vehicle helper. <b>For class-IV employee:</b> Education upto VIII class and should possess Driving Licence and five years experience of vehicle driving.	Statewise Seniority	-
41.	Blacksmith	50%	50%	Should possess ITI certificate in Blacksmith trade and literate with 5 years experience of the trade.	Helper	Should possess 5 years experience as Helper in the trade.	Unit wise Seniority	
42.	Compressor Driver	50%	50%	Should be matriculate Helper with 2 years experience of Air Compressor Driving or literate with 5 years experience of Air Compressor driving or ITI certificate in the Motor Mechanic, Diesel Mechanic, Tractor Mech./Electric & Mech. trade.	Helper	Should possess 5 years experience as Helper in the trade.	Unit wise Seniority	
43	Painter	75%	25%	Literate with 5 years experience Helper in the painting work of ITI certificate in the Painting trade.	Helper	Should possess 5 years experience as Helper in the trade.	Unit wise Seniority	
44.	Carpenter	75%	25%	Literate with 5 years experience of the trade or should possess ITI certificate in Carpenters or Pattern maker trade.	Helper	Should have put in 5 years service as Helper in the trade.	-do-	

% Substituted for -

1	2	3	4	5	6	7	8	9
40.	Vehicle Driver	75%	25%	Should possess Driving Licence and 7 years experience of the trade or ITI certificate in Auto-mobile trade with 2 years experience of driving and must possess driving licence.	Vehicle Helper	-	-	-

vide Notification No. F.2(8) DOP/A-II/88 dated 22-05-2007

1	2	3	4	5	6	7	8	9
45.	Mason	75%	25%	Literate with 5 years experience or ITI certificate in Mason trade.	Helper	Should have put in 5 years service as Helper in the trade.	-do-	-
46.	Helper or Keyman	75%	25%	Should have possess VIII class & possess 1 year experience of the trade or ITI certificate holder of the trade required.	Belder, Chowkidar or any unskilled worker	Should have put in 5 years service as Beldar/Chowkidar/Gardener or any unskilled worker.	-do-	-
47.	Belder, Gardner, Chowkidar or any unskilled worker	100%	-	Should be physically fit.	Nil	Nil	Nil	-

By order of the Governor  
Secretary to the Government

Ψ Substituted for Complete Schedule -

S. No.	Posts	Methods of recruitment with percentage Direct /Promotion	of Direct	Qualification & Experience for direct recruitment	Post from which promotion is to be made	Qualification & experience for promotion	Remarks
1	2	3	4	5	6	7	
<b>Group - I</b>							
1	Head Draftsman	Nil	100%	-	Sr. Draftsman	Five years experience as Senior Draftsman for qualified Draftsman from recognised institutions and ten years experience as Senior Draftsman for others.	-
2.	Sr. Draftsman	Nil	100%	-	Jr. Draftsman	Three years experience as Junior Draftsman for qualified Draftsman from recognised institutions and Five years experience as Junior Draftsman for other.	-
3.	Jr. Draftsman	50%	50%	(1) Matric with equit. from a Recognised Institution. (2) Certificate in Draftsman crafts from an institutions recognised by the Govt. of Rajasthan.	Tracer	One year experience as Tracer for qualified Tracer from recognised Institutions an Five years experience as Tracers for others.	-
4.	Tracer	75%	25%	Should have passed Matric or/an examination equivalent to Matric recognised by the Govt. of Raj. with drawing as a Subject.	Foreman & Plan Record Keeper	One year experience as Foreman or Plan Record keeper for Matriculate or equivalent to matric recognised by the Govt. of Rajasthan and Five years experience as Foreman or Plan Record Keeper for others.	-
5.	Foreman or Plan Record Keeper	100%	Nil	Should have Passed VIII Standard.	-	-	-
<b>Group II</b>							
1.	Engineering Subordinate (Civil)	100%	Nil	Diploma or Degree in Civil Engineering from a recognised Institution or Diploma in Civil Engineering recognised by the Institution of Engineers for the purpose of Exemption from studentship Examination.	-	-	-
<b>Group III</b>							
1.	Engineering Subordinate (Mechanical)	100%	Nil	Diploma or Degree in Mechanical Engg. from recognised Institution or Diploma in Mechanical Engineering recognised by the Institution of Engineering for the purpose of exemption from Studentship Examination.	-	-	-
<b>Group IV</b>							
1.	Laboratory Asstt. Senior	50%	50%	B.Sc. preferable with experience of Water and Sewerage analysis.	Laboratory Asstt. Junior	M.Sc. or equivalent academic qualification from a recognized institution with five years experience as Jr. Lab. Assistant.	-
2.	Laboratory Asstt. Junior	100%	Nil	Inter science or equivalent academic qualifications from a recognised institution preferable with experience.			-
3.	Laboratory Attendant	100%	Nil	Literate Should be able to read and write in English.			-
<b>Group V</b>							
1.	Boring Operator	100%	Nil	Should have passed Matriculation examination or its equivalent from recognized institution and possess certificate of Training in Boring Operations from Roorkee or Ahmadabad with Five years experience in the line. <b>OR</b> Overseer with Diploma in Mechanical Engg. with 2 years experience of working with percussion and rotary boring ring. <b>OR</b> Literate capable in writing reports in English with 15 years experience of Boring Operations.	Nil	Nil	-



1	2	3		4	5	6	7
2.	Foreman I	50%	50%	Should possess diploma in Mechanical Engg. from a recognised institution with one year experience in workshops or allied trades. <b>OR</b> Should possess I.T.I. Certificate with 10 years experience of the Trade alongwith ability to write repots in English.	For every three persons posts promoted from Foreman, II one to be promoted from Mistry I	Literate Capable of writing repots in English with 5 years or more experience as Foreman II or Mistry I.	-
3.	Foreman II	Nil	100%	Nil	Foreman III. <b>OR</b> Holders of posts in the equivalent scale in the Section to which the Post of Foreman, II Pertains.	Literate capable of writing repots and should have worked for 5 years or more as Foreman III, or on a post carrying the scale of Foreman III, in the Section to which the post of Foreman II pertains.	-
4.	Mistry I	25%	75%	Matriculate or its equivalent from a recognised institution with diploma of I.T.I. or Non Matriculate with Diploma of I.T.I. & 5 years experience of the Trade.	Mistry II	Literate Capable of writing reports and should have worked for 5 years or more as Mistry II.	-
5.	Foreman III	75%	25%	I.T.I. Certificate in Mechanical Engg. with 3 years experience of workshop. <b>OR</b> I.T.I. Certificate of Mechanical Engg. Trade with 5 years experience of allied trades.	Pump Driver I	Literate Capable of writing repots in English and should have worked as Pump Driver. <b>OR</b> Fitter I for 5 years.	-
6.	Pump Driver I	25%	75%	I.T.I. Certificate in the Trade or Matriculate with two years experience of the Trade.	Pump Driver II	Should have put in 5 years Service as Pump Driver II.	-
7.	Fitter I	25%	75%	ITI Certificate in the Trade or Matriculate with two years experience of the Trade.	Fitter II	Should have put in 5 years Service as Fitter II.	-
8.	Pump Driver II	25%	75%	Should have passed (8 <sup>th</sup> Class) Helper I/P. and possess 5 years experience Driver (III) <b>OR</b> Should possess I.T.I. certificate.	Helper I/P Driver (III)	Should have put 5 years Service as Pump Driver III.	-
9.	Pump Driver III	50%	50%	8 <sup>th</sup> Class passed with experience of the trade.	Helper II	Literate with 5 year experience in the Pump Section as Helper II.	-
10.	Filter II	25%	75%	Should have passed (8 <sup>th</sup> class) and possess 5 years experience of the Trade. <b>OR</b> Should possess ITI Certificate.	Helper I	Should have pit in 5 years Service as Helper I in the Trade.	-
11.	Senior Fitter Attendant	-	100%	Nil	Jr. Fitter Attendant	Should have passed Matriculation Exam or its equivalent from a recognised Institution & possess 5 years experience actual operation and maintenance of Fitter Plant.	-
12.	Junior Fitter Attendant	100%	-	Should have passed Matriculation Exam with science & possess 1 year experience of the Trade.	Nil	Nil	-
13.	Meter Repairer & Meter Tester I	50%	50%	Should have passed Matriculation Exam or its equivalent from recognised institution and possess ITI Certificate preferable in the Fitter Trade.	Meter Repairer & Meter Tester II	Should possess ITI certificate with 5 years Service as Meter repairer and Tester III. <b>OR</b> Should have put in 10 years service as meter repairer and Tester II.	-
14.	Meter Repairer and Tester II	75%	25%	Should possess ITI Certificate preferably in Fitters Trade. <b>OR</b> Should have passed Matriculation possess 2 years experience of the Trade.	Helper I	Should have possessed 10 years experience of the Trade.	-
15.	Meter Inspector	Nil	100%	Nil	Meter Reader I & Meter Checker I	Should have passed Matriculation Exam or its equivalent from a recognised institution and should have put in 10 years as Meter Reader I or Meter Checker I.	-

1	2	3		4	5	6	7
16.	Meter Reader I	50%	50%	Should have passed Matriculation or equivalent Exam from a recognised institution.	Meter Reader I, II or Meter Checker II	Should have put in 5 years service as Meter Reader II or Meter Checker II.	
17.	Meter Checker I	-	-	-	-	-	-
18.	Meter Reader II & Meter Checker	100%	-	Should have passed (8 <sup>th</sup> Class)	-	-	-
19.	Senior Pump Attendant	-	100%	Nil	Jr. Pump Attendant	Should have put in 5 years or more as Junior Pump Attendant.	-
20.	Jr. Pump Attendant	25%	75%	Should possess ITI Certificate. <b>OR</b> Should have passed Matriculation or equivalent Exam from a recognised Institution.	Helper I	Should have put in 10 years service as Helper I in pump section.	-
21.	Mistry II	-	100%	Nil	Mistry III	Should have put in 5 years service as Mistry III.	-
22.	Mistry III	75%	25%	Should possess ITI Certificate. <b>OR</b> Should have passed Matriculation or equivalent Exam from a recognised institution.	Helper I	Should have put in 5 years service as Helper I in the Trade.	-
23.	Artisan I	Nil	100%	Nil	Artisan I	Should have put in 5 years service as Artisan II.	-
24.	Artisan II	50%	50%	Should possess ITI Certificate. <b>OR</b> Should have passed Matriculation or equivalent Examination.	Helper I	Should have put in 5 years service as Helper I in the trade.	-
25.	Mechanic I	Nil	100%	Nil	Mechanic II	Should have put in 5 years service as Mechanic II.	-
26.	Mechanic II	100%	Nil	ITI Certificate in The Trade <b>OR</b> Matriculate with 2 years experience of the Trade.	Nil	Nil	-
27.	Welder I	Nil	100%	Nil	Welder II	Should possess ITI Certificate with 5 years service as Welder II. <b>OR</b> Should have put in 10 years service as Welder II.	-
28.	Welder II	100%	Nil	Should have passed Matriculation Exam and possess ITI Certificate of the Trade. <b>OR</b> Should possess ITI Certificate of welder's Trade with 2 years experience.			-
29.	Electrician & Wireman I	-	100%	Nil	Electrician and Wireman II	Should have put in 5 years service Electrician & Wireman II	-
30.	Electrician & Wireman II	50%	50%	Should possess ITI Certificate in the Trade alongwith the competency certificate from Chief Electrical Inspector or should possess Electrical Supervisor's Certificate.	Helper I	Should have put in 5 years service as Helper I in the trade and possess competency Certificate from the Chief Electrical Inspector.	-
31.	Compounder Grade III	100%	-	Should possess compounder certificate from any institution recognised by the Govt.			-
32.	Mason	25%	75%	Literate upto 8 <sup>th</sup> Class with 5 years experience of the Trade.	Helper I	Should have put in 5 years service in the Trade as Helper I.	-
33.	Line Man I	Nil	100%	Should possess ITI Certificate	Line Man II	Should have put in 5 years service as Line Man II.	-
34.	Line Man II	50%	50%	Literate upto 5 <sup>th</sup> class should possess Electrical Supervisor's Certificate. <b>OR</b> Literate upto 7 <sup>th</sup> class with five years experience of the Trade. <b>OR</b> Should possess ITI Certificate.		Should have put in 5 years service in the Trade in the Helper. I & Possess competency certificate from Chief Electrical Inspector.	-
35.	Motor Driver	100%	-	Should possess Driving Licence.			-
36.	Vehicle Driver						-
37.	Black Smith	50%	50%	Should possess ITI Certificate of the trade.	Helper I	Should have put in 5 years service as Helper I in the Trade.	-
38.	Helper I	50%	50%	Should have passed 8 <sup>th</sup> class and possess experience of the Trade.	Helper Keyman Blacksmith	Should have put in 5 years service as Helper II.	-
39.	Aliman	-	-	-	-	-	-
40.	Keyman	100%	-	Physically fit but preference will be given to literation.	-	-	-
41.	Helper II	-	-	-	-	-	-

vide Notification No. F.19 (110) MPH/67 dated 30-5-77.

§ Schedule – II

S.No.	Name of the post of initial appointment	Level in pay matrix as per Rajasthan Work-Charge Employees (Revise Pay) Rules 2017	Name of the next post for re-designation	Level in pay matrix as per Rajasthan Work-Charge Employees (Revise Pay) Rules 2017
1	2	3	4	5
1.	Belder	L-1	Helper	L-2
2.	Helper	L-2	According to option as per Work-charge Employees Service Rules 1964 (Repealed)	
			Mistry Grade-III	L-5
			Carpenter	L-5
			Mechanic II	L-5
			Electrician II	L-5
			Fitter-II	L-5
			Painter II	L-5
			Plumber II	L-5
			Wireman II	L-5
			Welder II	L-5
			Pump Operator-II	L-5
3.	Pump Operator II	L-5	Pump Operator-I	L-8
4.	Fitter II	L-5	Fitter-I	L-8
5.	Electrician II	L-5	Electrician-I	L-8
6.	Wireman II	L-5	Wireman I	L-8
7.	Carpenter	L-5	Sr. Carpenter	L-8
8.	Mechanic II	L-5	Mechanic I	L-8
9.	Painter II	L-5	Painter I	L-8
10.	Plumber II	L-5	Plumber I	L-8
11.	Welder II	L-5	Welder I	L-8

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§ Added Schedule II vide Notification No. F. 2(8) DOP/A-II/88 dated 16.07.2018