

NO. PRG/CBP/22/24

June 6, 2024

**Subject: - Training Programme on "Ensuring Social Security for All – Understanding International Standards on Decent Work and Social Security" from August 12-14, 2024 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

We are glad to inform you that a **Capacity Building Programme on Ensuring Social Security for All – Understanding International Standards on Decent Work and Social Security** would be held from **August 12-14, 2024** at V. V. Giri National Labour Institute's campus, NOIDA

This training programme has been designed for the Officials from the Central Labour Service, State Labour Departments and for Trade Union Leaders from Central Trade Unions. The programme aims to sensitize the participants about the changing nature of employment, the inequalities arising out of these changes and the need for social protection. It would enable participants to understand the international standards and existing legal instruments as well as some global best practices in order to promote workers' rights, based on a model of social justice. The programme will be conducted in English and Hindi.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of ticket to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up the TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 05 members from your department / union. It may be ensured that those who have already attended Institute's earlier programmes are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants along with nomination forms duly filled in by the nominees.

With regards,

Yours sincerely,

(Nagesh Nitla)  
Programme Officer

To:

- Chief Labour Commissioner Office
- State Labour Departments ( All the States )
- Central Trade Unions

# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

**V.V. GIRI NATIONAL LABOUR INSTITUTE**

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



PRG/CBP/22/24

जून 6, 2024

विषय : वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में सामाजिक सुरक्षा सभी के लिए- सुनिश्चित सभ्य काम पर अंतर्राष्ट्रीय मानक और सामाजिक सुरक्षा के ऊपर अगस्त 12 -14 , 2024 के दौरान प्रशिक्षण कार्यक्रम

महोदय / महोदया,

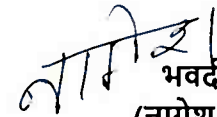
सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा अपने परिसर में अगस्त 12 -14 ,2024 के दौरान सामाजिक सुरक्षा सभी के लिए- सुनिश्चित सभ्य काम पर अंतर्राष्ट्रीय मानक और सामाजिक सुरक्षा के ऊपर प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

यह प्रशिक्षण कार्यक्रम केंद्रीय और राज्य श्रम विभागों के अधिकारियों, केंद्रीय ट्रेड यूनियनों के ट्रेड यूनियन नेताओं के लिए तैयार किया गया है। कार्यक्रम का उद्देश्य प्रतिभागियों को रोजगार की बदलती प्रकृति, इन परिवर्तनों से उत्पन्न होने वाली असमानताओं और सामाजिक सुरक्षा की आवश्यकता के बारे में संवेदनशील बनाना है। यह प्रतिभागियों को सामाजिक न्याय के एक मॉडल के आधार पर श्रमिकों के अधिकारों को बढ़ावा देने के लिए अंतरराष्ट्रीय मानकों और मौजूदा कानूनी साधनों के साथ-साथ कुछ वैश्विक सर्वोत्तम प्रथाओं को समझने में सक्षम करेगा। कार्यक्रम अंग्रेजी और हिंदी में आयोजित किया जाएगा।

यह एक निशुल्क कार्यक्रम है। संस्थान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध कराएगा और टिकट की मूल प्रति मिलने पर प्रतिभागियों को द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति करेगा। कृपया यह सुनिश्चित करें कि नामित प्रतिभागियों के पास आधार नंबर है। केवल उन्हीं प्रतिभागियों के नामांकन स्वीकार किए जाएंगे जिनके पास आधार नंबर एवं बैंक खाता हो। नामित प्रतिभागियों को यात्रा व्यय की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामित प्रतिभागियों को सूचित किया जाए कि वे अपने साथ आधार कार्ड तथा बैंक के विवरण) बैंक का नाम, बैंक की शाखा का नाम, आईएफएससी कोड एवं खाता संख्या (लाएँ। नामित प्रतिभागियों को संस्थान में यात्रा भत्ता प्रपत्र भरते समय बैंक के विवरण भरने होंगे। सभी नामित प्रतिभागियों को तदनुसार सूचित किया जाए।

आपसे अनुरोध है कि अपनी यूनियन से 05 ट्रेड यूनियन नेताओं को नामित करें। कृपया यह सुनिश्चित करें कि उन नेताओं को दुबारा नामित न किया जाए जिन्होंने पूर्व में किसी कार्यक्रम में भाग लिया है। महिला अधिकारियों का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक यूनियन से केवल 0 5 प्रतिभागियों को शामिल करेगा तथा बाद में प्राप्त नामांकन प्रपत्रों को स्वीकार नहीं किया जाएगा। कृपया प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें।

सादर,

  
भवदीय,  
(नागेश नितला)  
प्रोग्राम ऑफिसर

सेवा में,

- मुख्य श्रम आयुक्त कार्यालय
- राज्य श्रम विभाग (सभी राज्य)
- केंद्रीय ट्रेड यूनियन

# **Training Programme on Ensuring Social Security for all- Understanding International Standards on Decent Work and Social Security**

**August 12-14, 2024**



**V.V. Giri National Labour Institute  
Sector – 24  
GautamBudh Nagar  
Noida Uttar Pradesh-201301**

**COURSE DIRECTOR**

Dr. Ruma Ghosh  
rumaghosh.vvgnli@gov.in

**COMMUNICATIONS**

Mr. NageshNitla  
Programme Officer  
Phone: 0120- 2411533-35  
Phone 0120- 2411471  
vvgnlitraining1@gmail.com  
Website: www.vvgnli.gov.in

## **AIM**

The programme aims to sensitize the participants about the changing nature of employment, the inequalities arising out of these changes and the need for social protection. It would enable participants to understand the international standards and existing legal instruments as well as some global best practices in order to promote workers' rights, based on a model of social justice

## **OBJECTIVES:**

The programme is based on these following broad objectives:

- Provide an overview of the changing nature of employment, the existing inequalities in the labour market with regard to employment and the need for social security and protection.
- To sensitize the participants on the various international labour standards/instruments as well as good practices in the area of social security and protection.
- To develop insight on the existing national policies and legal instruments in the area of social security and protection of workers.
- To discuss strategies for the promotion of decent work and practices that fulfill the guidelines of the SDGs.

## **COURSE PROFILE**

Existing labour market inequalities, international standards/ instruments in the area of social security and protection, challenges with regard to the existing national policies and legislations on social security and protection, international best practices.

## **METHODOLOGY**

Lectures, discussions, audio-visual presentations, case studies and experience sharing.

## **PARTICIPATION**

Officials from the Central and State Labour Departments, Trade Union Leaders from CTUs

## **ELIGIBILITY**

1. Participants should be above **21 years and below 60 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

### **Note:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.

3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained.

## **DATE**

**August 12-14, 2024**

The training programme will commence at 10.00 a.m. on August 12, 2024 and will conclude in the afternoon on August 14, 2024

## **VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNI, Noida .

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of August 11, 2024 till the forenoon of August 15, 2024. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## **TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

5. The participants are provided free of cost boarding and lodging only for the duration of the programme.
6. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**

## **COURSE DIRECTOR**

Dr. Ruma Ghosh, Senior Fellow

## **COMMUNICATION**

All Correspondence should be addressed to:

Nagesh Nitla (Programme Officer)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone: 2411533-35  
Fax No. : 2411471  
E-mail : vvgnlitraining@gmail.com

**Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.**

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Ensuring Social Security for all- Understanding  
International Standards on Decent Work and Social Security  
August 12-14, 2024**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh  
Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

- This programme is for district level labour leaders/organisers
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_

**UNION MEMBERSHIP DETAILS**

5. (a) Name of the Trade Union: \_\_\_\_\_  
Organization : \_\_\_\_\_  
(b) National Affiliation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
7. Address for Correspondence: \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
Phone : \_\_\_\_\_  
Fax: \_\_\_\_\_

email: \_\_\_\_\_

8. Have you attended any Programme earlier at this Institute? If yes, give details. When the Programme was organised.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**I. DETAILS OF CURRENT EMPLOYMENT**

- (a) Designation : \_\_\_\_\_
- (b) Organisation \_\_\_\_\_
- (c) Nature of Work \_\_\_\_\_
- (d) Address \_\_\_\_\_

**BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch Name : \_\_\_\_\_

Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

Nagesh Nitla (Programme Officer)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**  
Telephone: 0120-2411533-35  
Fax No. : 0120- 2411471  
Email : vvgnlitraining@gmail.com