



# राजस्थान लेखा सेवा नियम, 1954

(दिनांक 30.06.2023 तक संशोधित)

राजस्थान सरकार  
कार्मिक (क-2) विभाग  
(सेवा नियम अद्यतन प्रकोष्ठ)  
शासन सचिवालय, जयपुर

**[<https://dop.rajasthan.gov.in>]**

**GOVERNMENT OF RAJASTHAN  
APPOINTMENTS DEPARTMENT**

**F. 21(3) Appts.(C)/54**

**Jaipur, December 29, 1954**

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India. His Highness the Rajpramukh of Rajasthan makes the following rules regulating recruitment to posts in, and the conditions of Service of persons appointed to, the Rajasthan Accounts Service.

**THE RAJASTHAN ACCOUNTS SERVICE RULES. 1954  
PART-I-General**

**1. Short title and commencement:**— These rules may be called the Rajasthan Accounts Service Rules, 1954 and shall come into force at once.

**2. Supersession of existing rules and orders:**— All existing rules and orders in relation to matters covered by these Rules are <sup>@</sup>“stand” superseded, but any action taken by or in pursuance of such existing rules and orders shall be deemed to have been taken under these Rules.

**3. Status of the Service:**— The Rajasthan Accounts Service is a State Service.

**4. Definition:**— In these Rules unless there is anything repugnant in the subject or context –

- <sup>0</sup>(a) <sup>%</sup>“**Assistant Accounts Officer Grade-I**” means a member of the Rajasthan Subordinate Accounts Service who is holding the post of <sup>%</sup>“Assistant Accounts Officer Grade-I” or a post in the Service declared equivalent thereto by the Government;.
- (aa) **“Commission”** means the Rajasthan Public Service Commission;
- (b) **“Direct recruitment”** means recruitment by the <sup>\*</sup>“methods” prescribed by <sup>£</sup>“sub-rule (i) and (ii) of rule 7”;
- (c) **“Finance Secretary”** means Secretary to Government in the Finance Department;
- <sup>1</sup>(d) **“Government and State”** means respectively the Government of Rajasthan and the State of Rajasthan;

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<sup>@</sup> Substituted for “here by” vide Notification No. F. 21(3)Appts/(c)/54, dated 20.04.1961.

<sup>%</sup> Substituted for “Assistant Accounts Officer” Notification No. F.1 (6) DOP/A-II/93, dated 30.09.2014

<sup>0</sup> Added and existing clause (a) renumbered as (aa); vide Notification No. F. 7(39)F.D.(R& A-I)/60, dated 24.01.1974.

<sup>\*</sup> Substituted for “method” vide Notification No. F. 21(3)Appts/c/54, dated 11.04.1959.

<sup>£</sup> Substituted for “rule 7 (i)” vide Notification No. F. 21(3)Appts/c/54, dated 11.04.1959.

<sup>1</sup> Substituted for “(d) “Government and the State” means respectively the Government and the State of Rajasthan” vide Notification No. F.7 (10) DOP/A-II/74, dated 10.02.1975.

- <sup>2</sup>(e) **“Member of the Service”** means a person appointed to a post in the service on the basis of regular selection under the provisions of these rules or the rules or order superseded by these rules.
- (f) **“Schedule”** means a Schedule to these Rules; and
- (g) **“Service”** means the Rajasthan Accounts Service.
- <sup>£</sup>(h) **“Substantive Appointment”** means an appointment made under the provisions of these Rules to a substantive vacancy after due selection by any of the methods of recruitment prescribed under these Rules and includes an appointment on probation or as a probationer followed by conformation on the completion of the probationary period.  
**Note:-** “Due Selection by any methods of recruitment prescribed under these rules” will include recruitment either on initial Constitution of Service or in accordance with the provisions of any Rules promulgated under proviso to Article 309 of the Constitution of India, except urgent temporary appointment.
- <sup>@</sup>(i) **“Service” or “Experience”** wherever prescribed in these rules as condition for promotion from one Service to another or within the Service from one category to another or to senior posts, in the case or a person holding a lower post eligible for promotion to higher post shall include the period for which the person has continuously worked on such lower post after regular selection in accordance with Rules promulgated under proviso to Article 309 on the constitution of India.  
**Note:-** Absence during service e.g. training, leave and deputation etc. which are treated as “duty” under the Rajasthan Service rules, 1951 shall also be counted as service for computing experience or service required for promotion.
- <sup>3</sup>(i) **“Year”** means the financial year.

<sup>2</sup> Substituted for \*“(e) “Member of the service” means a person appointed in a substantive capacity to a post in the cadre of the service under the provisions of rules or of any rules or orders superseded by rule 2.” vide Notification No. F. 7(1)DOP/A-II/96 Dated 10.10.2002.

\* Substituted for “(e) “Member of the Service” means a person appointed to the service under the provisions of these rules or of rules or orders superseded by rule 2.” vide Notification No. F. 3 (31)Appts(D)/59, Dated 26.09.1959.

<sup>£</sup> Inserted vide Notification No. F. 7(3) DOP/A-II/73 dated 5.07.1974.

<sup>@</sup> Substituted for <sup>&</sup>“(i) “Service” or “Experience” wherever prescribed in these rules as a condition for promotion within the Service from one category to another or to senior posts in the case of person holding such the person has continuously worked on such posts after regular recruitment in accordance with the rules promulgated under proviso to Article 309 and shall also include the experience gained by officiating, temporary or ad hoc appointment, if such appointment is in the regular line of promotion and was not of stop-gap or fortuitous nature or invalid under any law and does supersession of any senior official, except when such other qualifications, unfitness or non-selection by merit or there default of the senior official concerned <sup>#</sup>“or when such ad-hoc/urgent/temporary appointment was in accordance with seniority-cum-merit.”

Note:- Absence during service e.g. training and deputation etc. which are treated as “duty” under the Rajasthan Service Rules, 1951, shall also be counted as service for computing minimum experience or service required for promotion, and vide Notification No.F.6(2)DOP/A-II/71 Dated 29.08.1982.

<sup>&</sup> Inserted vide Notification No. F. 6(2)Appts/A-II/71, dated 9.10.1975.

<sup>#</sup> Inserted vide Notification No. F. 6(2) Appts/A-II/71 dated 13.07.1976 effective from 1.10.1975.

<sup>3</sup> Added vide Notification No. F. 7(2) DOP/ A-II/ 81 dated 21-12-1981.

**@5. Interpretation:-** Unless the context otherwise requires, the Rajasthan General Clauses Act, 1955 (Rajasthan Act No. VIII of 1955) shall apply for the interpretation of these rules as it applies for the interpretation of a Rajasthan Act.

## **PART – II - Cadre**

**£6. Strength of the Service:-** The strength of the Service and the nature of posts there under shall be such as may be notified by government from time to time; provided that Government may leave unfilled or hold in abeyance any vacant post, without thereby entitling any person to compensation.

## **PART-III-Recruitment**

**7. Sources of recruitment:-** (1) Recruitment to the Service after commencement of these Rules shall be made-

(i) by a competitive examination:

**%**Provided that vacancies shall be reserved for candidate who are non-gazetted employees in accordance with sub-rule (2) of rule 4 of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination), Rules, 1962.

**\***(ii) by selection through the agency of the commission of such candidates as possessing special qualifications and experience required to man the Service from time to time. When Government feel the necessity of recruiting a person or persons of special qualifications and experience they may communicate their requirements to the Commission and prescribe, in consultation with the Commission, the special qualifications, experience, age limit, fees and probationary period. The seniority and initial pay of persons so appointed shall be determined ad hoc by Government. In all other matters, the provisions of these Rules shall apply.

(iii) by promotion of **4**“Assistant Accounts Officers Grade-I”:

Provided (1) that, within six months of such commencement, Government may make such appointments to the Service as may be necessary to fill the existing vacancies, otherwise than under these Rules.

**5**Provided that the recruitment by the competitive examination and promotion shall be made in proportion of **\$**“50:50”.

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**@** Substituted for “5. Interpretation:- Unless the context otherwise, the General Clauses Act, 1897 (Central Act No. X of 1897), shall apply for the interpretation of these Rules as it applies for the interpretation of a Central Act.” vide Notification No. F. 21(3) Appts/C/54, dated 11.04.1959.

**£** Substituted for “The strength of the Service and nature of posts therein shall be as specified in Schedule I:-

Provide (i) that Government may revise the Schedule from time to time and (ii) that Government may leave unfilled or hold in abeyance any vacant post without thereby entitling any person to compensation or may create additional temporary posts in the Service from time to time, as may be found necessary.” vide Notification No. F. 21 (3) Appts/c/54, dated 20.04.1961.

**%** Inserted vide Notification No. F. 5(6)DOP/A-II/73, dated 29.12.1973.

**\*** Added new clause (ii) and the existing clause (ii) renumbered as clause (iii); vide Notification No. F. 21(3)Appts/(C)/54, dated 11.04.1959.

**4** Substituted for **&**“Assistant Accounts Officer” vide Notification No. F. 1(6)DOP/A-II/93, dated 30.09.2014.

**&** Substituted for “persons appointed to the Rajasthan Subordinate Accounts Service” vide Notification No. F. 7(39)FD(R & A-I)/60, dated 24.01.1974.

**5** Added vide Notification No. F. 21 (3) Appts/C/54, dated 12.08.1959.

**\$** Substituted for “3:2” vide Notification No. F.1 (6) DOP/A-II/93, dated 4.06.1993. w.e.f. 1.04.1993.

<sup>Γ</sup> Provided that Government may, during the year 1958, conduct, through the agency of the Commission Emergency Recruitment to the Service and for this purpose may determine the number of vacancies to be filled by such recruitment and in consultation with the Commission, may prescribe the age-limit, qualifications, procedure, fees and probationary period. The seniority and initial pay of persons so appointed shall be determined ad hoc by Government on the advice of the Commission, subject to the conditions:-

- (a) That persons in the employment of the Government of Rajasthan than, Government of India or other State Government or of local bodies, who prior to their appointment by Emergency Recruitment, were in receipt of a basic pay of less than Rs.250/- shall not be placed senior to persons appointed to the Service prior to them;
- (b) That persons who were eligible for appointment through the competitive examination held during one year but who did not appear or did not succeed at that examination shall not be placed senior to, and shall not be allowed initial pay higher than those appointed to the Service as a result of the same or on earlier examination unless Government, on the advice of the Commission, consider a person as having such exceptional qualifications so as to deserve direct appointment to the selection grade of the Service.

The persons appointed to the Service by such recruitment shall be governed by rules 8,10,13,14,16,23,31,34,35,36,38 and 39.

<sup>1</sup>(2) Recruitment against temporary posts of Accounts Officers may also be made in accordance with clauses (i), (ii) and (iii) above, and it shall not be necessary to consult the Commission again if appointments permanent vacancies in the cadre of the Service of persons recruited by competitive examination follow their temporary appointments.

<sup>§</sup>(3) Recruitment to the service by the aforesaid method shall be made in such a manner that the persons appointed to the service by each method do not at any time exceed the percentage laid down in the Rules/Schedule of the total cadre strength as sanctioned for each category from time to time.

<sup>2</sup>7-A. Notwithstanding anything contained in the recruitment, appointment, promotion, seniority and confirmation etc., of a person who joins the Army/Air Force/ Navy during an Emergency shall be regulated by such orders and instructions as may be issued by the Government from time to time provided that these are regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

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<sup>Γ</sup> Added vide Notification No. F. 21(3) Appts/c/54, dated 24.04.1958

<sup>1</sup> Added vide Notification No. F. 2(3)Appts/(C)/54, dated 11-04-1958.

<sup>§</sup> Added vide Notification No. F. 7(2) DOP/A-II/81 Dated 13-11-1996.

<sup>2</sup> Inserted vide Notification No. F. 21(12)Appts/c/55, part II, dated 29.08-1973, effective from 29.10.1963.

**7-B.** Notwithstanding anything contained in rule 7, three posts of Accounts Officers shall be reserved for promotion from amongst Inspectors Revenue Accounts of the Rajasthan Revenue Accounts Subordinate Service as have experience of working as Inspectors Revenue Accounts for five years or more. In case sufficient eligible substantive inspectors are not available, regularly recruited Inspectors revenue Accounts shall also be eligible for officiating appointments and in case no such official is available in a year the reservation shall be carried forward to another year and only thereafter it will be filled from <sup>%</sup>“Assistant Accounts Officers Grade-I.”

**\*8.Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes:-**(1) Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes shall be in accordance with <sup>@</sup>“the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008” at the time of recruitment i.e. by direct recruitment and by promotion.

(2) The vacancies so reserved for promotion shall be filled in by <sup>+</sup>“seniority-cum-merit and merit”.

(3) In filling the vacancies so reserved the eligible candidates who are members of the Scheduled Castes and the Scheduled Tribes shall be considered for appointment in the order in which their names appeared in the list prepared for direct recruitment by the Commission, for posts falling in its purview, and by the Appointing Authority in other cases, and the Departmental Promotion Committee or the Appointing Authority, as the case may be in the case of promotes, irrespective of their relative rank as compared with other candidates.

<sup>¥</sup>(4) Appointments shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion.

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£ Added vide Notification No. F. 7(39)FD/R & A-I/60, dated 03.12.1976.

% Substituted for “Assistant Accounts Officer” Notification No. F.1 (6) DOP/A-II/93, dated 30.09.2014.

\* Substituted for “8. Reservation of vacancies for Scheduled Castes and Scheduled Tribes.- Reservation of vacancies for Scheduled Castes and Scheduled Tribes shall be in accordance with the orders of Government for such reservation in force at the time of recruitment.

Note 1- A copy of such orders in force at the commencement of these rules is given in schedule I4.

Note 2- Reservation shall be calculated on the basis of total vacancies. Adjustment of fractions shall be made over a period of five years. Promotion shall be irrespective of caste considerations, vide Notification No. F. 7(4) DOP/(A-II)/73 dated 3-10-1973.

@ Substituted for “orders of the Government for such reservation in force” vide Notification No. F. 7(8) DOP/(A-II)/2008 dated 28-08-2009

+ Substituted for <sup>#</sup>“Merit alone” vide Notification No. F. 7(4) DOP/A-II/73 dated 29-1-1981.

# Substituted for “Merit-cum-Seniority” vide Notification No. F. 7(6)DOP(A-II)/75/III dated 31-10-1975

¥ Substituted for <sup>0</sup>“Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes and the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes and Scheduled Tribes candidates(s), as the case may be, are available. In any circumstance no vacancy reserved for Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion as well as by direct recruitment from General category candidates. However, in exceptional cases where in the public interest the Appointing Authority feels that it is necessary to fill- up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of Personnel and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidates(s) on urgent temporary basis clearly stating in the promotion order that the General category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for Scheduled Castes or the Scheduled Tribes candidates, as the case may be, shall have to vacate the post as and when the candidates(s) of that category become available.” vide Notification No. F. 7(1) DOP/A-II/2008, dated 17-01-2013

(4A) In the event on non- availability of the eligible and suitable candidates amongst the Scheduled Castes or Scheduled Tribes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carried forward vacancies shall be filled in accordance with the normal procedure.

Provided that if recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this sub-rule:

Provided further that filling up of the vacancies in accordance with the normal procedure under this sub-rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, for which such vacancy is available in subsequent years.

(4B) In the event of non-availability of the eligible and suitable candidates for promotion amongst the Scheduled Castes and the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forwarded until the suitable Scheduled Castes and the Scheduled Tribes candidates(s), as the case may be, are available. In any circumstances no reserved for Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion from General category candidates. In exceptional cases, where in the public interest the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of personnel and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidate(s) on urgent temporary basis clearly stating in the promotion order that the General category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for Scheduled Castes or the Scheduled Tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available:

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of posts in any cadre of Service to which promotions are made on the basis of merit alone, under these rule.”

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<sup>0</sup> Substituted for %“4. Appointments shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event non-availability of the eligible and suitable candidates amongst Scheduled Castes and Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure, and an equivalent number of additional vacancies which remain so unfilled shall be carried forward to the subsequent three recruitment years in total, and thereafter such reservation would lapse:

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of posts in any cadre of Service to which promotions are made on the basis of @“deleted” merit alone, under these Rules” vide Notification No. F. 7(4)DOP/A-II/2002 dated 10-10-2002

<sup>%</sup> Substituted for "4. In the event of non-availability of a sufficient number of eligible and suitable candidates amongst the Scheduled Castes and the Scheduled Tribes in a particular year, vacancies shall not be carried forward and shall be filled in accordance with the normal procedure." vide Notification No. F 7(10)DOP(A-II)/74, dated 10-02-1975.

<sup>@</sup> Deleted “merit and ‘Seniority-cum-merit’ and not by ‘Seniority-cum” vide Notification No. F. 7(6)DOP(A-II)/A-75/III dated 31-10-1975.

**8(A) Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes.-** Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes shall be in accordance with the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008 at the time of direct recruitment. In the event of non-availability of eligible and suitable candidate amongst Backward Classes, Special Backward Classes and Economically Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

**8(B) Reservation of vacancies for women.-** Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment, out of which one third shall be for widows and divorced women candidates in the ratio of 80:20. In the event of non-availability of eligible and suitable candidates, either in widow or in divorcee, in a particular year, the vacancies may first be filled by interchange i.e. vacancies reserved for widows to the divorcees or vice versa. In the event of non-availability of sufficient widow and divorcee candidates, the unfilled vacancies, shall be filled by other women of the same category and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates of the category for which vacancy is reserved. The vacancy so reserved for women candidates shall not be carried forward to the subsequent year. The reservation for women including widows and divorcee women shall be treated as horizontal reservation, within the category, i.e. even the women selected in general merit of the category shall first be adjusted against the women quota.

**Explanation:** In the case of widow, she will have to furnish a certificate of death of her husband from the competent Authority and in case of divorcee, she will have to furnish to proof of divorce.

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<sup>β</sup> Substitute for <sup>\$</sup>8A. Reservation of vacancies for Other Backward Classes:- Reservation of vacancies for Other Backward classes shall be in accordance with the orders of the Govt. for such reservation in force at the time of direct recruitment. In the event of non-availability of eligible and suitable candidates amongst Other Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure." vide Notification No. F. 7(8) DOP/A-II/2008 dated 28-08-2009.

<sup>§</sup> Added vide Notification No. F. 7(2) DOPA-II/93 dated 24-05-1994 w.e.f. 28-09-1993.

<sup>%</sup> Substitute for <sup>@</sup>8B. Reservation of vacancies for women candidates shall be 30 % category wise in direct recruitment out of which 8% shall be for widows and 2% for divorced women candidates. In the event of non-availability of eligible and suitable widows and divorced women candidates in a particular year, the vacancies so reserved for widow and divorced women candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.

Explanation : In the case of widow, she will have to furnish a certificate of death of her husband from the competent Authority and in case of divorcee she will have to furnish to proof of divorce." vide Notification No. F. 7(2) DOP/A-II/88/pt.-I dated 22-12-2015

<sup>@</sup> Substitute for <sup>1</sup>8B. Reservation of vacancies for women candidates:- Reservation of vacancies for women candidates shall be 30 % category wise in direct recruitment out of which 5% shall be for widow candidates. In the event of non-availability of the eligible and suitable widow candidates in a particular year the vacancies so reserved for widow candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong." vide Notification No. F. 7(2) DOP/A-II/88/pt. I dated 24-01-2011.

<sup>1</sup> Substitute for <sup>2</sup>8B. Reservation of vacancies for women candidates.- Reservation of vacancies for women candidates shall be <sup>3</sup>30% category wise, in direct recruitment. In the event of non-availability of the eligible and suitable woman candidates in a particular year, the vacancies so reserved for them shall be filled <sup>4</sup>up by male candidates" and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of woman candidates shall be adjusted proportionately in the respective category to which the woman candidates belong." vide Notification No. F. 7(2) DOP/A-II/88/Pt. dated 21-09-2007.

<sup>3</sup> Substituted for "20%" vide Notification No. F. 7(2)DOP/A-II/88 dated 07.06.1999. ( w.e.f. 01.04.1999)

<sup>4</sup> Substituted for "in accordance with the normal procedure" vide Notification No. F. 7(2)DOP/A-II/88 dated 07.06.1999. ( w.e.f. 1.04.1999)

<sup>2</sup> Added vide Notification No. F. 7(2)DOP/A-II/88 dated 22-01-1997.



**&8C. Reservation of vacancies for Economically Weaker Section:-** Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

**Explanation:** For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes the More Backward Classes and whose family has gross annual income below rupees 8.00 lakh. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application.

**£9. Determination of vacancies.-**(1) (a) Subject to the provisions of these Rules, the Appointing Authority shall determine on 1<sup>st</sup> April every year, the actual number of vacancies occurring during the financial year.

(b) Where a post is to be filled in by a single method as prescribed in the rule or Schedule, the vacancies so determined shall be filled in by that method.

(c) Where a post is to be filled in by more than one method as prescribed in the rules or Schedule, the apportionment of vacancies, determined under clause (a) above, to each such method shall be done maintaining the prescribed proportion for the over-all number of posts already filled in. If any fraction of vacancies is left over, after apportionment of the vacancies in the manner prescribed above, the same shall be apportioned to the quota of various methods prescribed in a continuous cyclic order giving precedence to the promotion quota.

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& Substituted for #8C. Reservation of vacancies for Economically Weaker Section:- Reservation of vacancies for Economically Weaker Sections shall be 10 % in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

Explanation: For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lakh. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary. Agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as, 'Economically Weaker Section', irrespective of the family income:-

(i) 5 acres of Agricultural Land and above;  
(ii) Residential flat of 1000 sq. ft. and above;  
(iii) Residential plot of 100 sq. yards and above in notified municipalities; or  
(iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities." vide Notification No. F. 7(1)DOP/A-II/2019 dated 20-10-2019.

# Added vide Notification No. F. 7(1)DOP/A-II/2019 dated 19-02-2019

£ Substituted for @9. Determination of Vacancies.- (1) (a) Subject to the provisions of these Rules. The Appointing Authority shall determine every year the number of existing vacancies and those anticipated during the following twelve months and the number of persons likely to be appointed to the Service by each method. The next determination of vacancies shall be done just before the expiry of twelve months of the last determination of vacancies.

(b) In calculation the actual number of vacancies to be filled in by each method on the basis of percentage prescribed in the Schedule, the Appointing Authority shall adopt an appropriate continuous cyclic order to correspond with the proportion laid down in the Schedule by giving precedence to promotion quota.

(2) The Appointing Authority shall determine every year the number of existing vacancies and those anticipated in next twelve months which are to be filled by promotion of persons already in the Service.

(2) The Appointing Authority shall also determine the vacancies of earlier years, year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in.

**¥10. Nationality.-** A candidate for appointment to the Service must be:

- (a) a citizen of India, or
- (b) a Subject of Nepal, or
- (c) a Subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or

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(3) The Appointing Authority shall also determine the corresponding vacancies of earlier year, if any, year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in accordance with sub-rule (2)." vide Notification No. F. 7(2)DOP/A-II/81 dated 21-12-1981 (w.e.f. 01-04-1981)

@ Substituted for §49. Determination of Vacancies.- (1) Subject to the provisions of these Rules, the Appointing Authority shall determine each year the number of vacancies anticipated during the following twelve months and the number of persons likely to be recruited by each method. Such vacancies shall be determined again before the expiry of 12 months of the last termination of such vacancies.

(2) In calculating the actual number to be filled by each method on the basis of the percentage prescribed in column 3 of the Schedule, appended with relevant Service Rules, each Appointing Authority shall adopt an appropriate cyclic order to correspond with the proportion laid down in each of the Service Rules by giving precedence to promotion quota over direct recruitment quota, e.g. where the appointment by direct recruitment and promotion is in the percentage of 75 and 25, respectively, the cycle shall run as follows :-

- |  |                           |
|--|---------------------------|
| 1. By promotion,   | 2. By direct recruitment, |
| 3. By direct recruitment,  | 4. By direct recruitment, |
| 5. By promotion,   | 6. By direct recruitment, |
| 7. By direct recruitment,  | 8. By direct recruitment, |
| 9. by promotion, and so on." vide Notification No. F. 5(3)DOP/A-II/77 dated 6-10-1979. |                           |

§ Substituted for "9. Determination of vacancies.- Subject to the provisions of these Rules Government shall determine from time to time the number of vacancies in the Service anticipated during a particular period of recruitment and the number of persons likely to be recruited by each method." vide Notification No. F. 7(1)DOP (A-II)/73, dated 16-10-1973.

¥ Substituted for P10. Nationality.- A candidate for appointment to the Service must be:

- (a) a citizen of India, or
- (b) a Subject of Sikkim, or
- (c) a subject of Nepal, or
- (d) a subject of Bhutan, or
- (e) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (f) a person of Indian origin who has migrated from Pakistan, Burma, Ceylon and East African Countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (c), (d), (e) and (f) shall be a person in whose favour a certificate of eligibility has been given by the government of India and if he belongs to category (f) the certificate of eligibility will be issued for a period of one year, after which such a candidate will be retained in Service subject to his having acquired Indian Citizenship.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an Examination or interview conducted by the Commission or other recruiting authority as the case may be, and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government." vide Notification No. F. 7(4) DOP (A-II)/76 dated 7-09-1976.

P Substituted for Q8. Nationality:- A candidate for appointment to the Service must be-

- (a) a citizen of India, or
- (b) a subject of Sikkim, or
- (c) a subject of the state of Pondicherry, or
- (d) a person of Indian origin who has migrated from Pakistan with the intention of permanently settling in India:

Provided:-

(1) that subject to the issue of a certificate of eligibility in his favour, a subject of Nepal or a Tibetan who came over to India before the 1st January, 1962 with the intention of permanently settling in India may also be appointed to any post in the service.

(e) a person of Indian origin who has migrated from Pakistan, Burma, Shri Lanka, and East African Countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar) \*Zambia, Malavi, Zaire and Ethiopia" with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d), and (e) shall be a person in whose favour a certificate of eligibility has been issued by the %“Government in the Department of Home Affairs and Justice after proper verification.”

<sup>Ω</sup>Deleted.

<sup>Γ</sup>**10A.**<sup>@</sup>**"Conditions of eligibility of persons migrated from other countries to India".-** Notwithstanding anything contained in these Rules provision regarding eligibility for recruitment to the Service with regard to nationality, age-limit and fee or other concessions to a person who may migrate from other Countries to India with the intention of permanently settling in India shall be regulated by such orders or instructions as may be issued by the State Government from time to time and the same shall be regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

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(2) that a candidate belonging to category (c) or (d) above must be a person in whose favour a certificate of eligibility has been given by the Government of India, and if he belongs to category (d), the certificate of eligibility will be valid only for a period of one year from the date of his appointment beyond which he can be retained in Service only if he had become a citizen of India. A candidate in whose case a certificate of eligibility is necessary, may be admitted to an examination or interview conducted by the Commission or other recruiting authority and he may also provisionally be appointed subject to necessary certificate being given to him by the Government of India.” vide Notification No. F. 1(20)Appts/A-II/62, dated 13.12.1974.

<sup>Q</sup> Substituted for <sup>R</sup>“(8) Nationality:- A candidate for appointment to the Service must be:-

(a) a citizen of India, or

(b) a subject of Sikkim, or

(c) a subject of Nepal or former French possessions in India, or

(d) a person of Indian origin who has migrated from Pakistan with the intention of permanently settling in India.

Provided that if he belongs to category (c) or (d) he must be a person in whose favour a certificate of eligibility has been given by the Government of India.

Provided further that if he belongs to category (d), the certificate of eligibility shall be valid only for a period of one year from the date of his appointment beyond which he can be retained in service only if he becomes a citizen of India:

A candidate in whose case a certificate of eligibility is necessary, may be admitted to an examination on interview conducted by the Rajasthan Public Service Commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate obtained by him from the Government of India.” vide Notification No. F. 3(6) Appts/D/59, dated 29.12.1965.

<sup>R</sup> Substituted for “10. Nationality.- No person shall be qualified for appointment to the service unless he is a citizen of India” vide Notification No. F. 7(20) AC/Intg/57, dated 15.11.1957.

\* Inserted vide Notification No. F. 7(4)DOP (A-II)/76 dated 4-06-1977.

% Substituted for “Government of India” vide Notification No. F. 7(2) DOP/A-II/2002, dated 17.02.2003

<sup>Ω</sup> Deleted “A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide Notification No. F. 7(2)DOP/A-II/2002, dated 17-02-2003.

<sup>Γ</sup> Added vide Notification No. F. 7(5) DOP/A-II/76, dated 20-06-1977.

<sup>@</sup> Inserted Heading vide Notification No. F. 2(4) DOP/A-II/79 dated 22-11-1984.

<sup>1</sup>“11. Age.- (1) A candidate for direct recruitment to the post in the junior scale in the Service must have attained the age of 21 years and must not have attained the age of <sup>&</sup>“40 year” on the 1st day of January next following the last date fixed for receipt of” -

Provided:

<sup>1</sup>(i) Deleted.

(ii) that if a candidate would have been entitled in respect of his age to appear to the examination in any year after the commencement of these Rules in which no such examination was held he shall be deemed to be entitled in respect of his age to appear at the next following examination;

(iii) that in respect of the first examination to be held under the provisions of these Rules, the upper age-limit shall be <sup>#</sup>“40 years”, except in the case of a person employed in connection with the affairs of State, who held in a substantive capacity, a permanent post in the Covenanting States or had a lien on such post or would have held a lien, if it had not been suspended, for whom the upper age-limit shall be <sup>&</sup>“40 years”;

<sup>1</sup>(iv) Deleted.

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<sup>1</sup> Substituted for <sup>\$</sup>“11. Age:- A candidate for recruitment by competitive examination must have attained the age of 21 years and must not have attained the age of 25 years on the first day of January of the year in which appointments to service are made. Next following the last date fixed for the receipt of application:

Provided –

(i) that if a candidate for recruitment by competitive examination is already serving continuously in connection with the affairs of the State having been selected for such Service prior to his attaining the age of 25 years, he must not have attained the age of 27 years on the date mentioned in this rule.

(iv) that for recruitment by competitive examination for upper age-limit shall be deemed to have been raised further by three years in the case of Chartered Accountants;” vide Notification No. F. 1(25)Appts/A-II/69, dated 3-06-1970, and Corrigendum even No. dated 24-05-1973.

<sup>\$</sup> Substituted for “(1) A candidate for direct recruitment must have attained the age of 21 years and must not have attained the age of 25 years or if he is a candidate serving in connection with the affairs of the state having been selected for such service prior to his attaining the age of 25 years, much not have attained the age of 27 years, on the first day of January next following the date of commencement of the examination.

Provided-

(i) that if a candidate would have been entitled in respect of his age to appear at the examination in any year after the commencement of these rules in which no such examination was held, he shall be deemed to be entitled in respect of his age to appear at the next following examination;

(ii) that in respect of the first examination to be held under the provisions of these rules, the upper age limit shall be 30 years, except in the case of a person employed in connection with the affairs of the state, who held, in a substantive had a lion on such a post or would have held a lien, if it had not been suspended, for whom the upper age limit shall be 35, years; and

(iii) that in all of the above cases, the upper age limits for a candidate of a Scheduled Caste or of a Scheduled Tribe shall be deemed to have been raised by five years.” vide Notification No. F. 21(3) Appts(C)/54 dated 11.04.1959.

<sup>&</sup> Substituted for <sup>\*</sup>“35 years” vide Notification No. F. 7(2) DOP/A-II/84 pt., dated 06-03-2018.

<sup>\*</sup> Substituted for <sup>#</sup>“33 years” vide Notification No. F. 7(2) DOP/A-II/84 pt., dated 25-06-2004 (w.e.f. 24-05-2004).

<sup>#</sup> Substituted for <sup>0</sup>“31 years” vide Notification No. F. 7(2) DOP/A-II/84, dated 20-03-1990 w.e.f. 25-01-1990.

<sup>0</sup> Substituted for <sup>0</sup>“28 years” vide Notification No. F. 7(2) DOP/A-II/84, dated 25-02-1985 w.e.f. 28-09-1984.

<sup>0</sup> Substituted for "25 years" vide Notification No. F. 1(25)Appts./A-II/69, Dated 3.06.1970

- <sup>%</sup>(v) The upper age limit mentioned above shall be relaxed by:-
- (a) 5 years in the case of male candidates belonging to the schedule casts, schedule tribes, Backward Classes, More Backward Classes and Economically Weaker Sections,
  - (b) 5 years in the case of woman candidates belonging to general category; and
  - (c) 10 years in the case of woman candidates belonging to the Schedule Casts, Schedule Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections.
- <sup>Γ</sup>(vi) that the upper age limit for Jagirdars including Jagirdar's sons who did not have any sub-Jagir for their subsistence shall be forty years.  
**Note:-** This relaxation will remain in force for a period ending 1.1.1964.  
<sup>δ</sup>**Note:-** In the case of women candidates the upper age limit shall be raised by five years.
- <sup>£</sup>(vii) that the upper age limit for the political sufferer shall be 40 years till the 31<sup>st</sup> December, 1964.  
**Explanation:** - The expression "Political sufferer" for the purpose of this rule shall have the meaning assigned to it under clause (iii) of rule 2 of the Rajasthan Political Sufferers Aid Rules, 1959, published in Part IV (C) of Rajasthan Gazette, dated 18<sup>th</sup> June, 1959.
- <sup>X</sup>(viii) that the upper age limit mentioned above shall be relaxable by a period equal to the Service rendered in the N.C.C., in the case of Cadet Instructors and if the resultant age does not exceed the prescribed maximum age limit by more than three years, they shall be deemed to be within the prescribed age limit;
- <sup>Я</sup>(ix) notwithstanding anything contained contrary in these Rules in the case of persons serving in connection with the affairs of the State in substantive capacity, the upper age limit shall be 40 years for direct recruitment to posts filled in by competitive examination or in case of posts filled in through the Commission by interview. This relaxation shall not apply to urgent temporary appointment;

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<sup>%</sup> Substituted for <sup>£</sup>(v) that the upper age limit mentioned above shall relaxed-

(a) by 5 years in the case of male candidates belonging to the Scheduled castes and the Scheduled Tribes,

(b) by 5 years in the case of <sup>1</sup>“women candidate belonging to General category, Economically Backward Classes and Economically Weaker Section.” and

(c) by 10 years in the case of women candidates belonging to Schedules Castes, Scheduled Tribes and the <sup>β</sup>(Backward Classes and Special Backward Classes)” vide Notification No. F. 7(1) DOP/A-II/2019, dated 16.04.2021.

<sup>\$</sup> Substituted for “(v) that in all of the above cases, the upper age limits for a candidate from Scheduled Caste or Scheduled Tribe shall be deemed to have been raised further by five years.” vide Notification No F. 7(2) DOP/A-II/84/pt., dated 30.04.2001.

<sup>1</sup> Substituted for <sup>2</sup>“women candidate belonging to General category and Economically Backward Classes” vide Notification No. F. 7(1) DOP/A-II/2019, dated 19-02-2019

<sup>β</sup> Substituted for “Other Backward Classes” vide Notification No. F. 7(8)DOP/A-II/2008 dt-28-08-2009

<sup>2</sup> Substituted for “women candidate belonging to General category” vide Notification No. F. 7(8)DOP/A-II/2008 dt-28-08-2009.

<sup>Γ</sup> Added vide Notification No. F. 3 (9) Appts./d/ 59, dated 5.08.1959.

<sup>δ</sup> Added vide Notification No. F. 1 (12) Appts./d/ 60, dated 16.11.1960.

<sup>£</sup> Inserted vide Notification No. F. 1(16) Appts./ A-II/ 62, dated 31.05.1963.

<sup>X</sup> Added vide Notification No. F. 1 (10) Appts/A-II/ 66, dated 11.04.1967 and Corrigendum of even No. dated 15.12.1971.

<sup>Я</sup> Inserted vide Notification No. F. 7(8)DOP/A-II/74, dated 31.12.74 (w.e.f. 28.10.1974) and Corrigendum even No. dated 25.07.1975.

- <sup>1</sup>(x) that the upper age limit mentioned above shall not apply in the case of an ex-prisoner who had served under the Government on a substantive basis on any post before his conviction and was eligible for appointment under the Rules;
- <sup>1</sup>(xi) that in the case of other ex-prisoner the upper age limit mentioned above shall be relaxed by a period equal to the term of imprisonment served by him provided he was not overage before his conviction and was eligible for appointment under the rules;
- <sup>2</sup>(xii) That the Released Emergency Commissioned Officers and Short Service Commissioned Officers after release from the Army shall be deemed to be within the age limit even though they have crossed the age limit when they appears before the Commission had they been eligible as such at the time of their joining the Commission in the Army.
- <sup>3</sup>(xiii) that there shall be no age limit in the case of widows and divorce women.  
**Explanation:-** That in the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorce she will have to furnish the proof of <sup>δ</sup>“divorce”.
- <sup>4</sup>(xiv) that the upper age limit for persons serving in connection with the affairs of the Panchayat Samitis and Zila Parishads and in the State Public Sector Undertakings/Corporation in substantive capacity shall be 40 years.
- <sup>5</sup>(xv) that the Released Emergency Commissioned Officers and Short Service Commissioned Officer after release from the Army shall be deemed to be within the age limit even though they have crossed the age limit when they appear before the commission had they been eligible as such at the time of their joining the Commission in the Army.
- <sup>H</sup>(xvi) the upper age limit mentioned above shall be relaxed by 5 years in the case of candidates belonging to the <sup>Z</sup>“Backward Classes and Special Backward”
- <sup>6</sup>(xvii) If a candidate would have been entitled in respect of his/her age for direct recruitment in any year in which no such recruitment was held, he/she shall be deemed to be eligible in the next following recruitment, if he/she is not overage by more than 3 years.
- <sup>7</sup>(xviii) the person who was within the age limit on 31.12.2020 shall be deemed to be within the age limit upto 31.12.2024.
- <sup>Ψ</sup>(2) Deleted.

<sup>1</sup> Inserted vide Notification No. F. 5(6)/DOP /A-II/ 74, dated 18.04.1975. Effective from 28.08.1961.

<sup>2</sup> Inserted vide Notification No. F. 7 (2) DOP /A-II/ 75, dated 20.09.1975.

<sup>3</sup> Inserted vide Notification No. F. 7 (2) DOP /A-II/84 dated 18.12.1987.

<sup>δ</sup> Corrected vide Corrigendum No. F. 7 (2) DOP /A-II/ 84 dated 9.03.1988.

<sup>4</sup> Added vide Notification No. F. 7 (1) DOP / A-II / 78 Dated 30-11-1998.

<sup>5</sup> Added vide Notification No. F. 7(19) F.D.(R & A-I) 63, Pt. II, dated 25.10.1975/7.11.75.

<sup>H</sup> Added vide Notification No. F. 7(2) DOP/A-II/93 Pt., dated 25.05.2000.

<sup>Z</sup> Substituted for "Other Backward Classes" vide Notification No. F. 7(8)/DOP/A-II/2008, Dated 28.08.2009

<sup>6</sup> Added vide Notification No. F. 7(6) DOP/A-II/2008, dated 23.09.2008.

<sup>7</sup> Added vide Notification No. F. 7 ( 2) DOP / A-II / 84pt., Dated 23.09.2022.

<sup>Ψ</sup> Deleted “(2) No person shall be appointed to the service by promotion unless he be less than 45 years of age on the first day of January next following the year in which the selection is made, or if he is already officiating on a post encadereed in the service, he was less than 45 years of age on the date from which he has been continuously so officiating; Provided that in the case of a person of Scheduled Caste or of a Scheduled Tribe the crucial age shall be 48 years; Provided further that till the 1<sup>st</sup> January, 1958 this sub-rule shall not be in force.” vide Notification No. F. 21(3)Appts(C)/54 dated 12.08.1959.

**12. Academic Qualifications:-** A candidate for <sup>¥</sup>"recruitment by competitive examination" must held a degree in <sup>£</sup>"Engineering or Technology", Arts, Science, Agriculture or Commerce of a university established by law in India or of a foreign university declared by Government, in consultation with Commission, to be equivalent of a degree of a University established by law in India, or must be a Chartered Accountant, <sup>β</sup>or must have passed the final examination of Cost Accountant of the institute of Cost & Works Accountant of India or must hold a diploma in the Cost Accountancy of University established by law in India or of a foreign university declared by Government in consultation with the Commission to be equivalent of a diploma of University established by law in India."

<sup>\$</sup>**Note:-** Government have decided to recognize the Diploma in Rural service awarded by the National Council of Rural Higher Education, as equivalent to the first degree of a recognized University for purposes of appointment to Service and posts under the Government for a period of five years only, in the first instance, with effect from 2<sup>nd</sup> June, 1959.

**Explanation:** - For the purpose of this rule a degree in arts or science does not include a degree in Medicine, <sup>X</sup>"Deleted".

<sup>#</sup>Provided that the person who has appeared or is appearing in the final year examination of the course which is the requisite educational qualification for the post as mentioned in the rules or schedule for direct recruitment, shall be eligible to apply for the post but he/she shall have to submit proof of having acquired the requisite educational qualification to the appropriate selection agency:-

- (i) before appearing in the main examination, where selection is made through two stages of written examination and interview;
- (ii) before appearing in interview where selection is made through written examination and interview;
- (iii) before appearing in the written examination or interview where selection is made through only written examination or only interview, as the case may be.

**13. Character:-** The character or candidate for direct recruitment, must be such to qualify him for employment in the Service. He must produce a certificate for good character from the Principal Academic Officer of the University or College in which he was last educated and two such certificates written not more than six months prior to the date of application from two responsible persons not connected with his College or University and not related to him.

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<sup>¥</sup> Substituted for "direct recruitment" vide Notification No. F. 21 (3) Appts/ C/54, dated 11.04.1959.

<sup>£</sup> Inserted vide Notification No. F. 1(21) Appts/ D/60, Part IV, dated 29.06.1972.

<sup>β</sup> Inserted vide Notification No. F. 7 (39) F/D/(A)/60, dated 27.01.1969.

<sup>\$</sup> Inserted vide Notification No. F. 3 (46) Appts/D/ 59, dated 15.02.1960.

<sup>X</sup> Deleted "Engineering and Technology" vide Notification No. F. 1 (21) Appts/D/ 60, Part IV, dated 29.06.1972.

<sup>#</sup> Added vide Notification No. F. 8(7)DOP/A-II/97, dated 17.09.1999.

**Note:-** (1) A conviction by a Court of law need not of itself involve the refusal of a certificate of good character. The circumstances of the conviction should not be taken into account and if they involve no moral turpitude or association with crimes of violence or with a movement which has as its object the overthrow by violent means of Government as by law established, mere conviction need not be regarded as disqualification.

<sup>1</sup>**Note**:- (2) Ex-prisoners who by their disciplined life while in prison and by their subsequent good conduct have proved to be completely reformed should not be discriminated against on grounds of the previous conviction for purposes of employment in the Service. Those who are convicted of offences not involving moral turpitude shall be deemed to have been completely reformed on the production of a report to that effect from the Superintendent, After Care home or if there are no such homes in a particular district, from the Superintendent of police of that district. Those convicted of offences involving moral turpitude shall be required to produce a certificate from the Superintendent, After -Care Home endorsed by the Inspector General of Prisons to the effect that they are suitable for employment as they have proved to be completely reformed by their disciplined life while in prisons and by their subsequent good conduct in an After-Care Home.

<sup>£</sup>**14. Physical fitness:-** A candidate for direct recruitment to the Service, must be in good mental or bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of Service and if selected, must produce a certificate to that effect from a Medical Authority notified by the Government for the purpose. The appointing authority may dispense with production of such certificate in the case of candidate promoted in the regular line of promotion or who is already serving in connection with the affairs of the State if he has already been medically examined for the previous appointment and the essential standards of medical examination of the two posts held by him are to be comparable for efficient performance of duties of the new post and his age has not reduced his efficiency for the purpose.

<sup>#</sup>**14-A. Employment of irregular or improper means:-** A candidate who is or has been declared by the Commission/Appointing Authority, guilty of impersonation or of submitting fabricated documents which have been tempered with or of making statements which are incorrect or false or suppressing material information or using or attempting to use unfair means in the examination or appearance at any interview, shall, in addition to rendering himself liable to criminal prosecution, be debarred either permanently or for a specified period—

- (a) by the Commission/Appointing Authority from admission to any examination or appearance at any interview held by the Commission/Appointing Authority for selection of the of candidates; and
- (b) by the Government from employment under the Government.

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<sup>1</sup> Added vide Notification No. F. 1(4)Appts /A-II/ 60, dated 28.06.1961.

<sup>£</sup> Substituted for "14. Physical fitness.- A candidate for direct recruitment to the Service must be of sound health, good physique and active habits and free from an organic defect or bodily infirmity likely to interfere with the efficient performance of his duties as a member of the Service; and must produce, if selected for appointment, a certificate to that effect from a medical authority notified by Government for the purpose. In conducting the medical examination the Medical Board shall be guided by such instructions as the Government may, from time to time, issue in this connection" vide Notification No. F. 7(2)DOP/A-II/ 74, dated 5.07.1974.

<sup>#</sup> Added vide Notification No. F. 1(33)Appts /A-II/ 63, dated 26.08.1965.



**\*15. Qualifying Service for promotion:-** No person shall be appointed to the service by promotion unless he has been serving, in connection with the affairs of the state, on the post from which promotion is made or a post declared equivalent thereto by the Government, for a period not less than five years on the first day of <sup>2</sup>“April” of the year in which the selection is made. This period shall include continuous officiation, if any, followed by confirmation:

<sup>@</sup> Provided that till 1965 Service as Accountant or higher posts in the <sup>0</sup>“Subordinate Accounts Service” shall count towards the minimum qualifying Service.

<sup>‡</sup>**Explanation:-** Service as an Accounts Officer or Treasury Officer in an officiating, temporary or ad hoc capacity, shall also count as qualifying Service for the purpose of this rule.

**16. Canvassing:-** No recommendation for recruitment either written or oral other than that required under the rules, shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by other means may disqualify him for recruitment.

#### PART-IV

#### Procedure for <sup>#</sup>“Recruitment by Competitive Examination”

**17. Frequency of examination:-** A competitive examination for recruitment to the service shall be held every year unless Government, in consultation with the Commission, decide not to hold the examination in any particular year.

**18. Authority for conducting the examination and the syllabus:-** (1) The examination shall be conducted by the Commission in accordance with the syllabus prescribed in Schedule III :

Provided that the syllabus may be revised by Government, from time to time, as it may deem fit in consultation with the Commission.

(2) Subject to the provisions of sub-rule (1) the Commission may, in consultation with Government, hold a combined examination for direct recruitment to the service and to any other service or Services.

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\* Substituted for <sup>1</sup>“15. Qualifying Service for promotion:- No person shall be appointed to the service by promotion unless he has been serving in connection with the affairs of the State on the post from which promotion is made for a period of not less than five years on the first day of April of the year in which the selection is made and that this period shall include continuous, officiation, if any, followed by confirmation.” vide Notification No. F. 7(39) FD/R & A-I/60, dated 24.01.1974.

<sup>1</sup> Substituted for “15. Qualifying Service for promotion and Special Selection:- No person shall be appointed to the service by promotion unless he has been serving as Accountant for not less than 9 years on the first day of January of the year in which the selection is made.

Explanation:- Service as an Accountant or on a corresponding post under the administrative control of the Government of a Covenanting State of Rajasthan shall count as service as an Accountant.” vide Notification No. F. 21(3)Appts.(C) /54 dated 12.08.1959.

<sup>‡</sup> Substituted for "Explanation:- Service as an Accounts Officer or Treasury Officer in an officiating, temporary or ad hoc capacity, and Service in/and or the Rajasthan Subordinate Accounts Service shall also count as qualifying Service for the purpose of this rule" vide Notification No. F. 7(39)FD(A&B-I)/60, dated 19.02.1969. Effective from 22.05.1963.

<sup>2</sup> Substituted for "January" vide Notification No. F. 1(4) DOP/A-II/73 dated 29.12.1975.

<sup>@</sup> Added vide Notification No. F. 21 (3)Appts./ C/ 54. dated 20.04.1961.

<sup>0</sup> Substituted for "Junior Accounts Service" vide Corrigendum No. F. 7 (39)FD/A & B-I/ 60, dated 19.02.1969. Effective from 22.05.1969.

<sup>#</sup> Substituted for "Direct recruitment" vide Notification No. F. 21(3)Appts.(C/ 54, dated 11.04.1959.

**19. Inviting of application:-** (1) On a requisition for <sup>#</sup>"recruitment by competitive examination" to the Service having been made by Government to the Commission, the Commission, shall call for application for permission to sit at the examination by publishing a notice to that effect in the Rajasthan Gazette <sup>£</sup>"or" in such other manner as they may deem <sup>&</sup>"fit".

<sup>%</sup>"The advertisement shall contain a clause that a candidate who accepts the assignment on the post being offered to him/her shall be paid monthly fixed remuneration at the rate fixed by the State Government from time to time during the period of probation and the scale of pay of the post as shown else-where in the Advertisement shall be allowed only from the date of successful completion of the period of probation mentioned in the respective Recruitment Rules:"

Provided that while selecting candidates for the vacancies so advertised, the Commission may, (i) if intimation or additional recruitment is sent to the Commission before the selection and (ii) if suitable persons are available, keep on their reserve list more candidates whose number shall not exceed 50% of the advertised vacancies.

The names of such candidates may, on requisition, be recommended in the order of merit to the appointing authority within six months from the date on which the original list is forwarded to the appointing authority. (Raj. Account Service is not mentioned in Guard file 1973 Notification 13.12.1973)

(2) Subject to the provisions of these Rules, the Commission may issue, along with the notice or in such other manner as they may deem fit, such instructions for the guidance of the candidates as they may deem necessary, giving information among others on the following details:-

- (i) Number of vacancies to be filled by <sup>#</sup>"recruitment by competitive examination" indicating the number of vacancies reserved for candidates of Scheduled Castes and Scheduled Tribes;
- (ii) Date of submission of applications for permission to appear at the examination and method of submission;
- (iii) Qualifications required for candidates and the methods by which these qualifications shall be established;
- (iv) Date and place of examination;
- (v) Syllabus of the examination.

<sup>0</sup>**20. Form of application:-** The application shall be made in the form prescribed by the Commission and obtainable from the Secretary to the Commission on payment of such fee as the Commission may, from time to time, prescribe.

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<sup>#</sup> Substituted for "Direct recruitment" vide Notification No. F. 21 (3) Appts.(C/ 54, dated 11.04.1959.

<sup>£</sup> Substituted for "and" vide Notification No. F. 9(24)DOP/A-II/ 72, dated 4.06.1973.

<sup>&</sup> Substituted for "fit:" vide Notification No. F. 7(2)DOP/A-II/2005 dated 20.01.2006.

<sup>%</sup> Added vide Notification No. F. 7(2) DOP/A-II/2005, dated 20.01.2006.

<sup>0</sup> Substituted for <sup>0</sup>20. Form of application.- the application shall be made in the form prescribed by the Commission and obtainable from the secy. to the Commission on payment of such fees as the Commission may from time to time fix." vide Notification No. F. 7(2)DOP(A-II)/73, dated 5-11-1973.

<sup>0</sup> Substituted for "20. Application Form.- the application shall be made on the form prescribed by the Commission and obtainable from the secy. to the Commission on payment of such fees the Commission may, from time to time prescribe." vide Notification No. F. 12(1)Appts.(A)/56, dated 17-03-1961.

**21. Admission to the examination:-** (1) No candidate shall be admitted to the examination unless he holds a certificate of admission granted by the Commission. Before granting such certificate the Commission shall satisfy themselves in each case that the application has been made strictly in accordance with the provisions of these Rules:

Provided that the Commission may at their discretion, allow any bona fide mistake made in the filling of the prescribed forms or presentation of the application to be rectified or any certificate or certificate not furnished with the application to be furnished in good time before the commencement of the examination.

<sup>1</sup>(2) The number of chances which a candidate appearing at the examination can avail of shall be restricted to two.

<sup>1</sup>"(3)" The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

**22. Explanation Fee:-** <sup>2</sup>"(1) A candidate for direct recruitment to a post in the service shall pay to the Commission such fee as are fixed by them from time to time in such manner as may be indicated by them."

(2) In case, the examination is being held under rule 18 (2), a candidate wishing to be considered for any Service or Services besides the Service shall pay to the Commission such additional fee or fees, as the Commission may require, after consultation with Government, instead of carrying the full examination fee in respect of each Service separately.

(3) No claim for the refund of the examination fee shall be entertained nor the fee shall be held in reserve for any other examination unless the candidate is not admitted to the examination by the Commission in the latter case, a deduction of Rs. 5/- shall be made from the amount before the refund is made.

**23. Medical examination fees:-** Candidates who are required to appear before the medical Board shall pay to the President of the Medical Board, a non-refundable fee of Rs. 16/- before the medical examination is held.

**24. Personality and viva voce examination:-** After the marks obtained by the candidates in the written test have been received the Commission shall call interview such of them as have obtained a minimum of 35% marks in each of the compulsory subjects and an aggregate of 45% or over of the total marks for the written test and shall award marks to each candidate, interviewed by them. In interviewing the candidates besides awarding marks in respect of character, personality, address and physique, marks shall also be awarded for the candidate's proficiency in Rajasthani dialects and his knowledge of Rajasthani social customs. The marks so awarded shall be added to the marks obtained in the written test each such candidate, respectively.

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<sup>1</sup> Inserted and renumbered (2) as (3); vide Notification No. F. 3(54)Appts/D/ 59, dated 13.11.1960. w.e.f. 1.01.1961.

<sup>2</sup> Substituted for <sup>\$</sup>"(1) A candidate for direct recruitment to a post in the Service must pay to the Commission such fees as are fixed by them." vide Notification No. F. 7(1)DOP/A-II/83, dated 18.05.2002.

<sup>\$</sup> Substituted for "(1) A Candidate for <sup>#</sup>recruitment by competitive examination" to the Service must pay to the Commission in such manner as may be indicated by the Commission from time to time an examination fee of Rs. 50/- or Rs. 25/- if he is a member of a Scheduled Caste or a Scheduled Tribe" vide Notification No. F. 1(2)Appts./D/60, 21.06.1962.

<sup>#</sup> Substituted for "Direct recruitment" vide Notification No. F. 21 (3) Appts.(C/ 54, dated 11.04.1959.

**25. Recommendations of the Commission:-** The Commission shall prepare a list of the candidates recommended by them for direct recruitment in order of their proficiency as disclosed by their aggregate marks. If two or more of such candidates obtain equal marks in the aggregate, the Commission shall arrange them in order of merit on the basis of their general suitability for the Service.

<sup>@</sup>The Commission may award grace marks up to 1 in any one or more of the compulsory papers and up to 3 in the aggregate to enable a candidate to qualify at the examination who might otherwise have not qualified in the said examination.

Provided: -

(1) that the Commission shall not recommend any candidate has failed to obtain <sup>β</sup>“deleted” a minimum of 50% marks in the aggregate.

<sup>¥</sup>(2) that when candidates are recruited through a combined competitive examination in accordance with sub-rule (2) of rule 18 of the rules, the Commission, while giving weight to the preference for different services, expressed by a candidate in his application, shall have the right to recommend him for appointment to any service for which they consider him suitable.

Except that the Commission may recommend candidates belonging to the Scheduled Castes and the Scheduled Tribes, who though failing to obtain these minimum marks are declared by the Commission to be suitable for appointment to the Service with due regard to the maintenance of efficiency of administration.

<sup>£</sup>“Provided that for the posts which are to be filled through combined competitive examination under the Rajasthan State and subordinate Service (Direct recruitment by Combined Competitive examinations) Rules, 1962 the Commission may, on requisition recommend, in the order of merit, further manes in addition to the advertised vacancies against additional vacancies intimated to them by the Government before the final result of the combined competitive examination is declared by the Commission.”

<sup>δ</sup>**25-A.** The Commission may order scruting, re-checking and re-totaling of the marks obtained by a candidate, on payment of fee of Rs. 10/- only within three months of the announcement of the results but evaluation of the answer papers shall not be re-examined.

<sup>&</sup>**25-B. Disqualification for appointment:-** (1) No male candidate who has more than one wife living shall be eligible for appointment to the Service unless government after being satisfied that there are special grounds for doing so, exempt any candidate from the operation of this rule.

(2) No female candidate who is married 10 a person having already a Wife living shall be eligible for appointment to the service unless Government after being satisfied that there are special grounds for doing so exempt any female candidate from the operation of this rule.

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<sup>@</sup> Added Notification No. F. 1(15)Appts /A-II/61, dated 19.05.1962.

<sup>β</sup> Deleted "a minimum of 50% marks in the personality and viva voce examination and" vide Notification No. F. 21 (3) Appts/C/54, dated 13.03.1959.

<sup>¥</sup> Added Proviso (2) and the existing proviso renumbered as (1); vide Notification No. F. 21(3)Appts./C/54, dated 11.04.1959.

<sup>£</sup> Added vide Notification No. F. 5(7) DOP/A-II/76, dated 24.12.76. Effective from 1.01.1976.

<sup>δ</sup> Added vide Notification No. F. 21(4) Appts./C) 53. dated 15.09.1955.

<sup>&</sup> Inserted vide Notification No. F. 7(3) DOP /A-II/76, dated 21.05.1976.

@(3) Deleted.

Ψ(4) No married candidate shall be eligible for appointment to the service, if he/she had at the time of his/her marriage accepted any dowry.

**Explanation:-** For the purpose of this rule 'dowry has the same meaning as in the Dowry prohibition Act. 1961 (Central Act 28 of 1961).

§(5) No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002.

δ<sup>6</sup> Provided that –

- (i) the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1<sup>st</sup> June, 2002, does not increase.
- (ii) where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
- (iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
- (iv) any candidate who performed remarriage which is not against any law and before such the remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.
- (v) he provisions of this sub-rule shall not be applicable to the appointment of a widow and divorcee women."

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@ Deleted "(3) No candidate male or female who has more than three children shall be eligible for appointment to the Service unless one of the spouses has undergone sterilization or in the case of a female candidate, she is above 45 years of age:

Provided that any married candidate, male or female, who had no child for the last 10 years shall be exempted from the operation of this sub-rule.

Explanation:- (i) For the purpose of this sub-rule, a child shall include an adopted child or a step child; and

(ii) For claiming exemption under the proviso to this sub-rule. the candidate shall have to produce a certificate either from a registered medical practitioner or a swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years" vide Notification No. F. 7 (3) DOP JA-II/ 76, dated 15.2.1977.

Ψ Inserted vide Notification No. F. 15(9)DOP/A-II/ 74, dated 5.01 .1977.

§ Substituted for δ<sup>6</sup> "No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002.

Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery the children so born shall be deemed to be one entity while counting the total number of children." vide Notification No. F.7(1)DOP/A-II/95 the dated 08.04.2003.

θ Added vide Notification No.F.7(1)DOP/A-II/95 the dated 20.06.2001.

δ<sup>6</sup> Substituted for "Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002, does not increase.

Provided further that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

# Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

¥ Provided also that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage." vide Notification No.F.7(1)DOP/A-II/95/Pt. dated 16.03.2023.

# Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 24.02.2011.

¥ Added vide Notification No. F. 7(1)DOP/A-II/95 Pt.-II dated 20.11.2015 (w.e.f. 01.04.2015).

**26. Selection by Government:-** subject to the provisions of rule <sup>1</sup>“8, 8A and 8B” Government shall select the candidates who stand highest in order of merit in the list prepared by the Commission under rule 25, provided that it is satisfied, after such enquiry as may be considered necessary, that such candidates are suitable in all respect for appointment to the Service.

#### **PART- V - Procedure for recruitment by promotion.**

**27. Criteria for selection:-** (1) For purposes of recruitment by promotion, a selection strictly on <sup>2</sup>“seniority-cum-merit” shall be made from among all the <sup>3</sup>“Assistant Accounts Officers Grade-I”, who are eligible for promotion under the provisions of these Rules <sup>4</sup>“on the first day of the month of April of the year of selection”.

<sup>5</sup>(2) Deleted.

<sup>6</sup>**Explanation:-** In case direct recruitment to a post has been made earlier than regular selection for promotion in a particular year, such of the persons, who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

<sup>7</sup>**27A.** No officer shall be considered for promotion unless he is substantively appointed and confirmed on the next lower post. If no officer substantive in next lower post is eligible for promotion officers who have been appointed on such post on officiating basis after selection accordance with one of the methods of recruitment or under any service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have been had they been substantive on the said lower post.

**28. Procedure for selection:-** \*(1) Deleted.

\* (2) Deleted.

\* (3) Deleted.

\* (4) Deleted.

\* (5) Deleted.

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<sup>1</sup> Substituted for "8, <sup>0</sup>(& 8A)" vide Notification No. F. 7(2)DOP/A-II/88 dated 22.01.1997.

<sup>0</sup> Inserted vide Notification No. F. 8(2)DOP/A-II/ 93 dated 24.05.1994 w.e.f. 28.09.1993

<sup>2</sup> Substituted for “merit” vide Notification No. F. 21(3)Appts.(d)/54, dated 20.04.1961.

<sup>3</sup> Substituted for <sup>x</sup>“Assistant Accounts Officer” vide Notification No. F. 1(6)DOP/A-II/93, dated 30.09.2014

<sup>x</sup> Substituted for "member or the Rajasthan Subordinate Accounts Service" vide Notification No. F. 7(39)FD/R & A-I/60, dated 24.01.1974.

<sup>4</sup> Inserted vide Notification No. F. 1(4)DOP/A-II/ 73 dated 13.06.1974.

<sup>5</sup> Deleted "(2) In selecting the candidates for promotion regard shall be had to their-

(a) Personality and character;

(b) tact and energy (including ability to undertake extensive tours);

(c) intelligence and ability to express themselves in English and Hindi clearly;

(d) technical knowledge and capacity for work;

(e) integrity; and

(f) previous record of service." vide Notification No. F. 1(6)Appts./D/60, dated 14.12.1965.

<sup>6</sup> Inserted vide Notification No. F. 7(1)Karmik /ka/75, dated 20.09.1975.

<sup>7</sup> Inserted vide Notification No. F. 7(1)DOP/A-II/74, dated 5.07.1974.

\* Deleted "28. Procedure for selection:- (1) As soon as is decided that certain number of vacancies in the Service will be filled by promotion, the finance Secretary shall call upon all the Heads of Departments to forward their recommendations in this connection to him by a prescribed date.

£(5-A) As soon as it is decided that a certain number of posts in the Service shall be filled by promotion, the Chief Accounts Officer, Rajasthan shall prepare a correct and complete list of all the candidates eligible for promotion in the Service under the provisions of the rules, in the order of seniority and shall forward it together with the Confidential Rolls and Personal Files of the persons included in the list to the Secretary to the Government in the Finance (Revenue and Economic Affairs) Department.

¥(6) Committee consisting of the Chairman of the Commission or when the chairman is unable to attend, any other member there of nominated by him as Chairman, the Secretary to Government in the Finance (Revenue and Economic Affairs) Department, Special Secretary to Government in the Appointments Department or his representative not below the rank of deputy Secretary and the Chief Accounts Officer, Rajasthan, as member Secretary shall consider the cases of all candidates recommended by the Chief Accounts Officer interviewing such of them as they consider necessary, and shall select a number of candidates equal to the number of vacancies in the Service likely to be filled by promotion and shall arrange their names in a list in order of seniority. They shall also select from the remaining candidates a number which shall not be less than half and more than the total number of candidates selected for the first list and shall arrange their names in a supplementary list, in order of preference.

\* Provided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the member or Member-Secretary, as the case may be, of the Committee.

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(2) on receipt of such orders, each Head of Department concerned shall prepare a list of all the Accountants in order of seniority, who are employed under him and are eligible for promotion under the provisions of these Rules with particulars about each list in order of merit of candidates whom he considers suitable for promotion. He shall then submit both the lists by the prescribed date to the Finance Secretary along with the personal files and character rolls of those candidates whom he considers suitable for promotion.

(3) The Finance Secretary shall prepare a list of all the Accountants who are eligible for promotion under the provisions of these Rules and who are either service directly under him or are on deputation to foreign service with particulars about each candidate in the form prescribed in Schedule IV. The list shall be arranged in order of seniority. Another list to show the order of merit of candidates considered suitable shall also be prepared.

(4) In the case of an Accountant eligible for promotion under the provisions of these Rules, who has been transferred from the administrative control of one of the aforesaid recommending authorities to the administrative control of another recommending authority within six months of the date prescribed for the making of recommendations to the finance Secretary, the latter authority, in order to avoid double recommendations may consider his claims after ascertaining from the other authority that he is not being recommended by that authority.

(5) The recommendations made by the authorities concerned under the provisions of these Rules shall be final and no appeal or representation shall lie to any other authority against their decisions." vide Notification No. F. 21(3)Appts/C/54, dated 29.1.1963

£ Added vide Notification No. F. 21(3)Appts/C/54, Dated 29.01.1963.

¥ Substituted for "A Committee consisting of β"the Chairman" of the Commission as chairman, @"deleted" the Finance Secretary and one or more officers nominated by Government, if any, with the Ψ"Special Secretary to Government in the Appointments Department" as non-member-Secretary of the Committee." vide Notification No. F. 21(3)Appts/C/54, Dated 29.01.1963.

β Added vide Notification No.F.21(3) Appts/C/53, Dated 30.11.1955.

@ Deleted for "the Chief Secretary to Govt." vide Notification No. F. 3(9)/C/Intg/57, Dated 13.06.1957.

Ψ Substituted for "Addl. Secretary to Government in Appts. Department and further amended" vide Notification No. F. 21(3)Appts/C/54, Dated 11.04.1959.

\* Added vide Notification No. F. 7 (5) DOP/A-II/ 78 Dated 21.12.1978. Effective From 7.03.1975.

(7) The two lists prepared by the Committee shall after examination by Government, be forwarded to the Commission with the character rolls, the personal files, <sup>I</sup>“deleted” relating to the candidates named in the aforesaid two lists, and the Commission shall be requested to advise on their suitability for promotion to the Service. If the Commission are of opinion that any candidate mentioned in the first list is not suitable for promotion, they shall consider the names in the supplementary list in the order in which they are placed in that list and shall advise on the suitability of so many of the candidates in the supplementary list as may be necessary to replace the candidates not approved in the first list.

(8) The names of the candidates whom the Commission consider to be suitable shall be reported to Government for final selection but shall not be arranged in order of preference.

(9) The final selection shall be made by government and a list of candidates considered suitable for promotion shall be arranged in order of their seniority as @“Assistant Accounts Officer”.

<sup>£</sup>(10) The Committee shall also prepare a separate list containing names of persons who may be selected to fill up officiating vacancies already existing or likely to occur till the next meeting of the Committee. The list so prepared shall be renewed and revised every year.

**§28-A. Criteria, Eligibility and Procedure for Promotion:-** (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall subject to the provisions of sub-rule (6), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion on the basis of seniority cum merit or on the basis of merit to the class of posts concerned.

(2) The persons enumerated in the relevant column regarding post from which promotion is to be made, of the relevant Schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in the relevant column regarding minimum qualification and experience for promotion.

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<sup>I</sup> Deleted “and particulars in the form prescribed in Schedule IV receive from the various recommending authorities” vide Notification No. F. 21(3) Appts/(C)/54, dated 29.01.1963.

<sup>@</sup> Substituted for “a member of the Rajasthan Subordinate Accounts Service” vide Notification No. F. 7(39) F.D. (R & A/I)60, dated 24.01.1973.

<sup>£</sup> Inserted vide Notification No. F. 7(39) F.D./A&I/60, dated 08.03.1978.

<sup>§</sup> Substituted for <sup>+</sup>“25. Revised Criteria, Eligibility and Procedure for Promotion to Junior, Senior, and other posts encadred in the Service:- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall, subject to provisions of sub-rule (9), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion on the basis of seniority-cum-merit or on the basis of merit to the class of posts concerned.

<sup>1</sup>“(1A) No person shall be considered for promotion for five recruitment years from the date on which his promotion becomes due, if he/she has more than two children on or after 1<sup>st</sup> June, 2002.

Provided that the person having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1<sup>st</sup> June, 2002, does not increase.

Provided further that where a Government Servant has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.”



(3) No person shall be considered for first promotion in the service unless he is regularly selected on the post from which promotion is to be made in accordance with one of the methods of recruitment prescribed under the provisions of these rules.

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(2) The persons enumerated in Column 5 or the relevant Column regarding 'post from which promotion is to be made' as the case may be, of the relevant Schedule, shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualification and experience on the first day of the month of April of the year of selection as specified in column 6 or in the relevant Column regarding "minimum qualification and experience for promotion" as the case may be.

<sup>&</sup>(3) No person shall be considered for first promotion in the Service unless he is substantively appointed and confirmed on lowest post in the Service. After first promotion in the Service for subsequent promotions to higher posts in the Service, a person shall be eligible if he has been appointed to such post from which promotion is to be made after selection in accordance with one of the methods of recruitment under any Service Rules promulgated under proviso to Article 309 of the Constitution of India.

<sup>2</sup>Provided that for first promotion in the Service, the number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the methods of recruitment prescribed under these rules, shall also be eligible if they fulfill other conditions of eligibility.

Explanation:- In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year, such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

(4) Selection for promotion in the regular line of promotion from the post/posts not included in Service, to the lowest post or category of post in the Service shall be made strictly on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50:50;

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(5) Subject to the provisions of sub rule (7), selection for promotion from the lowest post or category of post in the State Service to the next higher post or category of post in the State Service and for all posts in the Subordinate Services and in the Ministerial Services shall be made strictly on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:

<sup>3</sup>Deleted Proviso.

(6) Selection for Promotion to all other higher posts or higher categories of posts in the State Service shall be made on the basis of merit and on the basis of seniority –cum-merit in the proportion of 50:50.

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

<sup>1</sup> Added vide Notification No. F. 7(1)DOP/A-II/95 dated 20-06-2001 and vide corrigendum dated 21.11.2015.

<sup>&</sup>No person shall be considered for promotion unless he is substantively appointed and confirmed. If no person substantive in the next lower post is eligible for promotion, persons who have been appointed on such posts on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have, had they been substantive on the said lower post." vide Notification No. F. 7(8)DOP/A-II/78 dated 20.07.1979

<sup>2</sup> Added vide Notification No. F. 7(9)DOP/A-II/79, dated 13.05.1980.

<sup>3</sup> Deleted "Provided that in the event of non-availability of the persons with the requisite period of service of five years, the Committee may consider the persons having less than the prescribed period of service, if they fulfil the qualifications and other conditions for promotion prescribed elsewhere in these rules, and are found otherwise suitable for promotion on the basis of seniority-cum-merit." vide Notification No. 7(3) DOP/A-II/95 dated 18.02.1998.

**Explanation:-** In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

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<sup>4</sup>Explanation:- If in a Service, in any category of post, number of posts available for promotion is an odd number then for purpose of determining the vacancies for selection by promotion on the basis of seniority-cum-merit and merit in the proportion of 50:50, the following cyclic order shall be followed :

The first vacancy by seniority-cum-merit;

The subsequent vacancy by merit;

The cycle to be repeated.

<sup>#</sup>(7) Selection for promotion to the highest post/posts in the State Service shall always be made on the basis of merit alone:

Provided that :-

(a) in a Service or Groups or Sections there under, where there are only two scales e.g. junior scale or senior scale and there is only one promotion then promotions shall be made on the basis of seniority-cum-merit alone.

(b) in a Service or Groups or Sections there under, where there are three scales e.g. junior scale, senior scale and selection scale and there are two promotions then promotion shall be as under:-

(i) first promotion on the basis of seniority-cum-merit ;

(ii) second promotion on the basis of seniority-cum-merit and merit in the proportion of 50:50;

(c) in Services or Groups or Sections there under, where there are more than two promotions then first promotion shall be made on the basis of seniority-cum-merit alone and promotions to subsequent higher posts shall be made on the basis of seniority-cum-merit and merit in the proportion of 50:50 except to the highest post.

<sup>5</sup>Provided further that if the Committee is satisfied that suitable persons are not available for selection by promotion to highest post/posts strictly on the basis of merit in a particular year, selection by promotion to highest post/posts on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

<sup>β</sup>(8) Deleted

Explanation:- If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the service, the matter shall be referred to the Government in the Department of Personnel and Administrative Reforms, whose decision thereon shall be final.

<sup>@</sup>(9) The zone of consideration of persons eligible for promotion shall be as under:-

(i) Number of Vacancies                      Number of eligible persons to be considered

(a) for one vacancy                              Five eligible persons.

(b) for two vacancies                            Eight eligible persons.

(c) for three vacancies                         Ten eligible persons.

(d) for four or more vacancies.              Three time the number of vacancies.

(ii) where, the number of eligible persons for promotion to higher post is less than the number specified above, all persons so eligible shall be considered.

(iii) where, adequate number of the candidates belonging to the Schedule Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to <sup>6</sup>“seven” times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.

(iv) For the highest post in a State Service:-

(a) if promotion is from one category of post, eligible persons upto five in number shall be considered for promotion;

(b) if promotion is from different categories of the post in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion;

(c) if promotion is from different category of posts carrying different pay scales eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale, then only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

<sup>4</sup> Added vide Notification No. F. 7(10) DOP/A-II/77 dated 17.08.1978, effective from 12.05.1978.

<sup>#</sup> Substituted for “(7) Selection for promotion to the highest post or highest categories of posts in the State Services shall always be made on the basis of merit alone.” vide Notification F. 7(10)DOP/A-2/77 Dated 12.05.1978.

<sup>5</sup> Added vide Notification No. F. 7(10)DOP/A-II/77 dated 31.03.1980.

ξ“(4) The person who had not been considered for promotion upto the year 2019-2020 because he/she had more than two children on or after 1<sup>st</sup> June 2002 shall be considered for promotion from the date on which his/her promotion was due and on such promotion his/her pay shall be refixed at the pay which he/she would have drawn but no arrear shall be paid and if any person who has more than two children on or after 1<sup>st</sup> June, 2002 and his promotion becomes due in the year 2020-2021 or thereafter shall be considered for promotion from the date on which his/her promotion becomes due and his/her pay shall be fixed for the promotional post, but he/she shall be entitled for annual increment notionally for three subsequent years and after such three years he/she shall be allowed actual benefits of such increments, however no arrears shall be paid for such notional increments. There shall be no consequential effect on subsequent promotions of the person promoted as per provisions of this sub-rule. The person already promoted shall not be reverted due to implementation of this sub-rule.”

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(10) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

Ψ(11) (a) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, equal to the number of vacancies determined under rule relating to “Determination of Vacancies” of these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority on the category of posts from which selection is made.

(b) The Committee shall also prepare a separate list on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in the rules, containing names of persons equal to the number of persons selected in the list prepared under (a) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit shall be arranged in the order of the seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Departmental Promotion Committee that meets in the subsequent year <sup>7</sup> and that such list shall remain in force till the end of the last day of the year for which the meeting of the Departmental Promotion Committee is held”.

(c) Such lists shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Record of all the candidates included in the lists as also of those not selected, if any;

¥Explanation:- For the purpose of selection for promotion on the basis of merit, officers with “Outstanding” or consistently ‘Very-Good’ record shall only be selected and their names arranged in the order of seniority.

8(11-A) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under sub-rule (2) of rule relating to determination of vacancies, which were required to be filled by promotion, the Departmental Promotion Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotion shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the Service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion but no arrears of pay shall be allowed to him.

ßDeleted “(8) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection, at least five years’ service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made: Provided that the condition of five years’ service shall not be applicable to a person, if any person junior to him is eligible for consideration for promotion on the basis of merit:

Provided further that in the event of non-availability of persons equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made, the Committee may consider the persons having less than five years’ service, if they are found otherwise suitable for promotion on the basis of merit alone.” vide Notification No. F. 7(6)DOP/A-II/75, dated 15.07.1992

@ Substituted for “(9) The zone of consideration of persons eligible for promotion shall be as under:-

0(i) the zone of eligibility for promotion shall be five times the number of vacancy to be filled on the basis of seniority cum merit or merit or by both, as the case may be.

ξ Substituted for “No person shall be considered for promotion for ^“three” recruitment years from the date on which his promotion becomes due, if he/she has more than two children on or after 1<sup>st</sup> June, 2002” vide Notification No.F.7(1) DOP/A-II/95/Pt. dated 16.03.2023.

^ Substituted for “Five” vide Notification No. F. 7(1)DOP/A-II/95/Pt.-III dated 19.09.2017 (w.e.f. 01.04.2017)

Provided that:-

- (i) the persons having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1<sup>st</sup> June, 2002 does not increase.

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(ii) For the highest post in <sup>£</sup>State Service;

(a) if the promotion is from one category of post, eligible persons upto five in number shall be consider for promotion,

(b) if promotion is from different categories of posts in a same pay scale, eligible person upto two in number from each category of posts in the same pay scale shall be consider for promotion;

(c) if promotion is from different category of posts carrying different pay scale, eligible person in the higher pay scale shall be consider for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scale shall be consider for promotion and so and on so forth. The zone of consideration for eligibility in the case shall be limited to five senior most eligible persons in all.” vide Notification No. F. 7(1)DOP/A-II/81, dated the 6.07.1983 (and effect from 1.04.1984 vide even Notification No. dated 10.05.1984)

<sup>£</sup> Inserted vide Notification No. F. 7(10)DOP/A-II/77 Dated 26.09.1978

<sup>0</sup> Clause (i) of rule 9 was substituted for-

(i) Number of Vacancies                      Number of eligible persons to be considered

(a) 1 to 5 vacancies                              4 times of the number of vacancies.

(b) 6 to 10 vacancies                            3 times, but at least 20 eligible persons to be considered.

(c) Above 10 vacancies                        2 times, but at least 30 eligible persons to be considered.”

vide Notification No. F. 7(1) DOP/A-II/81 dated 29.01.1981.

<sup>ψ</sup> Substituted for “(11) The Committee shall consider the case of all the senior-most persons who are eligible and qualified for promotion to the class of posts concerned under these rules, <sup>#</sup>“interviewing such of them as they may deem necessary” and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing the names of persons equal to 50% of the persons selected in the aforesaid list or select one more persons if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised. The lists so prepared on the basis of merit and on the basis of seniority-cum-merit shall be arranged in the order of seniority on the category of post from which selection is to be made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also those not-selected, if any.” vide Notification No.F.7(2)DOP/A-II/81 dated, the 19th Feb., 1982 (w.e.f. 1.04.1981)

<sup>#</sup> Inserted vide Notification No. F. 11(1)DOP/A-II/77 dated 20 March, 1980

<sup>7</sup> Substituted for “And that such list shall remain in force till the end of the last day of the next year or till the Departmental Promotion Committee meets, whichever is earlier.” vide Notification No. F. 7 (10) DOP/A-II/77 dated 28.4.1999.

<sup>¥</sup> Substituted for “Explanation:- For the purpose of selection on the basis of merit the list of officers graded as 'Outstanding' and 'Very-Good' shall be classified in the First category in the order of seniority, the officers graded as 'Good' shall be classified in the Second category in the order of seniority and the officers graded as 'Average' and Not-Selected' Shall be classified in the Third category. The officers graded and classified in the Second category list shall be placed below the officers graded and classified in the first category list and such officers shall be appointed from this category only if the officers graded and classified in the first category list is exhausted otherwise they shall not be appointed to the Service by promotion. The Officers graded and classified in the third category list shall not be considered for appointment by promotion.” vide Notification No. F. 7(10)DOP/A-II/77 dated 11.04.1979

<sup>8</sup> Substituted for <sup>X</sup>“(11A) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under sub-rule (3) of rule mentioned in Column 3 of the Schedule which are required to be filled by promotion, the Departmental Promotion Committee shall consider the case of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental promotion Committee is held and such promotions shall be governed by the rules in force at the time, the meeting of the Departmental promotion Committee is held. The person who has been so promoted shall not be entitled to claim any arrears of pay or re-fixation of his pay or to count his service/experience for promotion to higher post for any period during which he has not actually performed the duties of the post to which he has been promoted.” vide Notification No. F. 5(3)DOP/A-II/77 dated, 18.08.1982.

<sup>×</sup> Added vide Notification No. F. 5(3)DOP/A-II/77 dated 6.10.1979.

- (ii) where a Government servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
- <sup>δ</sup>(iii) that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
- <sup>\*</sup>(iv) any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for Promotion under this sub-rule, he shall not be deemed to be disqualified with effect from 01.06.2002, if any child is born out of single delivery from such remarriage.

(5) Selection for promotion on the post included in the service shall be made on the basis of seniority-cum-merit.

Provided that promotion on the highest post in the State Service if it is at least third promotion shall be made on the basis of merit alone.

Provided further that if the Committee is satisfied that suitable persons are not available for selection by promotion to the highest post(s) strictly on the basis of merit in a particular year, selection by promotion to the highest post(s) on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

<sup>9</sup>(11-B) The Government or the Appointing Authority may order for the review of the proceedings of the Departmental Promotion Committee held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the Departmental Promotion Committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any Court or Tribunal, or where adverse entries in the Confidential Reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review D.P.C.

(12) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(13) The Commission shall consider the lists prepared by the Committee along-with other relevant documents received from the Appointing Authority and unless any change is considered necessary, shall approve the lists. In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(14) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (13) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised, as the case may be.

(15) The Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceeding is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(16) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these rules.” vide Notification No. F. 7(5)DOP/A-II/2002 dated 23.07.2003.

<sup>+</sup> Substituted for “25. Revised Criteria, Eligibility and Procedure for promotion to Junior, Senior and other posts encadred in the Service:- (1) Selection for promotion in the regular line of promotion from the post not included in the Service to the lowest post or category of post in the Service shall be made strictly on the basis of merit.

(6) The zone of consideration of persons eligible for promotion shall be as under:-

- (i) Number of Vacancies      Number of eligible persons to be considered
  - (a) for one vacancy              five eligible persons
  - (b) for two vacancies            eight eligible persons
  - (c) for three vacancies          ten eligible persons
  - (d) for four or more vacancies   three times the number of vacancies
- (ii) where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.
- (iii) where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended upto seven times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.
- (iv) For any post in the Service:
  - (a) if promotion is from more than one categories of posts in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion;
  - (b) if promotion is from more than one categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit or seniority cum merit, as the case may be, in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

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(2) Subject to the provisions of sub-rule (4) selection for promotion from the lowest post or category of post in the service to the next higher post or category of post in the Service and for all posts up to Scale No. 11 sanctioned under the Rajasthan Civil Services (New pay Scales) Rules, 1969 or equivalent scales as may be declared by the Government from time to time, be made solely on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these Rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made.

Provided that in the event of non-availability of the persons with the requisite period of service of five years, the comm. may consider the persons having less than the prescribed period of service, if they fulfill the qualifications experience and other conditions for promotion prescribed elsewhere in these rules and are found otherwise suitable for promotion on the basis of seniority-cum-merit.

<sup>9</sup> Added vide Notification No. F. 7(1)DOP/A-II/86 Dated 14.06.1988

<sup>6</sup> Substituted for <sup>A</sup> "Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted." vide Notification No. F. 7(1)DOP/A-II/95/Pt.-III dated 03.07.2019 (w.e.f. 01.06.2002)

Provided further that in respect of posts included in the State Service in which the methods of recruitment to the lowest post provides for appointment by promotion, and where posts are required to be filled on the basis of seniority-cum-merit. The sub-rules are committee may select for promotion such persons of out. Standing merit available within the zone of consideration, who may not be selection the basis of seniority-cum-merit, to the

(8) The committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of post(s) concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules equal to the number of vacancies determined under these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority of the category of post(s) from which selection is made.

(9) The committee may also prepare a list on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, containing names of persons not exceeding the number of persons selected in the list prepared under sub-rule (8) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit or on the basis of merit shall be arranged in the order of seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the year for which the meeting of the Committee is held.

(10) Lists prepared under sub-rule (8) and (9) shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Records of all the candidates included in the lists as also of those not selected, if any.

**Explanation:-** For the purpose of selection for promotion on the basis of merit, no person shall be selected if he does not have "Outstanding" or "Very Good" record of at least four out of seven years preceding the year for which the meeting of the Committee is held.

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extent of one month of the number of vacancies to be filled in by promotion and if the number of vacancies exceeds one but is less than four the Committee may select one person on the basis of merit alone and if the vacancies are more than four and the calculation of the number of vacancies to be filled by merit alone according to the aforesaid basis results in a fraction, the committee may select one more person against a fraction of half or more. On being so selected, for purposes of determination of seniority, such persons shall be deemed to have been selected on the basis of seniority-cum-merit.

(3) Selection for promotion to all other higher posts or higher categories of posts in the Service shall be made on the basis of merit alone.

(4) Selection for promotion to the highest post or highest category of post in the Service shall always to made on the basis of merit alone.

\* Substituted for @ "Provided also that any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for Promotion under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage." vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 18.08.2020.

<sup>A</sup> Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 24.02.2011.

<sup>@</sup> Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 20.11.2015

(5) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection at least five years' service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made :

Provided that the condition of five years' service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit :

Provided further that in the event of non-availability of persons equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made the Committee may consider the persons having less than five years' service if they are found otherwise eligible and suitable for promotion on the basis of merit alone.

(11) If in any subsequent year, after promulgation of these rules vacancies relating to any earlier year are determined under these rules which were required to be filled in by promotion, the Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which meeting of the Committee is held and such promotion shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the Service/Experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion, but no arrears of pay shall be allowed to him.

(12) The Government or the Appointing Authority may order for the review of the proceedings of the Committee held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the Committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any Court or Tribunal, or where adverse entries in the Confidential Reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review committee.

(13) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the Personal Files and Annual Confidential Rolls/Annual Performance Appraisal Reports of all the persons whose names have been considered by the Committee.

(14) The Commission shall consider the lists prepared by the Committee along-with other relevant documents received from the Appointing Authority and unless any change is considered necessary, shall approve the lists. In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in it's opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(15) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (14) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised or remained in force, as the case may be.

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Explanation:- If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel, whose decision thereon shall be final.



(16) The Government may issue instructions for provisionally dealing with the promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(17) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these Rules.

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(6) The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority cum merit or merit, as the case may be:

Provided that in case of Non-availability of sufficient number of suitable persons for selection on the basis of merit, the Committee may at its discretion consider persons of outstanding merit outside the zone of eligibility but falling within six times the number of vacancies to be filled in on the basis of merit.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these Rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules, interviewing such of them as it may deem necessary and shall prepare a list containing name of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent Vacancies; which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised.

The lists so prepared on the basis of merit shall be arranged in order of preference and the list prepared on the basis of seniority-cum-merit shall be arranged in order of seniority on the category of post from which selection has been made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also of those not selected, if any.

Explanation:- The list of preference shall classify the officers in order as, 'outstanding', 'very good' and 'good' on the basis of merit. In each class the officers shall maintain their inter se seniority of the next below grade.

(9) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(10) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary, shall approve the lists. In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(11) Appointment shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (10) in the order in which they have been placed in the lists, till such lists are exhausted reviewed and revised, as the case may be.

<sup>7</sup>(11A) Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to post to which they are eligible or would have been eligible but for such Suspension or pendency of such enquiry or proceedings.

(12) The provisions of this rule shall effect notwithstanding anything to the contrary contained in any provision of these rules." vide Notification No. F. 7(10)DOP(A-II)77 dated 07.03.1978.

<sup>7</sup> Inserted vide Notification No. F. 10(1)Karmik/Ka-II/75-I dated 05.03.1976 (w.e.f. 01.11.1975)

**<sup>E</sup>28-AA. Restriction of promotion of persons foregoing promotion:-** In case a person on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendation of the Departmental Promotion Committee, forgoes such an appointment through his written request and if the concerned Appointing Authority accepts his/her request, the person concerned shall be debarred from consideration for promotion (both on the basis of urgent, temporary appointment or on regular basis) for subsequent two recruitment years for which the Departmental Promotion Committee is held and the name of such person who forgoes promotion shall not be included in the seniority cum eligibility list to be placed before the Departmental Promotion Committee for subsequent two recruitment years.

**<sup>£</sup>28-B.** The procedure prescribed in rule 28 or rule 28-A shall also apply for selection against the posts reserved for Inspectors, Revenue Accountants under Rule-7B, the list of candidate selected against these reserved vacancies shall, however, be prepared separately.

#### **PART – VI - Appointment, Probation and Confirmation.**

**<sup>#</sup>29. Appointments-to-the-Service:-** Appointments to the Service shall be made by the Government on occurrence of substantive vacancies in the cadre of the Service by selection of persons in the manner prescribed in rule 26 from the list prepared by the Commission under rule 25 or by promotion of <sup>@</sup>“Assistant Accounts Officers Grade-I” <sup>1</sup>“or Inspectors, Revenue Accounts from the list prepared under rule 28 (9) in the same order in which recruitment of persons under rule 7 (ii) in accordance with the recommendation of Commission.”

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<sup>E</sup> Substituted for \*<sup>E</sup>28AA. Restriction of promotion of persons forgoing promotions:- In case a person, on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendations of the Departmental Promotion Committee, forgoes such an appointment, he shall be consider again for appointment by promotion only after a period of one year (both on the basis of urgent temporary appointment or on regular basis, on the recommendations of the Departmental Promotion Committee.” vide Notification No. F. 7(1)DOP/A-II/Dated 5.08.1998

\* Added vide Notification No. F. 15(16)DOP/A-II/80 dated 30.11.1981.

<sup>£</sup> Added vide Notification No. F. 7 (39) F D (R & A-I)/60, dated 3.12.1976.

<sup>#</sup> Substituted for "29. Appointments-to-the-Service:- Appointment to the Service shall be made by the Government on occurrence of substantive vacancies in the cadre of the Service by selection of persons in the manner prescribed in rule 26 from the list prepared by the Commission under rule 25, or by promotion of Accountants from the list prepared under rule 28 (9), in the same order in which they have been placed in that list;

Provided that the following cyclic order shall be followed in making appointments;

The first appointments by direct recruitment;

The next one by promotion;

The next one by direct recruitment;

The next one by promotion;

The cycle to be repeated.

Provided further that till 31<sup>st</sup> Dec. 1956 all substantive appointments to the Service shall be made only by direct recruitment." vide Notification No. F. 21(3)Appts/C/54, dated 11.04.1959.

<sup>@</sup> Substituted for <sup>%</sup>“Assistant Accounts Officer” Notification No. F.1 (6) DOP/A-II/93, dated 30.09.2014.

<sup>%</sup> Substituted for "Accountant and" vide Notification No. F. 7(39)FD(R & A-I)/60, dated 24.01.1974.

<sup>1</sup> Added vide Notification No. F. 7(39)FD(R & A-I)/60, dated 3.12.1976.

Provided-

- (i) that in the Course of a year after making appointments, if any, of persons covered by 7(ii) the remaining vacancies shall be filled by competitive examination and promotion in the ratio of <sup>1</sup>“50:50”.
- (ii) that till 31<sup>st</sup> December, 1956 all substantive appointments to the Service shall be made only by direct recruitment:

**&30. Urgent temporary appointment:-** (1) A vacancy in the Service which cannot be filled in immediately either by direct recruitment or by promotion under the rules may be filled in by the Government or by the Appointing Authority, as the case may be, by appointing in an officiating capacity thereto an officer eligible for appointment to the post by promotion or by appointing temporarily thereto a person eligible for direct recruitment to the Service, which such direct recruitment has been provided under the provisions of these rules:

Provided that such an appointment will not be continued beyond a period of one year without referring the case to the Commission for concurrence, where such concurrence is necessary, and shall be terminated immediately on its refusal to concur:

<sup>3</sup>Provided further that in respect of a Service or a post in a Service for which both the above methods of recruitment have been prescribed the Government or the authority competent to make appointments as the case may be, shall not, save with the specific permission of the Government in the Department of Personnel in the case of state services and Government in the administrative department concerned in respect of other services, fill the temporary vacancy against the direct recruitment quota by a whole time appointment for a period exceeding three months, otherwise then out of persons eligible for direct recruitment and after a short term advertisement.

<sup>¥</sup>(2) In the event of non-availability of suitable persons, fulfilling the requirements of eligibility for promotion, Government may, notwithstanding the condition of eligibility for promotion required under sub-rule (1) above, lay down general instructions for grant of permission to fill the vacancies on urgent temporary basis subject to such conditions and restrictions regarding pay and other allowances as it may direct. Such appointments shall, however, be subject to concurrence of the Commission as required under the said sub-rule.

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<sup>1</sup> Substituted for “3:2” vide Notification No. F. 1(6)DOP/A-II/ 93 dated 4.06.1993 w.e.f. 1.04.1993.

<sup>&</sup> Substituted for “30. Temporary appointments to cadre posts:- A vacant post in the cadre of the Service may be filled temporary by Government by appointing thereto in an officiating capacity, as a member of Rajasthan Subordinate Service eligible for promotion to the Service under the provisions of these Rules, or by appointing thereto, temporary, any other suitable persons, provided that no such appointment shall be continued beyond a period of 6 months or in the case of officers taken on deputation from the Indian Audit Department, beyond a period of one year without referring it to the Commission for their concurrence and shall be terminated immediately on the refusal of the Commission to concur.” vide Notification No. F. 1(10)Apppts/A-II/72, dated 16.02.1973.

<sup>3</sup> Substituted for “Provided further that in respect of a Service or a post in a Service for which both the methods of recruitment have been prescribed the Government <sup>1</sup>“or the <sup>§</sup>‘authority competent to make appointments’ as the case may be” shall not fill the temporary vacancy by appointing a person eligible for direct recruitment unless no suitable person eligible for promotion is available.” vide Notification No. F. 1(10) DOP/A-II/72, dated 28.11.1973.

<sup>1</sup> Inserted vide Corrigendum No. F. 1(10)DOP/A-II/72, dated 17.03.1973 and corrected vide even No. dated 12.09.1973.

<sup>§</sup> Substituted for “Appointing Authority” vide Notification No. F. 1(10) DOP/A-II/72, dated 12.09.1973.

<sup>¥</sup> Inserted vide Notification No. F. 7(7)/DOP/A-2/75, Dated 31.10.1975 w.e.f. 9.07.1954

<sup>@</sup>**31. Appointments to <sup>0</sup>“Higher posts”**:- (1) Appointment to <sup>£</sup>“Senior, Selection and Supertime” scale posts shall be made by Government from amongst the members of the Service <sup>0</sup>“in accordance with the selection having been” made on the basis of merit and seniority-cum-merit <sup>\*</sup>“Deleted”. On the recommendations of a Committee which shall consist of the following: -

- (1) Chairman, Rajasthan Public Service Commission or a <sup>Chairman.</sup>  
member nominated by him.
- (2) Special Secretary to Government in the <sup>1</sup>“Department of <sup>Member.</sup>  
Personnel” or his nominee Not below the rank of Deputy  
Secretary.
- (3) Secretary to Government in the Finance Department <sup>2</sup>“or <sup>Member Secretary.</sup>  
the Special Secretary concerned nominated by him”.

<sup>3</sup>Provided that in case any Member or Member Secretary, as the case may be, constituting the Committee has not been appointed to the post Concerned, the officer holding charge of the post for the time being shall be the Member or Member Secretary, as the case may be, of the Committee.

(2) Except as provided in this rule the procedure and the principle for selection by merit shall in so far as it may apply, be the same as provided in rule 28-A. For selection by seniority-cum-merit the Committee shall consider the cases of all the persons eligible for promotion by examining their confidential Rolls and Personal Files and interviewing such of them as they may deem necessary and shall select a number of candidates equal to the number of vacancies likely to be filled by promotion by seniority-cum-merit.

Provided:-

<sup>4</sup>(i) that no member of the service who has not completed 5 years’ service in ordinary scale shall be eligible to such appointment on senior scale post and no member of the service who has not been appointed on senior scale post and not completed 10 years’ service in all as a member of the service shall be eligible for appointment on the selection scale post.

<sup>@</sup> Substituted for “31. Appointments to the Senior Grade posts:- Appointments to the senior grade posts shall be made by the Government from amongst members of the service on the basis of seniority cum merit on the recommendations of a Committee which shall consist of the following officers: -

- |  |                   |
|--|-------------------|
| 1. Chairman, R.P.S.C. or a member nominated by him     | Chairman.         |
| 2. Special Secretary, appts. Department                | Member.           |
| 3. Secretary to Government, Finance Department (A & A) | Member-Secretary. |

The Committee shall consider the cases of the persons eligible for promotion by examining their Confidential Rolls and Personal Riles interviewing such of them as they deem necessary and shall select a number of candidates equal to the number of vacancies likely to be filled by promotion;” vide Notification No. F. 1(6) Appts.(D)/60, Part II, dated 8.09.1966.

<sup>0</sup> Substituted for "senior and selection" vide Notification No. F. 1(20)DOP /A-II/ 84 dated 17.07.1987.

<sup>£</sup> Substituted for "senior and selection" vide Notification No. F. 1(20)DOP /A-II/ 84 dated 17.07.1987.

<sup>0</sup> Inserted vide Notification No. F. 7(6)DOP /A-II/74, dated 15.10.1974. Effective from 15.01.1973.

<sup>\*</sup> Deleted for "in the ratio of 1:2" vide Notification No. F. 1(20)DOP /A-II/ 84 dated 17.07.1987.

<sup>1</sup> Substituted for "Appointments Department" vide Notification No. F. 1(10)DOP/A-II/72, dated 31.1.1973 w.e.f. 17.07.1972.

<sup>2</sup> Added vide Notification No. F. 7(39)FD/R. & A-I/ 60, dated 13.5.1977, Effective from 15.10.1974.

<sup>3</sup> Added vide Notification No. F. 7(5) DOP/A-II/78 dated 21.12.1978.

<sup>4</sup> Substituted for <sup>%</sup>“that no member of the service who has not completed 5 years service in ordinary scale shall be eligible to such appointment in Senior Scale.” Substituted and Inserted vide Notification No. F. 1(20)DOP/A-II/84, dated 15.09.2021.

<sup>%</sup> Substituted for <sup>#</sup>“That no member of the Service who has not completed 5 years service in ordinary scale shall be eligible to such appointment in Senior scale and similarly no member of the Service who has not completed 5 year service in the senior scale shall be eligible to such appointment in selection scale.” vide Notification No. F. 1(8)DOP/A-II/79, dated 09.09.2013.

<sup>#</sup> Substituted for “that no member of the service who has not completed 9 years’ service in the ordinary grade shall be eligible to such appointment, but in the case of senior grade posts which may be declared by the Government to be of commercial nature a member of the Service who is a chartered Accountant shall be allowed to count the length of his continuous practice as a chartered Accountant immediately preceding his appointment up to a period not exceeding 5 year, to service for reckoning this limit of 9 years.” vide Notification No.F.1(19) FD (R&A-I)/74, dated 4.10.1976.

- &(a) No member of the Service who has not completed 3 years service on the selection scale posts and 18 years service in all on the posts included in the service shall be eligible for appointment on the super time scale posts.
- <sup>2</sup>(aa) No member of the service who has not been appointed on the super time scale post and completed 25 years' service in all as a member of the service shall be eligible for appointment on the higher super time scale post.
- \* (ii) Deleted.
- <sup>3</sup>(iii) The Government may fill a vacancy in the \$“senior, selection and super time scale” grade temporarily by appointing thereto for a period not exceeding one year in an officiating capacity any member of the Service in the ordinary grade or senior grade \$“or selection scale”, who is eligible for appointment under the rules or any officer taken on deputation from the Indian Accounts and Audit Department. No such appointment shall be continued beyond a period of one year without referring it to the Commission for their concurrence and shall be terminated immediately on their refusal to concur.

<sup>4</sup>**Explanation:-** Service on an equivalent or on higher posts under Government prior to the Constitution of the Rajasthan Accounts Service and under the administrative control of the Government of a covenanting State of Rajasthan shall count as Service in the ordinary grade of the Service.

<sup>¥</sup>**31-A.** Notwithstanding anything contained in rule specified in column 3 of the schedule, the Released Emergency Commissioned Officers or Short Service Commissioned Officers who have been appointed to the Service in accordance with the Rajasthan Civil Services (Recruitment of Released Emergency Commissioned Officers and Short Service Commissioned Officers) Rules, 1968 and who have not put in the requisite period of Service or experience as required in these rules for appointment by promotion to higher posts shall be considered for promotion for such higher posts, if-

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& Substituted for <sup>1</sup>"That no member of the service who has not completed 3 years service in the selection scale shall be eligible for appointment in supertime scale post." vide Notification No. F. 1(20)DOP/A-II/84 dated 12.12.1989. w.e.f. 1.04.1988.

<sup>1</sup> Inserted vide Notification No. F. 1(20)DOP/A-II/84, dated 17.07.1987

<sup>2</sup> Inserted vide Notification No. F. 1(20)DOP/A-II/84, dated 20.07.2011.

\* Deleted for "(ii) that all officers shall on appointment to the senior grade be placed on probation. The period of probation shall be one year and after the end of this period, if the Government are satisfied that an officer is fit for confirmation he shall be confirmed in his appointment. If, however, it appears to Government at any time during or at the end of the period, of probation that an officer has failed to give satisfaction, Government may revert him to the ordinary grade or may extend the period of probation by a specified period not exceeding six months." vide Notification No. F. 7 (39) (R & A-I)/60, dated 21.01.1974.

<sup>3</sup> Substituted for "(iii) That Government may fill a vacancy in the senior grade temporarily by appointing thereto for a period not exceeding six months in an officiating six months in an officiating capacity any member of the ordinary grade who is eligible for appointment under these Rules, provided that instead of the period of six months the period shall be raised to one year in case the post is required be filled up by a person on deputation from the Indian Accounts & Audit Department." vide Notification No. F. 7(39)FD(R & A-I) /60, dated 21.01.1974.

\$ Substituted for "senior and selection" vide Notification No. F. 1(20)DOP/A-II/ 84 dated 17.07.1987.

<sup>4</sup> Added vide Notification No. F. 7 (39) FD (R & A-I)/60, dated 23.12.1968. Effective from 20.04.1961.

<sup>¥</sup> Inserted vide Notification No. F. 7 (39) FD (R & A-I)/ 60, dated 23.12.1968. Effective from 20.4.1961.

- (i) They have successfully completed the period of probation; and
- (ii) The total service reckoned from the deemed date of their appointment is not less than the period of Service required for promotion to higher posts.

**Note:-** Deemed date of "appointment" in relation to a Released Emergency Commissioned Officer or a short Service Commissioned Officers shall be the date of his appointment in the Army as an Emergency Commissioned Officer or a short Service Commissioned Officer.

**β31-AA. Appointment of retired officers to cadre posts:-** A vacant post in the cadre of the Service may be filled temporarily by Government by appointing thereto a retired member of the Service or a retired Assistant Accounts Officer of the Indian Audit Department re-employed for a fixed period provided that no such appointment shall be continued beyond a period of two years or six months respectively without the concurrence of the Commission.

**\*31-B. Holding of more than one cadre posts by a cadre officer:-** Government may, for the purpose of facilitating leave arrangements or for making temporary appointments, direct that any two cadre posts or a cadre post and any other whole time post under Government may be held simultaneously by one single member of the Service; provided that notwithstanding the provisions of the rules 35 and 50 of the Rajasthan that Service Rules, 1951, the period during which a member of the Service holds more than one post shall not exceed six months.

**£31-C.** Deleted.

**32. Seniority:-** %“(1) Seniority of persons appointed to the post encadred in the service shall be determined from the date of appointment on the post after regular selection in accordance with the provisions of these rules. Appointment on ad hoc or urgent temporary basis shall not be deemed to be appointment after regular selection.”

Provided-

- (i) that the seniority inter se of the persons substantively appointed to the posts of Accounts officer and Treasury officer before the commencement of these Rules in pursuance of rules and orders superseded by rule 2, that is to say under order No. F. 4(18) Appts./(A)/52, dated 30.04.1959, Order No. F. 4(18)Appts.(A)/52,dated 30.04.1954 and Order No. F. 4(18) Appts./(A)/52, dated 27.08.1954 shall be revised or initially determined by Government in accordance with the principles specified in schedule V to the Rules.

β Added vide Notification No. F. 21(3)Appts./(C)/ 54, dated 11.04.1959.

\* Added vide Notification No. F. 21(3)Appts/C/ 54 dated 11.04.1959.

£ Deleted for "31-C. Appointments to selection grade posts.- Appointment to the selection grade shall be made by the Government from amongst members of the senior grade on the basis of seniority-cum-merit:

(i) That a selection officer shall remain on probation for a period of 1 year and shall not be confirmed in such post until he has served to the satisfaction of the Government for at least one year; and

(ii) That Government may fill a vacancy of selection grade post temporarily by appointing thereto for a period not exceeding 6 months any member of the senior grade who is eligible for appointment provided that instead of the period of six months the period shall be raised to one year if the post is required to be filled up by a person on deputation from the Indian Accounts and Audit Department." vide Notification No. F. 1(11)Appts./A-II/ 68, dated 19.07.1969.

% Substituted for δ“Seniority in the Service shall be determined in each category of the service by the year of substantive appointment.” vide Notification No. F. 7(1)DOP/A-II/96 dated 10.10.2002.

δ Substituted for "Seniority in the Service shall be determined by the year of appointment in the service." vide Notification No. F. 7(6)DOP/A-II/ 73 dated 15.06.1974.

- (ii) That the seniority inter se of persons appointed to the Service on the result of one and the same examination, except those who do not join the Service when a vacancy is offered to them, shall follow the order in which they have been placed in the list prepared by the Commission under rule 25.
- §(iii) That the persons selected and appointed as a result of a selection, which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as a result of subsequent selection,  
Seniority inter se of persons selected on the basis of seniority-cum-merit and on the basis of merit in the same selection shall be the same as in the next below grade.
- (iv) That if two or more persons are appointed to the Service \*in the same year a person appointed by promotion shall be senior the same year" a person appointed by promotion shall be senior to a person appointed by direct recruitment.
- Γ(v) That the seniority of persons appointed to the Service under the proviso (1) to rule 7 shall be determined by Government ad hoc in consultation with the Commission.
- β(vi) Deleted.
- θ(vii) That the seniority inter se of persons selected from %“amongst Assistant Accounts Officers Grade-I” and Inspectors, Revenue Accounts shall be determined in accordance with the length of continued officiation. In the case of an @“Assistant Accounts Officer Grade-I” and Inspector, Revenue Accounts having equal length of continued officiation, the @“Assistant Accounts Officer Grade-I” will rank senior to the Inspector, Revenue Accounts.

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§ Substituted for "(iii) That the persons selected and appointed as a result of a selection which is not subject to review and revision, shall rank senior to the persons who are selected, and appointed as a result of subsequent selection. Seniority inter se of persons selected on the basis of seniority-cum-merit shall be the same as in the next below grade, except in case of continued officiation on higher posts when it shall be in accordance with length of continued; provided that such officiation was not ad hoc or fortuitous." vide Notification No. F. 7(10)DOP/A-II/77, dated 17.06.1978.

\* Substituted for "On the same date" vide Notification No. F. 21(3)Appts.(C)/54, dated 18.3.1964, Effective from 30.03.1963.

Γ Added vide Notification No. F. 21(3)Appts.(C)/54, dated 30.03.1963.

β Deleted "(vi) That the seniority inter se of persons selected as a result of one and the same selection and appointed on the basis of merit alone shall be in the same order in which their names appear in the select list, irrespective of the period of continuous officiation," vide Notification No. F. 7(10)DOP/A-II/77, dated 17.06.1978.

θ Added vide Notification No. F. 7(39)F.D.(R & A-I)/60, dated 3.12.1976.

% Substituted for "amongst Assistant Accounts Officer" Notification No. F. 1(6)DOP/A-II/93, dated 30.09.2014.

@ Substituted for "Assistant Accounts Officer" Notification No. F. 1(6)DOP/A-II/93, dated 30.09.2014.

<sup>%</sup>(viii) Deleted.

<sup>δ</sup>(ix) Withdrawn.

<sup>@</sup>(x) that reservation for Scheduled Castes and Scheduled Tribes employees, with consequential seniority, shall continue till the roster points are exhausted; and adequacy of promotion is achieved.

Once the roster points are complete the theory of replacement shall thereafter be exercised in promotion whenever vacancies earmarked for Scheduled Castes/Scheduled Tribes employees occur.

If on the application of these provisions the Scheduled Castes/Scheduled Tribes employees who had been promoted earlier and are found in excess of the adequacy level, shall not be reverted and shall continue on ad-hoc basis, and also any employee who had been promoted in pursuance to Notification No. F. 7(1)DOP/A-II/96 Dated 01-04-1997 shall not be reverted.

Notification No. F. 7(1)DOP/A-II/96 Dated 01-04-1997 shall be deemed to have been repealed w.e.f. 01-04-1997.

**Explanation:-** Adequate representation means 16% representation of the Scheduled Castes and 12% representation of the Scheduled Tribes in accordance with the roster point.

<sup>£</sup>(2) The inter se seniority of the officers appointed to the senior grade or the selection grade, shall be determined in accordance with the date of their appointment to such a grade:

(i) Provided that the seniority of persons appointed on the same date to the senior grade or the selection grade, shall follow the order in which their names are arranged;

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<sup>%</sup> Deleted <sup>1</sup>“That if a candidate belonging to the Scheduled Caste/Scheduled Tribe is promoted to an immediate higher post/grade against a reserved vacancy earlier than his senior general/OBC candidate who is promoted later to the said immediate higher post/grade, the general/OBC candidates will regain his seniority over such earlier promoted candidate of the Schedule Caste/Schedule Tribe in the immediate higher post/grade.” vide Notification No. F. 7(1)DOP/A-II/2002 dated 28.12.2002. (w.e.f. 1.04.1997)

<sup>1</sup> Added vide Notification No. F. 7(1)DOP/A-2/96 dated 1.04.1997

<sup>δ</sup> Withdrawn “<sup>μ</sup>(Notification No. F. 7(1) DOP/A-II/2002 dated 28.12.2002) and <sup>θ</sup>(F. 7(3) DOP/A-II/2008 dated 25.04.2008) from the date they were issued” vide Notification No. F. 7(3)DOP/A-II/2008 dated 11.09.2011.

<sup>θ</sup> Deleted <sup>μ</sup>“Provided that a candidate who has got the benefit of proviso inserted vide Notification No. F. 7(1)DOP/A-II/96 Dated 01.04.1997 on promotion to an immediate higher post shall not be reverted and his seniority shall remain unaffected. This proviso is subject to final decision of the Hon’ble Supreme Court of India Writ Petition (Civil) No. 234/2002 All India Equality Forum v/s Union of India and Others.” vide Notification No. F. 7(3)DOP/A-II/2008, dated 25.04.2008 (w.e.f. 28.12.2002)

<sup>μ</sup> Inserted vide Notification No. F.7(1)DOP/A-II/2002 dated 28-12-2002) (w.e.f. 01.04.1997)

<sup>@</sup> Inserted vide Notification No. F. 7(3)DOP/A-II/2008 dated 11.09.2011.

<sup>£</sup> Added vide Notification No. F. 21(3)Appts.(C)/54, dated 2.05.1962.



&(ii) Provided further that a member of the Service, who irrespective of his seniority, is appointed earlier to a senior grade post declared to be of commercial nature on account of his being a Chartered Accountant, shall not rank senior in the senior grade in relation to other members of the Service, who although senior to him in the ordinary grade are appointed subsequent to him to the senior grade, unless such subsequent appointment is made after the date on which a Chartered Accountant would have been appointed to the senior grade by regular promotion on the basis of his seniority after completion of nine years service in the ordinary grade, had he not been appointed to senior grade post declared to be of a commercial nature.

£33. **Period of probation:-** (1) A person entering the service by Direct Recruitment against a clear vacancy shall be placed as Probationer-trainee for a period of 2 years.

Provided that any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.

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& Substituted for “(ii) Provided further that a member of the Service who, irrespective of his seniority, was promoted to a ‘senior grade post’, declared to be of a commercial nature, on account of his being a Chartered Accountant, shall not rank senior in the senior grade in relation to other members of the Service, who although senior to him in the ordinary grade and eligible for promotion to the senior grade subsequently.” vide Notification No. F. 1(36)F.D./R&A/67, dated 18.09.1971.

£ Substituted for “33. Period of probation:-” (1) Every persons appointed to the Service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two years and those appointed to the Service by promotion “/Special Selection” against a substantive vacancy shall be placed on probation for a period of one year.”

Provided that-

(i) Such of them as have, previous to their appointment by promotion/special selection or by direct recruitment against a substantive vacancy, officiated temporarily on the post which is followed by regular selection may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation. This shall, however, not amount to involve supersession of any senior person or disturb the order of their preference in respective quota or reservation in recruitment;

(ii) any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.

Explanation:- In case of a person who dies or is due to retire on attaining the age of superannuation, the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from Government Service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement.” vide Notification No. F. 7(2) DOP/A-II/2005, Dated 20-01-2006.

§ Substituted for “33. Probation.- (1) All persons on appointment to the posts of Junior Accountants and Accountants shall be on probation for a period of two years in the case of direct recruitment and one year in the case of promotion.

Provided that such of them as have previous to such appointment officiated or served temporarily on a post encadred in the service, may be permitted by the Government to count such officiating or temporary service towards the period of probation up to a maximum of six months.

(2) During the period of probation, each probationer shall be required to pass such departmental examination and to undergo such training as the Government may, from time to time specified and also to go successfully a condensed institutional training course.” vide Notification No. F. 1(35)Karmik/Ka-II/74, dated 4-05-1977.

β Substituted for “33. Probation.- All members of the service shall, on appointment, be placed on probation. The period of probation shall be two years for those appointed by direct recruitment and one year for others. During the period of probation, all members of the service shall be required to pass such departmental examinations and undergo such training as government may, from time to time, prescribe.” vide Notification No. F. 21(3)Appts.(C)/54, dated 11.04.1959.

¥ Substituted for “(1) Every person appointed against a substantive vacancy in the Service by direct recruitment shall be placed on probation for a period of two years & those appointed by promotion “/special selection” to any post against such a vacancy shall be on probation for a period of one year.” vide Notification No. F. 1(35)DOP/A-II/74, dated 9-04-1979.

\* Inserted vide Notification No. F. 1(35) Karmik/Ka-2/74 dated 3-08-1977.

@(3) Deleted.

%"33-A. Confirmation in certain cases:- (1) Notwithstanding anything to the contrary contained in the preceding rule, a person appointed to a post in the service by direct recruitment as a probationer trainee under these rules has not been confirmed within six months after satisfactory completion of probation for a period of two years shall be entitled to be treated as confirmed in accordance with his/her seniority, if:-

- (i) He/she has worked on the post or higher post under the same Appointing Authority or would have so worked but for his/her deputation or training;
- (ii) He/she fulfills conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) he has been appointed against a substantive vacancy."

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@ Deleted \*(3) The period spent as probationer trainee shall not be counted for experience and eligibility for promotion." vide Notification No. F. 7(2)DOP/A-II/2005 dated 26-04-2011. w.e.f. 20-01-2006.

\* Added vide Notification No. F. 7(2)DOP/A-II/2005 dated 13-06-2008.

Γ Substituted for "(1) Notwithstanding anything to the contrary contained in the preceding rule a person appointed to a post in the Service temporarily or on officiating basis who, after regular recruitment by any one of the methods of recruitment prescribed under these rules, has not been confirmed, within a period of six months on completion of a period of two years' service in case he is appointed by direct recruitment or within a period of one year service in case he is appointed by promotion, shall be entitled to be treated as confirmed in accordance with his seniority, if:-

- (i) he has worked on the post or higher post under the same Appointing Authority or would have so worked but for his deputation or training;
- (ii) he fulfills conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) permanent vacancy is available in the department." vide Notification No. F. 7(1)DOP/A-II/2020, dated 04.02.2022.

% Substituted for #33-A.(a) Notwithstanding anything contained in the preceding rule, if no order of confirmation is issued by the Appointing Authority within a period of six months, an employee appointed on temporary or officiating basis who has, after the date of his regular recruitment by either methods of recruitment completed a period of two years service, or less in the case of those appointed by promotion where the period of probation prescribed is less, on the post or a higher post under the same Appointing Authority or would have so worked but for his deputation or training, shall on the occurrence of permanent vacancies be entitled to be treated as confirmed if the same conditions as are prescribed under the Rules for the confirmation of a probationer are fulfilled subject to the quota prescribed under the Rules and in accordance with his seniority:

Provided that if the employee has failed to give satisfaction or has not fulfilled any of the conditions prescribed for confirmation, such as passing of Departmental Examination, training or promotion cadre course etc., the aforesaid period may be extended as prescribed for probation or under the Rajasthan Civil Services (Departmental Examination) Rules, 1959 and any other rules, or by one year whichever is longer. If the employee still fails to fulfill the prescribed conditions or fails to give satisfaction, he will be liable to be discharged from such post in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled:

Provided further that no person shall be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period.

(b) The reasons for not confirming an employee referred to in the second proviso to clause (a) shall, in the case of a non-gazetted employee, be also immediately recorded by the Appointing Authority in his Service Book and C.R. file and in the case of Gazetted officer communicated to the Accountant General, Rajasthan and in his Confidential Report File. A written acknowledgement shall be kept on record in all these cases.

Explanation: (i) Regular recruitment for the purpose of this rule shall mean appointment after either of the methods of recruitment or on initial constitution of service in accordance with any of the Service Rules promulgated under proviso to Article 309 of the Constitution of India or for posts for which no Service Rules exist, if the posts are within the purview of Rajasthan Public Service Commission recruitment in consultation with them but it shall not include an urgent temporary appointment, ad-hoc appointment or officiating promotion against temporary or lien vacancies which are liable to review and revision from year to year. In case where the Service Rules, specifically permit appointment by transfer such appointment shall be treated regular recruitment if the Appointment to the post from which the official was transferred was after regular recruitment. Persons who have been eligible or substantive appointment to a post under the rules shall be treated as having been regularly recruited.

(ii) Persons who hold lien in another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease." vide Notification No. F. 2(4)DOP/A-II/79 dated 22-11-1984.

# Substituted for "33-A. Notwithstanding anything contained in column 3 of the Schedule, a person who has been regularly recruited against a temporary post and has put in two years' service after such regular recruitment shall not be placed on probation on conversion of such post in to a permanent one but he shall be confirmed only after he has fulfilled the conditions of confirmation as laid down in the rule." vide Notification No. F. 7(7)DOP/A-II/74, dated 28-12-1974.

Provided that if the employee has failed to give satisfaction or has not fulfilled any of the conditions prescribed for confirmation, any of the conditions prescribed for confirmation, such as passing of Departmental Examination, training or promotion cadre course etc., the aforesaid period may be extended as prescribed for probationer under the Rajasthan Civil Services Departmental Examination Rules, 1959 and any other rules, or by one year, whichever is longer. If the employee still fails to fulfill the prescribed conditions or fails to give satisfaction, he will be liable to be discharged from such post in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled:

Provided further that no person shall be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period.

(2) The reasons for not confirming an employee referred to in the second proviso to clause (a) shall, in the case of a non-gazetted employee, be also immediately recorded by the Appointing Authority in his Service Book and C.R. files and in the case of Gazetted Officer communicated to the Accountant General, Rajasthan and in his confidential report file. A written acknowledgment shall be kept on record in all these cases.

**Explanation:-** (i) Regular recruitment for the purpose of this rule shall mean appointment after either of the methods of recruitment or on initial constitution of Service in accordance with any of the Service Rules promulgated under proviso to Article 309 of the Constitution of India or for posts for which no Service Rules exists, if the post are within the purview of Rajasthan Public Service Commission, recruitment in consultation with them but it shall not include an urgent temporary appointment, ad-hoc appointment or officiating promotion against temporary or lien vacancies which are liable to review and revision from year to year. In case where the Service rules specifically permit, appointments by the transfer, such appointment shall be treated regular recruitment if the appointment to the post on which the official was transferred was after regular recruitment. Persons who have been made eligible for substantive appointment to a post under the rules shall be treated on having been regularly recruited.

(ii) Persons who held lien in another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease.

**§34. Unsatisfactory progress during probation:-** If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that services of a probationer-trainee are not found to be satisfactory, the appointing authority may revert him/her to the post on which he/she is regularly selected immediately preceding his/her appointment as probationer trainee or in other cases may discharge or terminate him/her from service. The appointing authority shall accord appropriate opportunity to the probationer-trainee before final orders are passed in this respect;

Provided that the appointing authority may, if it so thinks fit in any case or class or cases, extend the period of probation of any probationer-trainee by a specified period not exceeding one year.

**35. Confirmation:-** (1) A probationer shall be confirmed in his appointment at the end of his period of probation if: -

- (a) he has passed the prescribed Departmental Examination, if any, completely,
- &(b) he has passed a Departmental Test of proficiency in Hindi; and,

δ“Provided that the R.Ac.S. probationers who have already passed Matriculation, Higher Secondary, Intermediate or B.A. Examination, with Hindi as one of the subjects, or have passed M.A. in Hindi, may be exempted from appearing in the proficiency test in Hindi, as prescribed under rule 35 (b), by the <sup>1</sup>principal Officers Training school, Jaipur”

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§ Substituted for @“ 34. Unsatisfactory progress during probation.- (1) If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment, provided he holds a lien thereon or in other case may discharge or terminate him from service.

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of Service by a specified period not exceeding two years in case of person appointed to a post in the Service by direct recruitment and one year in the case of person appointed by promotion %“/special selection” to such post:

\*“Provided further that the Appointing Authority may, if it so thinks fit in case of persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years.”

(2) Notwithstanding anything contained in the above proviso, during the period of probation, if a probationer is placed under suspension, or disciplinary proceeding is contemplated or started against him, the period of his probation may be extended till such period the Appointing Authority thinks fit in the circumstances.

(3) A probationer reverted or discharged from Service during or at the end of the period of probation under sub-rule (1) shall not be entitled to any compensation.” vide Notification No. F. 7(2)DOP/A-II/2005 Dated. 13-06-2008. (w.e.f. 20-01-2006)

@ Substituted for "34. unsatisfactory progress during probation.- (1) If it appears to the appointing authority, at any time during or at the end of the period of probation that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment.

Provided he holds a lien thereon, or in other cases, may discharge him from service.

Provided further that the Appointing Authority may extend the period of probation of any member of the Service by a specified period not exceeding one year.

(2) A probationer reverted or discharged from Service during or at end of the period of probation under sub-rule (1) shall not be entitled to any compensation.” vide Notification No. F. 1(35)Karmik/Ka-II/74, dated 4-05-1977.

% Inserted vide Notification No. F. 1(35)Karmik/Ka-II/74 dated 3-08-1977.

\* Inserted vide Notification No. F. 7(6)DOP/A-II/77, dated 26-10- 1977. Effective from 1-01-1973.

& Added vide Notification No. F. 3(6)Appts.(D)/ 58, dated 16.02.1959.

δ Added vide Notification No. F. 21(3)Appts.(C)/ 54, dated 3.06.1961.

<sup>1</sup> Substituted for "Government in Finance Department". vide Notification No. F. 21(3)Appts.(C)/55, dated 9.09.1963.

(c) Government are satisfied that his integrity is unquestionable and that he is otherwise fit for confirmation.

<sup>@</sup>(2) An officer appointed to the Service by selection and /or promotion shall not be confirmed till he has successfully undergone condensed institutional training course.

<sup>£</sup>**35-A.** Notwithstanding anything contained in rule 35, a probationer shall be confirmed in his appointment at the end of his period of probation even if the prescribed Departmental Examination/ Training/Proficiency test in Hindi, if any, are not held during the period of probation laid down in the rules provided:-

- (i) He is otherwise fit for confirmation and the,
- (ii) Period of probation expires on or before the date of publication of this Amendment in the Rajasthan Rajpatra.

## PART - VII

<sup>¥</sup>**36. Scale of pay:-** The Scale of pay to the members of the service shall be such as may be admissible according to the rules regarding to in rule 39 or as may be sanctioned by Government from time to time:

<sup>#</sup>Provided that advance increments not exceeding five may be granted to the Chartered Accountants or members of the Institute of Cost and Works Accountants, Calcutta, appointed directly to the Service.

<sup>%</sup>**37. Pay during probation:-** A probationer trainee appointed to the service by direct recruitment, shall be paid monthly fixed remuneration during the period of probation at such rates as may be fixed by the Government from time to time.

<sup>Γ</sup>Provided that an employee having been regularly selected as per provisions of recruitment rules in the Government service may be allowed emoluments in his/her own pay scale in the existing pay scale of the post during service as probationer trainee or fixed remuneration of the new post, whichever is advantageous to him/her.

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<sup>@</sup> Inserted vide Notification No. F. 1(1)FD(A & I)B/ 65, dated 3.08.1967.

<sup>£</sup> Added vide Notification No. F. 1(12)Appts.(A-II)/68, part V, dated 17.10.1970.

<sup>¥</sup> Substituted for " 36. Scale of Pay.- The scale of monthly pay of admissible to a member of the service shall be Rs. 250-25-500 with efficiency bar at Rs. 400/- and a selection grade of 5 posts in the case of Rs. 500-25-700." vide Notification No. F. 21(3)Appts.(C)/54, dated 11.04.1959.

<sup>#</sup> Substituted for "Provided that advance increments, not exceeding two may be granted to the Chartered Accountants appointed / directly to the Service." vide Notification No. F. 1(1)F. D. /A&I/B/65, dated 3.08.1966.

<sup>%</sup> Substituted for <sup>β</sup>37. Pay during probation.- The initial pay of a person appointed by direct recruitment to a post in the Service/Cadre shall be the minimum of the scale of pay of the post;" vide Notification No. F. 7(2)DOP/A-II/2005 dated 20-01-2006.

<sup>β</sup> Substituted for "37. Pay during probation.- An officer appointed to the Service by direct recruitment, shall draw Rs. 250/- per mensem during the first year of service of his probation and Rs. 275/- per mensem when he has completed one year and has also passed such departmental examination or examinations as may be prescribed by Government from time to time, and subsequent increment as they accrue:

Provided that if the period of probation is extended on account of failure to give satisfaction such extension shall not count for increment unless government directs otherwise.

Note:- If the first or any subsequent increment is withheld from such officer during the probationary period on account of failure to pass a prescribed departmental examination, it shall be allowed to him on passing such examination from the first day of the month following that in which the examination concerned is held and the period during which the increment is withheld shall count for increment in the time scale." vide Notification No. F. 1(15)Appts./A-II/67, dated 6.02.1969.

<sup>Γ</sup> Substituted for "Provided that the pay of a person already serving in connection with the affairs of the State shall be fixed in accordance with the provisions of the Rajasthan Service Rules, 1951." vide Notification No. F. 7(2)DOP/A-II/2005 Dated 13.06.2008. w.e.f. 20-01-2006.

£37-A. Deleted.

**38. Criteria for crossing the efficiency bar:**– No member of the service shall be allowed to cross the efficiency bar unless in the opinion of Government he has worked satisfactorily and his integrity is unquestionable.

### PART – VIII - Other Provisions

**&39. Regulation of leave, allowances, pension, etc.:**– Except as provided in these rules the pay, allowances, pension, leave and other conditions of service of the members of the Service shall be regulated by:-

- (1) The Rajasthan T.A. Rules, 1949 as amended up to date.
- (2) The Rajasthan Civil Services (Unification of Pay Scales) Rules, 1950 as amended up to date.
- (3) The Rajasthan Civil Services (Rationalization of Pay Scales) Rules, 1956 as amended up to date.
- (4) The Rajasthan Civil Services (Classification, Control & Appeal) Rules, 1958 as amended up to date.
- (5) The Rajasthan Service Rules, 1951 as amended up to date; and
- (6) Any other rules governing general conditions of service made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force.

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£ Deleted <sup>0</sup>“37-A. Increment During Probation.- A probationer shall draw increment, in the scale of pay admissible to him in accordance with the provision of the Rajasthan Service Rules, 1951.” vide Notification No. F. 7(2)DOP/A-II/2005 Dated 20-01-2006.

<sup>0</sup> Substituted for <sup>@</sup>“37-A. Increments during probation.- A probationer shall draw increments in the scale of pay admissible to him during the period of probation as they accrue.  
Provided that if the period of probation is extended on account of failure to give satisfaction, such extension shall not count for increment unless the Appointing Authority otherwise directs.” vide Notification No. F. 3(11)Appts.(A-II)/58, part IV, dated 10-10-1973.

<sup>@</sup> Inserted vide Notification No. F. 3(11)Appts./A-II/58, Part IV, dated 16.10.1973 and corrigendum of even No. dated 15.03.1974.

<sup>&</sup> Substituted for “39. Regulation of leave, allowances, pension, etc.– Except as provided in these rules the pay, allowances, pension, leave and other conditions of service of the members of the Service shall be regulated by:-

- (1) The Rajasthan Travelling allowance Rules, 1949,
- (2) The Rajasthan Civil Services (Unification of Pay Scales) Rules, 1950,
- <sup>I</sup>(3) The Rajasthan Civil Services (Rationalization of Pay Scales ) Rules, 1959,
- (4) The Rajasthan Civil Services (Classification, Control & Appeal) Rules, 1950,
- (5) The Rajasthan Service Rules, 1950.

and Any other rules made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force.

vide Notification No. F. 21(3)Appts.C/54, dated 20.04.1961.

<sup>I</sup> Added and the exist Nos. 3 & 4 renumbered as Nos. 4 & 5; vide Notificatin No. F. 21(3)Appts.C/54, dated 11.04.1959.

**£40. Power to relax rules:-** In exceptional cases where the Administrative Department of the Government is satisfied that operation of the rules relating to age or regarding requirement of experience for recruitment cases undue hardship in any particular cases or where the Government is of the opinion that it is necessary or expedient to relax any of the provisions of these rules with respect to age or experience of any person it may with the concurrence of the Department of Personnel and Administrative Reforms and in consultation with the Commission by orders dispense with or relax the relevant provisions of these rules to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that such relaxation shall not be less favourable than the provisions already contained in these rules, Such cases or relaxation shall be referred to the Rajasthan Public Service Commission by the <sup>β</sup>“Administrative Department Concerned”.

<sup>\$</sup>Provided that relaxation in the prescribed period of service or experience under this rule shall only be granted to the extent of 1/3 period of the service or experience prescribed for promotion to any post before holding the meeting of the Departmental promotion Committee.

<sup>0</sup>Provided further that where the prescribed period of experience for promotion to any post is less than 6 years, a committee headed by the Chief Secretary comprising of Principal Secretary Finance, Principal Secretary/Secretary Department of Personnel and Principal Secretary/Secretary of the Administrative Department, may consider the cases where forty five percent or more posts are vacant. The committee is empowered to suggest the quantum of relaxation in experience which may be granted in such cases to address the issue of large number of vacancies in promotional posts subject to condition that such relaxation in experience shall not be more than two years.

<sup>Γ</sup>Provide also that in case vacant post cannot be filled by promotion for want of prescribed experience on the lower post or experience of service or both, as the case may be, for the year 2023-24, a relaxation upto two years in experience of the lower post or experience or service or both, as the case may be, shall be given to fill vacant post. However where the experience prescribed for promotion is two years, relaxation shall be given for one year only. No one shall be promoted during the period of probation.

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£ Added vide Notification No. F. 11(2)DOP/A-II/ 75 Dated 27.12.1978.

β Substituted for "Department of Personnel and Administrative Reforms (Department of Personnel -A- Group-II) vide Notification No. F. 11(2)DOP/A-II/ 75 dated 18.08.1982.

\$ Added vide Notification No. F. 7(3)DOP/A-II/ 95 dated 18.02.1998.

0 Added vide Notification No. F. 7(3)DOP/A-II/95 Pt. dated 18-07-2017.

Γ Added vide Notification No. F. 7(4)DOP/A-II/2023-04341Dated 15.05.2023

## <sup>‡</sup>SCHEDULE

(See rule 6)

The Sanctioned cadre strength of the Rajasthan Account Services.

S. No.	Cadre	Cadre strength as per the current notification		
		Cadre	Ex-Cadre	Total
1.	Higher Super Time Scale	27	13	40
2.	Super Time Scale	78	54	132
3.	Selection Scale	101	51	152
4.	Senior Scale	183	73	256
5.	Junior Scale	582	200	782
	<b>Total</b>	<b>971</b>	<b>391</b>	<b>1362</b>

<sup>‡</sup> Substituted for @“SCHEDULE

(See rule 6)

(a) Selection grade posts in the scale of 650-50-1250	<b>2</b>
1. Examiner, Local Fund Audit Department	1
2. Chief Accounts Officer, Rajasthan	1
(b) Senior grade posts in the scale of 550-30-820-E.B.-850-50-950.	<b>12</b>
1. Accounts Officer (I) Development	1
2. Accounts Officer (Commercial) F.D.	1
3. Accounts Officer P.W.D. (B. & R.)	1
4. Accounts Officer, Irrigation	1
5. Accounts Officer, Education	1
6. Accounts Officer, Police	1
7. Accounts Officer, State Roadways	1
8. Treasury Officer, Jaipur	1
9. Treasury Officer, Jodhpur	1
10. Vise-Principal, Officers Training School, Jaipur	1
11. Accounts Officer F.D. (Rules)	1
12. Accounts Officer F.D. (W & S)	1
(c) Posts in the ordinary time scale of 285-25-510-E.B.-25-560-30-800.	<b>52</b>
1. Accounts Officers (excluding those in (b) above)	23
2. Treasury Officers (excluding those in (b) above)	23
3. Property Officer, P.W.D.	1
4. Assistant Examiner, Local Fund Audit Department04	4
5. Chief Auditor, Co-operative Department01	1
<b>Total of (a), (b) and (c)</b>	<b>66</b>
1. Training reserve	9
2. Deputation reserve for ex-cadre and temporary posts	12
3. Leave reserve	3
	<b>90</b> 24”

vide Notification No. F. 1(2)FD/Rev./19 dated 05.07.2022.



@ Substituted for "SCHEDULE

(See Rule -6)

a) Selection posts in the grade scale of Rs. 500-30-800 EB-50-900	<b>10</b>
1. Accounts Officer (Electrical)	1
2. Examiner, Local Fund Audit	1
3. Accounts Officer (I) F.D. (A. & A)	1
4. Accounts Officer (Commercial)	1
5. Accounts Officer P.W.D. (B. & R.)	1
6. Accounts Officer, Irrigation	1
7. Accounts Officer, Education	1
8. Accounts Officer, Police	1
9. Treasury Officer, Jaipur	1
10 Treasury Officer, Jodhpur	1

**Total**

**10**

Note-1. Till the post of Deputy Secretary in the Finance Department (A. & A) is sanctioned and the Electricity Board begins to function fully, Accounts Officer (Electrical) shall be in this grade. Thereafter in lieu of it the said post of Deputy Secretary will be in this grade.

Note-2. Officiating pay in the grade of Rs. 500-900 shall be admissible to an officer working against any of the selection post, only on the basic of a specific order to that effect, in the absence of which he will draw pay in the ordinary scale.

(b) Posts in the ordinary time scale of Rs. 250-25-500-E.B.-25-750

(i) Treasury Officers and additional Treasury Officers (excluding those in (a) above)	24
(ii) Accounts Officers and additional Accounts Officers (excluding those in (a) above)	17
(iii) Property Officer, P.W.D.	1
(iv) Assistant Examiner	2
(v) Chief Auditor (Co-operative)	1
(vi) Training reserve	5
(vii) Leave reserve	4
(viii) Deputation reserve	5

Total of (a)

**59**

Total of (a) and (b)

**69"**

vide Notification No. 21 (3) Appts, C/54, dated 16.08.1962

(Signature and designation of the  
Recommending Authority)