



सत्यमेव जयते



राजस्थान समाज कल्याण अधीनस्थ सेवा नियम, 1963

(दिनांक 15.12.2023 तक संशोधित)

राजस्थान सरकार
कार्मिक (क-2) विभाग
(सेवा नियम अद्यतन प्रकोष्ठ)
शासन सचिवालय, जयपुर

[\[https://dop.rajasthan.gov.in\]](https://dop.rajasthan.gov.in)

**GOVERNMENT OF RAJASTHAN
APPOINTMENTS (A-II) DEPARTMENT**

No. F. 1(30)Appts.(A-II)/61

Jaipur, December 27, 1963

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of Constitution of India, the Governor of Rajasthan hereby makes the following rules regulating the recruitment to posts in, and the conditions of service of persons appointed to the Rajasthan Social Welfare Subordinate Services, namely:-

**THE RAJASTHAN SOCIAL WELFARE SUBORDINATE
SERVICE RULES, 1963**

PART-I General

1. Short title and commencement:- (1) These Rules may be called the Rajasthan Social Welfare Subordinate Service Rules, 1963

(2) They shall come into force at once.

1A. Application:- These rules shall not apply to the posts governed by the Rajasthan Scheduled Areas Subordinate, Ministerial and Class-IV Service (Recruitment and other Service Conditions) Rules, 2014, except as provided in those rules.

2. Definitions:- In these rules unless the context otherwise requires.-

- §(a) "Appointing Authority"** means the Director of Social Welfare Department, Rajasthan and any other person appointed as such in his absence under a general or special order of the Government.
- (b) "Commission"** means the Rajasthan public Service Commission.
- (c) "Direct recruitment"** means recruitment made otherwise than by promotion as prescribed in rule 6.
- (d) "Director"** means the Director, Social Welfare Department, Rajasthan.
- (e) "Equivalent post"** means a post carrying similar nature of duties and identical time scale of pay.
- + (f) "Government and State"** mean respectively the Government of Rajasthan and the State of Rajasthan.
- &(g) "Member of the Service"** means a person appointed to a post in the service on the basis of regular selection under the provisions of these Rules or the Rules or order superseded by these Rules.

£ Inserted vide Notification No. F. 7(1)DOP/A-II/2014, dated 04-03-2014

\$ Substituted for "(a) "Appointing Authority" means the Director of Social Welfare Department, Rajasthan and any other person acting as such in his absence" vide Notification No. F. 1(11)(1)SW/67 dated 11.08.1967.

+ Substituted for "(e) "Government and State" mean respectively the Government and the State of Rajasthan." vide Notification No. F. 7(10)DOP/A-II/74 dated 10-02-1975.

& Substituted for "(g) "Member of the Service" means a person appointed in substantive capacity to a post in the Service under the provisions of these Rules or the Rules of orders supersede by these Rules, and includes a person placed on probation." vide Notification No. F. 7(1)DOP/A-II/1996 dated 10.10.2002

- £(h) **"Schedule"** means the Schedule appended to these Rules; and
- ¥(i) **"Service"** means the Rajasthan Social Welfare Subordinate Service.
- @(j) **"Substantive Appointment"** means an appointment made under the provisions of these Rules to a substantive vacancy after due selection by any of the methods of recruitment prescribed under these Rules and includes an appointment on probation or as a probationer followed by confirmation on the completion of the probationary period.

Note:- "Due selection by any methods of recruitment prescribed under these Rules" will include recruitment either on initial Constitution of Service or in accordance with the provisions of any Rules promulgated under proviso to Article 309 of the Constitution of India, except an urgent temporary appointment"; and

- +(k) **"Service" or "Experience"** wherever prescribed in these rules as a condition for promotion from one Service to another or within the Service from one category to another or to senior posts, in the case of a person holding a lower post eligible for promotion to higher post shall include the period for which the person has continuously worked on such lower post after regular selection in accordance with Rules promulgated under proviso to Article 309 of the Constitution of India.

Note:- Absence during service e.g. training, leave and deputation etc. which are treated as "duty" under the Rajasthan Service rules 1951 shall also be counted as service for computing experience or service required for promotion"; and

- %(l) **"year"** means the "financial year."

3. Interpretation:- Unless the context otherwise requires, the Rajasthan General Clauses Act, 1955 (Rajasthan Act No. 8 of 1955) shall apply for the interpretation of these Rules as it applies for the interpretation of a Rajasthan Act.

£ Substituted for "(h) "Schedule" means a schedule appended to these Rules" vide Notification No. F. 1(11)(1)SW/67 dated 11.08.1967.

¥ Substituted for "(i) "Service" means the Rajasthan Social Welfare Subordinate Service" vide Notification No. F. 1(11)(1)SW/67 dated 11.08.1967.

@ Inserted vide Notification No. F. 7(3)DOP/A-II 73, dated 05-07-1974.

+ Substituted for β:(k) 'Service' or 'Experience' wherever prescribed in these rules as a condition for promotion from one Service to another or within the Service from one category to another or to Senior Post in the case of person holding such post in substantive capacity shall include the period for which the person has continuously worked on such post after regular recruitment in accordance with the Rules promulgated under proviso to Article 309 and shall also include the experience gained by officiating, temporary or ad-hoc appointment, if such appointment is in the regular line of promotion and was not of stopgap or fortuitous nature or invalid under any law and does not involve supersession of any senior official, except when such supersession was either due to want of prescribed academic and other qualifications, unfitness or non selection by merit or the default of the senior official concerned *or when such ad-hoc or urgent temporary appointment was in accordance with seniority-cum merit."

Note: Absences during services e.g. training and deputation which are treated as "duty" under the R.S.R. 1951, shall also be counted as service for computing minimum experience of service required for promotion." vide Notification No. F. 6(2)DOP/A-II/71 dated 29.08.1982.

* Inserted vide Notification No. F. 6(2)Appts/A-II/71, dated 13-07-1976. (Effective from 01.10.1975)

β Inserted vide Notification No. F. 6(2)DOP/A-II/71, I dated 09.10.1975. (Effective from 27.03.1973)

% Added vide Notification No. F. 7(2)DOP/A-II/81 dated 21.12.1981. (w.e.f. 01-04-1981)

PART - II - Cadre

4. Composition and the strength of the Service:- @“(1) The service shall consist of different Groups as specified in the Schedule.-

The nature of posts included in each Group of the Service shall be as specified in column 2 of the Schedule.”

(2) The strength of posts in each +“Group” shall be such as may be determined by Government from time to time, provided that Government may ;

- (a) create any post, permanent or temporary, from time to time, as may be found necessary; and
- (b) leave unfilled or hold, in abeyance or abolish or allow to lapse any post, permanent or temporary, from time to time, without thereby entitling any person to any compensation.

5. Initial constitution of the Service:- The Service shall consist of.-

- (a) persons holding substantively the posts specified in the Schedule;
- (b) persons recruited to the Service before the Commencement of these Rules; and
- (c) persons recruited to the Service in accordance with the provisions of these Rules.

PART - III - Recruitment

6. Methods of Recruitment:- (1) Recruitment to the service after the commencement of these Rules shall be by the following methods:-

- (a) by direct recruitment in accordance with Part IV of these Rules; and
- (b) by promotion of substantive member of the Service in accordance with Part-V of these Rules:

Provided:-

- (1) that if the Government is satisfied, in consultation with the Commission that suitable persons are not available for appointment by either method of recruitment in a particular year, appointment by the other method in relaxation of the prescribed proportion, may be made in the same manner as specified in these rules;
- (2) that nothing in these rules shall preclude the Government from Appointing officers previously in the employment of pre-reorganization States of Ajmer, Bombay and Madhya Bharat to suitable posts in the Schedule in accordance with the *“directions” governing the integration of their services;

@ Substituted for “(1) The Service shall consist of two wings viz:-

- (i) Social Welfare; and
- (ii) Correctional Administration.

The right of promotion shall be confined to each wing.

The nature of post included in each wing of the Service shall be as specified in column 2nd of the schedule. vide Notification No. F. 1(11)SW/69 dated 31.01.1976.

+ Substituted for "Wing" vide Notification No. F. 1(11)(1)SW/69, dated 31.01 1976.

* Substituted for "rules" vide Notification No. F. 7(4)DOP/A-II/74, dated 27-05-1975.

[#](3) that the Committee referred to in rule 24(2) of these Rules shall screen persons who have continuously held posts in the different groups of each wing in the Service in an ad-hoc/officiating/temporary capacities for a period of not less than six months on 1.1.62 for their suitability for appointment to posts held in the above capacities or on any other equivalent posts or lower posts if the incumbents desire to be selected for such lower posts. For the purpose of such selection these persons may be required to possess the qualifications prescribed in the rules for either direct recruitment or promotion or the prescribed qualification on the basis of which these persons were selected for an adhoc/officiating/ temporary appointment.

[@]“Provided further that the committee appointed under these rules for adjudging suitability by screening, either as an exception of general methods of recruitment or as initial constitution of Service, may ex-gratia recommend, if any of the employees with more than three years' of service on a post for which he is to be screened is not adjudged suitable and if thereafter has no right to be appointed on a lower posts, for such lower post being offered to him by absorption and there upon such an employee shall be treated as surplus employee under the provisions of the Rajasthan Civil Services (Absorption of Surplus Personnel) Rules, 1969 and such employee may be absorbed on the lower post on the recommendation of the Committee subject to such conditions as may be laid down by it.”

⁺“(4) that the persons not covered by proviso (3) to rule 6 and having no lien on any post in the Service, who were appointed to the posts included in the Schedule in ad hoc/officiating/temporary basis in the relevant group on or before %”31.6.75” and were working continuously as such or on higher posts in the Social Welfare Department and would have worked but for their appointment on any other post on the date these Rules come into force shall be screened by a Committee referred to in rule 24, for adjudging their suitability on the posts held provided that they possess the academic qualifications prescribed in these rules either for direct recruitment or promotion or the prescribed qualifications on the basis of which the persons were selected for ad hoc/officiating/temporary appointment.

Provided that a person appointed on ad hoc basis shall not be entitled to screening for a post higher than to which he was initially appointed, if a person senior to him on lower post who fulfilled qualifications prescribed for the post was either not given such ad-hoc appointment except for unfitness or non- selection or is not entitled to screening under this rule. Seniority for the purpose of this unless determined under any Rules or orders, shall be determined according to length of continuous service to a post.

[#] Substituted for "(3) that the Committee referred to in rule 24(2) of these Rules shall screen persons who have continuously held post in the relevant groups included in the Service in an ad-hoc/officiating/ temporary capacities for a period of not less than six months on 1.1.1962 for their suitability to be appointed to posts held in the above capacity on 1.1.1962 or on any other equivalent posts or lower posts if the incumbent desires to be selected for such lower posts. For the purpose of such selection, thee persons may be required to possess the qualifications prescribed in the rules for either direct recruitment or promotion or the prescribed qualifications on the basis of which these persons were selected for ad-hoc/officiating/ temporary appointment.” vide Notification No. F. 1(11)(1)SW/67 dated 11-08-1967.

[@] Inserted vide Notification No. F. 7(7)DOP/A-II/73, dated 29.06.1974.

⁺ Inserted vide Notification No. F. 1(11)(1)SW/69 dated 31.01.1976

[%] Substituted for “30.06.1973” vide Notification No. F. 1(11)SWD/P2/Part-II/69/4271,dated 31.07.1986.

Provided further that the committee appointed under these rules for adjudging suitability by screening, may ex-gratia recommend if any of the employees with more than three years of service on a post for which he is to be screened is not adjudged suitable and if thereafter has no right to be appointed on a lower post, for such lower post being offered to him by absorption and thereupon such an employee shall be treated as surplus employee under the provisions of the Rajasthan Civil Services (Absorption of Surplus Personnel) Rules, 1969 and such employees may be absorbed on the lower post on the recommendations of the Committee subject to such conditions as may be laid down by it.”

¥Provided further that a person having lien on a post in the Service who was appointed to the higher post included in the Schedule on ad-hoc/officiating /temporary basis after an open advertisement on or before %"31.06.75" shall also be entitled to screening under this proviso.

\$"that the persons who were working on 30.6.1967 on the posts of District Social Welfare Officers and its equivalent in Social welfare Wing and Probation Officers and its equivalent in Correctional Ad-ministration Wing, and were appointed on the above said posts in accordance with the provisions of these Rules except in an ad hoc or urgent temporary basis and were appointed on the posts of District Probation-cum Social Welfare Officer on 1.7.1967 and thereafter shall be deemed to have been appointed to the post of District Probation cum-Social Welfare Officer, regularly."

Provided further that notwithstanding the provisions contained in rule 26, persons appointed prior to the coming into force of this amendment or continued thereafter with the concurrence of the Commission, where necessary under the said rule, on the posts included in the Schedule as substituted under this amendment till they are regularly appointed or rejected by the Committee under the revised provisions of this amendment shall be deemed to have been appointed or continued as the case may be on urgent temporary basis and or other conditions, if any, specified by the Commission for the period such Concurrence is given by them.

&(2) Recruitment to the service by the aforesaid method shall be made in such a manner that the persons appoint to the service by each method do not at anytime exceed the percentage laid down in the Rules/Schedule of the total cadre strength as sanctioned for each category from time to time.

@“(3) Notwithstanding anything contained in these rules the persons, irregularly appointed on duly sanctioned posts and completed ten years service on 10-04-2006, without intervention of any court or tribunal and continuously working as such on the date of commencement of these amendment rules, shall be screened by a committee consisting of-

(a) in case of posts falling within the purview of the Commission:-

- (i) Chairman of Commission or a member nominated by him;
- (ii) Pr. Secretary/Secretary to the Government, Department of Personnel;
- (iii) Pr. Secretary/Secretary to the Government, Finance Department or his nominee not below the rank of Deputy Secretary; and
- (iv) Pr. Secretary/Secretary to the Government of the concerned department:

¥ Inserted vide Notification No. F. 1(11)I)SW/69 dated 31.01.1976

% Substituted for “30.06.1973” vide Notification No. F. 1(11)SWD/P2/Part-II/69/4271, dated 31.07.1986.

\$ Inserted vide Notification No. F. 1(40)S.Cell/sw/77 dated 25.7.1977, (effective from 31.01.1976).

& Added vide Notification No. F. 7(2)DOP/A-II/81 dated 13.11.1996.

@ Added vide Notification No. F. 5(2)DOP/A-II/2008 pt-I dated: 08.07.2009.

(b) In case of the posts outside the purview of the Commission:-

- (i) Pr. Secretary/Secretary to the Government, Department of Personnel;
- (ii) Pr. Secretary/Secretary to the Government, Finance Department or his nominee not below the rank of Deputy Secretary;
- (iii) Pr. Secretary/Secretary to the Government, of the concerned department:

Provided they were eligible for appointment, as per rules on the date of their initial irregular appointment and vacancy is available at the time of screening. The Appointing Authority shall issue appointment order of the person, who is adjudged suitable by the screening committee and appointment shall be effective from the date of issue of such appointment order.”

%6A (1) Notwithstanding anything contained in rule 6 regarding method of recruitment/source of recruitment, 12.5% of the posts to be filled in by direct recruitment to the post of Hostel Superintendent shall be reserved for being filled in from amongst the Ministerial staff holding a post in the cadre substantively, of the department concerned, subject to their being found otherwise eligible for such recruitment under the relevant rules.

(2) The said reservation shall be carried forward only to the next succeeding year.

@6B. Notwithstanding anything contained in the recruitment, appointment, promotion, seniority and confirmation etc. of a person who joins the Army/Air Force/Navy during an Emergency shall be regulated by such orders and instructions as may be issued by the Government from time to time provided that these are regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

Ω6C. Compassionate appointment of dependents of the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard:- (1) Notwithstanding anything contained in these rules, the Appointing Authority may fill the vacancies, subject to

% Inserted vide Notification No. F. 1(22)Appts./A-II/70 dated 28.04.1973.

@ Inserted vide Notification No. F. 21(12)Appts.(c)/55 Pt. II dated 29-08-1973. (effective from 29-10-1963)

Ω Substituted for *6C. Compassionate Appointment of Dependents of the Deceased/Permanently incapacitated Armed Forces Service Personnel/Para-Military Personnel.- (1) Notwithstanding anything contained in these rules, the Appointing Authority may fill the vacancies of the-

(i) posts up to pay scale number 9-A to be filled in by direct recruitment by appointing on compassionate ground one of the dependents of a member of Armed Forces/Para Military Forces belonging to the State who becomes permanently incapacitated %“on or after 1.04.1999” in any defence operations including counter insurgency operations and operations against terrorists;

(ii) posts up to pay scale number 11 to be filled in by direct recruitment by appointing on compassionate ground, one, of the dependents of a member of Armed Forces/Para military Forces belonging to the State who dies \$“on or after 1.04.1999” in any defence operation including counter insurgency operations and operations against terrorists:

Subject to fulfillment of the educational and other service conditions prescribed under the relevant Service Rules and with the concurrence of Department of Personnel and the Rajasthan Public Service Commission if the post falls within the purview of the Commission:

#“(iii) post up to pay scale number 9A to be filled in by direct recruitment by appointing on compassionate ground, one of the dependent of a member of Armed Forced belonging to the State, who die or was permanently incapacitated in war or any defence operation including counter insurgency operations and operations against terrorists during the period from 01.01.1971 to 31.03.1999”

fulfillment of the educational qualifications and other service conditions prescribed under these rules with the concurrence of Department of Personnel and the Rajasthan Public Service Commission, if the post falls within the purview of the Commission, of the,-

Provided that:

§“(i) the upper age limit shall be relaxed up to 45 years in case of a dependent of a member of Armed Forces who die or was permanently incapacitated during the period from 01.01.1971 to 31.03.1999, applies for appointment within one year of the commencement of these amendment rules.”

(ii) if the Armed Forces/Para Military Personnel who are permanently incapacitated are capable of and desirous of obtaining employment for themselves under the State Government, employment shall be given to them.

(iii) if the widow or the children of the Armed Forces/Para Military personnel who are killed or permanently incapacitated are not in a position to take up employment immediately, employment will be given to them on acquiring of eligibility for appointment.

(2) Appointment shall be given to a dependent of Armed Forces/Para Military personnel only if any one of them has not got appointment on any post under the provisions of concerned service rules prevailing in the Government of India.

(3) Appointment shall not be given to such dependent if any of the other dependents of the Armed Forces/Para Military personnel is already employed on regular basis under the Central/any State Government or Statutory Board Organization/Corporation owned or controlled wholly or partially by the Central/any State Government at the time of death if the Armed Forces/Para Military Personnel:

Provided that this condition shall not apply where the widow seeks employment for herself.

(4) Such dependent shall address an application for the purpose to the Zila Sainik Kalyan Adhikari in the case of Armed Forces and the Officer Commanding the Para Military Unit for Para Military forces duly verified by the Head of the Unit where the deceased/ Permanently incapacitated member of the Armed Forces/Para Military Forces was serving at the time of death/becoming permanently incapacitated. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that the dependent fulfils the academic qualifications and experience, except for appointment to Class IV for which educational qualification shall be relaxed, and age limit prescribed for the post and is also otherwise qualified for Government Service.

(5) The application of such dependent shall be forwarded to the District Collector concerned for suitable appointment according to the qualification possessed by the dependent. In the event of non-availability of vacancy in the District concerned the application shall be sent to the Divisional Commissioner who shall arrange appointment in any District Under his jurisdiction.

¶“If vacant posts is not available under the jurisdiction of Divisional Commissioner, then the application shall be referred by the Divisional Commissioner to the Government in the Department of Personnel for providing appointment.”

(6) The application shall contain the following information:-

(i) Name and designation of the deceased/permanently incapacitated Armed Force/Para Military Force personnel;

(ii) Unit in which he/she was working prior to death/becoming permanently incapacitated;

(iii) Date and place of death with death certificate issued by the Authority Competent to declare him a battle casualty or becoming permanently incapacitated;

(iv) Name, date of birth, educational qualification of the applicant and his/her relation with the deceased (with certificates).

Explanation:- for purpose of this rule:-

(a) “Armed Force” means the Army, Navy and Air Force of the Union.

(b) “Dependent” means spouse of the deceased/permanently incapacitated person, son/adopted son, unmarried daughter/unmarried adopted daughter who were wholly dependent on the deceased/ permanently incapacitated Armed Forces Service Personnel/Para Military personnel:

Note:- Adopted son/daughter means legally adopted son/daughter by the deceased/permanently incapacitated person during his/her life.

(c) “Para-Military Forces” means the Border Security Force, Central Reserve Police Force, Indo Tibetan Border Police and any other Para-Military Force, as may be notified by Central and State Government, from time to time.

(d) “Permanently incapacitated” means a person who is covered under the definition of the term “person with disabilities” as provided in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (Act No. I of 1996) vide Notification No. F. 5(1)DOP/A-II/18 pt., Dated 07.12.2022.

* Substituted for ^β6C. Compassionate Appointment of Dependents of the Deceased/Permanently incapacitated Armed Forces Service Personnel/Para-Military Personnel:- (1) Notwithstanding anything contained in these rules the Appointing Authority may fill the vacancies of the post of Lower Division Clerk, Class IV Employee and post in Subordinate Service up to Scale No. 9 to be filled in by direct recruitment by appointing on compassionate ground one of the dependents of a member of Armed Forces/Para-Military Forces belonging to the State who dies or becomes permanently incapacitated in action on or after commencement of this provision, in operations at the International Border or at the Line of actual Control/Line of Control.

- (i) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Armed Forces who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated on or after 01.01.1972, in any defence terrorism counter insurgency/counter operations including operations and declared Battle Casualty by the Ministry of Defence, Government of India;

Provided that in so far as appointment in subordinate service is concerned the dependents shall be considered for appointment to the lowest post, up to scale No. 9, at which direct recruitment is made, according to the qualifications possessed by the dependent.

(2) Such dependent shall address an application for the purpose to the Zila Sainik Kalayan Adhikaari in the case of Armed Force and the officer commanding the Para- Military Unit for Para-Military Forces duly verified by the Head of the Unit where the deceased/permanently incapacitated member of the Armed Forces/Para-Military Forces was serving at the time of death/becoming permanently incapacitated. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that the dependent fulfills the academic qualification and experience, except for appointment to Class-IV for which educational qualification shall be relaxed, and age limit prescribed for the post and is also otherwise qualified for Government Service.

(3) The application of such dependent shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the department. In the event of non-availability of vacancy in the District concerned the application shall be sent to the Divisional Commissioner who shall arrange appointment in any District under his jurisdiction.

(4) The application shall contain the following information:-

1. Name and designation of the deceased/permanently incapacitated Armed Force/Para-Military Force Personnel;
2. Unit in which he/she was working prior to death/becoming permanently incapacitated;
3. The date and place of death with death certificate issued by the Authority competent to declare him a battle casualty or becoming permanently incapacitated;
4. Name, date of birth, educational qualifications of the applicant and his/her relation with the deceased (with certificate).

Explanation:- For purposes of this rule.-

- (a) 'Armed force' means the Army, Navy and Air Force of the Union.
(b) 'Dependent' shall mean spouse/son/adopted son/unmarried daughter/unmarried adopted daughter who were wholly dependent on the deceased/permanently incapacitated defence service personnel/para-military personnel.

Note:- Adopted son/daughter means legally adopted son/daughter by the deceased/permanently incapacitated person during his/her life.

(c) Para-Military Forces means the Border Security Force, Central Reserve Police Force, Indo-Tibetan Border Police and any other Para-Military Force, as may be notified by Central and State Government, from time to time.

(d) Permanently incapacitated means a person who has suffered more than 80% permanent physical impairment or more than 75% permanent neurological impairment in operations rendering him/her unfit for any kind of employment in future.

Note: 2- Assessment of permanent impairment would be in accordance with the Manual of Doctors to Evaluate Permanent Physical Impairment (DGHS-WHO-AHMA, New Delhi 1981) and certified by the Army Authorities and countersigned by Assistant Director, Medical Services HQ 61 (1) Sub area Jaipur or certified by a Medical Board consisting of Head of Department of Orthopaedics, Head of Department of Physical Medicine & Rehabilitation and Head of Department of Forensic Science of a Medical College in Rajasthan." vide Notification No. F. 5(3)DOP/A-II/94, Dated 1.10.2002 (w.e.f. 01.04.1999).

β Added vide Notification No. F. 5(3)DOP/A-II/94, Dated the 7.02.2000.

% Added vide Notification No. F. 5(3)DOP/A-II/94, Dated 10.06.2008.

\$ Added vide Notification No. F. 5(3)DOP/A-II/94, Dated 10.06.2008.

Added vide Notification No. F. 5(3)DOP/A-II/94, Dated 10.06.2008.

- (ii) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Armed Forces who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated in any incident on or after 01.04.1999 and declared Physical Casualty by the Competent Authority of respective Headquarters of the Armed Forces; and
- (iii) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Central Armed Police Forces (CAPF) and Indian Coast Guard who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated on or after 01.04.1999 in any defence operations including counter insurgency/ counter terrorism operations and declared Operational Casualty by the Ministry of Home/Defence, Government of India:

Provided that,-

- (a) the permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard who are capable of and desirous of obtaining employment for themselves under the State Government then the employment shall be given to them.
- (b) the widow/widower or the dependent of deceased or permanently incapacitated personnel of the Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard are not in a position to take up employment immediately, employment will be given to them on acquiring of eligibility.

(2) Appointment shall not be given to such dependent or any of the other dependents of the Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard, if any one of the dependents is already employed on regular basis under the Central Government, any State Government or Statutory Board/ Organization Corporation owned or controlled wholly or partially by the Central or any State Government at the time of death of personnel or permanent incapacitation of personnel of Armed Forces, Central Armed Police Force (CAPF) and Indian Coast Guard:

Provided that this condition shall not apply where the incapacitated person or widow/widower seeks employment for himself/herself.

(3) Permanently incapacitated personnel/such dependent shall submit an application for the appointment to Zila Sainik Kalyan Adhikari and the Zila Sainik

£ Substituted for "Provided that: (i) the dependents of a member of Armed Forces/Para Military Forces belonging to the State shall be considered for appointment to the lowest post of the service (up to pay scale number 9-A in case of permanently incapacitated personnel of Armed Forces/Para Military Forces and up to pay scale No. 11 in case he dies) at which direct recruitment is made, according to the qualification possessed by the dependent." vide Notification No. F. 5(3)DOP/A-II/94, Dated 01.10.2002.

¥ Added vide Notification No. F. 5(3)DOP/A-II/94, Dated 10.06.2008.

Kalyan Adhikari shall process with concerned Record Office/Designated Office/Service Headquarters of the personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard for verification. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that respective Service HQ/Records Office/Designated office duly verifies and the applicant fulfills the academic qualifications, experience and age limit prescribed for a particular post and also otherwise qualified for the Government Service.

(4) After fulfilling conditions mentioned in sub-rule(3) above, the application of such dependent/permanently incapacitated personnel shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the permanently incapacitated personnel /dependent. In the event of non-availability of vacancy in the district concerned, the application shall be sent to the Divisional Commissioner who shall arrange appointment in any of districts under his jurisdiction. If vacant post is not available under the jurisdiction of the Divisional Commissioner, then the application shall be referred by the Divisional Commissioner to the Department of Personnel (A-II) for providing appointment.

(5) The application shall contain the following information, namely:-

- (a) Name and designation of deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard;
- (b) Unit in which he/she was serving prior to death/becoming permanently incapacitated;
- (c) Date and place of death with death certificate issued by the Authority competent to declare him/her a Battle Casualty/Operational Casualty/Physical Casualty;
- (d) Certificate of permanent incapacitation (Disability Certificate); and
- (e) Name, date of birth, educational qualifications of the applicant and his/her relation with the deceased/permanently incapacitated personnel (Battle Casualty/Operational Casualty / Physical Casualty).

Explanation: For the purpose of this rule,-

- (i) **"Armed Forces"** means the Army, Navy and Air Force of the Indian Union.
- (ii) **"Central Armed Police Forces (CAPF)"** means Border Security Force, Central Reserve Police Force, Indo-Tibetan Border Police, Central Industrial Security Force, National Security Guard, Assam Rifles, Sashastra Seema Bal, as may be notified by Central or State Government, from time to time.
- (iii) **"Indian Coast Guard"** means the force to ensure the security of Indian Coastal Regions and are working under the Ministry of Defence, Government of India.
- (iv) **"Dependent"** means,-
 - (a) Spouse, or

- (b) Son/son adopted by the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF), Indian Coast Guard before the time of his/her death/permanent in incapacitation; or
- (c) Unmarried daughter/unmarried adopted daughter, widowed daughter/divorced daughter who is wholly dependent on deceased/permanent in capacitated personnel of Armed Forces, Central Armed Police Forces (CAPF), Indian Coast Guard before his/her death/permanent incapacitation, or
- (d) Married daughter, if no other dependents of the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard mentioned in clause (b) and (c) above is available, or
- (e) Mother, father, unmarried brother or unmarried sister in of unmarried deceased/permanent incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard

Note: "Adopted son/daughter" means legally adopted son/ daughter under the Hindu Adoption and Maintenance Act, 1956. For dependents belonging to other than Hindu religion, case will be referred to Department of Personnel (A-II) for necessary clarification.

- (v) **"Permanently incapacitated"** means a soldier/person having minimum 40% disability and who has been declared permanently incapacitated by the respective Approving and Confirming Medical Authority of Army, Indian Navy, Indian Air Force, Central Armed Police Forces (CAPF) or Indian Coast Guard, as the case may be.

§6D. Compassionate appointment of dependents of the deceased persons, who died or declared dead after missing in Uttarakhand Tragedy-2013:- (1) Notwithstanding anything contained in these rules the Appointing Authority may fill the vacancies of the post up to level in pay matrix L-9 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a person who was bonafide resident of the State of Rajasthan and died in the Uttarakhand tragedy-2013 or declared dead after missing in such tragedy of 2013, subject to the condition that,-

- (i) the dependent must be a bonafide resident of the State of Rajasthan: and
- (ii) the dependent fulfills academic and other qualifications and other conditions prescribed under these rules for respective post:

Provided that the procedural requirement for selection such as,-

- (a) computer qualification shall not be insisted upon at the time of appointment. The dependent shall have to possess any of the computer qualification as prescribed in the relevant rules within the period of probation, failing which his/her probation shall be deemed to be extended, unless the appointing authority terminates his/her services finding the performance wholly unsatisfactory;

§ Added vide Notification No. F. 3(9)DOP/A-II/2013 dated 08.08.2022.

(b) training or departmental examination or typing on computer shall not be insisted upon at the time of appointment. The dependents shall however, be required to clear such training or departmental examination or typing test on computer in any one language, either in English or in Hindi, within a period of three years, unless the period is relaxed by Department of Personnel, for entitlement for confirmation, failing which his/her appointment shall be liable to be terminated. No annual grade increments shall be allowed until he/she acquires such qualification. On acquiring such qualification, annual grade increments shall be allowed notionally from the date of appointment but no arrears shall be paid.

Provided further that the widow appointed under the provisions of these rules shall be exempted from having computer qualification and passing the typing test on computer.

Provided also that the person with benchmark disability appointed under the provisions of this rule shall be exempted from passing the typing test on computer.

(2) Appointment shall not be given to such dependent, if any one of the dependents of such deceased or declared as dead after missing is already employed on regular basis under the Central/any State Government or Statutory Board/Organization/Corporation owned or controlled wholly or partially by the Central/any State Government at the time of death of the deceased or declaration of death of missing person:

Provided that this condition shall not apply where the widow seeks employment for herself.

Provided further that in case, the number of persons who died or declared dead after missing are more than one of any family, only one dependent shall be considered for appointment on compassionate ground.

(3) Such dependent shall submit an application for appointment to the District Collector concerned. The District Collector shall forward the application with his recommendations to the Disaster Management, Relief & Civil Defence Department for verification. After the verification of death or declaration of death of such deceased, the application of such dependent shall be forwarded to the District Collector concerned for suitable appointment. In the event of non-availability of vacancy in the district concerned, the application shall be sent to the Divisional Commissioner who will arrange appointment in any District under his jurisdiction. If vacant post is not available under the jurisdiction of the Divisional Commissioner, the application shall be referred by the Divisional Commissioner to the Department of Personnel (A-II) for providing appointment.

Explanation: For the purpose of this rule Dependent means,-

- (i) spouse; or
- (ii) son including son legally adopted by the person died or declared dead after missing during his/her life time; or
- (iii) unmarried/widowed/divorced daughter including legally adopted daughter by the person died or declared dead after missing during his/her life time; or

- (iv) married daughter, if no other dependent mentioned in clause (ii) and (iii) above is available; or
- (v) mother, father, unmarried brother or unmarried sister in case of unmarried person died or declared dead after missing, who was wholly dependent on the person died or declared dead after missing at the time of his/her death.

(4) Notwithstanding anything contained in this rule persons who were appointed in pursuance of relief package dated 29-07-2013 issued by the Disaster Management and Relief Department shall be deemed to be appointed under the provisions of this rule from the date of commencement of the Rajasthan Various Service (Vth Amendment) Rules, 2022, if they are otherwise eligible for appointment under this rule.

%7. Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes.- (1) Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes shall be in accordance with the [&]“the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Class and Economically Backward Classes (Reservation of Seats in Education Institution in the State and of Appointment and Post in Service under the State) Act, 2008” at the time of recruitment i.e. by direct recruitment and by promotion.

(2) The vacancies so reserved for promotion shall be filled in by [#]“seniority-cum-merit and merit”.

(3) In filling the vacancies so reserved the eligible candidates who are members of the Scheduled Castes and the Scheduled Tribes shall be considered for the appointment in the order in which their names appear in the list prepared for direct recruitment by the Commission, for posts falling in its purview, and by the Appointing Authority in other cases, and the Departmental Promotion Committee or the Appointing Authority, as the case may be in the case of promotee, irrespective of their relative rank as compared with other candidates.

[%] Substituted for “7. Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes.- (1) Reservation of vacancies for the Schedule Casts and the Schedule Tribes shall be in accordance with the orders of Government for such reservation as are in force at the time of recruitment.

(2) In filling the vacancies so reserved the candidates who are members of the Schedule Casts and the Schedule Tribes shall be considered for appointment in the order in which their names appear in the list irrespective of their relative ranks as compared with other candidates.

(3) In the event of non-availability of a sufficient number of candidates amongst the Schedule Casts and the Schedule Tribes in a particular year, vacancies need not be kept reserved and shall be filled in accordance with normal procedure but they may be carried forward and filled up in the subsequent year. In case the candidates of Scheduled Castes or Tribes are not available even in the second year for appointment against the vacancies carried forward from the previous year, vacancies will be filled in by other candidates and the deficiency will be made good in the subsequent year.

Note:- The reservation shall be calculated on the basis of total vacancies in a particular year. The adjustment of fractions shall be made over a period of five years. Promotion shall be made irrespective of consideration of caste or tribe.

(4) Promotions shall be made irrespective of consideration of caste or tribe.” vide Notification No. F. 7(4)DOP/A-II/72, dated 03.10.1973

[&] Substituted for “order of the Government for such reservation in force” vide Notification No. F. 7(8)DOP/A-II/2008 dated 28.08.2009.

[#] Substituted for *”Merit alone” vide Notification No. F. 7(4)DOP/A-II/73 dated 29.01.1981.

^{*} Substituted for "Merit-cum-seniority" vide Notification No. F. 7(6)DOP/A-II/75 III dated 31.10.1975.

¹(4) Appointments shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion.

(4A) In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes or the Scheduled Tribes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carry forward vacancies shall be filled in accordance with the normal procedure:

Provided that if recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this sub-rule:

Provided further that filling up of the vacancies in accordance with the normal procedure under this sub-rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, for which such vacancy is available in subsequent years.

(4B) In the event of non-availability of the eligible and suitable candidates for promotion amongst the Scheduled Castes or the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes or Scheduled Tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for the Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion from General category candidates. In exceptional cases, where in the public interest, the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of Personnel and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidate(s) on urgent temporary basis clearly stating in the promotion order that the General category candidate(s) who are being promoted on urgent temporary basis against the vacant

¹ Substituted for ^{*}“(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst the Scheduled castes and the scheduled tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes and the Scheduled Tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for scheduled castes and the schedules tribes candidates shall be filled by promotion as well as by direct recruitment from General category candidates. However, in exceptional cases where in the public interest the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the department of personnel and after obtaining prior approval of the department of personnel, they may fill up such post(s) by promoting the general category candidate(s) on urgent temporary basis clearly stating in the promotion order that the general category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for scheduled castes or the scheduled tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available.” vide Notification No. F. 7(1)DOP/A-II/2008 dated 17.01.2013.

^{*} Substituted for ^{\$}“(4) Appointments shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst Scheduled Castes and Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure, and an equivalent number of additional vacancies shall be reserved in the subsequent year. Such of the vacancies which remain so unfilled shall be carried forward to the subsequent three recruitment years in total, and thereafter such reservation would lapse. Provided that there shall be no carry forward of the vacancies in posts or class/category/group of the posts in any cadre of Service to which promotions are made on the basis of a [@]“deleted” merit alone, under these Rules.” vide Notification No. F. 7(4)DOP/A-II/2002 Dated 10.10.2002.

^{\$} Substituted for “(4) In the event of non-availability of a sufficient number of eligible and suitable candidates amongst the Schedule Castes and the Schedule Tribes in a particular year, vacancies shall not be carried forward and shall be filled in accordance with the normal procedure.” vide Notification No. F. 7(4) DOP/A-II/73 dated 10.02.1975

[@] Deleted “both merit” and “Seniority-cum-Merit” and “not by Seniority-cum” vide Notification No. 7(6)DOP/A-2/75 dated 31.10.1975.

post reserved for the Scheduled Castes or Scheduled Tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available:

Provided that there shall be no carry forward of vacancies in posts or class/category/group of posts in any cadre or service to which promotions are made on the basis of merit alone, under these rules.

#7A. Reservation of vacancies for Backward classes and More Backward Classes:- Reservation of vacancies for Backward Classes and More Backward Classes shall be in accordance with the provision of law in force at the time of direct recruitment. In the event of non-availability of the eligible and suitable candidates amongst the Backward Classes and More Backward Classes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carried forward vacancies shall be filled in accordance with the normal procedure:

Provided that,-

- (i) if recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this rule.
- (ii) filling up of the vacancies in accordance with the normal procedure under this rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the person belonging to the Backward Classes and More Backward Classes, as the case may be, for which such vacancy is available in subsequent years.

\$7B. Reservation of vacancies for women:- Reservation of vacancies for women candidates shall be 30% category wise in the direct recruitment, out of which one third shall be for widows and divorced women candidates in the ratio of 80:20. In the event of non-availability of eligible and suitable candidates, either in widow or in divorcee, in a particular year, the vacancies may first be filled by interchange, i.e.

Substituted for ^β7A. Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes:- Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes shall be in accordance with the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008 at the time of direct recruitment. In the event of non-availability of eligible and suitable candidate amongst Backward Classes, Special Backward Classes and Economically Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure." vide Notification No. F. 7(10)DOP/A-II/2023, dated 28-07-2023.

^β Substituted for [^]7(A) Reservation of vacancies for Other Backward Classes.- Reservation of vacancies for Other Backward Classes shall be in accordance with the order of the Govt. for such reservation in force at the time of direct recruitment. In the event of non-availability of eligible and suitable candidates amongst Other Backward Classes in a particular year, the vacancy so reserved for them shall be filled in accordance with the normal procedure." vide Notification No. F. 7(8)DOP/A-II/2008 Dated 28.08.2009.

[^] Added vide Notification No. F. 7(2)DOP/A-II/93 Dated 24.05.1994 effect from 28.09.1993.

^{\$} Substituted for [%]7(B) Reservation of vacancies for women.- Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment out of which 8% shall be for widows and 2% for divorced women candidates. In the event of non-availability of eligible and suitable widows and divorced women candidates in a particular year, the vacancies so reserved for widow and divorced women candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.

Explanation: In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce." vide Notification No. F. 7(2)DOP/A-II/88. Pt.-I dated 22.12.2015.

[%] Substituted for [&]7B. Reservation of vacancies for women candidates:- Reservation of vacancies for woman candidates shall be 30% category wise, in direct recruitment out of which 5% shall be for widow candidates. In the event of non-availability of the eligible and suitable widow candidates in a particular year, the vacancies so reserved for widow candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of woman candidate shall be adjusted proportionately in the respective category to which the woman candidate belong." vide Notification No. F. 7(2)DOP/A-II/88/Pt. I dated: 24.01.2011.

vacancies reserved for widows to the divorcees or vice versa. In the event of non-availability of sufficient widow and divorcee candidates, the unfilled vacancies, shall be filled by other women of the same category and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates of the category for which vacancy is reserved. The vacancy so reserved for women candidates shall not be carried forward to the subsequent year. The reservation for women including widows and divorcee women shall be treated as horizontal reservation, within the category, i.e. even the women selected in general merit of the category shall first be adjusted against the women quota.

Explanation: In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce.

+7C. Reservation of vacancies for outstanding sports persons:- Reservation of vacancies for outstanding sports persons shall be 2% of the total vacancies outside the purview of the Commission in that year earmarked for direct recruitment. In the event of non-availability of the eligible and suitable sportspersons in a particular year the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year. The reservation for sportspersons shall be treated as horizontal reservation and it shall be adjusted in the respective category to which the sportspersons belong.

Explanation:- "Outstanding sportspersons" shall mean sportspersons who are bonafide resident of the State of Rajasthan, and,-

& Substituted for @ "7B. Reservation of vacancies for women candidates.- Reservation of vacancies for woman candidates shall be 1 "30%" category wise, in direct recruitment. In the event of non-availability of the eligible and suitable woman candidates in a particular year, the vacancies so reserved for them shall be filled #, up by male candidate' and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of woman candidate shall be adjusted proportionately in the respective category to which the woman candidate belong." vide Notification No. F. 7(2)DOP/A-II/88. Pt.-I dated : 21.09.2007.

1 Substituted for "20%" vide Notification No. F. 7(2)DOP/A-II/88. Pt.-I dated : 07.06.1999

Substituted for "in accordance with the normal procedure" vide Notification No. F. 7(2)DOP/A-II/88. Pt.-I dated : 07.06.1999

@ Added vide Notification No. F. 7(2)Karmik/A-II/8 Dated 22.01.1997

+ Substituted for β "7C. Reservation of vacancies for outstanding Sportspersons:- Reservation of vacancies for Outstanding Sportspersons shall be 2% of the total vacancies outside the purview of the Commission in that year earmarked for direct recruitment. In the event of non-availability of the eligible and suitable Sportspersons in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year. The reservation for Sportspersons shall be treated as horizontal reservation and it shall be adjusted in the respective category to which the Sportspersons belong.

Explanation:-'Outstanding Sportspersons' shall mean and include the Sportspersons belonging to the State who have participated individually or in team in the Sports and Games recognized by the International Olympic Committee and Indian Olympic Association or, in International Championships in Badminton, Tennis, Chess and Cricket recognized by their respective National Level Association, Federation or Board, with the following descriptions for each class of the Civil Services:-

S.No.	Class of Service	Description
1	Subordinate	Has represented India in Asian Games, Asian Championship, Common-Wealth Games,
2	Ministerial	World Championships, World University Games, World School Games, SAARC Games or Olympic games where he (in an individual item) or his team(in a team event) has obtained 1 st , 2 nd or 3 rd position." vide Notification No. F. 5(31)DOP/A-II/84 dated 15.03.2013.

β Added vide Notification No. F. 5(3)Karmik/A-II/84 Dated 23.09.1997

Substituted for "Explanation:- "Outstanding sportspersons" shall mean and include the sportspersons belonging to the State, who,-

(i) represented Indian Team in Individual or in Team event in any International Tournament of any sports and games, recognized by the Indian Olympic Association or concerned recognized National Sports Federation;

Or

(ii) represented Indian Team in Individual or in Team event in any International Tournament of any Sports and Games recognized by the Indian School Sport Federation or concerned recognized National School Games Federation;

Or

- (i) represented Indian team in individual or in team event in any international tournament/championship of any sports and games mentioned in column number 3 of table given below organized by the international sports body mentioned in column number 2 of the said table,-

Table

S. No.	International Sports Body	Name of the Tournament / Championship
1	2	3
1	International Olympic Committee [IOC]	Olympic Games (Summer)
2	Olympic Council of Asia [OCA]	Asian Games
3	South Asian Olympic Council [SAOC]	South Asian Games; commonly known as SAF games
4	Commonwealth Games Federation[CGF]	Commonwealth Games
5	International Sports Federation affiliated to IOC	World Cup/World Championship
6	Asian Sports Federation affiliated to OCA	Asian Championship
7	International School Sports Federation [ISSF]	International School Games/ Championship
8	Asian School Sports Federation [ASSF]	Asian School Games/ Championship

or

- (ii) Medal winner in the individual or in team event in any School National Games of any Sports and Games organized by the School Games Federation of India;

or

- (iii) Medal winner in the individual or in team event in any national tournament/championship of any sports and games organized by the Indian Olympic Association or its affiliated National Sports Federation [N.S.F.];

or

- (iv) Medal winner in the all India inter university in individual event or in team event in any sports and games, organized by the association of Indian universities;

or

-
- (iii) Medal winner in the Individual or in Team event in any National Tournament of any Sports and Games, recognized by Indian Olympic Association or concerned recognized National Sports Federation;

Or

- (iv) Medal Winner in the All India Inter University Tournament in Individual event or in Team event in the any Sports and Games, recognized by Indian Universities Association.” vide Notification No. F. 5(31) DOP/A-II/84 dated: 21.11.2019

- (v) Represented Rajasthan in individual or in a team event in national games/national Para games or national championship/Para national championship of any sports and games, organized by the Indian Olympic Association/Para Olympic Committee of India or its affiliated National Sports Federation.”

%7D. Reservation of vacancies for Economically Weaker Sections:- Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

Explanation: For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lac. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application.

% Substituted for &"7D. Reservation of vacancies for Economically Weaker Sections:- Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non- availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

Explanation: For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lakh. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as, 'Economically Weaker Sections', irrespective of the family income:-

- (i) 5 acres of Agricultural Land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in notified municipalities; or
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities." vide Notification No. F. 7(1)DOP/A-II/2019 Dated : 20.10.2019

& Added vide Notification No. F. 7(1)DOP/A-II/2019 dated : 19.02.2019

⁺**8. Nationality.-** A candidate for appointment to the service must be:-

- (a) A citizen of India, or
- (b) A subject of Nepal, or
- (c) A subject of Bhutan, or
- (d) A Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and The United Republic of Tanzania (formerly Tanganyika, Zanzibar) ^β“Zambia Malawi, Zaire and Ethiopia” with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the ^{\$}“Government in the Department of Home Affairs and Justice after proper verification.”

[&]Deleted.

⁺ Substituted for [¥]“8. Nationality:- A candidate for appointment to be Service Must be:-

- (a) A citizen of India, or
- (b) A subject of Sikkim, or
- (c) A subject of Nepal, or
- (d) A subject of Bhutan, or
- (e) A Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India or
- (f) a person of Indian origin who has migrated from Pakistan Burma, Ceylon, and East African Countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyka and Zanzibar) with the intention of permanently settling in India :

Provided that a candidate Belonging to categories (c), (d), (e) & (f) shall be person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (f) the certificate of eligibility will be issued for a period of one year, after which such a candidate will be retained in service subject to his having acquired Indian citizenship.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an Examination or interview conducted by the Commission or other recruiting authority as the case may be, and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide Notification No. F. 7(4)DOP/A/II/ 76 dated 07-09-1976.

^β Inserted vide Notification No. F. 7(4)DOP/A-II/76 dated 04.06.1977.

^{\$} Substituted for “Government of India” vide Notification No. F. 7(2)DOP/A-II/2002 dated 17.02.2003.

[¥] Substituted for [€]“8. Nationality:- Subject to the provisions contained in these Rules, a candidate for appointment to the Service must be :-

- (a) a citizen of India, or
- (b) a subject of Sikkim, or
- (c) a person of Indian origin who has migrated from Pakistan with the intention of permanently settling in India, and who holds in his favour a certificate of eligibility issued by the Government of India, or
- (d) a subject of Nepal or a Tibetan who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India, and who holds a certificate of eligibility in his favour issued by the Government of India.

Explanation:- (i) In the case of a candidate belonging to the category referred to in clause (c), the certificate of eligibility will be deemed to be valid only for a period of one year from the date of his appointment beyond which he can be retained in Service only if he has before the expiry of said period become a citizen of India.

@8A.*“Conditions of eligibility of persons migrated from other countries to India”.- Notwithstanding anything contained in these rules provisions regarding eligibility for recruitment to the Service with regard to Nationality, age limit and fee or other concessions to a person who may migrate from other Countries to India with the intention of permanently settling in India shall be regulated by such orders or instructions as may be issued by the state Government from time to time and the same shall be regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

#9. Determination of vacancies:- (1) (a) Subject to the provisions of these rules, the Appointing Authority shall determine on 1st April every year, the actual number of vacancies occurring during the financial year.

(b) Where a post is to be filled in by a single method as prescribed in the rule or Schedule, the vacancies so determined shall be filled in by that method.

(ii) A candidate in whose case a certificate of eligibility is necessary under clause (c) or clause (d) may be admitted to an interview held by the Commission or the Appointing Authority and he may also provisionally be appointed subject to necessary eligibility certificate being obtained by him from the Government of India within a specified period.” vide Notification No. F. 1(20)Appts/A-II/67, dated 13.12.1974.

^e Substituted for “(8) Nationality:- A candidate for appointment to the Service must be:-

(a) a citizen of India, or

(b) a subject of Sikkim, or

(c) a subject of Nepal or former French possessions in India, or

(d) a person of Indian origin who has migrated from Pakistan with the intention of permanently settling in India.

Provided that if he belongs to category(c) or (d) he must be a person in whose favour a certificate of eligibility has been given by the Government of India.

Provided further that if he belongs to category (d), the certificate of eligibility shall be valid only for a period of one year from the date of his appointment beyond which he can be retained in service only if he becomes a citizen of India:

A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination /interview conducted by the Commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate obtained by him from the Government of India and produced, within a reasonable time, before the appointing authority.” vide Notification No. F. 3(6)Appts/D/59, dated 29.12.1965.

[&] Deleted "A candidate in whose case a Certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide No. F. 7(2)DOP/A-II/2002 dated 17.02.2003.

[@] Inserted vide Notification No. F. 7(5)DOP/A-II/76 dated 20.06.1977.

^{*} Inserted Heading vide Notification No. F. 2(4)DOP/A-II/79 dated 22.11.1984.

[#] Substituted for ^P9. Determination of vacancies.- (1) (a) Subject to the provisions of these rules, the Appointing Authority shall determine every year the number of existing vacancies and those anticipated during the following twelve months and the number of persons likely to be appointed to the Service by each method. The next determination of vacancies shall be done just before the expiry of twelve months of the last determination of vacancies.

(b) In calculating the actual number of vacancies to be filled in by each method on the basis of percentage prescribed in the Schedule, the Appointing Authority shall adopt an appropriate continuous cyclic order to correspond with the proportion laid down in the Schedule by giving precedence to promotion quota.

(2) The Appointing Authority shall determine every year the number of existing vacancies and those anticipated in next twelve months which are to be filled by promotion of persons already in the Service.

(3) The Appointing Authority shall also determine the corresponding vacancies of earlier year, if any, year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in accordance with sub-rule (2).” vide Notification No. F. 7(2)DOP/A-II/81 dated, the 21.12.1981 (w.e.f. 01.04.1981)

^P Substituted for ²9. Determination of vacancies- (1) Subject to the provisions of these rules, the Appointing Authority shall determine each year the number of vacancies anticipated during the following twelve months and the number of persons likely to be recruited by each method. Such vacancies shall be determined again before the expiry of 12 months of the last termination of such vacancies.

(2) In calculating the actual number to be filled by each method on the basis of the percentage prescribed in column 3 of the Schedule, appended with relevant Service Rules, each Appointing Authority shall adopt an appropriate cyclic order to correspond with the proportion laid down in each of the Service Rules by giving precedence to promotion quota over direct recruitment quota, e.g., where the appointment by direct recruitment and promotion is in the percentage of 75 and 25, respectively, the cycle shall run as follows:

1. By Promotion, 2. By direct recruitment,

3. By direct recruitment, 4. By direct recruitment,

5. By promotion, 6. By direct recruitment,

7. By direct recruitment, 8. By direct recruitment,

9. By promotion, and so on.” vide Notification No. F. 5(3)DOP/A-II/77 dated 06.10 1979.

² Substituted for "9. Determination of vacancies.– (1) Subject to the provisions of these rules, the Government shall determine at the Commencement of each year the number of vacancies anticipated during the calendar year and the number of persons likely to be recruited by each method.

(2) Any vacancy which remains unfilled for non-availability of suitable Candidates or otherwise shall be carried forward from year to year:

(c) Where a post is to be filled in by more than one method as prescribed in the rules or schedule, the apportionment of vacancies, determined under clause (a) above, to each such method shall be done maintaining the prescribed proportion for the over-all number of posts already filled in. If any fraction of vacancies is left over, after apportionment of the vacancies in the manner prescribed above, the same shall be apportioned to the quota of various methods prescribed in a continuous cyclic order giving precedence to the promotion quota.

(2) The Appointing Authority shall also determine the vacancies of earlier years, year-wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in.

Ψ^{10. Age:-} (1) A candidate for direct recruitment for posts enumerated in the Group 'C' to 'G' must have attained the age of 21 years and must not have attained the age of ^Ψ40 years" on the 1st day of January next following the last date fixed for the receipt of application:

Provided that the additional vacancies or such of them as are not filled shall lapse at the end of the second year." vide Notification No. F. 7(1)DOP/(A-II)/73 dated 16-10-1973

Ψ Substituted for "(1) A candidate for direct recruitment to a post enumerated in Groups 'B' and 'C' of Social Welfare and Group 'C' of correctional administration wings must have attained the age of 21 years and must not have attained the age of 25 years on the 1st day of January next following the last date fixed for the receipt of application:

(2) A candidate for direct recruitment to a post enumerated in Group 'A' of Social Welfare Wing and Groups 'A' and 'B' of correctional administration wing must have attained the age of 21 years and must not have attained the age of 30 years on the first day of January next following the last date fixed for receipt of applications:

Provided:- (i) that the upper age limit mention in sub-rules (1) and (2) above, may be relaxed by 5 years in exceptional cases by the Government in consultation with the commission;

(ii) that the upper age limit mentioned in sub-rule (1) and (2) above, may be relaxed by 5 years in case of women candidates and candidates belonging to Schedule Castes or Schedule Tribe:

(iii) that the upper age limit mentioned in sub-rule (1) and (2) above, shall be relaxed up to 15 years to the members of Service who may apply for direct recruitment to the higher posts up to two chances.

(iv) subject to provisions of proviso (iii) the upper age limit mentioned above shall not apply in the case of ex-prisoners who had served under the Government on a substantive basis on any post before conviction and were eligible for appointment under the rules; and

(v) that the upper age-limit mentioned in sub-rules (1) and (2) above, shall be relaxable by a period equal to the term of imprisonment served in the case of ex-prisoner who was not over age before his conviction and was eligible for appointment under the rules.

(vi) Provided that the Upper age-limit in the case of ministerial and Class IV Employees of the Department for category of posts and reserved for them under these Rules shall be 40 years

(vii) that for recruitment to the post not within the purview of the Commission the upper age-limit for persons who were retrenched from the State Government Service for want of a vacancy or due to abolition of post shall be 35 years if they were within the age limit prescribed under these Rules, when they were initially appointed to the post from which they were first retrenched provided that normal prescribed channels of recruitment relating to qualifications, character, medical fitness etc. are fulfilled and they were not retrenched on account of complaint or delinquency and they produce a certificate of having rendered good services from the last Appointing Authority.

(viii) that the upper age-limit mentioned above shall be relaxed upto 45 year for the persons repatriated from Burma and Ceylon on or after 1.3.1963 and East African countries or Kenya, Tanganyika, Uganda and Zanzibar with a further relaxation upto 5 years in the case of persons belonging to the Schedule Caste or Schedule Tribes.(effective upto 28-02-77)

(ix) that there shall be no age-limit in the case of persons repatriated from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar.

(x) Notwithstanding anything contained contrary in these Rules in the case of persons serving in connection with the affairs of the State in substantive capacity, the upper age limit shall be 40 years for direct recruitment to posts filled in by competitive examination or in case of posts filled in through the Commission by interview. This relaxation shall not apply to urgent temporary appointments.

(xi) that the Released Emergency Commissioned Officer and Short Service Commissioned Officers after release from the Army shall be deemed to be within the age-limit even though they have crossed the age limit when they appear before the Commission had they been eligible as such at the time of their joining the Commission in the Army." vide Notification No. F. 1(11)(1) SW/69, dated 31-01-1976.

¥ Substituted for ^"35 years" or 37 years" vide Notification No. F. 7(2)DOP/A-II/84 Dated 06.03.2018.

^ Substituted for # "33 years" vide Notification No. F. 7(2)DOP/A-II/84 Dated 25.06.2004

Substituted for & "32 years" vide Notification No. F. 7(2)DOP/A-II/84 Dated 20.03.1990

& Substituted for β "31 years" vide Notification No. F. 7(2)DOP/A-II/84 Dated 25.02.1985

β Substituted for "28 years" vide Notification No. F. 1(11)(1) SW/69 Dated 31.01.1976.

(2) A candidate for direct recruitment to a post enumerated in Group 'A' and 'B' must have attained the age of 21 years and must not have attained the age of 40 years” on the first day of January next following the last date fixed for receipt of applications:

Provided:-

- (i) that the upper age limit mention in sub-rules (1) and (2) above, may be relaxed by 5 years in exceptional cases by the Government in consultation with the commission;
- ¹(ii) that the upper age limit mentioned above shall be relaxed by,-
 - (a) 5 years in the case of male candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections;
 - (b) 5 years in the case of woman candidates belonging to General Category; and
 - (c) 10 years in the case of women candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections.”
- (iii) that the upper age limit mentioned in sub-rule (1) and (2) above, shall be relaxed up to 15 years to the members of Service who may apply for direct recruitment o the higher posts up to two chances.
- (iv) subject to provisions of proviso (iii) the upper age limit mentioned above shall not apply in the case of ex-prisoners who had served under the Government on a substantive basis on any post before conviction and were eligible for appointment under the rules; and
- (v) that the upper age-limit mentioned in sub-rules (1) and (2) above, shall be relaxable by a period equal to the term of imprisonment served in the case of ex-prisoner who was not over age before his conviction and was eligible for appointment under the rules.
- (vi) that the upper age-limit mentioned above, shall not apply in the case of ex-prisoner who had served under the Govt. on a substantive basis on any Post before conviction; and
- (vii) that the upper age-limit mentioned above shall be relaxable by a period equal to the term of imprisonment served in the case of ex-prisoner who was not overage before his conviction.
- (viii) that the persons appointed temporarily ^Γ“to a post in the Service” shall be deemed to be within the age limit, had they been within the age limit, when they were initially appointed even though they have crossed the age limit when they appear finally before the Commission and shall be allowed upto two chances had they been eligible as such at the time of their initial appointment.

[¥] Substituted for ⁰“35 years” vide Notification No. F. 7(2)DOP/A-II/84 Dated 06.03.2018.

⁰ Substituted for [#]“33 years” vide Notification No. F. 7(2)DOP/A-II/84 Dated 25.06.2004

[#] Substituted for [&]“32 years” vide Notification No. F. 7(2)DOP/A-II/84 Dated 20.03.1990

[&] Substituted for ⁰“31 years” vide Notification No. F. 7(2)DOP/A-II/84 Dated 25.02.1985

⁰ Substituted for “30 years” vide Notification No. F. 1(11)(1) SW/69 Dated 31.01.1976.

¹ Substituted for [%]“(ii) that the upper age limit mentioned above shall relaxed-

(a) by 5 years in the case of the male candidates belonging to the Scheduled Castes and the Scheduled Tribes,

(b) by 5 years in the case of ^{*}“woman candidates belonging to General Category, Economically Backward Classes and Economically Weaker Sections.”

(c) by 10 years in the case of women candidates belonging to the Scheduled Castes, Scheduled Tribes and the [@]“Backward Classes and Special Backward Classes.” vide Notification No. F. 7(1) DOP/A-II/2019 dated 16.04.2021

[%] Substituted “(ii) that the upper age limit mentioned above shall be relaxed by 5 years in the case of women candidates and candidates belonging to the Scheduled Castes or the Scheduled Tribes” vide Notification No. F. 7(2)DOP/A-II/84/pt. Dated 30.04.2001

^{*} Substituted for [£]“woman candidates belonging to general category and Economically Backward Classes” vide Notification No. F. 7(1)DOP/A-II/2019 Dated 19.02.2019

[£] Substituted for “women candidates belonging to General category” vide Notification No. F. 7(8)DOP/A-II/2008 dated 28.08.2009

[@] Substituted for “Other Backward Classes” vide Notification No. F. 7(8)DOP/A-II/2008 dated 28.08.2009.

^Γ Inserted vide Notification No. F. (39)DOP/(A-II)/73 dated 25-12-1974.

- (ix) that the upper age limit mention above shall be relaxable by a period equal to the service rendered in the N.C.C. in the case of Cadet Instructors and if the resultant age does not exceed the prescribed maximum age limit by more than three years, they shall be deemed to be within the prescribed age limits.
- [@](x) notwithstanding anything contained contrary in these Rules in the case of persons serving in connection with the affairs of the State in substantive capacity, the upper age limit shall be 40 years for direct recruitment to posts filled in by competitive examination or in case of posts filled in through the Commission by interview. [#](Deleted)”
- ¹(xi) that there shall be no age-limit in the case of persons repatriated from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar.
- ²(xii) that the Released Emergency Commissioned Officer and Short Service Commissioned Officers after released from the Army shall be deemed to be within the age-limit even though they have crossed the age-limit when they appear before the Commission had they been eligible as such at the time of their joining the Commission in the Army.
- ³(xiii) that there shall be no age-limit in case of persons repatriated from Pakistan during the 1971 Indo-Pak war.
- ⁴(xiv) that there shall be no age limit in the case of widows and divorcee women.
Explanation:- That in the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorcee.
- ⁵(xv) the upper age limit mentioned above shall be relaxed by 5 years in the case of candidates belonging to the ⁶“Backward Classes and Special Backward Classes.”
- ⁷(xvi) If a candidate would have been entitled in respect of his/her age for direct recruitment in any year in which no such recruitment was held, he/she shall be deemed to be eligible in the next following recruitment, if he/she is not overage by more than 3 years.
- ⁸(xvii) the person who was within the age limit on 31.12.2020 shall be deemed to be within the age limit upto 31.12.2024.

11. Academic and Technical qualifications:- A candidate for direct recruitment to the posts specified in the Schedule shall possess

- (i) the qualifications given in column 4 of the Schedule in addition to such experience as is required therein,
- ⁹(ii) working knowledge of Hindi written in Devnagri Script and knowledge of Rajasthani culture.

[@] Inserted vide Notification No. F. 7(8)DOP/A-II/74 dated 31-12-1974 & Corrigendum dated 25-07-1975 (effective from 28.10.1974)

[#] Deleted "This relaxation shall not apply to urgent temporary appointment." vide Notification No. F. 7(8)DOP/A-II/74 dated 26.06.1997.

¹ Inserted vide Notification No. F. 1(20)Appts.(A-II)/67 dated 13-12-1974 (effective up to 28-2-1975)

² Inserted vide Notification No. 7(2)DOP/A-II/75 dated 20-09-1975.

³ Inserted vide Notification No. F. 15(25)DOP/A-II/79 dated 19.02 1980

⁴ Inserted vide Notification No. F. 7(2)DOP/A-II/84 dated 18.12 1987

⁵ Added vide Notification No. F. 7(2)DOP/A-II/93 pt. Dated 25.05.2000.

⁶ Substituted the expression "Other Backward Classes" vide Notification No. F. 7(8)DOP/A-II/2008 dated 28.08.2009.

⁷ Inserted vide Notification No. F. 7(6)DOP/A-II/2008 dated 23.09.2008

⁸ Added vide Notification No. F. 7(2)DOP/A-II/84 pt., Dated 23.09.2022.

⁹ Substituted for “(ii) working Knowledge of Hindi written in Devnagri Script, and (iii) working knowledge of one of the Rajasthani dialects.” vide Notification No. F. 5(1)DOP/A-II/77/pt-I/ dated the 30.01.1984

#Provided that the person who has appeared or is appearing in the final year examination of the course which is the requisite educational qualification for the post as mentioned in the rules or schedule for direct recruitment, shall be eligible to apply for the post but he/she shall have to submit proof of having acquired the requisite educational qualification to the appropriate selection agency:-

- (i) before appearing in the main examination, where selection is made through two stages of written examination and interview;
- (ii) before appearing in interview where selection is made through written examination and interview;
- (iii) before appearing in the written examination or interview where selection is made through only written examination or only interview, as the case may be.

12. Character:- The character of a candidate for direct recruitment to the Service, must be such as to qualify him for employment in the Service. He must produce a certificate of good character from the principal Academic Officer of the University or the College in which he was last educated and two such certificates written not more than six months prior to the date of application, from two responsible persons not connected with his College or University and not related to him.

Note:- (1) A conviction by a Court of law need not of itself involve the refusal of a certificate of good character. The circumstances of the conviction should be taken into account and if they involve no moral turpitude or association with crimes of violence or with a movement which has as its object, the overthrow by violent means, of the Government as by law established, the mere conviction need not be regarded as a disqualification.

(2) Ex-prisoners who by their disciplined life while in prison and by their subsequent good conduct have proved to be completely reformed, should not be discriminated against on grounds of their previous conviction for the purposes of employment in the Service. Those who are convicted of offences not involving moral turpitude or violence shall be deemed to have been completely reformed *"by their disciplined life while in prison" on the production of a report to that effect from the Superintendent. After-Care-Home or if there are no such Homes in a particular district, from the Superintendent of Police of that district.

Those convicted of offences involving moral turpitude or violence shall be required to produce a certificate from the Superintendent, After-Care-Home, endorsed by the Inspector General of Prisons, to the effect that they are suitable for employment as they have proved to be completely reformed by their disciplined life while in prison and by their subsequent good conduct in an After-Care-Home.

§13. Physical Fitness:- A candidate for direct recruitment to the Service, must be in good mental or bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of the Service and if selected, must produce a Certificate to that effect from a Medical Authority notified by Government for the purpose. The Appointing Authority may dispense with production of such certificate in the case of candidate promoted in the regular line of promotion, or who is already serving in connection with the affairs of the State if he has already been medically examined for the previous appointment

Added vide Notification No. F. 8(7)DOP/A-II/97, dated 17.09.1999.

* Inserted vide Notification No. F. 1(11)(1)SW/67, dated 11.08.1967.

§ Substituted for "13. Physical Fitness. - A candidate for direct recruitment to the Service, must be in good mental and bodily healthy and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of the Service and if selected must produce a certificate to the effect from a Medical Authority notified by the Government for the purpose." vide Notification No. F. 7(2)DOP(A-II)/74 dated 05.07.1974.

and the essential standards of medical examination of the two posts held by him are to be comparable for efficient performance of duties of the new post and his age has not reduced his efficiency for the purpose.

14. Employment of irregular or improper means:- A candidate who is or has been declared by the Commission, guilty of impersonation or of submitting fabricated documents which have been tampered with or of making statements which are incorrect, or false or of suppressing material information or of using or attempting to use unfair means in the examination or interview or otherwise resorting to any other irregular or improper means for obtaining admission to the examination or interview may, in addition to rendering himself liable to criminal prosecution be debarred either permanently or for a specified period:

- (a) by the Commission, from admission to any examination or appearance at any interview held by the Commission or selection of candidates; and
- (b) by the Government from employment under Government.

15. Canvassing:- No recommendation for recruitment either written or oral other than required under the rules shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by any means may disqualify him for recruitment.

PART - IV - Procedure for Direct Recruitment

16. Inviting of applications:- Applications for direct recruitment to posts in the Service shall be invited by the Commission, by advertising the vacancies to be filled in the Official Gazette *or' in such other manner as may be deemed &“fit.”

§“The advertisement shall contain a clause that a candidate who accepts the assignment on the post being offered to him/her shall be paid monthly fixed remuneration at the rate fixed by the State Government from time to time during the period of probation and the scale of pay of the post as shown else-where in the Advertisement shall be allowed only from the date of successful completion of the period of probation mentioned in the respective Recruitment Rules:”

Provided that while selecting candidates for the vacancies so advertised, the Commission may, if intimation of additional requirements not exceeding 50% of the advertised vacancies, is received by them before the selection, also select suitable persons to meet such additional requirement.

‡**16A. Inviting of applications to the post of Hostel Superintendent Grade-II:-** Applications for the direct recruitment to the post of Hostel Superintendent Grade - II shall be invited by the Appointing Authority. The post of Hostel Superintendent Grade – II shall be filled in by written examination conducted by the Appointing Authority in accordance with the Scheme and Syllabus of examination as prescribed in Schedule-II.

×**16B. Frequency of direct recruitment:-** Direct recruitment to the post specified in the Schedule shall be held at least once a year unless the Government decides that a direct recruitment for any of these posts shall not be held in any particular year.

* Substituted for "and" vide Notification No. F. 9(24)DOP/A-II/12 dated 04-06-1973.

& Substituted for "fit:" vide Notification No. F. 7(2)DOP/A-II/2005,dated 20.01.2006.

§ Added vide Notification No. F. 7(2)DOP/A-II/2005 dated: 20-01-2006

‡ Substituted for †16A. The post of Hostel Superintendent shall be filled in by competitive examination in accordance with the Scheme and Syllabus of examination as prescribed in Schedule-II though the Rajasthan Public Service Commission.” vide Notification No. F. 7(2)DOP/A-II/2005 dated: 22.03.2012

¹ Added vide Notification No. F. 2(1)DOP/A-II/89, dated 31-01-2007.

× Added vide Notification No. No. F. 7(6)DOP/A-II/2008, dated 23.09.2008.

¹**17. Form Of Application:-** The application shall be made in the form approved by the Commission or the Appointing Authority as the case may be, and obtainable from the Secretary to the Commission or from the office of the Appointing Authority, as the case may be, on payment of such fee as the Commission or the Appointing Authority may, from time to time, fix.

²Provided that the persons repatriated from Burma and Ceylon on or after 1-3-1963 and from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of cost of application form prescribed by the Commission subject to the condition that the Commission is satisfied that such persons are not in a position to pay such fee. (effective up to 28.02.1977)

18. Application fee:- A candidate for direct recruitment to a post in the Service must pay the fees fixed by the Commission, in such manner as may be indicated by them.

³Provided that the persons repatriated from Burma and Ceylon on or after 1-3-1963 and from East African Countries of Kenya Tanganyika, Uganda and Zanzibar shall be exempted from payment of Application fee or "Examination Fee" as the case may be, as prescribed by the Commission subject to the condition that the Commission is satisfied that such persons are not in a position to pay such fee." (Effective upto 28.02.1975).

^X**19. Scrutiny of applications:-** (1) The Commission shall scrutinise the applications received by them and select the candidates for the post specified at serial No. 1 of Group A and Serial 2 of Group B of Schedule I in accordance with the provisions of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999

(2) The Appointing Authority shall scrutinise the applications received by it and select the candidates for the post of Hostel Superintendent Grade – II by written examination conducted by it in accordance with the Scheme and Syllabus of the examination as prescribed in Schedule - II;

Provided that the decision of the Commission or Appointing Authority, as the case may be, as to the eligibility or otherwise of a candidate, shall be final.”

20. Recommendations of the Commission.- The Commission shall prepare a list of the candidates whom they consider suitable for appointment to the post concerned, arranged in the order of merit and forward the same to the ^{\$}“Appointing Authority”:

Provided that the Commission, may to the extent of 50% of the advertised vacancies, keep names of suitable candidates on the reserve list. The names of such candidates may on requisition, be recommended in the order of merit to the ^{\$}“Appointing Authority” within six months from the date on which the original list is forwarded by the Commission to the ^{\$}“Appointing Authority”.

¹ Substituted for "17. Form of Application.- The application shall be made in the form approved by the Commission and obtainable from the Secretary to the Commission on payment of such fee as the Commission may, from time to time fix." vide Notification No. F. 7(2)DOP/A-II/73, dated 05-11-1973.

² Substituted for "Provided that the persons repatriated from Burma, Ceylon on or after 01-03-1963 and 01-11-1964 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of the application fee prescribed by the Commission or the Appointing Authority, as the case may be, subject to the condition that the Commission or the Appointing Authority as the case may be, is satisfied that such persons are not in a position to pay such fee." vide Notification No. F. 1(20)Appts.(A-II)/67, dated 20.09.1975 (effective up to 28.02.1977)

³ Substituted for "Provided that the persons repatriated from Burma and Ceylon on or after 01-03-1963 and 01-11-1964 and East African Countries of Kenya Tangayika, Uganda and Zanzibar shall be exempted from payment of examination fee as prescribed by the Commission or Appointing Authority, as the case may be, subject to the condition that the Commission or the Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee." vide Notification No. F. 1(20)Appts.(A-II)/67, dated 13-12-1974 (corrigendum, dated 06-05-1975) (Effective up to 28-02-1975).

^X Substituted for “19. Scrutiny of applications:- The Commission shall scrutinize the applications received by them and require as many candidates qualified appointment under these rules as seem to them desirable appear before them for interview:

21. Disqualifications for Appointment.- (1) No male candidate who has more than one wife living shall be eligible for appointment to the Service unless the State Government after being satisfied that there are special grounds for doing so, exempt any candidate from the operation of this Rule.

(2) No female candidate who is married to a person having already a wife living shall be eligible for appointment to the Service unless the State Government after being satisfied that there are special grounds for doing so, exempt any female candidate from the operation of this Rule.

@(3) Deleted

⁰(4) No married candidate shall be eligible for appointment to the service if he/she had at the time of his/her marriage accepted any dowry;

Explanation:- For the purpose of this rule, 'dowry' has the same meaning as in the Dowry Prohibition Act, 1961 (Central Act, 28 of 1961).

&(5) No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002.

¥“ Provided that

(i) the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1 June, 2002, does not increase.

Provided that the decision of the Commission, as to the eligibility or otherwise of a candidate, shall be final.” vide Notification No. F. 7(2)DOP/A-II/2005 dated: 22.03.2012

\$ Substituted for "Government" vide Notification No. F 1(11)1SW/67, dated 11-08-1967.

@ Deleted "(3) No candidate male or female who had more than three children shall be eligible for appointment to the Service unless one of the spouses has undergone sterilization or in the case of a female candidate, she is above 45 years of age:
Provided that any married candidate, male or female, who had no child for the last 10 years shall be exempted from the operation of this-sub rule.
Explanation - (i) For the purpose of this sub rule, a child shall include an adopted child or a step-child; and
(ii) For claiming exemption under the proviso to this sub-rule the candidate shall have to produce a certificate either from a registered Medical Practitioner or swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years." vide Notification No. F. 7(3)DOP/A-II/76 dated 15.02.1977.

⁰ Inserted vide Notification No. F. 15(9)DOP/A-II/74 dated 05-01-1977.

& Substituted for ⁰“(5) No candidate shall be eligible for appointment to the service who has more than two children on or after 01.06.2002.
Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002, does not increase.
Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.” vide Notification No. F. 7(1)DOP/A-II/95 dated 29.10.2005

% Substituted for #“(5) No candidate shall be eligible for appointment to the service who has more than two children on or after 01.06.2002.
Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children” vide Notification No. F. 7(1)DOP/A-II/95 dated 08.04.2003

Added vide Notification No. F. 7(1)DOP/A-II/95 the dated 20-06-2001

¥ Substituted for “Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002, does not increase.
Provided further that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
Provided also that the provisions of this sub-rule shall not be applicable to the appointment of a widow to be made under the Rajasthan Compassionate Appointment of Dependents of Deceased Government Servant Rule, 1996

£ Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

+ Provided also that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.” vide Notification No. F. 7(1)DOP/A-II/95 Pt.-II, dated 16-03-2023.

(ii) where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

(iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

(iv) any candidate who performed remarriage which is not against any law and before such the remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.

(v) the provisions of this sub-rule shall not be applicable to the appointment of a widow and divorcee women.”

22. Selection by the [§]“Appointing Authority”:- Subject to the provisions of rule [#]“7, 7A & 7B”, the Appointing Authority shall select candidates who stand highest in the order of merit in the list prepared under rule 20:

Provided that the inclusion of a candidate's name in the list confers no right to Appointment unless the Appointing Authority is satisfied after such enquiry as may be considered necessary, that such candidate is suitable in all other respects for appointment to the Service.

PART – V - Procedure for Recruitment by Promotion

23. Eligibility:- (1) The persons enumerated in column 5 of the Scheduled shall be eligible, on the basis of seniority cum-merit, for promotion to posts specified in column 2 subject to their possessing minimum qualifications and experience *"on the first day of the month of April of the year of selection" as specified in column 6.

¹(2) “Deleted”

[%]**Explanation**– In case direct recruitment to a post has been made earlier than regular selection for promotion in a particular year such of the persons, who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion."

[@]**23(A).** No officer shall be considered for promotion unless he is substantively appointed and confirmed on the next lower post. If no officer substantive in next lower post is eligible for, promotion officers who have been appointed on such post on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Articles 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have been substantive on the said lower post.

£ Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II, dated 24-02-2011.

+ Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II, dated 20-11-2015.

\$ Substituted for "Government" vide Notification No. F. 1(11)(1)SW/67, dated 11-08-1967.

Substituted for “7, ⁰(and 7A)” vide Notification No. F. 7(2)DOP/A-11/88 dated 22.01.1997

0 Inserted vide Notification No. F. 7(2)DOP/A-II/93 dated 24-05-1994

* Inserted vide Notification No. F. 1(4)DOP/A-II/73 dated 13-06-1974

1 Deleted “(2) In selecting candidates for promotion, regard shall be had to their:-

(a) academic qualifications and experience,

(b) tact, initiative and energy

(c) intelligence and ability,

(d) character including integrity, and

(e) previous record of service.” vide Notification No.F.1(6) Appts. (D)/70, dated 14-12-1965

[%] Inserted vide Notification No. F. 7(1)DOP/A-II/75 dated 20-9-1975

[@] Inserted vide Notification No. F. 7(1)DOP/A-II/74, dated 05-07-1974

^H24. Procedure for Selection:- (1) As soon as it is decided that a certain number of posts shall be filled by promotion, the Dy. Director shall prepare a correct and complete list containing names not exceeding five times the number of vacancies out of the senior most members of the Service who under the rules, are qualified for promotion.

(2) For the post falling under the purview of the Commission a Committee consisting of the chairman of the Commission or when the chairman is unable to attend, any other member thereof nominated by him, the Secretary to the Government in the Social Welfare Department ⁰or the special Secretary concerned nominated by him”, The Deputy Secretary to the Government in [£]“Department of Personnel” and the Director as Member-Secretary, and for the posts falling under the purview of the Appointing Authority, a Committee consisting of the Secretary to the Government in Social Welfare Department, Deputy Secretary to the Government in the [£]“Department of Personnel” and the Director shall consider the cases of all persons included in the list, interviewing such of them as they may deem necessary and shall prepare a list, containing names of suitable candidates up to twice the number of such posts are indicated in sub-rule (1). The Chairman or the member of the Commission in or and the secretary to the Government in the Social Welfare Department as the case may be, shall preside at all the meetings of the Committee at which he is present.

^ΓProvided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the Member or Member-Secretary, as the case may be, of the Committee.

(3) The Committee shall also prepare a separate list containing names of persons who may be selected to fill officiating vacancies already existing or are likely to occur till the next meeting of the committee.

(a) the list so prepared shall be reviewed and revised every year;

(b) the list shall ordinarily be in force until it is reviewed or revised in accordance with clause (a) of sub rule (3).

(4) The names of the candidates selected as suitable shall be arranged in the order of seniority.

^H Substituted for "24. Procedure for selection:- (1). As soon as it is decided that a certain number of posts shall be filled by promotion the Director shall prepare a correct and complete list containing names not exceeding five times the number of vacancies out of the senior-most members of the Service who under the rules are qualified for promotion.

(2)(a) A Committee consisting of the Director, Deputy Director, Social Welfare Department and the Deputy Secretary to the Government in Social Welfare Department shall consider the cases of all persons included in the list, inter viewing such of them as they may deem necessary and shall prepare a list containing names of suitable candidates up to twice the number of such posts as are indicated in sub-rule (1).

(b) The Director shall preside at all meetings of the Committee at which he is present.

(3) The Committee shall also prepare a separate list containing names of persons who may be selected to fill officiating vacancies already existing or are likely to occur till the next meeting of the Committee.

(a) The list so prepared shall be reviewed and revised every year.

(b) The list shall ordinarily be in force until it is reviewed or revised in accordance with clause (a) of sub-rule 3.

4. The names of the candidates selected as suitable shall be arranged in the order of seniority.

5. The lists prepared by the Committee shall be sent to the Appointing Authority:

Provided that where posts are also partly filled recruitment the lists along with the confidential rolls and personal files of the candidates included in them as also of those superseded, if any, shall be forwarded to the Commission for advice regarding the suitability of persons included in the lists. The Appointing Authority will thereafter approve the lists finally with such modifications, as may in its opinion be just and proper." vide Notification No. F. 1(11)(1)SW/67 dated 11-08-1967.

[£] Substituted for "Appointments Department" vide Notification No. F. 1(13)DOP/A-II/72 dated 3-01-1973 (Effective from 17-07-1972.)

⁰ Inserted vide Notification No. F. 7(9)DOP/A-II/74 dated 15-10-1974.

^Γ Added vide Notification No. F. 7(5)DOP(A-II)/78 dated the 21.12 1978 (Effective from 07.03.1978)

(5) The lists prepared by the Committee shall be sent to the Appointing Authority together with the confidential records and personal files of the candidates included in them as also of those superseded, if any.

(6) Where consultation with the Commission is necessary the list prepared in accordance with sub-rules (2) and (3) shall be forwarded to the Commission by the Appointing Authority along with, (a) confidential rolls and personal files of all officers whose names are included in the list, (b) The confidential rolls and personal files of officers who are proposed to be superseded by the recommendations made by the Committee.

(7) The Commission shall consider the lists prepared by the Committee along with the other documents received from the Appointing Authority and unless they consider any changes necessary, shall approve the lists and if the Commission consider it necessary to make any changes in the lists received from the Appointing Authority the Commission shall inform the Appointing Authority of the changes proposed and after taking into account the comments of the Commission, the Appointing Authority may approve the lists finally with such modifications, as may in his opinion, be just and proper.

^h24-A. Criteria, Eligibility and Procedure for Promotion:- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall subject to the provisions of sub-rule (9), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion on the basis of seniority cum merit or on the basis of merit of the class of posts concerned.

^h Substituted for ⁺24A. Revised Criteria, Eligibility and Procedure for Promotion to Junior, Senior and other posts encadred in the Service:- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are required to be filled in by promotion, it shall, subject to provisions of sub-rule (9), prepare a correct and complete list of the senior-most persons who are eligible and qualified under these rules for promotion on the basis of seniority-cum-merit or on the basis of merit to the class of posts concerned.

^{\$}(1A) No person shall be considered for promotion for 5 recruitment years from the date on which his promotion becomes due, if he/she has more than two children on or after 1st June, 2002.

Provided that the person having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1st June, 2002 does not increase.

Provided further that where a Government Servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children”

^{\$} Added vide Notification No. F. 7(1)DOP/A-II/95 dated 20-06-2001 and vide corrigendum dated 21.11.2015.

(2) The persons enumerated in Column 5 or the relevant Column regarding "post from which promotion is to be made", as the case may be, of the relevant Schedule shall be eligible for promotion to posts specified against them in Column 2 thereof to the extent indicated in Column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in Column 6 or in the relevant Column regarding "minimum qualification and experience for promotion", as the case may be.

[&] (3) No person shall be considered for first promotion in the Service unless he is lowest post in the Service. After first promotion in the Service for subsequent promotions to higher posts in the Service, a person shall be eligible if he has been appointed to such post from which promotion is to be made after selection in accordance with one of the methods of recruitment under any one of the methods of recruitment under any Service Rules promulgated under proviso to Article 309 of the Constitution of India.

[@] Provided that for first promotion in the Service if number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the methods of recruitment prescribed under these rules, shall also be eligible if they fulfill other conditions of eligibility.

Explanation:- In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year, such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

(2) The persons enumerated in the column 05 or the relevant column regarding post from which promotion is to be made, of the relevant schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in the column 06 or in the relevant column regarding minimum qualification and experience for promotion, as the case may be.

& Substituted for "(3) No person shall be considered for promotion unless he is substantively appointed and confirmed. If no person substantive in the next lower post is eligible for promotion, persons who have been appointed on such posts on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have, had they been substantive on the said lower post." vide Notification No. F. 7(8)DOP/A-II/78 dated 20.07.1979

@ Added vide Notification No. F. 7(8)DOP/A-II/78 dated 13.05.1980

(4) Selection for promotion in the regular line of promotion from the post/posts not included in Service to the lowest post category of post in the service shall be made strictly on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50 : 50:

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(5) Subject to the provisions of sub-rule (7), selection for promotion from the lowest post or category of post in the State Service to the next higher post or category of post in the State Service and for all posts in the Subordinate Services and in the Ministerial Services shall be made strictly on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these rules, and have put in at least five years service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:

⁰ Deleted proviso.

¹ "Provided that relaxation in the prescribed period of service or experience under this rule shall only be granted to the extent of 1/3 period of the service or experience prescribed for promotion to any post before holding the meeting of the Departmental Promotion Committee."

(6) Selection for promotion to all other higher posts or higher categories of posts in the state service shall be made on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50: 50.

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(7) Selection for promotion to the highest post/posts in the State Service shall always be made on the basis of merit alone;

^π (8) Deleted

Explanation:-_If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel and Administrative Reforms whose decision thereon shall be final.

⁰ Deleted "Provided that in the event of non-availability of the persons with the requisite period of service of five years, the Committee may consider the persons having less than the prescribed period of service, if they fulfill the qualification and other conditions for promotion prescribed elsewhere in these rules, and are found otherwise suitable for promotion on the basis of seniority-cum-merit" vide Notification F. 7(3)DOP/A-II/95 Dated 18.02.1998.

¹ Added vide Notification F. 7(3)DOP/A-2/95 Dated 18.02.1998.

^π Deleted "(8) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection, at least five years service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made.

Provided that the condition of five years' Service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit:

Provided further that in the event of non-availability of persons, equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made, the Committee may consider the persons having less than five years' service if they are found otherwise suitable for promotion on the basis of merit alone." vide Notification No. F. 7(6)DOP/A-II/75, dated 15.07.1992

(3) No person shall be considered for first promotion in the service unless he is regularly selected on the post from which promotion is to be made in accordance with one of the methods of recruitment prescribed under the provisions of these rules.

[@](9) The zone of consideration of persons eligible for promotion shall be as under :-

(i) Number of Vacancies -	Number of eligible persons to be considered.
(a) for one vacancy	Five eligible persons.
(b) for two vacancies	Eight eligible persons.
(c) for three vacancies	Ten eligible persons.
(d) for four or more vacancies	Three times the number of vacancies.

(ii) Where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.

(iii) Where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the cases may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to ^x“seven” times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.

(iv) For the highest post in a State Service:-

- (a) If promotion is from one category of post, eligible persons up to five in number shall be considered for promotion;
- (b) If promotion is from different categories of the post in the same pay scale, eligible persons up to the in number from each category of posts in the same pay scale shall be considered for promotion;
- (c) If promotion is from different categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be for promotion first considered and if no suitable persons is available for promotion on the basis of merit in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior-most eligible persons in all.

^x Substituted for "five" vide Notification No. F. 7(1)DOP/A-II/81 dated 07.04.2003

[@] Substituted for “(9) The zone of consideration of persons eligible for promotion shall be as under:-

^β(i) the zone of eligibility for promotion shall be five times the number of vacancy to be filled on the basis of seniority cum merit or merit or by both, as the case may be.

(ii) For the highest post in [¶]"State" Service;

- (a) if the promotion is from one category of post, eligible persons upto five in number shall be consider for promotion,
- (b) if promotion is from different categories of posts in a same pay scale, eligible person upto two in number from each category of posts in the same pay scale shall be considered for promotion;
- (c) if promotion is from different category of posts carrying different pay scale, eligible person in the higher pay scale shall be consider for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scale shall be consider for promotion and so and on so forth. The zone of consideration for eligibility in the case shall be limited to five senior most eligible persons in all.” vide Notification No. F. 7(1)DOP/A-II/81, dated the 6.07.1983 and effect from 1.04.1984 vide even No. Notification dated 10.05.1984

^β Substituted Clause (i) of rule 9 was for:

(i) Number of Vacancies	Number of eligible persons to be considered
(a) 1 to 5 vacancies	4 times of the number of vacancies.
(b) 6 to 10 vacancies	3 times, but at least 20 eligible persons to be considered.
(c) Above 10 vacancies	2 times, but at least 30 eligible persons to be considered.”

vide Notification No. F. 7(1)DOP/A-II/81 dated 29.01.1981.

(10) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

[¶] Inserted vide Corrigendum No. F. 7(10)DOP/A-II/77 dated 26-09-1978

Explanation: In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

⁵“(11) (a) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, equal to the number of vacancies determined under rule relating to "Determination of vacancies" of these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority on the category of posts from which selection is made.

(b) The committee shall also prepare a separate list on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in the rules, containing names of persons equal to the number of persons selected in the list prepared under (a) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit shall be arranged in the order of the seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Departmental Promotion Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the next year or till the Departmental Promotion Committee meets, whichever is earlier.

(c) Such lists shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Record of all the Candidates included in the lists as also of those not selected, if any."

⁹Explanation:- For the purpose of selection for promotion on the basis of merit, officers with "Outstanding" or consistently 'Very-Good' record shall only be selected and their names arranged in the order of seniority.

5 Substituted for "(11) The Committee shall consider the case of all the senior-most persons who are eligible and qualified for promotion to the class of posts concerned under these rules, [#]“interviewing such of them as they may deem necessary” and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing the names of persons equal to 50% of the persons selected in the aforesaid list or select one more persons if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised. The lists so prepared on the basis of merit and on the basis of seniority-cum-merit shall be arranged in the order of seniority on the category of post from which selection is to be made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also those not-selected, if any." vide Notification No. F. 7(2)DOP/A-II/81 dated, the 19.02.1982 (w.e.f. 01.04.1981)

⁹ Substituted for "Explanation:- For the purpose of selection on the basis of merit the list of officers graded as 'Outstanding' and 'Very-Good' shall be classified in the First category in the order of seniority, the officers graded as 'Good' shall be classified in the Second category in the order of seniority and the officers graded as 'Average' and Not-Selected' Shall be classified in the Third category. The officers graded and classified in the Second category list shall be placed below the officers graded and classified in the first category list and such officers shall be appointed from this category only if the officers graded and classified in the first category list is exhausted otherwise they shall not be appointed to the Service by promotion. The Officers graded and classified in the third category list shall not be considered for appointment by promotion." vide Notification No. F. 7(10)DOP/A-II/77 dated 11.04.1979

[#] Inserted vide Notification No. F. 11(1)DOP/A-II/77 dated 20.03.1980

δ“(4) The person who had not been considered for promotion up to the year 2019-20 because he/she had more than two children on or after 1st June 2002 shall be considered for promotion from the date on which his/her promotion was due and on such promotion his/her pay shall be refixed at the pay which he/she would have drawn but no arrear shall be paid and if any person who has more than two children on or after 1st June, 2002 and his promotion becomes due in the year 2020-2021 or thereafter shall be considered for promotion from the date on which his/her promotion becomes due and his/her pay shall be fixed for the promotional post, but he/she shall be entitled for annual increment notionally for three subsequent years and after such three years he/she shall be allowed actual benefits of such increments, however no arrears shall be paid for such notional increments. There shall be no consequential effect on subsequent promotions of the person promoted as per provisions of this sub-rule. The person already promoted shall not be reverted due to implementation of this sub-rule.”

δ Substituted for “(4) No person shall be considered for promotion for *three recruitment years” from the date on which his promotion becomes due, If he/she has more than two children on or after first June, 2002.” vide Notification No. F. 7(1)DOP/A-II/95/Pt. dated 16.03.2023.

* Substituted for “five recruitment year” vide Notification No. F. 7(1)DOP/A-II/95 Pt.-III dated 19-09-2017.
Contd.....

& (11-A) If in any subsequent year, after promulgation of these rules, Vacancies relating to any earlier year are determined under sub-rule (2) of rule relating to determination of vacancies which were required to be filled by promotion, the Departmental promotion Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotion committee is held and such promotions shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate, and the service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion but no arrears of pay shall be allowed to him.

& Substituted for “(11A) If in any subsequent year, after promulgation of these rules, vacancies relating to any earlier year are determined under sub-rule (3) of rule mentioned in Column 3 of the Schedule which are required to be filled by promotion, the Departmental Promotion Committee shall consider the case of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental promotion Committee is held and such promotions shall be governed by the rules in force at the time, the meeting of the Departmental promotion Committee is held. The person who has been so promoted shall not be entitled to claim any arrears of pay or re-fixation of his pay or to count his service/experience for promotion to higher post for any period during which he has not actually performed the duties of the post to which he has been promoted.” vide Notification No. F. 5(3)DOP/A-II/77 dated, 18.08.1982.

x Added vide Notification No. F. 5(3)DOP/A-II/77 dated 6.10.1979

⁷(11B) the Government or the Appointing Authority may order for review of the proceeding of the D.P.C. held earlier on account of some mistake or error apparent on the basis of record, on account of a factual error subsequently effecting the decision of the D.P.C. or for any other sufficient reason e.g. change the seniority wrong determination or vacancies, judgment/direction of any court or tribunal, or were adverse entries in the confidential reports of an individual are expunged or toned down or a punishment in inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where commission is associated) shall always be obtain before holding the meeting of the review D.P.C.

⁷ Added vide Notification No. F. 7(1)DOP/A-II/86 dated 14.06.1988

(12) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(13) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(14) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (13) in the order in which they have been placed in the lists, till such lists are exhausted of reviewed and revised, as the case may be.

(15) The Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceeding is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(16) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these rules.” vide Notification No. F. 7(5)DOP/A-II/2002 dated 23.07.2003.

Provided that,-

- (i) the persons having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1st June, 2002 does not increase.
- (ii) where a Government servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

+ Substituted for €24 A. Revised Criteria, Eligibility and Procedure for promotion to Junior, Senior and other posts encadred in the Service :- (1) Selection for promotion in the regular line of promotion from the post not included in the Service to the lowest post or category of post in the Service shall be made strictly on the basis of merit.

(2) Subject to the provisions of sub-rule (4), selection for promotion from the lowest post or category of post in the service to the next higher post or category of post in the Service and for all posts up to Scale No. 11 sanctioned under the Rajasthan Civil Services (New pay Scales) Rules, 1969 or equivalent scales as may be declared by the Government from time to time shall be made solely on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these Rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:

Provided that in the event of non-availability of the persons with the requisite period of five years, the comm. may consider the persons having less than the prescribed period of service, if they fulfill the qualifications experience and other conditions for promotion, prescribed elsewhere in these rules and are found otherwise suitable for promotion on the basis of seniority-cum-merit.

Provided further that in respect of posts included in the State Service in which the methods of recruitment to the lowest post provides for appointment by promotion, and where such posts are required to be filled on the basis of seniority-cum-merit. The sub-rules are committee may select for promotion such persons of out. standing merit available within the zone of consideration, who may not be selected the basis of seniority-cum-merit, to the extent of one fourth of the number of vacancies to be filled in by promotion and if the number of vacancies exceeds one but is less than four the Committee may select one person on the basis of merit alone and if the vacancies are more than four and the calculation of the number of vacancies to be filled by merit alone according to the aforesaid basis results in a fraction, the committee may select one more person against a fraction of half or more. On being so selected, the purpose of determination of seniority, such persons shall be deemed to have been selected on the basis of seniority-cum-merit.

(3) Selection for promotion to all other higher posts or higher categories of posts in the Service shall be made on the basis of merit alone.

(4) Selection for promotion to the highest post or highest category of post in the Service shall always to made on the basis of merit alone.

(5) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection at least five years service, unless a higher period of service is prescribed elsewhere in these rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made :

Provided that the condition of five years service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit :

Provided further that in the event of non-availability of persons equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made the Committee may consider the persons having less than five years service if they are found otherwise eligible and suitable for promotion on the basis of merit alone.

Explanation:- If any doubt arises about the categorization of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel, whose decision thereon shall be final.

(6) The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority cum merit or merit, as the case may be:

Provided that in case of Non-availability of sufficient number of suitable persons for selection on the basis of merit, the Committee may at its discretion consider persons of outstanding merit outside the zone of eligibility but falling within six times the number of vacancies to be filled in on the basis of merit.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules, interviewing such of them as it may deem necessary and shall prepare a list containing name of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent Vacancies; which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised.

^β(iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted with effect from 01.06.2002.

[%](iv) any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be deemed to be disqualified with effect from 01.06.2002, if any child is born out of single delivery from such remarriage.

(5) Selection for promotion on the post included in the service shall be made on the basis of seniority-cum-merit.

Provided that promotions on the highest post in the state service if it is at least third promotion shall be made on the basis of merit alone.

Provided further that if the committee is satisfied that suitable persons are not available for selection by promotion to the highest post(s) strictly on the basis of merit in a particular year, selection by promotion to the highest post(s) on the basis of seniority cum merit may be made in the same manner as specified in these rules.

(6) The zone of consideration of persons eligible for promotion shall be as under:-

(i) Number of vacancies	Number of eligible persons to be considered
(a) for one vacancy	five eligible persons
(b) for two vacancies	eight eligible persons
(c) for three vacancies	ten eligible persons
(d) for four or more vacancies	three times the number of vacancies

^β Substituted for [@]“(iii) Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted” vide Notification No. F. 7(1) DOP/A-II/95/Pt.-III dated 03.07.2019.

[@] Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 24.02.2011.

[%] Substituted for [&]“(iv) Provided also that any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.” vide Notification No. F. 7(1) DOP/A-II/95/Pt.-II dated 18.08.2020.

[&] Added vide Notification No. F. 7(1)DOP/A-II/95Pt.-II dated 20.11.2015.
Contd.....

The lists so prepared on the basis of merit shall be arranged in order of preference and the list prepared on the basis of seniority-cum-merit be arranged in order of seniority on the category of post from which selection has been made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also of those not selected, if any.

Explanation:- The list of preference shall classify the officers in order as, 'outstanding', 'very good' and 'good' on the basis of merit. In each class the officers shall maintain their inter se seniority of the next below grade.

(9) Where consultation with the Commission is necessary the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(10) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and, unless any change is considered necessary, shall approve the lists. In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission should be disturbed only with the approval of the Government.

(11) Appointment shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (10) in the order in which they have been placed in the lists, till such lists are exhausted reviewed and revised, as the case may be.

(11A) Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to post to which they are eligible or would have been eligible but for such Suspension or pendency of such enquiry or proceedings.

(12) The provisions of this rule shall effect notwithstanding anything to the contrary contained in any provision of these rules.” vide Notification No. F. 7(10)DOP(A-II)77 dated 07-03-1978.

- (ii) where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.
- (iii) where, adequate number of the candidates belonging to the scheduled castes or the scheduled tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended up to seven times the number of vacancies and the candidates belonging to the schedules casts or the schedules tribes, as the case may (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.
- (iv) For any post in the Services:
 - (a) If Promotion is from more than one categories of posts in the same pay scale, eligible persons up to two in number from each category of posts in the same pay scale shall be considered for promotion.
 - (b) If promotion is from more than one categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit or seniority cum merit, as the case may be, in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

^e Substituted for P^{24A}. Promotion by selection on basis of merit:- “(1) Y^{“Selection for”} promotion to posts in the service shall be made Q^(deleted) strictly on the basis of merit and on the basis of seniority-cum-merit in proportion of 50:50.”

Provided that if the Z^{“Departmental Promotion Committee”} is satisfied that suitable persons are not available for T^{“selection”} by promotion strictly on the basis of merit in a particular year, appointment by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these rules.

(2) Selection strictly on the basis of merit shall be made from amongst persons who are otherwise eligible for promotion under these rules; the number of eligible candidates to be considered for the purpose shall be ten times the total number of vacancies to be filled in on the basis of merit and seniority-cum-merit provided such number is available. Where the number of eligible candidates exceeds ten times the number of vacancies the requisite number of senior most persons shall be considered for the purpose:

Provided that for the first promotion in the same cadre (from a lower grade to a higher grade) against the merit quota only such of the persons shall, unless a higher period is prescribed elsewhere in these rules be eligible who have put in not less than six years’ service in the lower grade of the cadre.

(3) Except as otherwise expressly provided in this rule the procedure prescribed for selection to the post on the basis of seniority-cum-merit shall, so far as may be, be followed in making selection strictly on the basis of merit.

(4) The Committee shall prepare a separate list of candidates selected by it on the basis of merit and shall arrange their names in order of preference.

(5) Where consultation with the Commission is necessary, the list prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the personal files and confidential rolls of all persons whose name have been considered by the Committee.

(6)The Commission shall consider the lists prepared by the Committee along with other documents received from the Appointing Authority, and unless any change is considered necessary, shall approve the lists and if the Commission consider it necessary to make any change in the lists received from the Appointing Authority the Commission shall inform the Appointing Authority of the changes proposed and the Appointing Authority after taking into account the comments if any, may approve the lists finally with such modifications, as may in his opinion be just and proper.

(7) Appointment shall be made by the Appointing Authority taking persons out of the list finally approved under the preceding sub-rule in the order in which they have been placed in the list.

(8) Among persons appointed in the same class category or grade of posts during the same year persons appointed on the basis of seniority-cum-merit shall rank senior to those appointed by promotion on the basis of merit, the seniority inter se of persons appointed in the same class category or grade of posts by promotion strictly on merit shall, without regard to the order of preference, be determined if such persons had been appointed by promotion on the seniority-cum-merit.

(9) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any other provisions of these rules.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

(8) The committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of post(s) concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules equal to the number of vacancies determined under these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority of the category of post(s) from which selection is made.

(9) The committee may also prepare a list on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, containing names of persons not exceeding the number of persons selected in the list prepared under sub-rule (8) above to full temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit or on the basis of merit shall be arranged in the order of seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the year for which the meeting of the committee is held.

(10) Lists prepared under sub-rule (8) and (9) shall be sent to the Appointing Authority together with annual confidential Reports/annual performance appraisal reports and other service records of all the candidates included in the lists as also of those not selected, if any.

Explanation:- For the purpose of selection for promotion on the basis of merit, no person shall be selected if he does not have “outstanding” or “very good” record of at least four out of seven years preceding the year for which the meeting of the committee is held.

(11) If in any subsequent year, after promulgation of these rules vacancies relating to any earlier year are determined under these rules which were required to be filled in by promotion, the committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which meeting of the committee is held and such promotion shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the Service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion, but no arrears of pay shall be allowed to him.

Explanation.- For the purpose of determining the number of vacancies to be filled on either basis under sub-rule (1) the following cyclic order shall be followed from year to year:-

The first by merit,

The next by seniority-cum-merit,

The next one by merit,

The next one by seniority-cum-merit,

The cycle to be repeated.” vide Notification No. F. 7(6)DOP/A-II/75/Pt.I, dated 31.10.1975.

P Added vide Notification No. F. 1(6)/Appts.(D)/60, dated 14-12-1965.

Y Substituted for “Appointment by” vide Notification No. 7(6)DOP/A-II/74 dated 15.10.1974 (w.e.f. 15.01.1973).

Z Substituted for “Appointing authority” vide Notification No. 7(6)DOP/A-II/74 dated 15.10.1974 (w.e.f. 15.01.1973).

Q Deleted “by selection” vide Notification No. 7(6)DOP/A-II/74 dated 15.10.1974 (w.e.f. 15.01.1973).

T Substituted for “appointment” vide Notification No. 7(6)DOP/A-II/74 dated 15.10.1974 (w.e.f. 15.01.1973).

(12) The Government or the Appointing Authority may order for the review of the proceedings of the committee held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any court or tribunal, or where adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review committee.

(13) Where consultation with the Commission is necessary the lists prepared by the committee shall be forwarded to the Commission by the Appointing Authority along-with the personal files and annual confidential rolls/annual performance appraisal reports of all the persons whose names have been considered by the committee.

(14) The Commission shall consider the lists prepared by the committee along-with other relevant documents received from the Appointing Authority and unless any change is considered necessary, shall approve the lists, In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with approval of the Government.

(15) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (14) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised or remained in force, as the case may be.

(16) The Government may issue instructions for provisionally dealing with the promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(17) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these Rules.

D^{24-AA}. Restriction of promotion of persons foregoing promotions:- In case a person on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendation of the departmental promotion committee, forgoes such an appointment through this written request and if the concerned Appointing Authority accepts his/her request, the person concerned shall be debarred from consideration for promotion (both on the basis of urgent, temporary appointment or on regular basis) for subsequent two recruitment years for which the departmental promotion committee is held and the name of such person who forgoes promotion shall not be included in the seniority-cum-eligibility list to be placed before the departmental promotion committee for subsequent two recruitment years.

^D Substituted for ^Z24AA. Restriction of promotion of persons foregoing promotions:- In case a person on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendations of the Departmental Promotion Committee, forgoes such an appointment, he shall be considered again for appointment by promotion only after a period of one year (both on the basis of urgent temporary appointment or on regular basis, on the recommendations of the Departmental Promotion Committee” vide Notification No. F. 7(1)DOP/A-II/98, dated 5.08.1998.

^Z Added vide Notification No. F. 15(16)DOP/A-II/80 dated, the 30.11.1981.

[£]**24-B.** Notwithstanding anything contained in these Rules, a person belonging to the Scheduled Caste or the Scheduled Tribes promoted to higher post in the service may be posted by the Appointing Authority in a District or Zone or Range or Division, other than his Home District or Zone or Range or Division.

Provided that:-

- (i) for purpose of promotion to higher post, for the person belonging to Scheduled Caste/Scheduled Tribe, subject to provisions contained in rule relating to 'Seniority' the inter-se-seniority on lower post shall be determined at State level;
- (ii) in case a person belonging to Scheduled caste/Scheduled Tribe is promoted on higher post and posted by the Appointing Authority against a vacancy available in District or Zone or Range or Division, other than the Home District or Zone or Range or Division, he shall be eligible for transfer to his Home District or Zone or Range or Division, only when he has served for a period of not less than five years in the District or Zone or Range or Division, in which he has been posted on promotion to higher post;
- (iii) in case a person belonging to Scheduled Caste/Scheduled Tribes, does not want his promotion in another District or Zone or Range or Division, in that even a chance shall be extended for promotion to higher post by the Appointing Authority to the next junior person;
- (iv) in case if in a District or Zone or Range or Division, the persons belonging to the Scheduled Caste/Scheduled Tribe, are not available for promotion to higher post against reserved vacancies, in that even such reserved vacancies shall be filled in from amongst the persons belonging to the Scheduled Castes or the Scheduled Tribes, available in another District or Zone or Range or Division."

PART - VI - Appointments, Promotions and Confirmation

25. Appointment to senior posts:- Appointment to senior posts shall be made by the Appointing Authority by direct recruitment and or by promotion, as indicated in column 3 of the Schedule. The promotions shall be made from amongst the members of the Service [@]"in accordance with the selection having been made on the basis of seniority-cum-merit" ^X"and merit in accordance with rules 24 and 24A."

***25 A. Appointment of screened persons:-** Appointment to posts in the Service shall be made by the Appointing Authority from amongst the persons adjudged suitable under rules.

[£] Added vide Notification No. F. 7(2)DOP/A-II/80, dated 30-08-1983.

[@] Inserted vide Notification No. F. 7(6) DOP/A-II/74, dated 17-10- 1974. (Effective from 15-01-1973.)

^X Substituted vide Notification No. F. 1(6)Appnts./(D)/59 Pt. III-B, dated 31-05-1966 (Effective from 26.08.1966.)

^{*} Inserted vide Notification No. F. 7(1)DOP/A-II/75 dated 23-09-1975.

¶26. Urgent temporary appointment:- (1) A vacancy in the Service which cannot be filled in immediately either by direct recruitment or by promotion under the rules may be filled in by the Government or by the Appointing Authority, as the case may be, by appointing in an officiating capacity thereto an officer eligible for appointment to the post by promotion or by appointing temporarily thereto person eligible for direct recruitment to the Service, where such direct recruitment has been provided under the provisions of these rules:

Provided that such an appointment will not be continued beyond a period of one year without referring the case to the Commission for concurrence, where such concurrence is necessary, and shall be terminated immediately on its refusal to concur:

£ Provided further that in respect of the Service or a post in the Service for which both the above methods of recruitment have been prescribed, the Government or the authority competent to make appointment, as the case may be, shall not save with the specific permission of the Government in the Department of Personnel in the case of State Services and Government in the Administrative Department concerned in respect of other services, till the temporary vacancy against the direct recruitment quota by a whole-time appointment for a period exceeding three months, otherwise than out of persons eligible for direct recruitment and after a short-term advertisement.

§(2) In the event of non-availability of suitable persons, fulfilling the requirements of eligibility for promotion. Government may, notwithstanding the condition of eligibility for promotion required under sub-rule (1) above, lay down general instructions for grant of permission to fill the vacancies on urgent temporary basis subject to such conditions and restrictions regarding pay and other allowances as it may direct. Such appointments shall however, be subject to concurrence of the Commission as required under the said sub rule.

PART - VII - Seniority

£“**27. Seniority:-** Seniority of persons appointed to the post encadred in the service shall be determined from the date of appointment on the post after regular selection in accordance with the provisions of these rules. Appointment on ad hoc or urgent temporary basis shall not be deemed to be appointment after regular selection.”

¶ Substituted for "26. Temporary or officiating appointments.- A temporary vacancy may be filled by the appointing authority by appointing thereto temporarily a person eligible for appointment by direct recruitment to posts in the Service under the provisions of these rules or by appointing in an officiating capacity from the list prepared under rule 24 (3) for a period not exceeding one year." vide Notification No. F. 1(10)DOP/A-II/72 dated 16-02-1973.

£ Substituted for "Provided further that in respect of a Service or a post in a Service for which both the Method of recruitment have been prescribed the Government §(or the Appointing Authority as the case may be) shall not fill the temporary vacancy by Appointing a person eligible for direct recruitment unless no suitable person eligible for promotion is available." vide Notification No. F. 1(10)DOP/A-II/72 dated 28-11-1973.

§ Inserted vide Notification No. F. 7(7)Karmik/Ka-II/75 dated 31-10-1975. (Effective from 27.12.1963)

£ Substituted for #“27. Seniority of persons appointed to the lowest post of the Service or lowest categories of posts in each of the Group/Section of the Service, as the case may be, shall be determined from the date of confirmation of such persons to the said post but in respect of persons appointed by promotion to other higher posts in the Service or other higher categories of posts in each of the Group/Section in the Service, as the case may be, shall be determined from the date of their regular selection to such posts.” vide Notification No.F.7(1)DOP/A-II/96 dated 10 Oct., 2002

Substituted for 2“27. Seniority in the Service shall be determined in each category of the Service by the year of substantive appointment.” vide Notification No.F.7(8)DOP/A-II/78 dated 20.07.1979

2 Substituted for "27. Seniority - Seniority in each category of the Service shall be determined by the year of substantive appointment to a post in the particular group." vide Notification No. F. 7(6)DOP/A-II/73 dated 15.11.1976.

[€]Provided:-

(1) that the seniority inter-se of the persons appointed to the Service before the commencement of these rules and or in the process of integration of the Services of the pre-reorganisation State of Rajasthan or the services of the new States of Rajasthan established by the State Re-organisation Act, 1956, shall be determined, modified or altered by the Appointing Authority, on an ad-hoc basis;

(2) that the seniority of the persons referred to in proviso (5) of rule 6 shall be determined in the following manner by the Government:-

^Γ(i) First of all two separate seniority lists will be prepared for the persons in the two separate wings working on 30-6-1967 in accordance with the provisions of these Rules. In each wing seniority of temporary and permanent persons as on 30-6-1967 will be prepared separately.

(ii) For preparing interlaced seniority on 1-7-1967 the permanent Probation Officers and equivalent shall rank senior to the permanent District Social Welfare Officers and equivalent There after the permanent District Social Welfare Officers and equivalent shall rank next senior to the temporary Probation Officers and equivalent.”

(iii) Thereafter the temporary Probation Officer and equivalent shall rank senior to the temporary District Social Welfare Officers and equivalent.

(3) that if two or more persons are appointed to post to the same post in the same year, a persons appointed by promotion, shall be senior to a person appointed by direct recruitment;

(4) that the seniority inter-se of persons appointed to posts by direct recruitment on the basis of one and the same selection, except those who do not join service when a vacancy is offered to them, shall follow the order in which they have been placed in the list prepared under rule 20:

[@](5) that the persons selected and appointed as a result of a selection, which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as a result of subsequent selection.

Seniority inter-se of persons selected on the basis of seniority-cum-merit and on the basis of merit in the same selection shall be the same as in the next below grade.

[€] Substituted for “Provided - (1) that the seniority inter se of the persons appointed to the service before the commencement of these rules and/or in the process of integration of the service of the pre-reorganization State of Rajasthan or the services of the new State of Rajasthan established by the State Re-organization Act, 1956 shall be determined, modified or altered by the Appointing Authority on an ad hoc basis;

(2) that if two or more persons are appointed to post “to the Same post” in the same year, a persons appointed by promotion, shall be senior to a person appointed by direct recruitment;

(3) that the seniority inter-se of persons appointed to posts by direct recruitment on the basis of one and the same selection, except those who do not join service when a vacancy is offered to them, shall follow the order in which they have been placed in the list prepared under rule 2.

(4) that the inter se seniority of persons appointed to posts by promotion shall follow the order in which their names have been placed in the lists prepared under sub-rule (4) of rule 24.” vide Notification No. F. 1(11)(i)SW/69, dated 31.01.1976.

^Γ Substituted for “(i) For preparing interlaced seniority on 1-07-1967 The permanent Probation Officers and equivalent shall rank senior to the permanent District Social Welfare Officers and equivalent. Thereafter the permanent District Social Welfare Officers and equivalent shall rank next senior to the temporary Probation Officers and equivalent.

(ii) Thereafter the temporary Probation Officers and equivalent shall I rank senior to the temporary District Social Welfare Officers and equivalent.” vide Notification No.F.2(1) DOP/A-II/89, dated 26-04-1989.

[@] Substituted for “(5) that the persons selected and appointed as a result of a selection which is not subject to revision, shall rank senior to the persons who are selected, and appointed as a result of subsequent selection. Seniority inter se of persons selected on the basis of seniority cum-merit shall be the same as in the next below grade, except an case of continued officiation on higher posts when it shall be in accordance with the length of continued officiation, provided that such officiation was not ad-hoc or fortuitous.” vide Notification No. F. 7(10)DOP/A.II/77 dated 17-06-1978.

⁺(6) "Deleted"

(7) that the seniority inter-se of persons appointed to the service in accordance with proviso (4) to rule 6 shall be determined by the Govt. on an ad hoc basis on the advice of selection committee referred to in rule 24 (2) and:

(8) that the inter-se seniority of holders of posts in Group 'A' shall be determined, notwithstanding their year of substantive appointment in the different post, according to date of order of continuous officiating appointment in the post concerned or an equivalent post, provided such officiation was not fortuitous or ad hoc or an urgent temporary appointment and there was no default on the part of the employees to join the appointment when ordered. "Equivalent Post" shall mean a Post in identical Scale of pay enumerated in Group 'A'.

Provided that-

(i) Any pre-determined inter-se seniority within the service or cadre shall not be disturbed.

(ii) Holders of posts of Publicity Officer/Research Officer/Area Project Officer being higher in pay scale shall rank senior to those holding other posts in Group 'A'.

[&](9) Deleted

[£](10) Withdrawn

¹(11) the inter-se seniority of the persons screened under proviso added by these amendment rules in rule relating to method of recruitment, shall be determined according to the length of continuous service after their irregular appointment. These persons shall rank junior to the persons appointed regularly before the commencement of these amendment rules.

²(12) Provided that reservation for Scheduled Case and Scheduled Tribes Employees with consequential seniority, shall continue till the roster points are exhausted; and adequacy of promotion is achieved.

Once the roster points are complete the theory of replacement shall thereafter be exercised in promotion whenever vacancies earmarked for Scheduled Case/Scheduled Tribes Employees occur.

If on the application of these provisions Scheduled Case/Scheduled Tribes Employees who had been promoted earlier and are found in excess of the adequacy level, shall not be reverted and shall continue on ad-hoc basis and also any employee who have been promoted in pursuance to Notification No. F. 7(1)DOP/A-II/96 dated 1.04.1997 shall not be reverted.

Notification No. F. 7(1)DOP/A-II/96 dated 1-4-1997 shall be deemed to have been repealed w.e.f. 1-4-1997.

⁺ Deleted "(6) that the seniority inter se of persons selected as a result of one and the same selection and appointed on the basis of merit alone shall be in the same order in which their names appear in the select list, irrespective of the period of continuous officiation." vide Notification No. F. 7(10)DOP/A-II/77 dated 17.06.1978

[&] Deleted ^{*}(9) That if a candidate belonging to the Scheduled Caste/Scheduled Tribe is promoted to an immediate higher post/grade against a reserved vacancy earlier than his senior general/OBC candidate who has promoted later to the said immediate higher post/grade, the general/OBC candidates will regain his seniority over such earlier promoted candidate of the Scheduled Caste/Schedule Tribe in the immediate higher post /grade." vide Notification No. No. F. 7(1)DOP/A-II/2002 dated 28.12.2002. (w.e.f. 01.04.1997)

^{*} Added vide Notification No. F. 7(1)DOP/A-2/96 dated 01.04.1997

[£] Withdrawn ⁰(Notifications No. F. 7(1)DOP/A-II/2002 dated 28.12.2002) and ^β(F. 7(3)DOP/A-II/2008 dated 25.04.2008) from the date they were issued" vide Notification No. F.7(3)DOP/A-II/2008 dated 11.09.2011.

^β Deleted ⁰."Provided that a candidate who has got the benefit of proviso inserted vide Notification No. F. 7(1)DOP/A-II/96 dated 01.04.1997 on promotion to an Immediate higher post shall not be reverted and his seniority shall remain unaffected. This proviso is subject to final decision of the Hon'ble Supreme Court of India in Writ Petition (Civil) No. 234/2002 All India Equality Forum v/s Union of India and Others" vide Notification No. F. 7(3)DOP/A-II/2008 dated 25.04.2008.

⁰ Added vide Notification No. No. F. 7(1)DOP/A-II/2002 dated 28.12.2002

¹ Added vide Notification No. F. 5(2)DOP/A-II/2008pt-I dated: 08.07.2009

² Added vide Notification No. F. 7(1)DOP/A-II/96 dated: 11.09.2011

Explanation:- Adequate representation means 16% representation of the Scheduled Castes and 12% representation of the Scheduled Tribes in accordance with the roster point.

28. Period of Probation:- (1) A person entering the service by Direct Recruitment against a clear vacancy shall be placed as Probationer-trainee for a period of 2 years.

Provided that any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation, specified in sub-rule (1), each probationer trainee may be required to pass such departmental examination and to undergo such training as Government may, from time to time, specify.”

⁰(3) Deleted

28-A. Confirmation of certain cases.- (1) Notwithstanding anything to the contrary contained in the preceding rule a person appointed to a post in the service by direct recruitment as a probationer trainee under these rules has not been confirmed within six months after satisfactory completion of probation for a period of two years shall be entitled to be treated as confirmed in accordance with his/her seniority if,-

Substituted for [£]28. Period of Probation [§](1)“All persons appointed to the Service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two years and those appointed to the Service by promotion/Special selection against a substantive vacancy shall be placed on probation for a period of one year.”

Provided that - (i) Such of them as have, previous to their appointment by promotion ^x/special selection' or by direct recruitment against a substantive vacancy, officiated temporarily on the post which is followed by regular selection may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation. This shall, however not amount to involve supersession of any senior person or disturb the order of their preference in respective quota or reservation in recruitment;

(ii) any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.

Explanation - In case of a person who dies or is due to retire on attaining the age of superannuation the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from Government Service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement.” vide Notification No. F. 7(2)DOP/A-II/2005 dated: 20-01-2006.

£ Substituted for “28. Period of Probation- (1) All members of the Service appointed by direct recruitment and those who are promoted shall be placed on probation for a period of two years and one year respectively;

Provided that such of them as have previous to such appointment officiated or served temporarily on a post encadred in the Service may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation upto a maximum of six months.

(2) During the period of probation, each probationer shall be required to pass such departmental examination and to undergo such training as Government may, from time to time, specify.

Explanation - In case of a person who dies or is due to retire on attaining the age of superannuation the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from Government Service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement.” vide Notification No. F. 1(35)Karmik/Ka-II/74 dated 04.05.1977.

§ Substituted for "(1) Every person appointed against a substantive vacancy in the service by direct recruitment shall be placed on probation for a period of two years and those appointed by promotion ^x/special selection' to any post against such a vacancy shall be on probation for a period of one year.” vide Notification No. F. 1(35)DOP/A-II/74 dated 9.04.1979.

^x Inserted vide Notification No. F. 1(35)Karmik/ka-II/74 dated 03-08-1977.

⁰ Deleted *(3) The period spent as probationer trainee shall not be counted for experience and eligibility for promotion." of Rule 28 vide Notification No. F. 7(2) DOP/A-II/ 2005 dated: 26.04.2011

* Added vide Notification No. F. 7(2) DOP/A-II/2005 dated: 13.06.2008

& Substituted for “(1) Notwithstanding anything the contrary contained in the preceding rule a person appointed to a post in the service temporarily or an officiating basis who, after regular recruitment by any one of the methods of recruitment prescribed under these rules, has not been confirmed, within a period of six months on completion of a period of two years’ service, in case he is appointed by direct recruitment or within a period of one year service in case he is appointed by promotion, shall be entitled to be treated as confirmed in accordance with his seniority, if:-

(i)He has worked on the post or higher post under the same Appointing Authority or would have so worked but for his deputation or training;

(ii)He fulfills conditions as are prescribed under rule relating to confirmation subject to quota prescribed under these rules;

(iii)Permanent vacancy is available in the Department.” vide Notification No. F. 7(1) DOP/A-II/2020 dated: 04.02.2022

@ Substituted for ⁺28.A (a) Notwithstanding anything contained in the rule if no order of confirmation is issued by the Appointing Authority within a period of six months, an employee appointed on temporary or officiating basis who has, after the date of his regular recruitment by either method of recruitment completed a period of two years’ service, or less in the case of those appointed by promotion where the period of promotion prescribed in less, on the post or a higher post under the same Appointing Authority or would have so worked but for his deputation or training, shall on the concurrence of permanent

- (i) he/she has worked on the post or higher post under the same Appointing Authority or would have so worked but for his/her deputation or training;
- (ii) he/she fulfils conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) he has been appointed against a substantive vacancy.”

(2) If an employee referred to in sub-rule (1) above fails to fulfill the conditions mentioned in the said sub-rule, the period mentioned in sub-rule (1) above, may be extended as prescribed for a probation or under the Rajasthan Civil Services (Departmental Examinations) Rules, 1959 and any other rules or by one year, whichever is longer. If the employee still fails to fulfil the conditions mentioned in sub-rule (1) above, he will be liable to be discharged or terminated from such post in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled.

(3) The employee referred to in sub-rule (1) above, shall not be debarred from confirmation after the said period of service no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period of service.

(4) The reasons for not confirming of any employee referred in sub-rule (1) above shall be recorded by the Appointing Authority in his Service Book and Annual Performance Appraisal Report.

vacancies be entitled to be treated as confirmed if the same conditions as are prescribed under the Rules for the confirmation of a probationer are fulfilled subject to the quota prescribed under the Rules and in accordance with his seniority.

Provided that if the employee has failed to give satisfaction or has not fulfilled any of the conditions prescribed for confirmation, such as passing of Departmental Examination, training or promotion cadre course etc. the aforesaid period may be extended as prescribed for the probation or under the Rajasthan Civil Services Departmental Examination Rules, 1959 and any other rules, or by one year, which-ever is longer. If the employee still fails to fulfill the prescribed conditions or fails to give satisfaction, he will be liable to be discharge from such post in the same manner as a probationer or reverted to his substantive or lower posts, if any, to which he may be entitled.

Provided further that no person shall be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him with in the said period.

(b) The reasons for not confirming an employee referred to in the second proviso to clause (a) shall, in the case of a non-gazetted employee, be also immediately recorded by the Appointing Authority in his Service Book and C.R. file and in the case of Gazetted Officer communicated to the Accountant General Rajasthan and in his Confidential Report file. A written acknowledgment shall be kept on record in all these cases.

Explanation:- (i) Regular recruitment for the purpose of this rule shall mean appointment after either of the methods of recruitment or on initial construction of service in accordance with any of the Service Rules promulgated under proviso to Article 309 of the constitution of India, or for posts for which no Service Rules exists, if the post are within the purview of Rajasthan Public Service Commission recruitment in consultation with them but it shall not include an urgent temporary appointment ad hoc appointment or officiating promotion against temporary or lien vacancies which are liable to review and revision from year to year. In case where the Service Rules Specifically permits appointment by transfer such appointment shall be treated regular recruitment if the appointment to the post from which the official was transferred was after regular recruitment. Persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited.

(ii) Persons who hold lien another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercise option in favour of confirmation under this rule and their lien on the previous post shall ceases.” vide Notification No. 7(4)DOP/A-II/1979 Dated 22.11.1984

⁺ Substituted for “28-A. Notwithstanding anything contained in rule 30, a person who has been regularly recruited against a temporary post and has put in two years service after such regular recruitment shall not be placed on probation on conversion of such post into a permanent one but he shall be confirmed only after he as fulfilled the conditions of confirmation as laid down in the rule.” vide Notification No. F. 7(7)DOP/A-II/74, dated 28.12.1974.

^{\$} Added vide Notification No. F. 7(2)DOP/A-II/2005 dated: 13.06.2008.

Explanation:- (i) Regular recruitment for the purpose of this rule shall mean.-

- (a) appointment by either method of recruitment or on initial constitution of service in accordance with the Rule made under the proviso to Article 309 of the constitution of India;
- (b) appointment to the posts for which no Service Rules exists, if the posts are within the purview of the Commission, recruitment in consultation with them;
- (c) appointment by transfer after regular recruitment where the service Rules specifically permit;
- (d) Persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited:

Provided that it shall not include urgent temporary appointment or officiating promotion which is subject to review and revision.

(ii) Persons who hold lien another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercise option in favour of confirmation under this rule and their lien on the previous post shall cease.

⁵29. Unsatisfactory progress during probation:- If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that services of a probationer-trainee are not found to be satisfactory, the Appointing Authority may revert him/her to the post on which he/she is regularly selected immediately preceding his/her appointment as probationer trainee or in other cases may discharge or terminate him/her from service, The Appointing Authority shall accord appropriate opportunity to the probationer-trainee before final orders are passed in this respect:

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any probationer-trainee by a specified period not exceeding one year.

⁵ Substituted for ⁰"29.Unsatisfactory progress during problem:- (1) If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment provided he holds a lien thereon or in other cases may discharge or terminate him from service:

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of Service by a specified period not exceeding two years in case of person appointed to a post in the Service by direct recruitment and one year in the case of persons appointed by promotion "special selection" to such post."

¹"Provided further that the Appointing Authority may, if it so thinks fit in case of persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years."

(2) Notwithstanding anything contained in the above proviso, during the period of probation, if a probationer is placed under suspension, or disciplinary proceeding are contemplated or started against him, the period of his probation may be extended till such period the Appointing Authority thinks fit in the circumstances.

(3) A probationer reverted or discharged from service during or at the end of the period of probation under sub-rule (1) shall not be entitled to any compensation." vide Notification No. F. 7(2) DOP/A-II/2005 Dated 13.06.2008.

⁰ Substituted for "29. Unsatisfactory progress during probation:- (1) If it appears to the Appointing Authority, at any time during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment provided he holds a lien thereon, or in other cases, may discharge him from service:

Provided further that the Appointing Authority may extend the period of probation of any member of the Service by a specified period not exceeding one year.

(2) A probationer reverted or discharged from the Service during or at the end of the period of probation under sub rule (1) shall not be entitled to any compensation." vide Notification No. F. 1(35)Karmik/Ka-II/74 dated 04-05-1977.

¹ Inserted vide Notification No. F. 7(6)DOP/A-II/77, dated 26-10-1977 (effective from 01-01-1973).

30. Confirmation:- A probationer shall be confirmed in his appointment at the end of his period of probation if:-

- (a) he has passed a proficiency test in Hindi,
- (b) he has passed the departmental examination if any, completely, and
- (c) the Appointing Authority is satisfied that his integrity is unquestionable and that he is otherwise fit for confirmation.

[%]**30A.** Notwithstanding anything contained in Rule 30, a probationer shall be confirmed in his appointment at the end of his period of probation even if the prescribed Departmental Examination/Training/Proficiency test in Hindi, if any, are not held during the period of probation laid down in the rules provided:-

- (i) he is otherwise fit for confirmation and the
- (ii) period of probation expired on or before the date of publication of this amendment in the Rajasthan Rajpatra.

^{\$}**31. Pay During Probation.-** A probationer trainee appointed to the service by direct recruitment, shall be paid monthly fixed remuneration during the period of probation at such rates as may be fixed by the Government from time to time.”

⁰“Provided that an employee having been regularly selected as per provisions of recruitment rules in the Government service may be allowed emoluments in his/her own pay scale in the existing pay scale of the post during service as probationer trainee or fixed remuneration of the new post, whichever is advantageous to him/her.”

¹**32.** “Deleted”

33. Criteria for crossing an efficiency bar.- No member of the Service shall be allowed to cross an Efficiency Bar unless in the opinion of the Appointing Authority he has worked satisfactorily and his integrity is unquestionable.

Part – VII - Regulations of pay, Leave allowances, Pension etc.

34. Except as provided in these rules, the pay, allowances, pension, leave and other conditions of service of a member of the Service, shall be regulated by :-

- (1) The Rajasthan Traveling Allowance Rules, 1971 as amended up to date;
- (2) The Rajasthan Civil Service (Unification of Pay Scale) Rules, 1950 as amended up to date;

[%] Inserted vide Notification No. F. 1(12)Appts.(A-II)/68, Pt.-V, dated 17-10-1970.

^{\$} Substituted for ⁰“31. Scale of pay:-The initial pay of a person appointed by direct recruitment to a post in the Service/Cadre shall be the minimum of the Scale of pay of the post.” vide Notification No. F. 7(2)DOP/A-II/2005, dated 20.01.2006.

⁰ Substituted for "31. Scale of pay:- The scale of monthly pay of a person appointed to a post in service shall be such as may be admissible under the rules referred to in rule 36 or as may be sanctioned by Government from time to time vide Notification No. F. 1(15)Appts.(A-II)/67, dated 06-02-1969.

⁰ Substituted for “Provided that the pay of a person already serving in connection with the affairs of the State shall be fixed in accordance with the provisions of the Rajasthan Service Rules, 1951.” vide Notification No. F. 7(2)DOP/A-II/2005 dated 13.06.2008

¹ Deleted [£]“32. Increment during probation- A probationer shall draw increment, in the scale of pay admissible to him in accordance with the provisions of the Rajasthan Service Rules, 1951.” vide Notification No. F. 7(2)DOP/A-II/2005 dated 20.01.2006

[£] Substituted for "32. Increments during probation.- A probationer shall draw increments in the scale of pay admissible to him during the period of probation as they accrue, provided that, if the probation is extended on account of failure to give satisfaction or he could not make sufficient use of his opportunity such extension shall not count for increment unless the authority granting the extension directs otherwise." vide Notification No. F. 3(11)Appts.(A-II)/58, Pt. IV dated 16-10-1973.

- (3) The Rajasthan Civil Service (Rationalisation of Pay Scales) Rules, 1956 as amended up to date;
- (4) The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958 as amended up to date;
- (5) The Rajasthan Service Rules, 1951 as amended up to date;
- (6) The Rajasthan Civil Services (Revised pay) Rules, 1961 as amended up to date; and
- (7) Any other rules, prescribing general conditions of service made by the Appropriate Authority under the proviso to Article 309 of the Constitution of India and for the time being in force.

35. Removal of doubts.- If any doubt arises relating to the application appropriation and scope of these rules, it shall be referred to Government in the ^X"Department of Personnel" whose decision there on shall be final.

36. Repeal and Saving.- All Rules and orders in relation to matters covered by these rules, and in force immediately before the commencement of these rules are hereby repealed:

Provided that any action taken under the rules and orders so superseded shall be deemed to have been taken under the provisions of these rules.

[@]**37. Power to relax rules.-** In exceptional cases where the Administrative Department of the Government is satisfied that operation of the rules relating to age or regarding requirement of experience for recruitment causes undue hardship in any particular case or where the Government is of the opinion that it is necessary or expedient to relax any of the provisions of these rules with respect to age or experience of any persons, it may with the concurrence of the Department of personnel and Administrative Reforms and in consultation with the Commission by orders dispense with or relax the relevant provisions of these rules to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that such relaxation shall not be less favorable than the provisions already contained in these rules. Such cases of relaxation shall be referred to the Rajasthan Public Service Commission by the ⁶"Administrative Department concerned".

⁷Provided that relaxation in the prescribed period of service or experience under this rule shall only be granted to the extent of 1/3 period of the service or experience prescribed for promotion to any post before holding the meeting of the Department Promotion Committee.

^X Substituted for "Appointments Department" vide Notification No. F. 1(13)DOP/A-II/72-I. dated 03.01.1973 (effective from 17.07.1972)

[@] Added vide Notification No. F. 11(2)DOP/A-II/75 dated the 27.12.1978

⁶ Substituted for "Department of Personnel and Administrative Reforms (Department of Personnel-A-Group-II)" vide Notification No. F. 11(2)DOP/A-II/75 dated 18.08.1982.

⁷ Added vide Notification No. F. 7(3)DOP/A-II/95 Pt. dated 18.02.1998

⁸Provided further that where the prescribed period of experience for promotion to any post is less than 6 years, a committee headed by the Chief Secretary comprising of Principal Secretary Finance, Principal Secretary/Secretary Department of Personnel and Principal Secretary/Secretary of the Administrative Department, may consider the cases where forty five percent or more posts are vacant. The committee is empowered to suggest the quantum of relaxation in experience which may be granted in such cases to address the issue of large number of vacancies in promotional posts subject to condition that such relaxation in experience shall not be more than two years.

*Provided also that in case vacant post cannot be filled by promotion for want of prescribed experience on the lower post or experience of service or both, as the case may be, for the year 2023-24 a relaxation up to two years in experience of the lower post or experience of service or both, as the case may be, shall be given to fill vacant post. However where the experience prescribed for promotion is two year, relaxation shall be given for one year only. No one shall be promoted during the period of probation.

⁸ Added vide Notification No. F. 7(3)DOP/A-II/95 Pt. dated 18.07.2017

* Added vide Notification No. F. 7(4)DOP/A-II/2023-04341 dated 15.05.2023

**By order of the Governor,
Sd/-
(G. K. Bhanot)
Special Secretary to the Government**

& SCHEDULE - I

S. No.	Name of the post	Method of recruitment with percentage		Minimum qualification and experience for direct recruitment	Post from which promotion is to be made	Minimum qualification and experience for promotion	Remark
		Direct recruitment	Promotion				
1	2	3	4	5	6	7	8
Group-A							
1.	District Probation cum Social Welfare Officer /District Children Officer / Superintendent (Homes)/Project Officer	50% in accordance with the provision of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999	50%	Graduate in any discipline from a University established by law in India	Probation Officer (Homes)/ Probation and Prison Welfare Officer / Assistant Superintendent (Homes)/ Social Welfare Officer/ Social Security Officer	5 years' experience on the posts mentioned in column 5.	-
Group-B							
1.	Probation Officer (Homes/ Probation & Prison Welfare Officer/ Assistant Superintendent (Homes)/Social Welfare Officer/ Social Security Officer	50% In accordance with the provision of the Rajasthan State and Subordinate Services (Direct Recruitment by combined Competitive Examination) Rules, 1999	50%	Graduate in any discipline from a University established by law in India	Hostel Superintendent Gr. I	5 years' experience on the post mentioned in column 6.	(i) As a one-time arrangement the promotion quota shall be filled up from the post of Hostel Superintendent Gr. II having at least 15 years service as Hostel Superintendent Gr. II. (ii)As a one-time arrangement the one of Social Security Officer created in the year 2011-12 shall be filled in by 100% direct recruitment and thereafter in the ratio as provided in column number 3 and 4.

& Substituted for - Complete Schedule vide Notification No. F. 2(1)DOP/A-II/89 dated 22.03.2012 (Available on Page 52 - 54)

1	2	3	4	5	6	7	8
Group-C							
3.	Hostel Superintendent Gr. I	-	100%	-	Hostel Superintendent Gr. II	10 years' experience on the post mentioned in column 6.	-
Group-D							
4.	Hostel Superintendent Gr. II	100%	-	<p>"(i) Graduate in any discipline from a University established by law in India," and ; (ii) "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics. Govt. of India.</p> <p style="text-align: center;">or</p> <p>Computer Operator & Programming Assistant (COPA)/Data Preparation and Computer Software (DPCS) certificate organized and National/State Council of Vocation Training Scheme.</p> <p style="text-align: center;">or</p> <p>Diploma in Computer Science/Computer Application from a University established by law in India or from an institution recognized by the Government</p> <p style="text-align: center;">or</p> <p>Diploma in Computer Science and Engineering from a polytechnic institution recognized by the Government.</p> <p style="text-align: center;">or</p> <p>Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.</p>	-	-	-

¹ Substituted for "(i) Higher Secondary (Old) Scheme/Senior Secondary Education, Rajasthan or its equivalent examination." vide Notification No. F. 2(1)DOP/A-II/89 dated 20.04.2015.

& Substituted for

Γ⁰ (Schedule -I)

S. No.	Name of the Post	Source of recruitment with percentage	Qualification for direct recruitment	Post from which appointment by promotion is to be made	Minimum experience and qualifications required for promotion	Remark
1	2	3	4	5	6	7
GROUP 'A'						
1.	Publicity Officer Research Officer/Area Project Officer	100% by promotion	Atleast Second class M.A. in Anthropology/Sociology/ Social work from a University established by law in India or an Institution recognized by Govt. with Post Graduate Diploma (two years Course) in Social Welfare/ Social work from a University established by law in India or Institution recognized by Government.	Holder of post at S.No.2	5 years' experience on any post in Column.5.	-
SOCIAL WELFARE WING GROUP 'A'						
2.	Distt. Probation cum-Social welfare Officer/ Asstt. Research Officer/ Project Officer (Survey/ Supdt., Rescue Home, After Care Home. Beggar Home (Sewa Sadan), Probation Home. Home for Aged& Infirm rehabilitation Centre, Observation Home, Children Home, Home for Mentally retarded Children/ Women, Foundling Home/ Spl. School/ Distt. Children Officer, Probation Officer (Classification)/ Probation Officer / Cultural Officer.	75% by promotion 25% by direct recruitment	1.(a) Atleast second Class M.A. in Sociology or Social work from a university established by law in India or an Institution recognised by government. OR (b) Atleast Second class Graduate with diploma (with two years' course) in Social Science/ Social Welfare Correctional Administration from a University established by law in India or Institution recognised by Government. 2. Degree in law will be preferred.	Holder of posts in Group 'B'	5 years' experience on any post in Column 5.	-

⁰ Renumbered "Schedule" as "Schedule -I" vide Notification No. F. 2(1)DOP/A-II/89 dated 31.01.2007.

GROUP 'B'

1	2	3	4	5	6	7
1.	Social Welfare Officer/Case worker/ Probation & Probation & Prison Welfare Officer /Asstt. Supdt. After-care Home, Rescue Home, Mentally retarded Home for women Beggars.	50% by promotion 50% by direct recruitment	1.(a) M.A. in Sociology/ Social work from a university established by law in India or an Institution recognised by Government. (b) Graduate. Preference to be given to Graduate with Sociology or social work. OR (b)(i) Graduate from a University established by law in India; (ii) with Post-graduate Diploma in Sociology/Social Work or Correctional Administration OR with certificate (one year course) in Correctional Administration from a University established by Law in India or an Institution recognised by Government.	Group (C), (D) & "Investigators of group "E" appointed on regular basis and who are holding a post in group "B" or a higher post from a date not later than 30-09-1973."	5 years' experience on any post in Column 5.	\$ "Inter-se seniority for promotion shall be arranged in the following orders- 1.Group "C" 2.Group "D" 3.Group "E"
2	Asstt. Lady Welfare Officer, Home (Sewa Sadan), Distt. Shelter Orphanage (Bal & Balika Grih), Foundling Home/ Reception Centre/Hostel Supdts. (Grade-I)/Research Asstt./ Welfare Officer (Prisons)	50% by promotion 50% by direct recruitment	with certificate (one year course) in Correctional Administration from a University established by Law in India or an Institution recognised by Government.	Group 'C'	3 years' experience on any post in Group 'C'.	\$ "Inter-se seniority for promotion shall be arranged in the order- 1. Group 'C' 2. Group 'D' 3. Group 'E'

GROUP 'C'

1	Industrial Inspector/Investigator (beggary Survey) Reception Centre, Social Case Worker (Sewa Sadan)/Case Worker (Promotion Home.)	50% by promotion 50% by direct recruitment.	M.A. in Sociology/ Social work from a university established by law in India or an Institution recognized by government.	GROUP 'D'	5 years' experience on any post in Column no. 5.	-
⁰ 2.	Field Social Worker.	-do-	-do-	-do-	-do-	-do-
3.	Welfare insptor/Investigator, ¹ "Deleted".	50% by promotion 50% by direct recruitment	(a) Graduate. Preference will be given to with Sociology or social work.	Holders of posts of Superintendent Hostel Welfare Worker.	5 years' experience on the post mentioned in Column no. 5.	-

& Added vide Notification No. F. 1(12)SW/Cell/St./76 dated 24-03-1977, effective from 31-01-1976.

\$ Inserted vide Notification No. F. 1(12)SW/Cell/St./76 dated 24-03-1977, effective from 31-01-1976.

⁰ Inserted vide Notification No. F. 1(11)(1) SW/67, dated 12-07-1976

¹ Deleted "Field Survey" vide Notification No. F. 1(11)(1) SW/67, dated 11-08-1967.

GROUP 'D'

1	2	3	4	5	6	7
1.	Welfare Inspector/ Nutrition Inspector/ Manager, Orphanage/ Social Worker, Orphanage.	50% by promotion 50% by direct recruitment.	1. Graduate in Art/Science or Commerce from a University established by law in India. 2. Preference will be given to those having offered Sociology as one of the subject.	Holders of posts in Group (E).	3 years' experience on the post in Column 5.	-

GROUP 'E'

1	Investigator (Home)/Investigator (Cell)/ Investigator (Bhangi Kast Mukti) / Investigator (Beggar Home).	50% by promotion 50% by direct recruitment.	1. Graduate in Arts, Science or Commerce from a University establishment by law in India. 2. Preference will be given to those having offered Sociology as one of the subjects.	Holders of posts in Group (F).	5 years' experience on the post in Column No. 5.	-
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GROUP 'F'

1	Investigator (Distt.- Shelter)/Beggar Home, Sewa Sadan, Mentally Retarded Home for Women.	50% by promotion 50% by direct recruitment.	1. Graduate from a University established by law in India. 2. Preference will be given to those having offered Sociology as one of the subjects.	Holders of posts in Group (G).	5 years' experience on the post in Column No. 5.	-
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GROUP 'G'

1	Welfare Worker	100% by direct recruitment 12.5% will be reserve for class IV Servants for Social Welfare Department.	^θ “Senior Higher Secondary or/Higher Secondary” or equivalent from a recognised Board.	-	-	-
2	(i) Hostel Supdts. (ii) Teacher	^β “100% by direct recruitment through the Rajasthan Public Service Commission.” 100% by direct recruitment.	^θ “Senior Higher Secondary or/Higher Secondary” or equivalent from a recognised Board Secondary or equivalent from a recognised Board and trained in G.S.T.C.	-	-	-

vide Notification No. F. 2(1)DOP/A-II/89 dated 22.03.2012.

^β Substituted for “100% by direct recruitment.” vide Notification No. F. 2(1)DOP/A-II/89 dated 31.01.2007.

^θ Substituted for “Higher Secondary” vide Notification No. F. 7(1)DOP/A-II/88 dated 18.08.1989.

Γ Substituted for-

Schedule

S. No.	Name of the Post	Source of recruitment with percentage	Qualification for direct recruitment	Post from which appointment by promotion is to be made	Minimum experience and qualifications required for promotion	Remark
1	2	3	4	5	6	7
SOCIAL WELFARE WING GROUP 'A'						
1.	Asstt. Research Officer/Lady Welfare Officer/ * “deleted” Social Welfare Officer.	50% by direct recruitment and 50% by promotion.	1.(a) M.A. in Sociology or M.A. Social work or (b) Graduate Second Class with recognized Post-Graduate diploma (2 years' course) in Social Work/Social Welfare.	Group 'B' & 'C'.	5 years' experience on any post in Group 'B' and 'C'. One post of Lady Welfare Officer reserved for women candidates.	-
GROUP 'B'						
1.	Asstt. Lady Welfare Officer.	Promotion.	Graduate. Preference to be given to Graduates with Sociology or Social Work.	Group 'C'.	3 years' experience on any post in Group 'C'.	-
GROUP 'C'						
1.	Welfare Inspector/Investigator (Field Survey).	50% by promotion. 50% by direct recruitment	Graduate. Preference to be given to Graduates with Sociology or Social Work.	Holders of posts of Superintendent Hostel/Welfare Worker.	5 years' experience on the posts mentioned in Column No. 5.	-
Correctional Administration Wing Group 'A'						
1	Probation officers/ Superintendent of After (Care Service)/Rescue Home and Home for Aged and Infirm/ Head master of Certified School	Promotion	1.(a) M.A. in Sociology or MA (Social work) or (b) Graduate second class with recognised Post-Graduate diploma (2 years' course) in Correctional Administration. 2. Degree in Law will be desirable qualification	GROUP 'B'	3 years' experience on any post in Group 'B'.	-
GROUP 'B'						
1	Asstt. Superintendent After-Care Home/Beggars Home/District Shelter and Probation Officer (Other than Probation Services) and Welfare Officer (Prisons.)	Promotion	1.(a) M.A. in Sociology or MA (Social work) or (b) Graduate with recognised Post Graduate diploma or with certificate (One year course) in Correctional Administration.	GROUP 'C'	5 years' experience on any post in Group 'C'.	-
GROUP 'C'						
1	Investigator, [@] (Deleted)	Direct recruitment.	Graduate. Preference will be given to Graduates with Sociology or diploma or certificate (One year course) in Correctional/Administration/ Social Work/Social Welfare.	-	-	-

vide Notification No. F. 1(11)(1)SW/69, dated 31-01-1976.

* Deleted "District" vide Notification No. F. 1(11)(1) SW/67 dated 11.08.1967

@ Deleted "Home" vide Notification No. F. 1(11)(1) SW/67 dated 11.08.1967

§ SCHEDULE-II

Scheme and syllabus for appointment to the post of Hostel Superintendent Grade-II

- (1) The question paper shall be of maximum 100 marks.
- (2) Duration of examination shall be 2 hours.
- (3) The question paper shall be of multiple choice.
- (4) The question paper shall include the following subjects-
 - (I) **Current Affairs:** Major Current Government issues, happenings and Sports at State, National and International Levels.
 - (II) **Geography and natural resources:**
 - (i) Broad physical features of the world, important places, mountains and oceans.
 - (ii) Ecology and wild-life of India.
 - (iii) Rajasthan physiography: Climate, Vegetation and soil, Regions, Broad physical divisions of Rajasthan. Problems of Population, unemployment, poverty drought, famines and desertification.
 - (iv) Natural resources of Rajasthan: Mines and Minerals, Forests, Land and Water, Animal resources. Wildlife and Conservation.
 - (III) **Agriculture and Economic Development with special reference to India and Rajasthan:** Food and Commercial Crops of Rajasthan, Agriculture based industries, Major Irrigation and River valley Projects, Projects for the development of the desert and waste-lands. Major Industries. Tribes and their economy.
 - (IV) **History and Culture:** Major monuments and literary works. History and Culture of India and Rajasthan with special reference to:-
 - (a) Tribes and their economy.
 - (b) Dialects and Literature.
 - (c) Music, Dance and Theatre.
 - (d) Religious beliefs, cults, saint, poets. Warrior- saints, "LokDevta" and "LokDeviyan".
 - (e) Handicrafts.
 - (f) Fairs and Festivals, Customs, Dresses and Ornaments, with special reference to Folk and Tribal aspects thereof.
 - (V) General Mental Ability.
 - (VI) Logical reasoning and analytical ability.
 - (VII) English, Hindi & Mathematics (10th class standard).
 - (VIII) Administrative setup in Rajasthan at State, District, Tehsil & Panchayat level.
 - (IX) Basic knowledge of Computers."

§ Substituted for

§ Schedule - II

Scheme and syllabus for appointment to the post of Hostel Superintendent Grade-II.-

- (1) Written examination shall be of 100 marks.
- (2) Duration of examination shall be two hours.
- (3) The question paper of written shall carry multiple choice type questions.
- (4) Paper shall include the following subjects carrying the number of marks as shown against them -

(i) General Hindi	15 marks
(ii) Maths	15 marks
(iii) Computer	10 marks
(iv) General knowledge with special reference to Rajasthan's Social aspects, Geography, History & Culture	60 marks
- (5) The paper shall be of Senior Secondary standard except for Maths which shall be of Secondary standard.
- (6) The Candidate who fails to obtain a minimum of 40% marks shall not be eligible for appointment of the post of Hostel Superintendent Grade-II.
- (7) The Syllabus and Scope of paper for the written examination shall be as prescribed by the 'Appointing Authority' from time to time and shall be intimate to the candidates within the stipulated time in the manner as the 'Appointing Authority' deems fit." vide Notification No. F. 2(1)DOP/A-II/89 dated 20.04.2015.

0 Substituted for

X Schedule-II

Scheme and syllabus for appointment to the post of Hostel Superintendent. -

- (1) The Competitive Examination shall carry 100 marks.
- (2) Duration of examination shall be two hours.
- (3) The question paper written shall carry multiple choice type questions.
- (4) Paper shall include the following subjects carrying the number of marks as shown against them -
 - (i) General Hindi 25 marks
 - (ii) Maths 25 marks
 - (iii) General knowledge with special reference to Rajasthan's Geography, History & Culture 50 marks
- (5) The paper shall be of Senior Secondary standard except for Maths which shall be of Secondary standard.
- (6) The Commission shall not recommend any candidate who has failed to obtain a minimum of 40% marks.
- (7) The Syllabus and Scope of paper for the written examination shall be as prescribed by the 'Appointing Authority' from time to time and shall be intimate to the candidates within the stipulated time in the manner as the 'Appointing Authority' deems fit." vide Notification No. F. 2(1)DOP/A-II/89 dated 22.03.2012.

X Inserted for Schedule-II vide Notification No. F. 2(1)DOP/A-II/89 dated 31.01.2007.