

मुख्य सचिव कार्यालय

राजस्थान, जयपुर

पा. संख्या 314876/20

दि. सं. 16/7/24

To,

1. Secretary General, Lok Sabha Secretariat / Rajya Sabha Secretariat, New Delhi.
2. The Secretary President's Secretariat / Vice President's Secretariat / Central Vigilance Commission/Union Public Service Commission.
3. Registrar (Admin), Supreme Court of India.
4. The Chief Secretaries, all State Governments.
5. The Chief Secretaries/ Administrators, all Union Territories.

**Subject :- Circulation of advertisement for filling up one (01) post of Assistant Director (Official Language) on deputation basis in level 10 in the Pay Matrix of Rs.56100- 177500 /- in this Directorate - regarding.**


Sir,

I am directed to say that it is proposed to fill up one (01) vacant post of Assistant Director (Official Language) in this Directorate on deputation basis. The particulars of the post, eligibility conditions etc. are given in **Annexure -I**.

2. The pay of the selected officer will be regulated in accordance with the Deptt.of Personnel & Training's O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 and as amended from time to time.
3. The applicant should not be more than 56 years of age on the closing date of the application. The period of deputation will not exceed three years.
4. It is requested that wide publicity may be given to the vacancy circular among officers under your administrative control. Application (in duplicate), in the enclosed pro-forma (**Annexure-II**) alongwith complete and up-to-date APAR dossiers of the officers, who can be spared in the event of their selection, may be sent to **Joint Director (Admn.), DCPW (MHA), Block No. 9, CGO Complex, Lodhi Road, New Delhi-110003** within 60 days from the date of issue of this Circular OR from the date of publication of this Circular in Employment News/ Rozgar Samachar, whichever is later. Application received after the last date or without APAR dossiers or other-wise found incomplete will not be considered. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and no disciplinary case is either pending or contemplated against him/her. The integrity of the officer may also be certified.

Encl: As above

Yours faithfully,

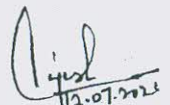
  
12.07.2024  
(R.K. Singh)

Deputy Director (Admn.)

Tele No. 24361589

Copy to:-

1. All Ministries/Departments of the Central Government with the request that wide publicity may be given to the vacancy circular in their Ministry/Department as well as in their attached/subordinate offices. Applications of the eligible candidates may be forwarded to this Directorate in the prescribed proforma within 60 days from the date of issue of this Circular OR from the date of publication of this Circular in Employment News/Rozgar Samachar, whichever is later.
2. The Comptroller & Auditor General of India for similar action.
3. Controller General of Accounts/Controller of Accounts, Ministry of Finance for similar action.
4. The Assistant Media Executive (AD-II), Bureau of Outreach & Communication (BOC), Ministry of Information and Broadcasting, Sochna Bhawan, Lodhi Road, New Delhi, with reference to this Directorate's letter of even number dated **12<sup>th</sup> July, 2024** for the publication of the advertisement of this vacancy in the Employment News. It is requested that the date of publication may please be intimated to this Directorate.
5. All Central / State / UT Police Organisations.
6. US PM-II, Jaisalmer House, New Delhi for kind information.
7. AD (IT), DCPW: for upload on DCPW official website.
8. SO (IT) MHA, North Block, New Delhi: request for upload on MHA official website.



(R.K. Singh)

Deputy Director (Admn.)

Tele No. 24361589

**Government of India  
Ministry of Home Affairs  
Directorate of Coordination  
Police Wireless**

1. Name of the post: Assistant Director (Official Language)
2. Number of Post: 01
3. Pay Scale: Level 10 in the Pay Matrix (Rs.56100-177500 /-)
4. Classification: General Central Service, Gr. 'A', Gazetted, Ministerial.
5. Mode of Recruitment: On Deputation basis
6. Last date of receiving: Sixty days from the date of the advertisement published in the 'Employment of application News' or from the date of issue of the vacancy circular, whichever is later.
7. Age limit: 56 years as on the closing date of the receiving of the application.
8. To whom application is to be sent: Joint Director (Admn.), DCPW(MHA), Block No. 9, CGO Complex, Lodhi Road, New Delhi-110003.
9. Eligibility: - Officers under the Central Governments:
  - (A) (i) Holding analogous post on a regular basis ; or
  - (ii) With two years service in the posts in Pay Band-2 in the scale of pay Rs. 9300-34800 with Grade Pay of Rs. 4800/- or equivalent in the parent Cadre / Department; or
  - (iii) With three years service in the posts in Pay Band - 2 in the scale of pay Rs. 9300 - 34800/- with Grade Pay of Rs. 4600/- or equivalent in the parent Cadre/ Department; and
  - (B) Possessing the following educational qualifications and experience:

**Essential:-**

- (i) Master's degree of a recognised University in Hindi with English as a subject at the degree level; or
- Master's degree of a recognised University in English with Hindi as a subject at the degree level; or
- Master's degree of a recognised University in any subject with Hindi and English as a subject at the degree level; or
- Master's degree of a recognised University in any subject with Hindi medium and English as a subject at the degree level; or
- Master's degree of a recognised University in any subject with English medium and Hindi as a subject at the degree level; or

