



राजस्थान सरकार
हरिश्चन्द्र माथुर राजस्थान राज्य लोक प्रशासन संस्थान
H.C.M. Rajasthan State Institute of Public Administration
Jawahar Lal Nehru Marg, Jaipur-302 017 □ Rajasthan □ India



No.:F6(1)(6)/T&P/RIPA/2024-25/3594-3600

Date: 05/06/24

All Additional Chief Secretary/Principal Secretary/Secretary
All Head of Department
All Divisional Commissioners/All District Collectors
All Chairman and Managing Directors, Public Sector Undertakings

Subject: On-Campus Training Courses during July, 2024

Madam/ Sir,

HCM Rajasthan State Institute of Public Administration is an apex level training institute for to organize training courses for officers of All India Services/ State Services and Public Sector Undertakings. The training courses are designed and conducted, based on the requirements received from various Government Departments during consultation meetings. Accordingly, monthly calendar is issued incorporating demands received from various Departments and Public Sector Undertakings. The training courses proposed to be organized at HCM RIPA, Jaipur and its Regional Centers (at Udaipur, Jodhpur, Bikaner and Kota) during the month of July, 2024 is enclosed herewith.

You are requested to nominate officers in the following format for the courses on respective email address of the course director or at hcmripa@rajasthan.gov.in.

S. No.	Name of the course, date and Centre for which officer has been nominated	Officer's Name	Designation	Place of Posting	Mobile No.	E-Mail

A link for online registration for all the course has been created on Institute's website: hcmripa.rajasthan.gov.in. Nominated Officer may register online for the scheduled training course.

Yours faithfully,

(Mahendra Soni)
Additional Director General
Signature valid

RajKaj Ref
7671167



Digitally signed by Mahendra Soni
Designation : Additional Director General
Date: 2024.06.04 13:58:39 IST
Reason: Approved


HCM RIPA - Regional Training Centers Training Courses - July, 2024
(ON CAMPUS)

S. No.	Course Code	Category	Title	Duration	From	To	Course Director	Department	Spons Autho	Email
Udaipur										
1	UDR19	RIPA	Computer Appreciation for Executives	3	3-Jul-24	5-Jul-24	Navita Agrawal	WRD & Others	FIRM	udr.hcmripa@rajasthan.gov.in
2	UDR20	RIPA	Cyber Crime Security & Awareness	1	3-Jul-24	3-Jul-24	Ragini Damor	All	FIRM	udr.hcmripa@rajasthan.gov.in
3	UDR03	RIPA	Income Tax & GST Rules	2	11-Jul-24	12-Jul-24	Ruchi Priyadarshi	All	FIRM	udr.hcmripa@rajasthan.gov.in
4	UDR21	RIPA	E-filing & RAJKAJ	1	15-Jul-24	15-Jul-24	Navita Agrawal	All	FIRM	udr.hcmripa@rajasthan.gov.in
5	UDR22	RIPA	Induction Training Programme for Ministerial Staff	5	22-Jul-24	26-Jul-24	Deepak Mehta	All	FIRM	udr.hcmripa@rajasthan.gov.in
6	UDR24	CMS	Intensive Training Programme (ITP) for Pratapgarh District	3	24-Jul-24	26-Jul-24	Ashok Bhandari	*	DOPT-ITP	udr.hcmripa@rajasthan.gov.in
7	UDR23	RIPA	Rajasthan Transparency in Public Procurement Act & Rules	3	29-Jul-24	31-Jul-24	Ruchi Priyadarshi	All	FIRM	udr.hcmripa@rajasthan.gov.in
Bikaner										
1	BKN01	RIPA	Developing Presentation Skills Using Power Point	3	1-Jul-24	3-Jul-24	Hanuman Jat	All	FIRM	hcmripabkn@rajasthan.gov.in
2	BKN13	CMS	Personality Development	3	3-Jul-24	5-Jul-24	Yogita Goyal	All	DOPT	hcmripabkn@rajasthan.gov.in
3	BKN16	RIPA	Computer Appreciation for Executives	3	10-Jul-24	12-Jul-24	Hanuman Jat	WRD & Others	FIRM	hcmripabkn@rajasthan.gov.in
4	BKN14	RIPA	Shala Darpan	1	19-Jul-24	19-Jul-24	Hemant Kumar Bhati	Education	FIRM	hcmripabkn@rajasthan.gov.in
5	BKN17	RIPA	Mid Carrier Training for State Service Officers	5	22-Jul-24	26-Jul-24	Shailendra Deora	All	FIRM	hcmripabkn@rajasthan.gov.in
6	BKN18	RIPA	Refresher Training Course for Officials of SIPF Department	3	24-Jul-24	26-Jul-24	Yogita Goyal	SIPF	FIRM	hcmripabkn@rajasthan.gov.in
7	BKN19	RIPA	Data Analysis using Excel	3	29-Jul-24	31-Jul-24	Hemant Kumar Bhati	All	FIRM	hcmripabkn@rajasthan.gov.in

Signature
5/6/24

**HCM RIPA - Regional Training Centers Training Courses - July, 2024
(ON CAMPUS)**

Kota										
1	KTA16	RIPA	Computer Appreciation for Executives	3	3-Jul-24	5-Jul-24	Bal Kishan Gupta	WRD & Others	FIRM	hcmripakota@rajasthan.gov.in
2	KTA15	RIPA	Mid Career Training Program for State Service Officers	5	8-Jul-24	12-Jul-24	Ram Gop Meena	All	FIRM	hcmripakota@rajasthan.gov.in
3	KTA16	RIPA	Right to Education Act	1	15-Jul-24	15-Jul-24	Deepika Mittal	ALL	FIRM	hcmripakota@rajasthan.gov.in
4	KTA17	RIPA	Official Statistics and Official Procedure for Junior Assistant	5	22-Jul-24	26-Jul-24	Bal Kishan Gupta	DES	FIRM	hcmripakota@rajasthan.gov.in
5	KTA18	RIPA	Administrative and Financial Rules	3	24-Jul-24	26-Jul-24	Kalyani Sharma	All	FIRM	hcmripakota@rajasthan.gov.in
6	KTA19	RIPA	Awareness Generation Workshop On RTI Act 2005	1	29-Jul-24	29-Jul-24	Deepika Mittal	ALL	FIRM	hcmripakota@rajasthan.gov.in
Jodhpur										
1	JDH13	RIPA	Computer Appreciation for Executives	3	3-Jul-24	5-Jul-24	Rashmi Bania	WRD & Others	FIRM	hcmripa.jodhpur@gmail.com
2	JDH12	RIPA	Administrative and Financial Rules	3	10-Jul-24	12-Jul-24	Azizul Hassan Gauri	All	FIRM	hcmripa.jodhpur@gmail.com
3	JDH14	CMS	Awareness Generation Workshop on RTI Act 2005	1	19-Jul-24	19-Jul-24	Rashmi Bania	All	DOPT-RTI	hcmripa.jodhpur@gmail.com
4	JDH15	RIPA	Presentation Skills Using Power Point	3	29-Jul-24	31-Jul-24	Azizul Hassan Gauri	All	FIRM	hcmripa.jodhpur@gmail.com


5/6/24

**HCM RIPA Training Courses - July, 2024 Jaipur
(ON CAMPUS)**

S. No.	Course Code	Category	Course Name	Duration	From	To	Course Director	User Department	Sponsor	Room No	Email
1	JPR026	RIPA	Institutional Course for IAS (Batch 2023)	365	18-Apr-24	17-Apr-25	Mahendra Soni/ Priyanka Vyas/ Surbhi Singh	DOP	FIRM	In Field	hcmripa@rajasthan.gov.in
2	JPR107	RIPA	Foundation Course for State Service Officers (2024)	90	27-May-24	6-Sep-24	Shaheen Ali Khan	DOP	FIRM	Auditorium (BSM), Drishti-KPB, Sambodhi-KPB	adadmin.hcmripa@rajasthan.gov.in
3	JPR079	CMS	Child and Gender Budgeting	1	1-Jul-24	1-Jul-24	Anushree Jain	WCD	IRIWCD	Kaushal-B-12	nodal.iriwcd@rajasthan.gov.in
4	JPR080	CMS	Consultation with CSO on Status of Child Protection in Rajasthan	2	1-Jul-24	2-Jul-24	Rajesh Yadav/ Sonia Agarwal	UNICEF	UNICEF	Vevek/P.18	rajyadav1956@yahoo.com
5	JPR082	RIPA	Financial Management in Government	3	1-Jul-24	3-Jul-24	Priyanka Vyas	All	FIRM	Neeti/N.216	vyaspriyanka24@gmail.com
6	JPR083	RIPA	Management in Government	3	3-Jul-24	5-Jul-24	Sonia Agarwal	All	FIRM	Kaushal-B-12	soniaagarwal1110@gmail.com
7	JPR046	RIPA	Rajasthan Transparency in Public Procurement Act & Rules	3	3-Jul-24	5-Jul-24	Satish Kumar	All	FIRM	Srishti/N.114	satish.gudawali@gmail.com
8	JPR032	RIPA	Rajasthan Service Rules	3	3-Jul-24	5-Jul-24	Preeti Singh Panwar	All	FIRM	Deeksha/N.212	jd.hcmripa@gmail.com
9	JPR085	CMS	Prevention of Sexual Harassment at workplace-2013	1	8-Jul-24	8-Jul-24	Anushree Jain	Water Resources	IRIWCD	Kaushal-B-12	nodal.iriwcd@rajasthan.gov.in
10	JPR086	CMS	Positive Work Culture	3	8-Jul-24	10-Jul-24	Meenakshi Khangarot	All	DOPT	Pragya/N.215	meenakshikhangarot1@gmail.com
11	JPR087	RIPA	Effective use of Online Portal	1	10-Jul-24	10-Jul-24	R Singhal	All	FIRM	Kriti/N.316	singhal.rakesh@gmail.com
12	JPR088	RIPA	Evaluation Methodology	3	10-Jul-24	12-Jul-24	Vibha Sharma	Evaluation	FIRM	Deeksha/N.212	vibhaamits@gmail.com
13	JPR089	RIPA	Roles & Responsibilities of DDO's	3	10-Jul-24	12-Jul-24	Gul Firdosh	All	FIRM	Neeti/N.216	drgulripa@gmail.com
14	JPR092	CMS	Comprehensive Training for Medical Practitioners on POCSO and MTP	1	18-Jul-24	18-Jul-24	Rajesh Yadav/ Sonia Agarwal	DCR	DCR	Vevek/P.18	rajyadav1956@yahoo.com
15	JPR097	RIPA	Effective use of Online Portal	1	19-Jul-24	19-Jul-24	Madhulika Arora	DOIT & C	FIRM	Kriti/N.316	madhulika08.arora@gmail.com
16	JPR094	RIPA	Gender Issues	3	22-Jul-24	24-Jul-24	Meenakshi Khangarot	All	FIRM	Pragya/N.215	meenakshikhangarot1@gmail.com
17	JPR098	CMS	Capacity Building Course for officials of Secretariat Service (Group B)	5	22-Jul-24	26-Jul-24	Vinod Kumari	DAR	DAR	Srishti/N.114	vinodkumari0979@gmail.com

**HCM RIPA Training Courses - July, 2024 Jaipur
(ON CAMPUS)**

18	JPR099	RIPA	DPC, CCA & APAR	3	24-Jul-24	26-Jul-24	Preeti Singh Panwar	All	FIRM	Deeksha/N.212	jd.hcmripa@gmail.com
19	JPR101	RIPA	Good Governance	3	24-Jul-24	26-Jul-24	Gul Firdosh	All	FIRM	Neeti/N.216	drgulripa@gmail.com
20	JPR102	CMS	Awareness Generation Workshop on Right to Information	1	29-Jul-24	29-Jul-24	Vibha Sharma	All	DOPT RTI	Deeksha/N.212	vibhaamits@gmail.com
21	JPR103	RIPA	Effective use of Online Portal	1	29-Jul-24	29-Jul-24	Kamlesh Sharma	All	FIRM	Kriti/N.316	kamal.lnmiit@gmail.com
22	JPR105	RIPA	Ethics and Excellence in Governance	3	29-Jul-24	31-Jul-24	S S Bissa	All	FIRM	Deeksha/N.212	ssbissa.ias@gmail.com
23	JPR106	CMS	Finance for Non Finance Officers	3	29-Jul-24	31-Jul-24	Priyanka Vyas	All	DOPT	Srishti/N.114	vyaspriyanka24@gmail.com

Handwritten signature
5/6/24