



# National Council for Training & Social Research

Plot No B-11, Inderprastha, Tiila Shabajpur, NCR New Delhi, Ghaziabad-201102, India

+91-120-2682107, 2682110, 2682111, Fax No:--91-120-2682109, WhatsAppNo+91-9212114923

E Mail:-info@nctsr.in, infonctsr@gmail.com, www.nctsr.in

Ref No NCTSR/R/23-47-566

To,  
The Chief Secretary  
Secretariat Jaipur, Rajasthan

New Delhi, Dated, 03 Aug, 2023

By E-Mail

## Subject:-Executive Development Programme-Call for Nominations

Dear Sir/Madam,

**National Council For Training & Social Research (NCTSR)**, an autonomous body registered Under the Societies Registration Act XXI of 1860 and representative of the various segments of Indian Industry. NCTSR mandate is to impart training to officers of Central/State Secretariat Service and officers of other organized/subsidiary services functioning in the State/Central Secretariat.

Executive Development Programs conducted by NCTSR are delivered on a continual learning philosophy and are ideal for working executives, who are hard-pressed for time and find it difficult to enroll for regular in long-duration Programs. These programs provide an opportunity for a class of people who have not had an opportunity to keep abreast of the latest managerial tools and techniques through formal management education.

### List of Executive Development Programs:

S No	Topics	Date & Duration	Venue	Course Fee INR Per Participant + 18% GST Extra	
				Non Residential (RS)	Residential (Twine Sharing) (Rs)
NCTSR 001	Finance Management in Govt. with Financial & Administrative Powers	06-07 August,2023 ( 2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 002	Seminar on ISO 9001, ISO 14001 and ISO 45001.	06-07 August,2023 ( 2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 003	Leadership Excellence and Effective Decision Making.	06-07 August,2023 ( 2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 004	LEADERSHIP COMPETENCIES FOR ORGANISATIONAL EXCELLENCE.	06-07 August,2023 ( 2 Days)	Hyatt Place Kathmandu  Kathmandu, Nepal, 44614	36,690.00	56,390.00

<b>NCTSR 005</b>	Total quality person (TQP), Work life Balance, Emotional Intelligence	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Place Kathmandu</b>  <b>Kathmandu, Nepal, 44614</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 006</b>	Quality Control & Quality Assurance, Under Capacity Building program	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Place Kathmandu</b>  <b>Kathmandu, Nepal, 44614</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 007</b>	Project Preparation, DPR Preparation and Core Network, Under Capacity Building program	<b>06-07 August,2023</b> ( 2 Days)	<b>Radisson Hotel Kathmandu, Lazimpat,</b>  <b>Kathmandu 44600, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 008</b>	Project Management in Construction Industry, Under Capacity Building program	<b>06-07 August,2023</b> ( 2 Days)	<b>Radisson Hotel Kathmandu, Lazimpat,</b>  <b>Kathmandu 44600, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 009</b>	Modern Survey Techniques Including GIS/GPS & total Station.	<b>06-07 August,2023</b> ( 2 Days)	<b>Radisson Hotel Kathmandu, Lazimpat,</b>  <b>Kathmandu 44600, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0010</b>	Total quality person (TQP), Work life Balance, Emotional Intelligence Quality Control & Quality Assurance,	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Regency Kathmandu</b>  <b>Taragaon, Boudha Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0011</b>	Stress & Stress Management & Staff Development in Improving  Enhancing Efficiency and  Behavioral Skills In Government  Departments Autonomous  Bodies & PSUs.	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Regency Kathmandu</b>  <b>Taragaon, Boudha Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0012</b>	Roster Writing and Reservation  in Services Govt. Policy for SCs, STs, OBCs And Physically Handicapped & Recruitment  Rules In Government  Departments Autonomous  Bodies & PSUs.	<b>06-07 August,2023</b> ( 2 Days)	<b>Grand Hotel Nepal Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0013</b>	Government e-Market place (Portal), Procurement from  GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	<b>06-07 August,2023</b> ( 2 Days)	<b>Grand Hotel Nepal Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 014</b>	Book Keeping & Accounting, Accounting Standards & Strategy to Implement Accrual System of Accounting in Government Departments Autonomous Bodies & PSUs.	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 015</b>	Finance Management in Govt. with Financial & Administrative Powers in Government Departments Autonomous Bodies & PSUs. In Government Departments Autonomous Bodies & PSUs	20-21 August,2023 ( 2 Days)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 016</b>	Quality Control and Quality Assurance in Concrete Construction including Extreme weather Concreting	20-21 August,2023 ( 2 Days)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 017</b>	Right to Information Act for CPIO and Appellate Authorities	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 018</b>	Construction and Maintenance of Flexible & Rigid Pavements(Including Use of New Materials & Technologies),	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 019</b>	Preparation of DPRs (Incl Cost Estimation) for Building & Roads Projects,	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 020</b>	Procurement & Contract Management for Building & Roads Projects, Quality Control and Material Testing Procedures & Laboratory Practice	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 021</b>	“Office Systems & Office Procedures, E- Governance, Noting & Drafting, Records Management, Office Automation, Personnel Department’s Duties in Relation to Social Equity.	24-25 September,2023 ( 2 Days)	Hotel Le Maritime Kochi Kerala- 682 510	36,690.00	56,390.00
<b>NCTSR 022</b>	“Stress & Stress Management & Staff Development in Improving Enhancing Efficiency and Behavioral Skills”	24-25 September,2023 ( 2 Days)	Keys Select Hotel,Kochi Kochi , Kerala - 682013	36,690.00	56,390.00
<b>NCTSR 023</b>	”Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders & Modified Assured Career Progression”	24-25 September,2023 ( 2 Days)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	56,390.00
<b>NCTSR 024</b>	“Implementation VII Central Pay Commission with Focus on Pay Fixation and New Pension Rules	24-25 September,2023 ( 2 Days)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	56,390.00

<b>NCTSR 025</b>	“Establishment Rules & General Administration Matters”	24-25 September,2023 ( 2 Days)	Taj Malabar Resort & Spa  Cochin, Kerla, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 026</b>	MS-Power Point, MS-Office Suite, MS-Word, MS-Excel	24-25 September,2023 ( 2 Days)	Taj Malabar Resort & Spa  Cochin, Kerla, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 027</b>	Government e-Market place (Portal), Procurement from GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	08-09 October,2023 ( 2 Days)	Hotel Shangri-la Leh Leh UT Of Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 028</b>	Project Preparation, DPR Preparation and Core Network, , Under Capacity Building program	08-09 October,2023 ( 2 Days)	The Grand Dragon Ladakh Old Road, Sheynam, Leh- UT Of Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 029</b>	Project Management in Construction Industry,	08-09 October,2023 ( 2 Days)	Singge Palace Hotel, Leh  Leh, UT Of Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 030</b>	Modern Survey Techniques Including GIS/GPS & total Station.and Stress Management. Under Capacity Building program	08-09 October,2023 ( 2 Days)	Singge Palace Hotel, Leh  Leh, UT Of Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 031</b>	Construction Management TQM & Safety , CPM as Tool for Construction Management, Project Management for Engineers ,	08-09 October,2023 ( 2 Days)	Saboo Resorts  Leh- UT Of Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 032</b>	Change Management, Social Media ethics, Cyber Hygiene, Security Techniques and use of ICT for Database Management,	08-09 October,2023 ( 2 Days)	Hotel Northern Singge Leh Leh, Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 033</b>	INSIGHTS OF PATENT and TRADEMARK APPLICATIONS FILING & PROCESSING.	08-09 October,2023 ( 2 Days)	Spic N Span HotelLadakh,  Leh,	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 034</b>	Preventive Vigilance & Strategic Financial Management.	08-09 October,2023 ( 2 Days)	Spic N Span HotelLadakh,  Leh,	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 035</b>	Work Life Balance and Stress Management.	08-09 October,2023 ( 2 Days)	Hotel Shangri-la Leh Leh UT Of Ladakh,India	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 036</b>	BUSINESS EXCELLENCE FOR ORGANIZATIONAL PERFORMANCE.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 037</b>	INNOVATION & CHANGE MANAGEMENT FOR ORGANIZATIONAL EXCELLENCE.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 038</b>	Digital Workplace : Essentials for non-IT Executives.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 039</b>	Building Organizational Excellence in Digital Era.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 040</b>	Organizational Productivity through Digital, Transformation.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 041</b>	Supply chain management,	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 042</b>	Construction Management TQM & Safety in Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 043</b>	Change Management, Social Media ethics, Cyber Hygiene, Security Techniques and use of ICT for Database Management & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 044</b>	“Arbitration and Dispute Settlement Mechanism Vis a Vis Construction Contracts” Under Capacity Building in Govt. departments, autonomous bodies	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 045</b>	“Gender Sensitivity & Prevention and Redressal of Sexual Harassment of Women at Workplace” & GST Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 046</b>	“Public Procurement, E – Procurement, Govt. E- Marketplace (GeM) , PFMS & GST “ Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 047</b>	"Totality of Project Management" - leading to Certificate In Project Management (CIPM)' Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 048</b>	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 049</b>	“Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIth Pay Commission Report & Grant of Financial Up-gradation & GST Under MACP” Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 050</b>	e-governance & Advance IT TooJs: Transforming Government Sector” & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 051</b>	Hazardous Waste Management and Pollution Prevention Gain valuable skills from a world-class expert in waste management and pollution control. Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 052</b>	“Book Keeping & Accounting, Accounting Standards & Strategy To Implement Accrual System of Accounting & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 053</b>	Understanding Self – (FIRBO + MBTI), Effective Inter-Personal style and Time management Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 054</b>	Materials management and purchase policy & procedure, E- procurement & GST Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	36,690.00	56,390.00
<b>NCTSR 055</b>	Project Management for Engineers Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 056</b>	Digitalization of HR Practices in Power Distribution Sector Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 057</b>	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 058</b>	Team Dynamics, Leadership and Strategic Vision, Synergy at work and Effective Communication. Under Capacity program Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 059</b>	“Right to Information Act 2005, Case Studies/ Court Cases & Improvement of Record Management System, Citizen Charter& GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00

<b>NCTSR 060</b>	Total quality person (TQP), Work life Balance, Emotional Intelligence and Stress Management	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 061</b>	Government e-Market place (Portal), Procurement from GeM , e- tendering, e- Governance & GST	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 062</b>	PRP/ Schedule IV implementation, general requirements in Food Industry.	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 063</b>	Preparation of Expenditure Finance Committee / Standing Finance Committee, Big Data Analytics in Government (Advance)	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 064</b>	Managerial / Supervisory Skills, Strategic Planning, Establishment Rules-1& 2	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 065</b>	Handling Parliamentary Matters, Policy Formulation to Legislation, Sustainable Development Goals	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 066</b>	Advanced course on Record Management, Economic Reforms and Development	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 067</b>	Drafting of Request for Proposal (RFP).. Monitoring & Evaluation of Government Schemes	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 068</b>	Modern Office Management and Modern Performance Management	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 069</b>	Rights of Persons with Disabilities (PWDs). Patent Agent Examination	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 070</b>	Office Procedures including Noting and Drafting	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00

<b>NCTSR 071</b>	Advance Course on RTI Act, 2005 (Problems, Issues and Challenges in RTI Act , 2005 implementation and CIC/SIC Judgments) and Modern Office Management	05-06 November,2023 ( 2 Days)	Regenta Place Green Leaf Manali  Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 072</b>	Advance Course on Secretarial Effectiveness: Capacity Building	05-06 November,2023 ( 2 Days)	Regenta Place Green Leaf Manali  Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 073</b>	Reservation in Services for SC/ST/OBC. Administrative Vigilance:Role of IO/PO., Handling of CAT Cases	05-06 November,2023 ( 2 Days)	Regenta Place Green Leaf Manali  Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 074</b>	Workshop on Noting & Drafting, Effective Cabinet Notes (Basic) & (Advanced).	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 075</b>	Basic Management Services, Advanced Management Services, Knowledge Management, Good Governance	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 076</b>	Human Resource Management & Liaison Officers (SC/ST).	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 077</b>	Citizen Centric & Service Delivery Approach & e-Office.	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 078</b>	Big Data Analytics in Government (Basic)	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 079</b>	Orientation Training Programme on Preventive Vigilance.	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 080</b>	Orientation Training Programme on Drafting of charge sheet in Disciplinary Matters	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 081</b>	Digital Transformation of Organisation	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 082</b>	Centrifugal Pumps- how to efficiently operate & maintain them	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 083</b>	Performance Management for Organisational Effectiveness	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00



<b>NCTSR 084</b>	ADMINISTRATIVE EFFECTIVENESS, FOCUS: RTI, PREVENTIVE VIGILANCE & e-PROCUREMENT	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 085</b>	Gender Sensitisation	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 086</b>	Hands-on training on energy efficiency in electrical utilities	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 087</b>	Advance course on RTI Act, 2005 and Modern Management Practices	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 088</b>	Advance course on modern office and productivity management	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 089</b>	Developing Managerial Leadership Skills	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 090</b>	Productivity improvement and modern office management	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 091</b>	Effective spare parts management	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 092</b>	Public procurement and contract management/arbitrations	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 093</b>	Business Excellence for Organisational Performance	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 094</b>	Preliminary Enquiry , Preventive, Administrative, Punitive , Pre ponderance of Probability Vigilance	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 095</b>	Advance Course On Secretarial Effectiveness : Capacity Building	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 096</b>	Administrative Effectiveness, Focus: Preventive Vigilance, e-Procurement	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 097</b>	Transformational Leadership & Managing Change	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 098</b>	Performance Management through Talent Management	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 099</b>	Stress Management for Achieving & Sustaining Performance	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 100</b>	Smart Governance: Public Service Delivery in Digital India	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 101</b>	Digitalization of HR Practices in Power Distribution Sector “Stress & Stress Management “	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 102</b>	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules ,	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 103</b>	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging , Under Capacity Building program in Govt. departments, autonomous bodies & PSUs”	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 104</b>	“Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIth Pay Commission Report & Grant of Financial Up-gradation , Under MACP”	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>

**In addition to the above programme other customized Executive Development Programs to the destinations of choice can be organized.**

#### **GENERAL INSTRUCTIONS**

- Ø **Please book the tickets after receiving confirmation from our end.**
- Ø The residential Participation fee covers the Professional fees towards training, Board & Lodge of the Participant (S) and site visits. The Non residential fee covers the Training charges, working lunch and sight visits only.
- Ø For accompanying spouse (Single Sharing) and/ or children (in the age group of 5 to 12 years), the tentative charges would be INR.16,600 and INR.9,600 + 18% GST respectively for the entire duration, payable to NCTSR In Advance.
- Ø Acceptance of the nominations is/are subject to the seat availability and receipt of the participation fee latest by last date for Nominations.
- Ø Please note that NCTSR would not provide accommodation before or after the above dates and participants requiring it would arrange the same on their own.
- Ø Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.

- Ø The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- Ø Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- Ø The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- Ø NCTSR shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- Ø Participants are requested to assure their health and safety during the training period and NCTSR will not be liable for medical expenses incurred by the participants during the program.
- Ø NCTSR will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- Ø Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- Ø The participants shall be awarded Certificate of Participation on successful completion of programme.
- Ø Participants opting for the residential program should Check into the Hotel on the first day of the course & Check-out will be day 2<sup>nd</sup> Day of the course.

The Council encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

### Inclusions

Stay In 4 Star Hotel, Daily Breakfast, Lunch & Dinner for each participant..

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

### **PARTICIPANTS' PROFILE**

Officials from Central & State Government Departments, Academic Institutions, Public Sector Undertakings, Private Sector Units, Co-operative Sector Organizations, Financial Institutions, NBFCs, Corporations, Labor Unions/Associations

Payment: In advance or before commencement of training program through RTGS/NEFT.

Payment be made through Bank Draft in favor of "National Council for Training & Social Research" payable at New Delhi

Accommodation would be available if confirmed in advance payment before Commencement of the Program.

### OUR FACULTY

We have our own regular Faculty. Serving officers are also invited by us as Guest Faculty. All our faculty members have rich experience since they are mostly retired Joint Secretary level officers .

## METHODOLOGY

Our main emphasis is on having full involvement of the participants in the subject matter under discussion. Our faculty members deliver lectures interspersed with healthy discussion with participants so as to ensure that they get full grasp of the subject and have clear concept of the rules and their application. Case studies, group discussion, exercises etc. are also held.

Payment for Defence Employees will be received after completion of the course and submission of our pre-receipted Bills. Cheques of Outstation Units will not be accepted.

Substitution of nominees is permitted.

TEA/COFFEE BREAK 11:15 AM to 11:30 AM & 03:15 PM to 03:30 PM

LUNCH 01:00 PM to 02:00 PM

## ADMISSION PROCEDURE

Admission will be made on first come first served basis only. Intimation regarding admission of the nominee to the program will be communicated as soon as possible after the receipt of nomination.

## PROGRAMME DURATION & SCHEDULE

It will be a two days Technical Workshop . Timing will be 9.30 am to 5.30 pm daily. There will be 4 sessions each day. Each session will be of 75 minutes duration.

## REPORTING TIME

The participants are to report for registration at 9:00 AM at Venue.

## ARRANGEMENTS BY US

Accommodation Breakfast, Dinner & Working Lunch, Tea/Coffee with Snacks, Course material, Pad, Pen, Bag/Folder, Participation Certificate , Photography.

Transport,-The candidates have to make their own arrangements upto the Venue.

Participants opting for residential accommodation are requested to go directly and check-in into the Hotel.

## Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

You can call the Central Line +91-9212114923 for any queries regarding the EDP.

We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Kindly do the needful & expecting for confirmation and further response at the earliest.

Yours Truly,

For National Council for Training & Social Research



Deepak Kumar

Director (Training)





## National Council for Training & Social Research

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India  
Ph. +91-120-2682107, 2682110, 2682111, Fax No:--+91-120-2682109, WhatsAppNo+91-9212114923  
E Mail:-info@nctsr.in, infonctsr@gmail.com, www.nctsr.in

Ref No NCTSR/R/23-47-566

To,  
The Chief Secretary  
Secretariat Jaipur, Rajasthan

New Delhi, Dated, 03 Aug, 2023  
By E-Mail

**Subject:- Knowledge Co-creation Programme (International Study Tour) -Call For Nominations**

Dear Sir/Madam,

**National Council For Training & Social Research (NCTSR)**, an autonomous body registered Under the Societies Registration Act XXI of 1860 and representative of the various segments of Indian Industry. NCTSR mandate is to impart training to officers of Central/State Secretariat Service and officers of other organized/subsidiary services functioning in the State/Central Secretariat.

The Complexities and Ever Changing Nature of today's Business Environment necessitates constant Evolution and Upgradation of one's Knowledge repository. While there is no match for Experimental Learning, one needs to keep abreast of Emerging Technologies and Good Practices to Improve one's productivity on the project and overall work, which are generally Technical in Nature. Its our Great Pleasure to convey you that we have conducted Study Tour for Construction Professionals, Specialized Program" These Programs have been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector.

As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

This Program has been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector. As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

The Development of Cities would provide better Job Opportunities for the Working Class, better Living Conditions for the family, Better Recreational and Amusement Facilities. In short a better life style for the citizen. With a view to Provide Ideas, Concepts And Exposure to the Decision Makers.

**NCTSR has planned to organise the international study tours on different topics in below mentioned cities**

Sl. No	Topic	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant+ 18% GST Extra
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<b>NCTSR-0001</b>	“Sustainable Forestry Management with Community Participation” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program of Government of Singapore, Malaysia & Thailand	“Singapore, Kuala Lumpur & Bangkok”	06th October, 2023 To 13th October, 2023 (1 Day in New Delhi+ 7 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0002</b>	Leadership & Managerial Skills, Management & Business Administration	“Singapore, Kuala Lumpur & Bangkok”	06th October, 2023 To 13th October, 2023 (1 Day in New Delhi+ 7 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0003</b>	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland)  (Europe)	03 <sup>rd</sup> October, 2023 To 09 <sup>th</sup> October, 2023 01 Day in New Delhi+ 06 Days Paris (France)	<b>3,96,000.00</b>
<b>NCTSR-0004</b>	“Seismology, Earthquake Engineering and Tsunami Disaster Mitigation” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands  (Europe)	16 <sup>th</sup> November, 2023 To 23 <sup>rd</sup> November, 2023 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0005</b>	Leadership & Managerial Skills, Management & Business Administration	Belgium, Switzerland & Netherlands  (Europe)	16 <sup>th</sup> November, 2023 To 23 <sup>rd</sup> November, 2023 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0006</b>	“Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands  (Europe)	16 <sup>th</sup> November, 2023 To 23 <sup>rd</sup> November, 2023  (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0007</b>	“Community Based Disaster Risk Reduction (A)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government of Russia	Moscow, St Petersburg, Kazan  Russia	06th December, 2023 To 13th December 2023 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0008</b>	Leadership & Managerial Skills, Management & Business Administration	Moscow, St Petersburg, Kazan  Russia	06th December, 2023 To 13th December 2023 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>

<b>NCTSR-0009</b>	“Public health, Food, Civil Supplies, Lifestyle- Related Diseases Prevention” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government Of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong (Australia)	06th December,2023 To 13 <sup>th</sup> December 2023 (1 Day in New Delhi+ 07 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0010</b>	Leadership & Managial Skills, Management & Business Admistration	Sydney, Melbourne, Wollongong (Australia)	06th December,2023 To 13 <sup>th</sup> December 2023 (1 Day in New Delhi+ 07 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0011</b>	“Participatory Irrigation Management System for Paddies (A), Development of Agricultural, Horticulture, Animal Husbandry, Fisheries, Cooperatives Improvement of Management Capacity ”& “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	London, Sheffield, Liverpool, Bristol  (United Kingdom)	09th January,2024 To 16th January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0012</b>	Leadership & Managial Skills, Management & Business Admistration	London, Sheffield, Liverpool, Bristol  (United Kingdom)	09 <sup>th</sup> January,2024 To 16th January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0013</b>	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	New York, <i>Los Angeles</i> , Fresno, Orlando  (United State)	16 th January,2024 To 23 <sup>rd</sup> January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0014</b>	Leadership & Managial Skills, Management & Business Admistration	New York, <i>Los Angeles</i> , Fresno, Orlando  (United State)	16 th January, 2024 To 23 <sup>rd</sup> January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0015</b>	Child protection system, especially juvenile justice. Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice,	New York, <i>Los Angeles</i> , <u>Fresno, Orlando</u>  (United State)	16 th January,2024 To 23 <sup>rd</sup> January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0016</b>	Leadership & Managial Skills, Management & Business Admistration	Paris (France) Zurich ( Switzerland)  (Europe)	06th Febuary, 2024 To 13th Febuary, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>



<b>NCTSR-0017</b>	“Gender Mainstreaming Policies for Government Officers (A)” & “Smart and Sustainable Cities”	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 30th February, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0018</b>	Leadership & Managial Skills, Management & Business Admistration	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 30th February, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0019</b>	“ Development of Urban Road Network (A)”Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification) (B)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program  Government of Europe	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to February, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0020</b>	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government Of UAE	Moscow, St Petersburg, Kazan  Russia	03rd February, 2024 to 09th February, 2024 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0021</b>	Leadership & Managial Skills, Management & Business Admistration	Moscow, St Petersburg, Kazan  Russia	03rd February, 2024 to 09th February, 2024 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0022</b>	“Middle East Models of Infrastructures Developed “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government Of UAE	Dubai, Abu Dhabi (UAE)”	03rd February, 2024 to 09th February, 2024 (1 Day in New Delhi+ 6 Days International)	<b>2,96,000.00</b>
<b>NCTSR-0023</b>	“Gender Mainstreaming Policies for Government Officers (A)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain)  Europe	09th February, 2024 To 16th February, 2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0024</b>	Leadership & Managial Skills, Management & Business Admistration	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain)  Europe	09th February, 2024 To 16th February, 2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0025</b>	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government of Russia	Moscow, St Petersburg, Kazan  Russia	09th March ,2024 To 16th March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>

<b>NCTSR-0026</b>	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain)  Europe	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0027</b>	“ Development of Urban Road Network (A)”Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification) (B)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of <b>Japan</b>	Tokyo, Hiroshima , Kyoto  (Japan)	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0028</b>	Japan’s Model Of Infrastructure Development“Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government Of Japan	Tokyo, Hiroshima , Kyoto  (Japan)	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0029</b>	Leadership & Managial Skills, Management & Business Administration	Tokyo, Hiroshima , Kyoto  (Japan)	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>

**In addition to the above programme other customized international study tour programs to the destinations of choice can be organized.**

### **GENERAL INSTRUCTIONS**

- Ø The names of candidates along with the photocopy of passport should be provided at least 45 days in advance to facilitate National Council for Training & Social Research to make the necessary reservations for travel stay booking of faculties, securing visa and activities for efficient planning of the training program.
- Ø For accompanying spouse and/or children (in the age group of 5 to 12 years & above ), the tentative charges would be Rs.3,69,690 + 18% GST for the entire duration, payable to NCTSR In Advance.
- Ø Acceptance of the nominations is/are subject to the seat availability and receipt of the participation fee latest by last date for Nominations.
- Ø Please note that NCTSR would not provide accommodation before or after the above dates and participants requiring it would arrange the same on their own.
- Ø Participation fee is non-refundable. However, substitution can be made or the fees can be adjusted against future nominations.
- Ø Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- Ø Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- Ø Participants are requested to assure their health and safety during the training period and NCTSR will not be liable for medical expenses incurred by the participants during the program.
- Ø NCTSR will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same

at their own cost.

- Ø Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- Ø The participants shall be awarded Certificate of Participation on successful completion of programme.
- Ø On request INR 2,39,000.000 (Extra Charge), Add on for Business Class airfare (Optional),

The Institute encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

### Payment

Payment in advance after confirmation of nomination, along with the Application Form for Registration Enclosed.

### Inclusions

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

Return economy class airfare, All Transfers & Visites by luxury Ac Coach, Return Air Port Transfer. Visa & Clearnce etc

Stay In 4 Star Star Hotel, Daily Breakfast, Lunch & Dinner, Travel/Medical/Delay/Baggage loss insurance for each participant., Site Visit for each Participant.

Study tour participant:- **All Officials of Central/ State/ UTs/PSU's/Autonomas bodies/Boards/ Corporation/ Departments**, Director General, Chairman, Managing Dirctor, Director, General Manager, Managers, Chief Engineer/Engineers, Chief Executive Officers, Executives, Finance officers, Decision makers, Urban planners, architects and landscape architects, representatives of cultural organizations, and elected officials. These professionals will visit a range of projects and gain insight through meetings with city officials, site visits to ongoing projects, and meetings with community leaders. Tour focuses on cities in transition and the rehabilitation of run-down neighborhoods.

The site visits are planned to give firsthand experience of the facilities providing services to the cities

### **CONTACT INFORMATION**

**Further enquiries regarding participation in the Training Program may be addressed to:**

The **Program Coordinator (Knowledge Co-creation Programme)**

National Council for Training & Social Research

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India

Ph. +91-120-2682107, 2682110, 2682111, Fax No: +91-120-2682109

Whatsapp No+91-9811094923  
E Mail:-[info@nistd.in](mailto:info@nistd.in), [infonistd@gmail.com](mailto:infonistd@gmail.com)

## REGISTRATION

Nominations stating Participant's Name, Designation, Contact Address, Telephone, Fax, Mobile Number, and Email ID ,along with Application Form for Registration should reach at following address

### **The Addl. Director (Trg)**

National Council for Training & Social Research

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India

### Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

You can call the Central Line +91-9811094923 for any queries regarding the Study Tour

We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Kindly do the needful & expecting for confirmation and further response at the earliest.

Thanking you in anticipation, for any details please feel free to get in touch with undersigned.

Thanking You,

**For National Council for Training & Social Research**



(Addl. Director General)





# National Council for Training & Social Research

Plot No B-11, Inderprastha, Tiila Shabajpur, NCR New Delhi, Ghaziabad-201102, India  
Ph. +91-120-2682107, 2682110, 2682111, Fax No:-+91-120-2682109, WhatsAppNo+91-9212114923

E Mail:-info@nctsr.in, infonctsr@gmail.com, www.nctsr.in

Ref No NCTSR/R/23-47-566

To,  
The Chief Secretary  
Secretariat Jaipur Rajasthan 302005

New Delhi, Dated, 28 Jul, 2023  
By E-Mail

## Subject:-Executive Development Programme-Call for Nominations

Dear Sir/Madam,

**National Council For Training & Social Research (NCTSR)**, an autonomous body registered Under the Societies Registration Act XXI of 1860 and representative of the various segments of Indian Industry. NCTSR mandate is to impart training to officers of Central/State Secretariat Service and officers of other organized/subsidiary services functioning in the State/Central Secretariat.

Executive Development Programs conducted by NCTSR are delivered on a continual learning philosophy and are ideal for working executives, who are hard-pressed for time and find it difficult to enroll for regular in long-duration Programs. These programs provide an opportunity for a class of people who have not had an opportunity to keep abreast of the latest managerial tools and techniques through formal management education.

### List of Executive Development Programs:

S No	Topics	Date & Duration	Venue	Course Fee INR Per Participant + 18% GST Extra	
				Non Residential (RS)	Residential (Twine Sharing) (Rs)
NCTSR 001	“Finance Management in Govt. with Financial & Administrative Powers	06-07 August,2023 ( 2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 002	Seminar on ISO 9001, ISO 14001 and ISO 45001.	06-07 August,2023 ( 2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 003	Leadership Excellence and Effective Decision Making.	06-07 August,2023 ( 2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 004	LEADERSHIP COMPETENCIES FOR ORGANISATIONAL EXCELLENCE.	06-07 August,2023 ( 2 Days)	Hyatt Place Kathmandu  Kathmandu, Nepal, 44614	36,690.00	56,390.00

<b>NCTSR 005</b>	Total quality person (TQP), Work life Balance, Emotional Intelligence	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Place Kathmandu</b>  <b>Kathmandu, Nepal, 44614</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 006</b>	Quality Control & Quality Assurance, Under Capacity Building program	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Place Kathmandu</b>  <b>Kathmandu, Nepal, 44614</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 007</b>	Project Preparation, DPR Preparation and Core Network, Under Capacity Building program	<b>06-07 August,2023</b> ( 2 Days)	<b>Radisson Hotel Kathmandu, Lazimpat,</b>  <b>Kathmandu 44600, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 008</b>	Project Management in Construction Industry, Under Capacity Building program	<b>06-07 August,2023</b> ( 2 Days)	<b>Radisson Hotel Kathmandu, Lazimpat,</b>  <b>Kathmandu 44600, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 009</b>	Modern Survey Techniques Including GIS/GPS & total Station.	<b>06-07 August,2023</b> ( 2 Days)	<b>Radisson Hotel Kathmandu, Lazimpat,</b>  <b>Kathmandu 44600, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0010</b>	Total quality person (TQP), Work life Balance, Emotional Intelligence Quality Control & Quality Assurance,	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Regency Kathmandu</b>  <b>Taragaon, Boudha Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0011</b>	Stress & Stress Management & Staff Development in Improving  Enhancing Efficiency and  Behavioral Skills In Government  Departments Autonomous  Bodies & PSUs.	<b>06-07 August,2023</b> ( 2 Days)	<b>Hyatt Regency Kathmandu</b>  <b>Taragaon, Boudha Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0012</b>	Roster Writing and Reservation  in Services Govt. Policy for SCs, STs, OBCs And Physically Handicapped & Recruitment  Rules In Government  Departments Autonomous  Bodies & PSUs.	<b>06-07 August,2023</b> ( 2 Days)	<b>Grand Hotel Nepal Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 0013</b>	Government e-Market place (Portal), Procurement from  GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	<b>06-07 August,2023</b> ( 2 Days)	<b>Grand Hotel Nepal Kathmandu, Nepal</b>	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 014</b>	Book Keeping & Accounting, Accounting Standards & Strategy to Implement Accrual System of Accounting in Government Departments Autonomous Bodies & PSUs.	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 015</b>	Finance Management in Govt. with Financial & Administrative Powers in Government Departments Autonomous Bodies & PSUs. In Government Departments Autonomous Bodies & PSUs	20-21 August,2023 ( 2 Days)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 016</b>	Quality Control and Quality Assurance in Concrete Construction including Extreme weather Concreting	20-21 August,2023 ( 2 Days)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 017</b>	Right to Information Act for CPIO and Appellate Authorities	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 018</b>	Construction and Maintenance of Flexible & Rigid Pavements(Including Use of New Materials & Technologies),	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 019</b>	Preparation of DPRs (Incl Cost Estimation) for Building & Roads Projects,	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 020</b>	Procurement & Contract Management for Building & Roads Projects, Quality Control and Material Testing Procedures & Laboratory Practice	20-21 August,2023 ( 2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
<b>NCTSR 021</b>	“Office Systems & Office Procedures, E- Governance, Noting & Drafting, Records Management, Office Automation, Personnel Department’s Duties in Relation to Social Equity.	24-25 September,2023 ( 2 Days)	Hotel Le Maritime Kochi Kerala- 682 510	36,690.00	56,390.00
<b>NCTSR 022</b>	“Stress & Stress Management & Staff Development in Improving Enhancing Efficiency and Behavioral Skills”	24-25 September,2023 ( 2 Days)	Keys Select Hotel,Kochi Kochi , Kerala - 682013	36,690.00	56,390.00
<b>NCTSR 023</b>	”Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders & Modified Assured Career Progression”	24-25 September,2023 ( 2 Days)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	56,390.00
<b>NCTSR 024</b>	“Implementation VII Central Pay Commission with Focus on Pay Fixation and New Pension Rules	24-25 September,2023 ( 2 Days)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	56,390.00

<b>NCTSR 025</b>	“Establishment Rules & General Administration Matters”	24-25 September,2023 ( 2 Days)	Taj Malabar Resort & Spa  Cochin, Kerla, India	36,690.00	56,390.00
<b>NCTSR 026</b>	MS-Power Point, MS-Office Suite, MS-Word, MS-Excel	24-25 September,2023 ( 2 Days)	Taj Malabar Resort & Spa  Cochin, Kerla, India	36,690.00	56,390.00
<b>NCTSR 027</b>	Government e-Market place (Portal), Procurement from GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	08-09 October,2023 ( 2 Days)	Hotel Shangri-la Leh Leh UT Of Ladakh,India	36,690.00	56,390.00
<b>NCTSR 028</b>	Project Preparation, DPR Preparation and Core Network, , Under Capacity Building program	08-09 October,2023 ( 2 Days)	The Grand Dragon Ladakh Old Road, Sheynam, Leh- UT Of Ladakh,India	36,690.00	56,390.00
<b>NCTSR 029</b>	Project Management in Construction Industry,	08-09 October,2023 ( 2 Days)	Singge Palace Hotel, Leh  Leh, UT Of Ladakh,India	36,690.00	56,390.00
<b>NCTSR 030</b>	Modern Survey Techniques Including GIS/GPS & total Station.and Stress Management. Under Capacity Building program	08-09 October,2023 ( 2 Days)	Singge Palace Hotel, Leh  Leh, UT Of Ladakh,India	36,690.00	56,390.00
<b>NCTSR 031</b>	Construction Management TQM & Safety , CPM as Tool for Construction Management, Project Management for Engineers ,	08-09 October,2023 ( 2 Days)	Saboo Resorts  Leh- UT Of Ladakh,India	36,690.00	56,390.00
<b>NCTSR 032</b>	Change Management, Social Media ethics, Cyber Hygiene, Security Techniques and use of ICT for Database Management,	08-09 October,2023 ( 2 Days)	Hotel Northern Singge Leh Leh, Ladakh,India	36,690.00	56,390.00
<b>NCTSR 033</b>	INSIGHTS OF PATENT and TRADEMARK APPLICATIONS FILING & PROCESSING.	08-09 October,2023 ( 2 Days)	Spic N Span HotelLadakh,  Leh,	36,690.00	56,390.00
<b>NCTSR 034</b>	Preventive Vigilance & Strategic Financial Management.	08-09 October,2023 ( 2 Days)	Spic N Span HotelLadakh,  Leh,	36,690.00	56,390.00
<b>NCTSR 035</b>	Work Life Balance and Stress Management.	08-09 October,2023 ( 2 Days)	Hotel Shangri-la Leh Leh UT Of Ladakh,India	36,690.00	56,390.00



<b>NCTSR 036</b>	BUSINESS EXCELLENCE FOR ORGANIZATIONAL PERFORMANCE.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 037</b>	INNOVATION & CHANGE MANAGEMENT FOR ORGANIZATIONAL EXCELLENCE.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 038</b>	Digital Workplace : Essentials for non-IT Executives.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 039</b>	Building Organizational Excellence in Digital Era.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 040</b>	Organizational Productivity through Digital, Transformation.	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 041</b>	Supply chain management,	29-30 October,2023 ( 2 Days )	The Grand Mamta, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 042</b>	Construction Management TQM & Safety in Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 043</b>	Change Management, Social Media ethics, Cyber Hygiene, Security Techniques and use of ICT for Database Management & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 044</b>	"Arbitration and Dispute Settlement Mechanism Vis a Vis Construction Contracts" Under Capacity Building in Govt. departments, autonomous bodies	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 045</b>	"Gender Sensitivity & Prevention and Redressal of Sexual Harassment of Women at Workplace" & GST Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 046</b>	"Public Procurement, E – Procurement, Govt. E- Marketplace (GeM) , PFMS & GST " Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 047</b>	"Totality of Project Management" - leading to Certificate In Project Management (CIPM)' Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 048</b>	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Sarover Portico, Srinagar ( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 049</b>	“Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIth Pay Commission Report & Grant of Financial Up-gradation & GST Under MACP” Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 050</b>	e-governance & Advance IT TooJs: Transforming Government Sector” & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 051</b>	Hazardous Waste Management and Pollution Prevention Gain valuable skills from a world-class expert in waste management and pollution control. Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 052</b>	“Book Keeping & Accounting, Accounting Standards & Strategy To Implement Accrual System of Accounting & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 053</b>	Understanding Self – (FIRBO + MBTI), Effective Inter-Personal style and Time management Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 054</b>	Materials management and purchase policy & procedure, E- procurement & GST Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Lemon Tree Srinanagr( Jammu & Kashmir)	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 055</b>	Project Management for Engineers Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 056</b>	Digitalization of HR Practices in Power Distribution Sector Under Capacity Building program	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 057</b>	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules & GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 058</b>	Team Dynamics, Leadership and Strategic Vision, Synergy at work and Effective Communication. Under Capacity program Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 059</b>	“Right to Information Act 2005, Case Studies/ Court Cases & Improvement of Record Management System, Citizen Charter& GST Under Capacity Building	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 060</b>	Total quality person (TQP), Work life Balance, Emotional Intelligence and Stress Management	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 061</b>	Government e-Market place (Portal), Procurement from GeM , e- tendering, e- Governance & GST	29-30 October,2023 ( 2 Days )	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
<b>NCTSR 062</b>	PRP/ Schedule IV implementation, general requirements in Food Industry.	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 063</b>	Preparation of Expenditure Finance Committee / Standing Finance Committee, Big Data Analytics in Government (Advance)	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 064</b>	Managerial / Supervisory Skills, Strategic Planning, Establishment Rules-1& 2	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 065</b>	Handling Parliamentary Matters, Policy Formulation to Legislation, Sustainable Development Goals	05-06 November,2023 ( 2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 066</b>	Advanced course on Record Management, Economic Reforms and Development	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 067</b>	Drafting of Request for Proposal (RFP).. Monitoring & Evaluation of Government Schemes	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 068</b>	Modern Office Management and Modern Performance Management	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 069</b>	Rights of Persons with Disabilities (PWDs). Patent Agent Examination	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 070</b>	Office Procedures including Noting and Drafting	05-06 November,2023 ( 2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00

<b>NCTSR 071</b>	Advance Course on RTI Act, 2005 (Problems, Issues and Challenges in RTI Act , 2005 implementation and CIC/SIC Judgments) and Modern Office Management	05-06 November,2023 ( 2 Days)	Regenta Place Green Leaf Manali  Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 072</b>	Advance Course on Secretarial Effectiveness: Capacity Building	05-06 November,2023 ( 2 Days)	Regenta Place Green Leaf Manali  Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 073</b>	Reservation in Services for SC/ST/OBC. Administrative Vigilance:Role of IO/PO., Handling of CAT Cases	05-06 November,2023 ( 2 Days)	Regenta Place Green Leaf Manali  Himachal Pradesh, India	36,690.00	56,390.00
<b>NCTSR 074</b>	Workshop on Noting & Drafting, Effective Cabinet Notes (Basic) & (Advanced).	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 075</b>	Basic Management Services, Advanced Management Services, Knowledge Management, Good Governance	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 076</b>	Human Resource Management & Liaison Officers (SC/ST).	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 077</b>	Citizen Centric & Service Delivery Approach & e-Office.	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 078</b>	Big Data Analytics in Government (Basic)	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 079</b>	Orientation Training Programme on Preventive Vigilance.	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 080</b>	Orientation Training Programme on Drafting of charge sheet in Disciplinary Matters	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 081</b>	Digital Transformation of Organisation	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 082</b>	Centrifugal Pumps- how to efficiently operate & maintain them	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
<b>NCTSR 083</b>	Performance Management for Organisational Effectiveness	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00

<b>NCTSR 084</b>	ADMINISTRATIVE EFFECTIVENESS, FOCUS: RTI, PREVENTIVE VIGILANCE & e-PROCUREMENT	26-27 November,2023 ( 2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 085</b>	Gender Sensitisation	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 086</b>	Hands-on training on energy efficiency in electrical utilities	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 087</b>	Advance course on RTI Act, 2005 and Modern Management Practices	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 088</b>	Advance course on modern office and productivity management	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 089</b>	Developing Managerial Leadership Skills	03-04 December,2023 ( 2 Days)	Sterling Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 090</b>	Productivity improvement and modern office management	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 091</b>	Effective spare parts management	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 092</b>	Public procurement and contract management/arbitrations	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 093</b>	Business Excellence for Organisational Performance	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 094</b>	Preliminary Enquiry , Preventive, Administrative, Punitive , Pre ponderance of Probability Vigilance	03-04 December,2023 ( 2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 095</b>	Advance Course On Secretarial Effectiveness : Capacity Building	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 096</b>	Administrative Effectiveness, Focus: Preventive Vigilance, e-Procurement	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 097</b>	Transformational Leadership & Managing Change	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>

<b>NCTSR 098</b>	Performance Management through Talent Management	17-18 December,2023 ( 2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 099</b>	Stress Management for Achieving & Sustaining Performance	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 100</b>	Smart Governance: Public Service Delivery in Digital India	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 101</b>	Digitalization of HR Practices in Power Distribution Sector “Stress & Stress Management “	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 102</b>	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules ,	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 103</b>	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging , Under Capacity Building program in Govt. departments, autonomous bodies & PSUs”	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>
<b>NCTSR 104</b>	“Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIth Pay Commission Report & Grant of Financial Up-gradation , Under MACP”	17-18 December,2023 ( 2 Days)	Hotel Lemon Tree Premier Corbett, Uttrakhand, India	<b>36,690.00</b>	<b>56,390.00</b>

**In addition to the above programme other customized Executive Development Programs to the destinations of choice can be organized.**

#### **GENERAL INSTRUCTIONS**

- Ø **Please book the tickets after receiving confirmation from our end.**
- Ø The residential Participation fee covers the Professional fees towards training, Board & Lodge of the Participant (S) and site visits. The Non residential fee covers the Training charges, working lunch and sight visits only.
- Ø For accompanying spouse (Single Sharing) and/ or children (in the age group of 5 to 12 years), the tentative charges would be INR.16,600 and INR.9,600 + 18% GST respectively for the entire duration, payable to NCTSR In Advance.
- Ø Acceptance of the nominations is/are subject to the seat availability and receipt of the participation fee latest by last date for Nominations.
- Ø Please note that NCTSR would not provide accommodation before or after the above dates and participants requiring it would arrange the same on their own.
- Ø Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.

- Ø The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- Ø Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- Ø The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- Ø NCTSR shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- Ø Participants are requested to assure their health and safety during the training period and NCTSR will not be liable for medical expenses incurred by the participants during the program.
- Ø NCTSR will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- Ø Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- Ø The participants shall be awarded Certificate of Participation on successful completion of programme.
- Ø Participants opting for the residential program should Check into the Hotel on the first day of the course & Check-out will be day 2<sup>nd</sup> Day of the course.

The Council encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

### Inclusions

Stay In 4 Star Hotel, Daily Breakfast, Lunch & Dinner for each participant..

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

### **PARTICIPANTS' PROFILE**

Officials from Central & State Government Departments, Academic Institutions, Public Sector Undertakings, Private Sector Units, Co-operative Sector Organizations, Financial Institutions, NBFCs, Corporations, Labor Unions/Associations

Payment: In advance or before commencement of training program through RTGS/NEFT.

Payment be made through Bank Draft in favor of "National Council for Training & Social Research" payable at New Delhi

Accommodation would be available if confirmed in advance payment before Commencement of the Program.

### OUR FACULTY

We have our own regular Faculty. Serving officers are also invited by us as Guest Faculty. All our faculty members have rich experience since they are mostly retired Joint Secretary level officers .

## METHODOLOGY

Our main emphasis is on having full involvement of the participants in the subject matter under discussion. Our faculty members deliver lectures interspersed with healthy discussion with participants so as to ensure that they get full grasp of the subject and have clear concept of the rules and their application. Case studies, group discussion, exercises etc. are also held.

Payment for Defence Employees will be received after completion of the course and submission of our pre-receipted Bills. Cheques of Outstation Units will not be accepted.

Substitution of nominees is permitted.

TEA/COFFEE BREAK 11:15 AM to 11:30 AM & 03:15 PM to 03:30 PM

LUNCH 01:00 PM to 02:00 PM

## ADMISSION PROCEDURE

Admission will be made on first come first served basis only. Intimation regarding admission of the nominee to the program will be communicated as soon as possible after the receipt of nomination.

## PROGRAMME DURATION & SCHEDULE

It will be a two days Technical Workshop . Timing will be 9.30 am to 5.30 pm daily. There will be 4 sessions each day. Each session will be of 75 minutes duration.

## REPORTING TIME

The participants are to report for registration at 9:00 AM at Venue.

## ARRANGEMENTS BY US

Accommodation Breakfast, Dinner & Working Lunch, Tea/Coffee with Snacks, Course material, Pad, Pen, Bag/Folder, Participation Certificate , Photography.

Transport,-The candidates have to make their own arrangements upto the Venue.

Participants opting for residential accommodation are requested to go directly and check-in into the Hotel.

## Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

You can call the Central Line +91-9212114923 for any queries regarding the EDP.



We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Kindly do the needful & expecting for confirmation and further response at the earliest.

Yours Truly,

For National Council for Training & Social Research



Deepak Kumar

Director (Training)





## National Council for Training & Social Research

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India  
Ph. +91-120-2682107, 2682110, 2682111, Fax No:--+91-120-2682109, WhatsAppNo+91-9212114923  
E Mail:-info@nctsr.in, infonctsr@gmail.com, www.nctsr.in

Ref No NCTSR/R/23-47-566

To,  
The Chief Secretary  
Secretariat Jaipur Rajasthan 302005

New Delhi, Dated, 28 Jul, 2023  
By E-Mail

**Subject:- Knowledge Co-creation Programme (International Study Tour) -Call For Nominations**

Dear Sir/Madam,

**National Council For Training & Social Research (NCTSR)**, an autonomous body registered Under the Societies Registration Act XXI of 1860 and representative of the various segments of Indian Industry. NCTSR mandate is to impart training to officers of Central/State Secretariat Service and officers of other organized/subsidiary services functioning in the State/Central Secretariat.

The Complexities and Ever Changing Nature of today's Business Environment necessitates constant Evolution and Upgradation of one's Knowledge repository. While there is no match for Experimental Learning, one needs to keep abreast of Emerging Technologies and Good Practices to Improve one's productivity on the project and overall work, which are generally Technical in Nature. Its our Great Pleasure to convey you that we have conducted Study Tour for Construction Professionals, Specialized Program" These Programs have been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector.

As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

This Program has been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector. As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

The Development of Cities would provide better Job Opportunities for the Working Class, better Living Conditions for the family, Better Recreational and Amusement Facilities. In short a better life style for the citizen. With a view to Provide Ideas, Concepts And Exposure to the Decision Makers.

**NCTSR has planned to organise the international study tours on different topics in below mentioned cities**

Sl. No	Topic	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant+ 18% GST Extra
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<b>NCTSR-0001</b>	“Sustainable Forestry Management with Community Participation” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program of Government of Singapore, Malaysia & Thailand	“Singapore, Kuala Lumpur & Bangkok”	06th October, 2023 To 13th October, 2023 (1 Day in New Delhi+ 7 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0002</b>	Leadership & Managerial Skills, Management & Business Administration	“Singapore, Kuala Lumpur & Bangkok”	06th October, 2023 To 13th October, 2023 (1 Day in New Delhi+ 7 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0003</b>	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland)  (Europe)	03 <sup>rd</sup> October, 2023 To 09 <sup>th</sup> October, 2023 01 Day in New Delhi+ 06 Days Paris (France)	<b>3,96,000.00</b>
<b>NCTSR-0004</b>	“Seismology, Earthquake Engineering and Tsunami Disaster Mitigation” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands  (Europe)	16 <sup>th</sup> November, 2023 To 23 <sup>rd</sup> November, 2023 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0005</b>	Leadership & Managerial Skills, Management & Business Administration	Belgium, Switzerland & Netherlands  (Europe)	16 <sup>th</sup> November, 2023 To 23 <sup>rd</sup> November, 2023 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0006</b>	“Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands  (Europe)	16 <sup>th</sup> November, 2023 To 23 <sup>rd</sup> November, 2023  (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0007</b>	“Community Based Disaster Risk Reduction (A)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government of Russia	Moscow, St Petersburg, Kazan  Russia	06th December, 2023 To 13th December 2023 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0008</b>	Leadership & Managerial Skills, Management & Business Administration	Moscow, St Petersburg, Kazan  Russia	06th December, 2023 To 13th December 2023 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>

<b>NCTSR-0009</b>	“Public health, Food, Civil Supplies, Lifestyle- Related Diseases Prevention” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government Of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong (Australia)	06th December,2023 To 13 <sup>th</sup> December 2023 (1 Day in New Delhi+ 07 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0010</b>	Leadership & Managial Skills, Management & Business Admistration	Sydney, Melbourne, Wollongong (Australia)	06th December,2023 To 13 <sup>th</sup> December 2023 (1 Day in New Delhi+ 07 Days International)	<b>3,36,000.00</b>
<b>NCTSR-0011</b>	“Participatory Irrigation Management System for Paddies (A), Development of Agricultural, Horticulture, Animal Husbandry, Fisheries, Cooperatives Improvement of Management Capacity ”& “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	London, Sheffield, Liverpool, Bristol  (United Kingdom)	09th January,2024 To 16th January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0012</b>	Leadership & Managial Skills, Management & Business Admistration	London, Sheffield, Liverpool, Bristol  (United Kingdom)	09 <sup>th</sup> January,2024 To 16th January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0013</b>	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	New York, <i>Los Angeles</i> , Fresno, Orlando  (United State)	16 th January,2024 To 23 <sup>rd</sup> January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0014</b>	Leadership & Managial Skills, Management & Business Admistration	New York, <i>Los Angeles</i> , Fresno, Orlando  (United State)	16 th January, 2024 To 23 <sup>rd</sup> January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0015</b>	Child protection system, especially juvenile justice. Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice,	New York, <i>Los Angeles</i> , <u>Fresno, Orlando</u>  (United State)	16 th January,2024 To 23 <sup>rd</sup> January,2024 (1 Day in New Delhi+ 07 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0016</b>	Leadership & Managial Skills, Management & Business Admistration	Paris (France) Zurich ( Switzerland)  (Europe)	06th Febuary, 2024 To 13th Febuary, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>

<b>NCTSR-0017</b>	“Gender Mainstreaming Policies for Government Officers (A)” & “Smart and Sustainable Cities”	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 30th February, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0018</b>	Leadership & Managial Skills, Management & Business Admistration	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 30th February, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0019</b>	“ Development of Urban Road Network (A)”Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification) (B)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program  Government of Europe	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to February, 2024 (1 Day in New Delhi+ 06 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0020</b>	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government Of UAE	Moscow, St Petersburg, Kazan  Russia	03rd February, 2024 to 09th February, 2024 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0021</b>	Leadership & Managial Skills, Management & Business Admistration	Moscow, St Petersburg, Kazan  Russia	03rd February, 2024 to 09th February, 2024 (1 Day in New Delhi+ 6 Days International)	<b>3,96,000.00</b>
<b>NCTSR-0022</b>	“Middle East Models of Infrastructures Developed “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government Of UAE	Dubai, Abu Dhabi (UAE)”	03rd February, 2024 to 09th February, 2024 (1 Day in New Delhi+ 6 Days International)	<b>2,96,000.00</b>
<b>NCTSR-0023</b>	“Gender Mainstreaming Policies for Government Officers (A)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain)  Europe	09th February, 2024 To 16th February, 2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0024</b>	Leadership & Managial Skills, Management & Business Admistration	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain)  Europe	09th February, 2024 To 16th February, 2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0025</b>	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program with Government of Russia	Moscow, St Petersburg, Kazan  Russia	09th March ,2024 To 16th March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>

<b>NCTSR-0026</b>	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain)  Europe	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0027</b>	“ Development of Urban Road Network (A)”Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification) (B)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government of <b>Japan</b>	Tokyo, Hiroshima , Kyoto  (Japan)	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0028</b>	Japan’s Model Of Infrastructure Development“Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program Government Of Japan	Tokyo, Hiroshima , Kyoto  (Japan)	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>
<b>NCTSR-0029</b>	Leadership & Managial Skills, Management & Business Administration	Tokyo, Hiroshima , Kyoto  (Japan)	09 <sup>th</sup> March ,2024  To  16 <sup>th</sup> March ,2024  (01 Day in New Delhi+ 06 Days international)	<b>3,96,000.00</b>

**In addition to the above programme other customized international study tour programs to the destinations of choice can be organized.**

### **GENERAL INSTRUCTIONS**

- Ø The names of candidates along with the photocopy of passport should be provided at least 45 days in advance to facilitate National Council for Training & Social Research to make the necessary reservations for travel stay booking of faculties, securing visa and activities for efficient planning of the training program.
- Ø For accompanying spouse and/or children (in the age group of 5 to 12 years & above ), the tentative charges would be Rs.3,69,690 + 18% GST for the entire duration, payable to NCTSR In Advance.
- Ø Acceptance of the nominations is/are subject to the seat availability and receipt of the participation fee latest by last date for Nominations.
- Ø Please note that NCTSR would not provide accommodation before or after the above dates and participants requiring it would arrange the same on their own.
- Ø Participation fee is non-refundable. However, substitution can be made or the fees can be adjusted against future nominations.
- Ø Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- Ø Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- Ø Participants are requested to assure their health and safety during the training period and NCTSR will not be liable for medical expenses incurred by the participants during the program.
- Ø NCTSR will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same

at their own cost.

- Ø Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- Ø The participants shall be awarded Certificate of Participation on successful completion of programme.
- Ø On request INR 2,39,000.000 (Extra Charge), Add on for Business Class airfare (Optional),

The Institute encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

### Payment

Payment in advance after confirmation of nomination, along with the Application Form for Registration Enclosed.

### Inclusions

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

Return economy class airfare, All Transfers & Visites by luxury Ac Coach, Return Air Port Transfer. Visa & Clearnce etc

Stay In 4 Star Star Hotel, Daily Breakfast, Lunch & Dinner, Travel/Medical/Delay/Baggage loss insurance for each participant., Site Visit for each Participant.

Study tour participant:- **All Officials of Central/ State/ UTs/PSU's/Autonomas bodies/Boards/ Corporation/ Departments**, Director General, Chairman, Managing Dirctor, Director, General Manager, Managers, Chief Engineer/Engineers, Chief Executive Officers, Executives, Finance officers, Decision makers, Urban planners, architects and landscape architects, representatives of cultural organizations, and elected officials. These professionals will visit a range of projects and gain insight through meetings with city officials, site visits to ongoing projects, and meetings with community leaders. Tour focuses on cities in transition and the rehabilitation of run-down neighborhoods.

The site visits are planned to give firsthand experience of the facilities providing services to the cities

### **CONTACT INFORMATION**

**Further enquiries regarding participation in the Training Program may be addressed to:**

The **Program Coordinator (Knowledge Co-creation Programme)**

National Council for Training & Social Research

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India

Ph. +91-120-2682107, 2682110, 2682111, Fax No: +91-120-2682109

Whatsapp No+91-9811094923  
E Mail:-[info@nistd.in](mailto:info@nistd.in), [infonistd@gmail.com](mailto:infonistd@gmail.com)

## REGISTRATION

Nominations stating Participant's Name, Designation, Contact Address, Telephone, Fax, Mobile Number, and Email ID ,along with Application Form for Registration should reach at following address

### **The Addl. Director (Trg)**

National Council for Training & Social Research

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India

### Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

You can call the Central Line +91-9811094923 for any queries regarding the Study Tour

We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Kindly do the needful & expecting for confirmation and further response at the earliest.

Thanking you in anticipation, for any details please feel free to get in touch with undersigned.

Thanking You,

**For National Council for Training & Social Research**



(Addl. Director General)

