

P. Secy, Dep.

NATIONAL CONSUMER DISPUTES REDRESSAL COMMISSION
GOVERNMENT OF INDIA

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मुख्य सचिव, राजस्थान
जयपुर

Telephone No.011-24608711
24608715

मुख्य सचिव कार्यालय
राजस्थान, जयपुर
CSO/2024/2789/22
प्राप्ति संख्या
18/06/2024

Upbhokta Nyay Bhawan
'F' Block, GPO Complex
INA, New Delhi-110023

File No. A-2/Recruitment/NCDRC/2022 (Vol.IV)

31st May, 2024

To

1. All the Ministries/Departments of Govt. of India
2. The Chief Secretaries to all the State Governments/UTs
3. The Secretary General, Lok Sabha/Rajya Sabha Secretariat
4. The Registrar, Supreme Court of India, New Delhi
5. The Registrars of the High Courts in India

Subject:- Filling up one post of the Deputy Registrar in Level-12 (₹78800-209200) in the pay matrix in the National Consumer Disputes Redressal Commission (NCDRC), New Delhi by composite method (deputation/promotion) - regarding.

Sir/Madam,

I am directed to say that it is proposed to fill up one post of the Deputy Registrar, in Level-12 (₹78800-209200) in the pay matrix, in the National Consumer Disputes Redressal Commission (NCDRC), New Delhi. NCDRC is a statutory body established under the provisions of the Consumer Protection Act, 1986 as amended in 2019. The post is to be filled up by composite method (deputation/promotion) from the officers under the Central Government or State Government or autonomous or statutory organizations or Supreme Court or High Courts or Public Sector Undertakings. *The details of the eligibility criteria are detailed in the advertisement for filling up the aforesaid post, which is enclosed herewith.*

2. It is requested that applications of the interested and eligible officers, who could be spared in the event of their selection, may be sent through proper channel in the prescribed proforma (in duplicate) along with their last 5-years' APARs so as to reach the Registrar, National Consumer Disputes Redressal Commission, Upbhokta Nyay Bhawan, 'F' Block, GPO Complex, INA, New Delhi - 110023 within 45 (Forty Five) days from the date of publication of the advertisement for this post in the Employment News. Application received after the due date or found incomplete shall not be considered and shall be summarily rejected.

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3. While forwarding the application, the sponsoring organization should verify and certify that the particulars furnished by the applicant are correct. The following information/documents also need to be sent along with the application:-

- (a) Cadre Clearance;
- (b) Vigilance Clearance keeping in view the instructions contained in DoP&T's O.M.s No. 14017/101/91-Estt.(RR) dated 14.07.1993 and No. 11012/11/2007-Estt.(A) dated 14.12.2007;
- (c) Integrity Certificate;
- (d) Major/Minor Penalty Statement imposed during the last 10 years; and
- (e) Photocopies of the APARs of last 5 years duly attested of each page by an officer not below the rank of Under Secretary to the Govt. of India.

4. Applications not in the prescribed proforma and/or not accompanied by cadre clearance, vigilance clearance, integrity certificate, details of major/minor penalties imposed during the preceding 10 years and the copies of APARs of the last 5 years duly attested on each page are **liable to be rejected summarily.**

Encl.:- As above.

Yours faithfully,



(S. Hanumantha Rao)
Registrar

Tel. No. 011-24608711, 24608715

Copy along with enclosures to:-

1. The Deputy Secretary (CPU), Department of Consumer Affairs, Ministry of Consumer Affairs, Food & Public Distribution, Krishi Bhawan, New Delhi-110001 for wide circulation please.
2. The Section Officer (IT), NCDRC for uploading the advertisement on the website of NCDRC.

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Upbhokta Nyay Bhawan
'F' Block, GPO Complex
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File No. A-2/Recruitment/NCDRC/2022 (Vol.IV)

31st May, 2024

Advertisement

It is proposed to fill up one post of the Deputy Registrar in the Level-12 (₹78800-209200) in pay matrix in the National Consumer Disputes Redressal Commission (NCDRC), New Delhi. NCDRC is a statutory body established under the provisions of the Consumer Protection Act, 1986 as amended in 2019. The post is to be filled up by composite method (Deputation/promotion) from the officers under the Central Government or the State Government or autonomous bodies or statutory organizations or Public Sector Undertakings or the Supreme Court or High Courts:-

(a)(i) holding analogous posts on regular basis in the parent cadre or Department; or

(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the level-11 (₹67700-208700) in pay matrix or equivalent in the parent cadre or department; and

(b) Possessing a Degree in Law from a recognized University.

Note 1:- The departmental Assistant Registrar in level-11 (₹67700-208700) in pay matrix with five years of regular service in the grade shall also be considered along with outsiders and in case, he is selected, the post will be deemed to have been filled by promotion.

Note 2:- The period of deputation (including the period of deputation) in another *ex-cadre* post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not ordinarily exceed three years.

Note 3:- The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of application.

2. The duties attached to the post of Deputy Registrar are as under:-

(i) To assist the Registry in supervising all the State Commissions & call for periodical reports on institution and disposal and pendency of cases;

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- (ii) To assist the Registry in issuance of instructions regarding adoption of uniform procedure for hearing the cases, completion of pleadings and supply of copies of documents;
- (iii) Any other duties assigned to him/her by the Registrar/ Joint Registrar, NCDRC

3. The terms and conditions of the service of the officer selected for appointment to the post of Deputy Registrar, NCDRC on deputation basis shall be regulated in terms of the statutory rules notified in this regard, if any, and in the absence of such statutory rules, in terms of the existing instructions issued on the matter by the Central Government as amended from time to time.

4. Applications of interested and eligible officers, who could be spared in the event of their selection may be sent through proper channel in the prescribed proforma (Annexure - I) (in duplicate) along with their last 5-years' Annual Performance Appraisal Reports so as to reach the Registrar, National Consumer Disputes Redressal Commission, Upphokta Nyay Bhawan, 'F' Block, GPO Complex, INA, New Delhi - 110023 within 45 (Forty Five) days from the date of publication of the advertisement for this post in the Employment News. **Application received after the due date or found incomplete shall not be considered and shall be summarily rejected.** While forwarding the application, the sponsoring organisation should verify and certify that the particulars furnished by the applicant are correct. The following information/documents also need to be sent along with the application:-

- (i) Cadre Clearance;
- (ii) Vigilance Clearance keeping in view the instructions contained in DoP&T's O.M.s No. 14017/101/91-Estt.(RR) dated 14.07.1993 and No. 11012/11/2007- Estt.(A) dated 14.12.2007;
- (iii) Integrity Certificate;
- (iv) Major/ Minor Penalty Statement imposed during the last 10-years; and
- (v) Photocopies of the APARs of last 5-years duly attested of each page by an officer not below the rank of Under Secretary in the Govt. of India.

5. Applications not in the prescribed proforma and/or not accompanied by cadre clearance, vigilance clearance, integrity certificate, details of major/minor penalties imposed during the last 10 years and upto date APARs dossiers for the last 5 years duly attested on each page are **liable to be rejected summarily.**



(S. Hanumantha Rao)

Registrar

Tel. No. 011-24608711, 24608715

