

Unique Identification Authority of India
(Human Resource Division)

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UIDAI Head Office, Bangla Sahib Road
Gole Market, New Delhi – 110001

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Circular

Subject: Inviting applications on deputation (on foreign service terms) in the Unique Identification Authority of India, Regional Office, Mumbai for the post of Deputy Director

The Unique Identification Authority of India (UIDAI) is established under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for developing the policy, procedure and systems for issuing Aadhaar numbers to individuals and perform authentication thereof under the Act.

2. UIDAI hereby invites applications from eligible officers for filling up one post of Deputy Director at Unique Identification Authority of India (UIDAI), Regional Office, Mumbai, on deputation basis, on Foreign Service terms.

3. Eligibility

3.1 The details and eligibility criteria for the said post are as follows:

Post	Number of vacancy	Eligibility criteria
Deputy Director {Pay Matrix Level-11 of the 7 th Central Pay Commission (₹ 67,700 – ₹ 2,08,700)}	One*	<p>1. <i>Essential:</i></p> <p>1.1 (i) Officers from the Central Government** holding analogous posts on regular basis in the parent cadre/department, or with three years of regular service in the Pay Matrix Level 10 of the 7th Central Pay Commission (₹ 56,100 – ₹ 1,77,500), or with five years of regular service in the Pay Matrix Level-9 of the 7th Central Pay Commission (₹ 53,100 – ₹ 1,67,800), or with six years of regular service in the Pay Matrix Level-8 of the 7th Central Pay Commission (₹ 47,600 – ₹ 1,51,100)</p> <p align="center"><i>or</i></p> <p>(ii) Officer from a State or Union Territory (UT) Government, or a Public Sector Undertaking (PSU), or an Autonomous Organisation, holding regular post in corresponding grades with requisite experience</p>

		<p>1.2 Age below 56 years, as on the closing date for application</p> <p>2. <i>Desirable:</i></p> <p>(i) Experience of working in Administration/Legal/ Establishment /Human Resource/ Finance/ Accounts /Budgeting/Vigilance/Procurement/Planning and Policy/Project implementation and monitoring/E-Governance etc.</p> <p>(ii) Basic skills for working in a computerised office environment.</p> <p><i>Note:</i></p> <p>1. Officers holding analogous post in the parent organisation may be preferred.</p> <p>2. Individuals who apply for the post may not subsequently withdraw their candidature.</p> <p>3. Since the post is to be filled up on deputation basis, private candidates are not eligible.</p>
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* UIDAI may change the number at any time, in its discretion.

** Only officers who have completed at least five years of government service may apply.

3.2 For eligibility of applicants from an organisation that has a different structure of pay than that in the Central Government, the following shall be considered as the equivalent pay scales/grades (along with experience, if any):

Pay level of posts in UIDAI	Equivalent grade of and experience in substantive post in PSUs	Equivalent pay scale of substantive posts in Public Sector Banks	Equivalent pay scale of substantive posts in the Life Insurance Corporation of India
Level-11	(E-4 Grade) ₹ 70,000-2,00,000/- (Revised) ₹ 29,100-54,500/- (Pre-revised)	Chief Manager/ Scale-IV ₹ 76,010-89,890/- (Revised) ₹ 50,030 - 59,170/- (Pre revised)	₹ 72,115-1,07,820/-
Level-10	(E-3 Grade) ₹ 60,000-1,80,000/- (Revised) ₹ 24,900-50,500 (Pre-revised)	Manager/Scale-III ₹ 63,840-78,230/- (Revised) ₹ 42,020-51,490/- (Pre-revised)	₹ 53,600-1,02,900/-, with four years' experience
Level-8	(E-2 Grade)	Deputy Manager/Scale-II	₹ 53,600-1,02,900/-

	₹ 50,000-1,60,000/- (Revised)	₹ 48,170-69,810/- (Revised)	
	₹ 20,600-46,500/- (Pre-revised)	₹31,705-45,950/- (Pre-revised)	

4. Terms and conditions of deputation

4.1 The period of deputation shall be five years. The lending organisation may relieve an officer for a lesser period, as per its policy/rules/regulations, subject to a minimum of three years.

4.2 During the period of deputation,—

- (a) the recruitment, appointment, salary, allowances, joining time, medical benefits, travelling allowance, etc. shall be as per the provisions of the Unique Identification Authority of India (Appointment of Officers and Employees) Regulations, 2020 and the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020 {said regulations are available on the website of UIDAI (www.uidai.gov.in)};
- (b) leave shall be regulated by the Central Civil Services (Leave) Rules, 1972; and
- (c) subject to the said regulations and rules, the terms and conditions of deputation shall be governed by the provisions of the Department of Personnel and Training (DoPT) Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010 and other orders/guidelines issued by DoPT in this regard from time to time.

4.3 In case the appointment is made from an organisation whose pay structure and/or Dearness Allowance pattern is dissimilar to that in UIDAI, only the pay shall be protected and not the perquisites, as per paragraph 5.1(ii)(b) of DoPT Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010.

5. Facilities available to officers of UIDAI

5.1 Officer/employee shall be eligible to avail of medical benefits as per Medical Reimbursement Scheme of UIDAI. Alternatively, he/she may opt to avail of medical benefits that may be admissible under the service conditions of his/her parent organisation, subject to the condition that there is no financial liability on UIDAI on account of such benefits. In particular, if the officer/employee is availing of benefits under the Central Government Health Scheme in the parent organisation, he/she may opt to continue with the same.

6. Application procedure

6.1 Eligible and interested individuals may apply through proper channel, in the form set out in Annex I.

6.2 Addressee organisations are requested to forward the applications of such eligible and interested individuals in respect of whom they are the parent organisation, and whose services may be spared by the cadres controlling authority in case such an applicant is selected. Applications of individuals whose services cannot be spared by the

