

From

The Chief Architect,
Department of Urban Planning,
Chandigarh Administration.

Rajasthan Civil Secretariat,

Jaipur (Rajasthan)

To

1. The Chief Secretaries of (Central/Stat. ...)
2. The Administrators/Lt. Governors (Union Territories)
3. All Heads of Departments, Union Territory Chandigarh
4. The ADG, CPWD, Kendriya Sadan, Sector-9A, Chandigarh.

CSO/2024/304/686
05/07/2024
Prsecy DOP
A. S. S. S.

Dated Chandigarh, the 25/06/2024

Subject:-

Filling up one (01) posts of Head Draftsman on deputation in the pay Level-7 as per 7th CPC in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.

Sir/Madam,

I am directed to address you on the subject matter and to state that one (01) post of Head Draftsman in the pay Level-7 as per 7th CPC in the Architecture Wing of the Department of Urban Planning, Chandigarh Administration is to be filled up by deputation. The officials who are not more than 55 years of age can apply for the post as per the details given below:-

1.	Name of the post	Head Draftsman
2.	No. of Post	01 (One)
3.	Classification	General Central Service Group 'B' Non-ministerial.
4.	Pay-Scale	Level - 7 as per 7 th CPC.
5.	Method of Recruitment and details.	By deputation from the employees of Centre/State Government/U.T. Administration holding analogous post in the same or identical pay scale.
Other Terms and Conditions (as per instruction issued by the Dop & Trg. Ministry of Personnel Public Grievance & Pensions vide OM No.6/8/2009Estt. (PayII) dated 17 th June, 2010.		
1.	Period of Deputation	Tenure of deputation will be governed as per Rule 8..
2.	Pay	Pay fixation of deputationists will be exercised by getting option as per Rule 4 and pay fixation as per Rule 5.
3.	DA, Local Allowances LTC Medical	Deputation allowances, H.R.A Medical facilities, leave etc etc. These allowances will be governed as per Rule 6 & 7.6.
4.	T.A. Joining time and transfer T.A.	T.A joining time etc. These allowances will be governed as per 6 & 7.6
5.	Leave and Pension	Leave, salary and pension rule will be governed as per Rule 7.7.

The instruction issued thereafter by Chandigarh Administration as amended from time to time will also applicable.

The eligible official should apply for the aforesaid post and also forward their application through their department. While forwarding the application of the eligible official the concerned department should furnish the following document and certificates:-

- (i) The application/Bio-data prescribed proforma (in original) as per DoPT O.M. No. A.B14017/28/2014/Estt.(RR) dated 02.07.2015 (which can be downloaded from link http://documents.doptcirculars.nic.in/D2/D02estt/14017_28_2014-Estt.RR-02072015.pdf).
- (ii) Attested copies (on each page of ACRs/APAR) for the last five years.
- (iii) Cadre clearance, Integrity Certificate, Vigilance Clearance Certificate and statement of major/minor penalties if any, imposed on the candidate during the last 10 years, in original or no penalty certificate, as the case may be forwarded in the prescribed proforma available in the link mentioned at point no. (i) duly signed & stamped by the Competent Authority.
- (iv) Certificate regarding no court case is pending against the official concerned.

Officials who apply for the post will not be allowed to withdraw their candidature at a later stage. Application not received through proper channel or after the due date or without the above mentioned documents will be rejected.

The suitable and willing officials must apply through proper channel within 60 (Sixty) days from the Publication of this advertisement in the 'Employment News'. The complete application along with all the requisite documents as enlisted above may be forwarded to the

PTO

Chief Architect, Department of Urban Planning, Chandigarh Administration 2nd Floor, Office
Secretariat Building Sector-9, Chandigarh – 160009. The above advertisement is also available
at website <https://urbanplanning.chd.gov.in> and <http://chdpr.gov.in>

Devinder Kaur

For Superintendent Gr.I,
Chief Architect
Department of Urban Planning
Chandigarh Administration
4