



National Institute Of Secretariat Training & Development

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New Delhi, India, the Dated, 27th February, 2024

To,

The Chief Secretary
Secretariat

Jaipur, Rajasthan 302005

कार्यालय मुद्रांक
राजस्थान, जयपुर
CSO/2024/2208630
दिनांक 18-03-2024
Secy DoP
27/02/24

Greeting From National Institute of Secretariat Training & Development !

Subject:- Knowledge Co-creation Programme (International Study Tour)-Call For Nominations

Dear Sir/Madam,

National Institute Of Secretariat Training & Development (NISTD) (Established by Govt. of NCT of Delhi, Labour Department). NISTD serves as a autonomous body for different sectors of the Indian industry. The primary objective of NISTD is to provide training to officers belonging to the Central/State Government Service, as well as officers from other organized/subsidiary services that operate within the State and Central Government. This training aims to enhance the skills, knowledge, and capabilities of these officers, enabling them to perform their duties more effectively and efficiently. In essence, NISTD plays a crucial role in the professional development of government officers, contributing to the overall improvement of administrative services within the central and state government.

In response to the demands of today's rapidly changing business environment, continuous evolution and enhancement of one's knowledge base are essential. While experiential learning remains invaluable, staying abreast of emerging technologies and best practices, particularly in technical realms, is imperative for project productivity and overall work effectiveness. We are thrilled to introduce our specialized program, the Study Tour for Construction Professionals, meticulously designed for executives and decision-makers in various sectors including local, state, and central government, as well as the corporate sphere. By facilitating international tours, our program aims to provide participants with a comprehensive understanding of cutting-edge practices and innovations globally. As India positions itself on the global stage, this initiative is poised to empower participants with the insights and exposure required to contribute effectively to the nation's growth.

The Capacity Building program, facilitated through Technical Cooperation Programs with various governments and international partners, encompasses a diverse range of thematic areas aimed at enhancing leadership, managerial skills, and business administration. The program addresses critical global challenges while emphasizing the development of "Smart and Sustainable Cities." It offers a comprehensive array of training initiatives, spanning disciplines such as Seismology, Earthquake Engineering, Tsunami Disaster Mitigation, Operation and Maintenance of Urban Water Supply Systems, Public Health, Food Security, Civil Supplies, Disaster Risk Reduction, Infrastructure Development, Gender Mainstreaming Policies, Renewable Energy, and Forestry Management. Through these initiatives, participants gain valuable insights into modern management practices, enabling them to effectively contribute to the growth and sustainability of urban centers. The collaboration with governments from Europe, UAE, Russia, Japan, and Southeast Asian countries underscores the international nature of this endeavor, fostering cross-cultural learning and knowledge exchange to address the complex challenges of our rapidly evolving world.

NISTD has planned to organise the international study tours on different topics in below mentioned cities:-

Code No	Topic	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant+ 18% GST Extra
ST 001	Leadership & Managerial Skills, Management & Business Administration	"Singapore, Kuala Lumpur & Bangkok"	06th April, 2024 To 13th April, 2024 Last Date 03rd February, 2024)	4,36,000.00
ST 002	"Seismology, Earthquake Engineering and Tsunami Disaster Mitigation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Belgium, Switzerland & Netherlands (Europe)	16th May, 2024 To 23rd May, 2024 (Last Date 06th March, 2024)	5,96,000.00

ST 003	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, Fresno, Orlando (United State)	16th May,2024 To 23rd May,2024 Last Date 03rd March, 2024	6,96,000.00
ST 004	"Community Based Disaster Risk Reduction (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Sydney, Melbourne, Wollongong (Australia)	06th June,2024 To 13th June,2024 Last Date 03rd April,2024	5,96,000.00
ST 005	Leadership & Managerial Skills, Management & Business Administration	Sydney, Melbourne, Wollongong (Australia)	06th June,2024 To 13th June,2024 Last Date 03rd April,2024	5,96,000.00
ST 006	"Public health, Food, Civil Supplies, Lifestyle- Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Sydney, Melbourne, Wollongong (Australia)	06th July,2024 To 13th July,2024 Last Date 03rd May,2024	5,96,000.00
ST 007	Leadership & Managerial Skills, Management & Business Administration	New York Los Angeles, Fresno,Orlando (United State)	06th July,2024 To 13th July,2024 Last Date 03rd May ,2024	6,36,000.00
ST 008	Leadership & Managerial Skills, Management & Business Administration	London, Sheffield, Liverpool, Bristol (United Kingdom)	09th August,204 To 16th August,2024 (Last Date 09th June,2024)	5,96,000.00
ST 009	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, Fresno, Orlando (United State)	09th August,2024 To 16th August,2024 (Last Date 30th June,2024)	6,96,000.00
ST 010	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	16th August,2024 To 23rd August,2024 (Last Date 13th June,2024	5,96,000.00
ST 011	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, Fresno, Fresno, Orlando (United State)	16th August,2024 To 23rd August,2024 (Last Date 13th June,2024	6,96,000.00
ST 012	Leadership & Managerial Skills, Management & Business Administration	Sydney, Melbourne, Wollongong (Australia)	16th August,2024 To 23rd August,2024 (Last Date 13th June,2024	5,96,000.00
ST 013	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, Fresno, Fresno, Orlando (United State)	16th August,2024 To 23rd August,2024 (Last Date 13th June,2024	6,96,000.00
ST 014	Child protection system, especially juvenile justice. Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice,	Paris (France) Zurich (Switzerland) (Europe)	16th August,2024 To 23rd August,2024 (Last Date 13th June,2024	5,96,000.00
ST 015	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, Fresno, ,Fresno, Orlando (United State)	16th August,2024 To 23rd August,2024 (Last Date 13th June,2024	6,96,000.00
ST 016	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	06th September, 2024 To 13th September, 2024 (Last Date 01st July,2024	5,96,000.00

