



सत्यमेव जयते



राजस्थान अधीनस्थ सेवा (भर्ती एवं सेवा की अन्य शर्तें) नियम, 2001

(दिनांक 31.07.2023 तक संशोधित)

राजस्थान सरकार
कार्मिक (क-2) विभाग
(सेवा नियम अद्यतन प्रकोष्ठ)
शासन सचिवालय, जयपुर

[<https://dop.rajasthan.gov.in>]

**GOVERNMENT OF RAJASTHAN
DEPARTMENT OF PERSONNEL
(A-Group II)**

No. F. 2(2) DOP/A-II/97

Jaipur, March 2, 2001

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Rajasthan hereby makes the following rules regulating recruitment to and the conditions of service of persons appointed to the Subordinate Service post(s) of various Department of the Government of Rajasthan, namely: -

**THE RAJASTHAN SUBORDINATE SERVICES (RECRUITMENT
AND OTHER SERVICE CONDITIONS) RULES, 2001**

PART - I - GENERAL

1. Short title and commencement:- (i) These rules may be called the Rajasthan Subordinate Services (Recruitment and other Service Conditions) Rules 2001.

(ii) They shall come into force from the date of their publication in the Rajasthan Rajpatra.

§1A. Application:- These rules shall not apply to the posts governed by the Rajasthan Scheduled Areas Subordinate, Ministerial and Class-IV Service (Recruitment and other Service Conditions) Rules, 2014, except as provided in those rules.

2. Scope:- These rules shall govern the recruitment and other conditions of service in respect of persons appointed to the Sub-ordinate Service post(s) in various Departments other than post(s) regarding which separate Service rules have been promulgated or may be promulgated in future.

3. Definitions:- In these rules unless the context otherwise requires:-

- (A) "Appointing Authority" means Heads of Department concerned or any other officer to whom the powers in this behalf may be delegated by a special or general order of the Government;
- (B) "Commission" means the Rajasthan Public Service Commission;
- (C) "Committee" means the Committee referred to in rule 34;
- (D) "Direct Recruitment" means recruitment made according to the procedure laid down in part-IV of these rules;
- (E) "Equivalent post" means a post carrying similar nature of duties in identical time scale of pay;
- (F) "Government" means the Government of Rajasthan;

^s Inserted vide Notification No. F. 7(1)DOP/A-II/2014 dated : 04.03.2014

- (G) "Junior post" means a post in the lowest ladder of the cadre or a post having a senior counterpart in the same cadre, to be approved by Government in each case;
- &(H) "Member of the Service" means a person appointed to a post in the service on the basis of regular selection under the provisions of these Rules or the Rules or order superseded by these Rules."
- (I) "Schedule" means the Schedule appended to these rules;
- (J) "Service" means the Rajasthan Subordinate Service of Various Departments;
- (K) "Senior post" means a post having a junior counterpart in the same cadre to be approved by Government in each case;
- (L) "State" means the State of Rajasthan;
- (M) "Substantive Appointment" means an appointment made under the provisions of these rules to a substantive vacancy after due selection by any of the methods of recruitment prescribed under these rules and includes an appointment on probation or as a probationer followed by confirmation on the completion of the probation period.
- NOTE:-** Due selection by any of the methods of recruitment prescribed under these rules will include recruitment either on initial constitution of Service or in accordance with the provisions of any rules promulgated under proviso to Article 309 of the Constitution of India, except an urgent temporary appointment.
- (N) "Service" or "Experience" wherever laid down in these rules as a condition for promotion from one Service to another or within the service from one category to another or to senior post(s), in the case of a person holding a lower post eligible for promotion to higher post shall include the period for which the person has continuously worked on such lower post after regular selection in accordance with rules promulgated under proviso to Article 309 of the Constitution of India.
- NOTE:-** Absence during service e.g. training, leave and deputation etc., which are treated as 'duty' under the Rajasthan Service Rules, 1951 shall also be counted as service for computing experience or service required for promotion; and
- (O) "Year" means the financial year, beginning from 1st April and ending on 31st March.

4. Interpretation:- Unless the context otherwise requires, the Rajasthan General Clauses Act, 1955 (Rajasthan Act No. VIII of 1955) shall apply for the interpretation of these rules as it applies for the interpretation of a Rajasthan Act.

PART - II - CADRE

5. Composition and strength of post(s):- (1) The strength of post(s) of each category in the each department shall be such as may be determined by the Government from time to time.

(2) The nature of post(s) included in each Section of the Service shall be as specified in Column No.2 of the Schedule.

& Substituted for "(H) "Member of Service" means a person appointed in a substantive capacity to a post in the service under the provisions of these rules or the rules or orders superseded by rule 48 and includes a probationer." vide Notification No. 7(1)DOP/A-II/1996 dated 10.10.2002

Provided that -

- (i) the Government may create any post, permanent or temporary from time to time, as may be found necessary and may abolish or allow to lapse any such post in the like manner without thereby entitling any person to any compensation;
- (ii) the Appointing Authority may leave unfilled or hold abeyance any post permanent or temporary from time to time, without hereby entitling any person to any compensation.

6. Constitution of Service:- The Service shall consist of -

- (a) all person holding substantively the post(s) or recruited to the Subordinate Service post(s) specified in the Schedule or orders issued by the Government or the Appointing Authority before the commencement of these rules;
- (b) all persons recruited to the service in accordance with the provisions of these rules, except an urgent temporary appointment.

PART-III - RECRUITMENT

7. Method of recruitment:- (1) Subject to the provisions hereinafter contained in these rules, recruitment or appointment to post(s) in the service shall be made by the following methods in the proportion as indicated in the Schedule:-

- (i) by direct recruitment in accordance with the provisions contained in Part-IV of these rules;
- (ii) by promotion in accordance with the provisions contained in Part-V of these rules;
- (iii) (a) by transfer from amongst the person(s) holding equivalent post(s) in other Department:

Provided that if the post(s) to which transfer is proposed to be made within the purview of the Commission. Such person should have already been approved by the Commission on such equivalent post.

- (b) by transfer of persons from any Institution that has been taken over by the State Government with the condition to suitably absorbed its staff:

Provided that in case of transfer of person (s) serving in any such Institution, the employee must have put in not less than three years continuous service and is found suitable in consultation with the Commission where such consultation is necessary.

Provided that:-

- (I) the Commission shall be consulted in all cases where the post(s) are within the purview of the Commission and direct recruitment to fill up all or a percentage of the vacancies is made.
- (II) recruitment to the post of Labour Inspector shall be made through a competitive Examination to be held by the Commission which may be combined with the Competitive Examination for recruitment to the Rajasthan Labour Welfare Service as per procedure prescribed in the Rajasthan Labour Welfare Service Rules, 1958.

%(III) the persons who were appointed as Library Assistant on adhoc/officiating/urgent temporary basis in HCM RIPA and who have been continuously holding such post for at least 5 years on the date of publication of this amendment in the Rajasthan Rajpatra shall be screened by the Committee referred to in rule 34 for adjudging their suitability on the post of Library Assistant subject to their possessing the qualification prescribed for direct recruitment or the qualification on the basis of which these persons were selected for adhoc/officiating/urgent temporary appointment.

(2) Recruitment to the Service by the aforesaid method shall be made in such manner that the persons appointed to the service by each method do not at any time exceed the percentage laid down in the rules or Schedule, as the case may be, of the total cadre strength as sanctioned for each category from time to time:

Provided that if the Appointing Authority is satisfied in consultation with the Commission where necessary, that suitable persons are not available for appointment by either method of recruitment in the proportion so indicated in the particular year, appointment by the other method in relaxation of the prescribed proportion may be made in the same manner as specified in these rules/schedule.

¹(3) “Notwithstanding anything contained in these rules the persons, irregularly appointed on duly sanctioned posts and completed ten year service on 10-04-2006, without intervention of any court or tribunal and continuously working as such on the date of commencement of these amendment rules, shall be screened by a committee consisting of-

(a) in case of posts falling within the purview of the Commission:-

- (i) Chairman of Commission or a member nominated by him;
- (ii) Pr. Secretary/Secretary to the Government, Department of Personnel;
- (iii) Pr. Secretary/Secretary to the Government, Finance Department or his nominee not below the rank of Deputy Secretary; and
- (iv) Pr. Secretary/Secretary to the Government of the concerned department:

(b) In case of the posts outside the purview of the Commission:-

- (i) Pr. Secretary/Secretary to the Government, Department of Personnel;
- (ii) Pr. Secretary/Secretary to the Government, Finance Department or his nominee not below the rank of Deputy Secretary;
- (iii) Pr. Secretary/Secretary to the Government, of the concerned department:

Provided they were eligible for appointment, as per rules on the date of their initial irregular appointment and vacancy is available at the time of screening. The Appointing Authority shall issue appointment order of the person, who is adjudged suitable by the screening committee and appointment shall be effective from the date of issue of such appointment order.”

% Inserted vide Notification No. F. 2(2)/DOP/A-II/97/Pt. dated 28.07.2004

¹ Added vide Notification No. F. 5(2)DOP/A-II/2008 pt-I dated, 08.07.2009

17A. Compassionate appointment of dependents of the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard:- (1) Notwithstanding anything contained in these rules, the Appointing Authority may fill the vacancies, subject to fulfillment of the educational qualifications and other service conditions prescribed under these rules with the concurrence of Department of Personnel and the Rajasthan Public Service Commission, if the post falls within the purview of the Commission, of the,-

¹ Substituted for ⁰7A.Compassionate Appointment of Dependents of the Deceased/Permanently incapacitated Armed Force Service Personnel/Para-Military Personnel.- (1) Notwithstanding anything contained in these rules the Appointing Authority may fill the vacancies of the –

- (i) posts up to pay scale number 9A to be filled in by direct recruitment by appointing on compassionate ground one of the dependents of a member of Armed Forces/Para Military Forces belonging to the State who becomes permanently incapacitated [#]“on or after 01-04-1999” in any defence operations including counter insurgency operation and operation against terrorists;
- (ii) posts up to pay scale number 11 to be filled in by direct recruitment by appointing on compassionate ground, one of the dependents of a member of Armed Forces/Para Military Forces belonging to the State who dies [#]“on or after 01-04-1999” in any defence operation including counter-insurgency operation and operation against terrorists;
- [§](iii) “post up to pay scale number 9A to be filled in by direct recruitment by appointing on compassionate ground, one of the dependent of member of Armed Forces belonging to the state, who died or was permanently incapacitated in war or any defence operations including counter insurgency operations and operations against terrorists during the period from 01-01-1971 to 31-03-1999.”

Subject to fulfillment of the educational qualifications and other service conditions prescribed under the relevant Service Rules and with the concurrence of Department of Personnel and the Rajasthan Public Service Commission if the post falls within the purview of the Commission:

Provided that:-

- [£](i) “that the upper age limit shall be relaxed up to 45 years in case a dependent of a member of Armed Forces who died or was permanently incapacitated during the period from 01-01-1971 to 31-03-1999, applies for appointment with-in one year of the commencement of these amendment rules.”
 - (ii) If the Armed Forces/Para Military personnel who are permanently incapacitated are capable of and desirous of obtaining employment for themselves under the State Government, employment shall be given to them.
 - (iii) If the widow or the children of the Armed Forces/Para military personnel who are killed or permanently incapacitated are not a position to take up employment immediately employment will be given to them on acquiring of eligibility for appointment.
- (2) Appointment shall be given to a dependent of Armed Forces/Para Military personnel only if any one of them has not got appointment on any post under the provisions of concerned service rules prevailing in the Government of India.
- (3) Appointment shall not be given to such dependent if any of the other dependents of the Armed Forces/Para Military personnel is already employed on regular basis under the Central/any State Government or Statutory Board Organization/Corporation owned or controlled wholly or partially by the Central/any State Government at the time of death of the Armed Forces/Para Military Personnel.

Provided that this condition shall not apply where the widow seeks employment for herself.

(4) Such dependent shall address an application for the purpose to the Zila Sanik Kalyan Adhikari in the case of Armed Forces and the Officer Commanding the Para-Military Unit for Para-Military forces duly verified by the Head of the Unit where the deceased/permanently incapacitate member of the Armed forces/Para Military Forces was serving at the time of death/becoming permanently incapacitated. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that the dependent fulfills the academic qualifications and experience, except for appointment to class IV for which educational qualification shall be relaxed and age limit prescribed for the post and is also otherwise qualified for Government Service.

(5) The application of such dependent shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the dependent. In the event of non-availability of vacancy in the District concerned the application shall be sent to the Divisional Commissioner who shall arrange appointment in any District under his jurisdiction.

[%]“If the vacant post is not available under the jurisdiction of the Divisional Commissioner, then the application shall be referred by the Divisional Commissioner to Government in the Department of Personnel for providing appointment.”

(6)The application shall contain the following information:-

- (i) Name and designation of the deceased/permanently incapacitated Armed Force/Para-Military Force personnel;
- (ii) Unit in which he/she was working prior to death/becoming permanently incapacitated;
- (iii) Date and place of death with death certificate issued by or the Authority competent to declare him a battle casualty or becoming permanently incapacitated.
- (iv) Name, date of birth, educational qualification of the applicant and his/her relation with the deceased (with certificates)

- (i) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Armed Forces who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated on or after 01.01.1972, in any defence operations including counter insurgency/counter terrorism operations and declared Battle Casualty by the Ministry of Defence, Government of India;
- (ii) posts up to level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Armed Forces who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated in any incident on or after 01.04.1999 and declared Physical Casualty by the Competent Authority of respective Headquarters of the Armed Forces; and
- (iii) posts upto level in pay matrix L-10 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a member of Central Armed Police Forces (CAPF) and Indian Coast Guard who was or is a bonafide resident of the State and died/dies or became/becomes permanently incapacitated on or after 01.04.1999 in any defence operations including counter insurgency/counter terrorism operations and declared Operational Casualty by the Ministry of Home/Defence, Government of India:

Provided that,-

- (a) The permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard who are capable of and desirous of obtaining employment for them under the State Government then the employment shall be given to them.
- (b) The widow/widower or the dependent of deceased or permanently incapacitated personnel of the Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard are not in a position to take up employment immediately, employment will be given to them on acquiring of eligibility.

Explanation:- for purpose of this rule:-

(a) "Armed Force" means the Army, Navy and Air Force of the Union.

(b) "Dependent" means spouse of the deceased/permanently incapacitated person, son/adopted son, unmarried daughter/unmarried adopted daughter who were wholly dependent on the deceased/permanently incapacitated Armed Forces Service personnel/Para Military Personnel;

(c) "Para-Military Force" means the Border Security Force Central Reserve Police Force, Indo Tibetan Border Police and any other Para-Military Force, as may be notified by Central and State Government from time to time;

Note:- 1 'Adopted son/daughter' means legally adopted son/daughter by the deceased/ permanently incapacitated person during his/her life.

(d) "Permanently incapacitated" means a person who is covered under the definition of the term "person with disabilities" as provided in the persons with Disabilities (Equal Opportunities, protection of Rights and Full Participation) Act, 1995 (Act No. 1 of 1996)" vide Notification No. F. 5(1)DOP/A-II/18 Pt. Dated: 07.12.2022.

⁰ Added vide Notification No. F. 5(3)DOP/A-II/94 Dated: 01.10.2002

[#] Inserted vide Notification No. F. 5(3)DOP/A-II/94.Dated: 10.06.2008.

^{\$} Inserted vide Notification No. F. 5(3)DOP/A-II/94.Dated: 10.06.2008.

[£] Substituted for "the dependents of a member of Armed Forces/Para Military Forces belonging to the State shall be considered for appointment to the lowest post of the service (up to pay scale number 9A in case of permanently incapacitated personnel of Armed Forces/Para Military Forces and up to pay scale No. 11 in case he dies) at which direct recruitment is made, according to the qualification possessed by the dependent." vide Notification No. F. 5(3)DOP/A-II/94.Dated: 10.06.2008.

[%] Added vide Notification No. F. 5(3)DOP/A-II/94.Dated: 10.06.2008.

(2) Appointment shall not be given to such dependent or any of the other dependents of the Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard, if any one of the dependents is already employed on regular basis under the Central Government, any State Government or Statutory Board/Organization/ Corporation owned or controlled wholly or partially by the Central or any State Government at the time of death of personnel or permanent incapacitation of personnel of Armed Forces, Central Armed Police Force (CAPF) and Indian Coast Guard:

Provided that this condition shall not apply where the incapacitated person or widow/ widower seeks employment for himself/herself.

(3) Permanently incapacitated personnel/such dependent shall submit an application for the appointment to Zila Sainik Kalyan Adhikari and the Zila Sainik Kalyan Adhikari shall process with concerned Record Office/Designated Office /Service Headquarters of the personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard for verification. The application shall be considered in relaxation of the normal recruitment rules subject to the condition that respective Service HQ/Records Office/Designated office duly verifies and the applicant fulfills the academic qualifications, experience and age limit prescribed for a particular post and also otherwise qualified for the Government Service.

(4) After fulfilling conditions mentioned in sub-rule (3) above, the application of such dependent/permanently incapacitated personnel shall be forwarded to the District Collector concerned for suitable appointment according to the qualifications possessed by the permanently incapacitated personnel/dependent. In the event of non-availability of vacancy in the district concerned, the application shall be sent to the Divisional Commissioner who shall arrange appointment in any of districts under his jurisdiction. If vacant post is not available under the jurisdiction of the Divisional Commissioner, then the application shall be referred by the Divisional Commissioner to the Department of Personnel (A-II) for providing appointment.

(5) The application shall contain the following information, namely:-

- (a) Name and designation of deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard;
- (b) Unit in which he/she was serving prior to death/becoming permanently incapacitated;
- (c) Date and place of death with death certificate issued by the Authority competent to declare him/her a Battle Casualty/Operational Casualty/ Physical Casualty ;
- (d) Certificate of permanent incapacitation (Disability Certificate); and
- (e) Name, date of birth, educational qualifications of the applicant and his/her relation with the deceased/permanently incapacitated personnel (Battle Casualty/Operational Casualty/Physical Casualty).

Explanation:- For the purpose of this rule,-

- (i) **“Armed Forces”** means the Army, Navy and Air Force of the Indian Union.
- (ii) **“Central Armed Police Forces (CAPF)”** means Border Security Force, Central Reserve Police Force, Indo-Tibetan Border Police, Central Industrial Security Force, National Security Guard, Assam Rifles, Sashastra Seema Bal, as may be notified by Central or State Government, from time to time.
- (iii) **“Indian Coast Guard”** means the force to ensure the security of Indian Coastal Regions and are working under the Ministry of Defence, Government of India.
- (iv) **“Dependent”** means,-
 - (a) Spouse, or
 - (b) Son/son adopted by the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF), Indian Coast Guard before the time of his/her death/permanent incapacitation; or
 - (c) Unmarried daughter/unmarried adopted daughter, widowed daughter/ divorced daughter who is wholly dependent on deceased/permanent incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF), Indian Coast Guard before his/her death/permanent incapacitation, or
 - (d) Married daughter, if no other dependents of the deceased/permanently incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard mentioned in clause (b) and (c) above is available, or
 - (e) Mother, father, unmarried brother or unmarried sister in case of unmarried deceased/permanent incapacitated personnel of Armed Forces, Central Armed Police Forces (CAPF) and Indian Coast Guard.

Note:- “Adopted son/daughter” means legally adopted son/daughter under the Hindu Adoption and Maintenance Act, 1956. For dependents belonging to other than Hindu religion, case will be referred to Department of Personnel (A-II) for necessary clarification.

- (v) **“Permanently incapacitated”** means a soldier/person having minimum 40% disability and who has been declared permanently incapacitated by the respective Approving and Confirming Medical Authority of Army, Indian Navy, Indian Air Force, Central Armed Police Forces (CAPF) or Indian Coast Guard, as the case may be.

27B. Compassionate appointment of dependents of the deceased persons, who died or declared dead after missing in Uttarakhand Tragedy-2013:- (1) Notwithstanding anything contained in these rules the Appointing Authority may fill the vacancies of the post upto level in pay matrix L-9 to be filled in by direct recruitment by appointing on compassionate ground to one of the dependents of a person who was bonafide resident of the State of Rajasthan and died in the Uttarakhand tragedy-2013 or declared dead after missing in such tragedy of 2013, subject to the condition that,-

² Added vide Notification No. F. 3(9) DOP/A-II/2013 date 08.08.2022

- (i) the dependent must be a bonafide resident of the State of Rajasthan: and
- (ii) the dependent fulfills academic and other qualifications and other conditions prescribed under these rules for respective post:

Provided that the procedural requirement for selection such as,-

- (a) computer qualification shall not be insisted upon at the time of appointment. The dependent shall have to possess any of the computer qualification as prescribed in the relevant rules within the period of probation, failing which his/her probation shall be deemed to be extended, unless the appointing authority terminates his/her services finding the performance wholly unsatisfactory;
- (b) training or departmental examination or typing on computer shall not be insisted upon at the time of appointment. The dependents shall however, be required to clear such training or departmental examination or typing test on computer in any one language, either in English or in Hindi, within a period of three years, unless the period is relaxed by Department of Personnel, for entitlement for confirmation, failing which his/her appointment shall be liable to be terminated. No annual grade increments shall be allowed until he/she acquires such qualification. On acquiring such qualification, annual grade increments shall be allowed notionally from the date of appointment but no arrears shall be paid.

Provided further that the widow appointed under the provisions of these rules shall be exempted from having computer qualification and passing the typing test on computer.

Provided also that the person with benchmark disability appointed under the provisions of this rule shall be exempted from passing the typing test on computer.

(2) Appointment shall not be given to such dependent, if any one of the dependents of such deceased or declared as dead after missing is already employed on regular basis under the Central/any State Government or Statutory Board/Organization/ Corporation owned or controlled wholly or partially by the Central/any State Government at the time of death of the deceased or declaration of death of missing person:

Provided that this condition shall not apply where the widow seeks employment for herself.

Provided further that in case, the number of persons who died or declared dead after missing are more than one of any family, only one dependent shall be considered for appointment on compassionate ground.

(3) Such dependent shall submit an application for appointment to the District Collector concerned. The District Collector shall forward the application with his recommendations to the Disaster Management, Relief & Civil Defence Department for verification. After the verification of death or declaration of death of such deceased, the application of such dependent shall be forwarded to the District Collector concerned for suitable appointment. In the event of non-availability of vacancy in the district concerned, the application shall be sent to the Divisional Commissioner who will arrange appointment in any District under his jurisdiction. If vacant post is not available under the jurisdiction of the Divisional Commissioner, the application shall be referred by the Divisional Commissioner to the Department of Personnel (A-II) for providing appointment.

Explanation: For the purpose of this rule Dependent means,-

- (i) spouse; or
- (ii) son including son legally adopted by the person died or declared dead after missing during his/her life time; or
- (iii) unmarried/widowed/divorced daughter including legally adopted daughter by the person died or declared dead after missing during his/her life time; or
- (iv) married daughter, if no other dependent mentioned in clause (ii) and (iii) above is available; or
- (v) mother, father, unmarried brother or unmarried sister in case of unmarried person died or declared dead after missing, who was wholly dependent on the person died or declared dead after missing at the time of his/her death.

(4) Notwithstanding anything contained in this rule persons who were appointed in pursuance of relief package dated 29-07-2013 issued by the Disaster Management and Relief Department shall be deemed to be appointed under the provisions of this rule from the date of commencement of the Rajasthan Various Service (Vth Amendment) Rules, 2022, if they are otherwise eligible for appointment under this rule.

8. Special provision for Army/Airforce/Navy persons who joins during Emergency:- Notwithstanding anything contained in these rules, recruitment, appointment, promotion, seniority and confirmation etc., of a person who joins the Army/Airforce/Navy during an Emergency shall be regulated by such orders and instructions as may be issued by the Government from time to time, provided that these are regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

9. Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes:- (1) Reservation of vacancies of the Scheduled Castes and the Scheduled Tribes shall be in accordance with the &“the provisions of the Rajasthan Schedule Castes, Schedule Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008” at the time of recruitment i.e. by direct recruitment and by promotion.

(2) The vacancies so reserved for promotion shall be filled in by seniority-cum-merit.

(3) In filling the vacancies so reserved the eligible candidates who are members of the Scheduled Castes and the Scheduled Tribes shall be considered for appointment in the order in which their names appear in the list prepared for direct recruitment by the Commission, for post(s) falling in its purview, and by the Appointing Authority in other cases, and the Departmental Promotion Committee or the Appointing Authority, as the case may be, in the case of promotees, irrespective of their relative rank as compared with other candidates.

& Substituted for “orders of the Government for such reservation in force” vide Notification No. F. 7(8)DOP/A-II/2008 dated 28-08-2009.

³“(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion.

(5) In the event of non-availability of the eligible and suitable candidates amongst the Scheduled Castes or Scheduled Tribes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carry forward vacancies shall be filled in accordance with the normal procedure:

Provided that if recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this sub-rule.

Provided further that filling up of the vacancies in accordance with the normal procedure under this sub-rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, for which such vacancy is available in subsequent years.

(6) In the event of non-availability of the eligible and suitable candidates for promotion amongst the Scheduled Castes or the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable Scheduled Castes and the Scheduled Tribes candidates(s), as the case may be, are available. In any circumstances no vacancy reserved for Scheduled Castes and the Scheduled Tribes candidates shall be filled by promotion from General category candidates. In exceptional cases, where in the public interest, the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the Department of Personnel and after obtaining prior approval of the Department of Personnel, they may fill up such post(s) by promoting the General category candidate(s) on urgent temporary basis clearly stating in the promotion order that the General category candidates(s) who are being promoted on urgent temporary basis against the vacant post reserved for the Scheduled Castes or the Scheduled Tribes candidates, as the case may be, shall have to vacate the post as and when the candidates(s) of that category become available:

Provided that there shall be no carry forward of vacancies in posts or class/category/group of posts in any cadre of service to which promotions are made on the basis of merit alone, under these rules.”

³ Substituted for “(4) Appointment shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst the Scheduled castes and the scheduled tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be carried forward until the suitable scheduled castes and the scheduled tribes candidate(s), as the case may be, are available. In any circumstances no vacancy reserved for scheduled castes and the schedules tribes candidates shall be filled by promotion as well as by direct recruitment from General category candidates. However, in exceptional cases where in the public interest the Appointing Authority feels that it is necessary to fill up the vacant reserved post(s) by promotion from the General category candidates on urgent temporary basis, the Appointing Authority may make a reference to the department of personnel and after obtaining prior approval of the department of personnel, they may fill up such post(s) by promoting the general category candidate(s) on urgent temporary basis clearly stating in the promotion order that the general category candidate(s) who are being promoted on urgent temporary basis against the vacant post reserved for scheduled castes or the scheduled tribes candidates, as the case may be, shall have to vacate the post as and when the candidate(s) of that category become available.” vide Notification No. F. 7(1)DOP/A-II/2008 dated 28.07.2023.

* Substituted for “(4) Appointment shall made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In the event of non-availability of the eligible and suitable candidates amongst Scheduled Castes and the Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure, and equivalent number of additional vacancies shall be reserved in the subsequent year. Such of the vacancies which remain so unfilled shall be carried forward to the subsequent three recruitment years in total and thereafter such reservation would lapse.” vide Notification No. F. 7(4) DOP (A-II)/2002 dated 10.10.2002.

⁴10. Reservation of vacancies for Backward Classes and More Backward Classes:- Reservation of vacancies for Backward Classes and More Backward Classes shall be in accordance with the provisions of law in force at the time of direct recruitment. In the event of non-availability of the eligible and suitable candidates amongst the Backward Classes and More Backward Classes, as the case may be, for direct recruitment, in a particular year, the vacancies so reserved for them shall be carried forward to the subsequent three recruitment years. After the expiry of three recruitment years, such carried forward vacancies shall be filled in accordance with the normal procedure:

Provided that,-

- (i) If recruitment is not held in any recruitment year, such recruitment year shall not be counted for the purpose of this rule.
- (ii) filling up of the vacancies in accordance with the normal procedure under this rule shall not affect the reservation of posts as per the post based roster and vacancies on the reserved posts available in the roster may be filled in from amongst the persons belonging to the Backward Classes and More Backward Classes, as the case may be, for which such vacancy is available in subsequent years.

⁵11. Reservation of vacancies for Woman candidates:- Reservation of vacancies for woman candidates shall be 30% category wise in the direct recruitment, out of which one third shall be for widows and divorced women candidates in the ratio of 80:20. In the event of non-availability of eligible and suitable candidates, either in widow or in divorcee, in a particular year, the vacancies may first be filled by interchange, i.e. vacancies reserved for widows to the divorcees or vice versa. In the

⁴ Substituted for ⁰“10. Reservation of vacancies for Other Backward Classes Special Backward Classes and Economically Backward Classes.- Reservation of vacancies of Backward Classes, Special Backward Classes and Economically Backward Classes shall be in accordance with the provisions of the Rajasthan Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008 at the time of direct recruitment. In the event of non-availability of eligible and suitable candidate amongst Backward Classes, Special Backward Classes and Economically Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.” vide Notification No. F. 7(10)DOP/A-II/2023 Dated 28.07.2023.

⁰ Substituted for “10. Reservation of vacancies for Other Backward Classes:- Reservation of vacancies for Other Backward Classes shall be in accordance with the order of the Government for such reservation in-force at the time of direct recruitment. In the event of non-availability of eligible and suitable candidates amongst Other Backward Classes in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year.” vide Notification No. F. 7(8)DOP/A-II/2008 Dated 28.08.2009.

⁵ Substituted for [@]“11. Reservation of vacancies for women candidates.- Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment out of which 8% shall be for widows and 2% for divorced women candidates. In the event of non-availability of eligible and suitable widows and divorced women candidates in a particular year, the vacancies so reserved for widow and divorced women candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.

Explanation: In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce.” vide Notification No. F. 7(2)DOP/A-II/88. Pt.-I dated 22.12.2015

[@] Substituted for [%]“11. Reservation of vacancies for woman candidates.- Reservation of vacancies for women candidates shall be 30% category wise in direct recruitment out of which 5% shall be for widow candidates. In the event of non-availability of the eligible and suitable widow candidates in a particular year, the vacancies so reserved for widow candidates shall be filled by other women candidates and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of women candidates shall be adjusted proportionately in the respective category to which the women candidates belong.” vide Notification No. F. 7(2)DOP/A-II/88 pt. I dated 24.01.2011

[%] Substituted for "11. Reservation of vacancies for women candidates:- Reservation of vacancies for woman candidates shall be 30% category wise, in direct recruitment. In the event of non-availability of the eligible and suitable women candidates in a particular year, the vacancies so reserved for them shall be filled up by male candidates and such vacancies shall not be carried forward to the subsequent year and the reservation shall be treated as horizontal reservation i.e. the reservation of woman candidate shall be adjusted proportionately in the respective category to which the woman candidate belong." vide Notification No. F. 7(2) DOP/A-II/88/Pt. I dated: 21.09.2007.

event of non-availability of sufficient widow and divorcee candidates, the unfilled vacancies, shall be filled by other women of the same and divorcee candidates, the unfilled vacancies, shall be filled by other women of the same category and in the event of non-availability of eligible and suitable women candidates, the vacancies so reserved for them shall be filled up by male candidates of the category for which vacancy is reserved. The vacancy so reserved for women candidates shall not be carried forward to the subsequent year. The reservation for women including widows and divorcee women shall be treated as horizontal reservation, within the category, i.e. even the women selected in general merit of the category shall first be adjusted against the women quota.

Explanation: In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce.

12. Reservation of vacancies for outstanding sports persons:- Reservation of vacancies for outstanding sports persons shall be 2% of the total vacancies outside the purview of the Commission in that year earmarked for direct recruitment. In the event of non-availability of the eligible and suitable sportspersons in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year. The reservation for sportspersons shall be treated as horizontal reservation and it shall be adjusted in the respective category to which the sportspersons belong.

EXPLANATION: "Outstanding sportspersons" shall mean sportspersons who are bonafide resident of the State of Rajasthan, and,-

⁶ Substituted for "12. Reservation of vacancies for outstanding Sportspersons:- Reservation of vacancies for Outstanding Sportspersons shall be 2% of the total vacancies outside the purview of the Commission in that year earmarked for direct recruitment. In the event of non-availability of the eligible and suitable Sportspersons in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure and such vacancies shall not be carried forward to the subsequent year. The reservation for Sportspersons shall be treated as horizontal reservation and it shall be adjusted in the respective category to which the Sportspersons belong.

Explanation:-'Outstanding Sportspersons' shall mean and include the Sportspersons belonging to the State who have participated individually or in team in the Sports and Games recognized by the International Olympic Committee and Indian Olympic Association or, in International Championships in Badminton, Tennis, Chess and Cricket recognized by their respective National Level Association, Federation or Board, with the following descriptions for each class of the Civil Services:-

Class of Service	Description
Subordinate Service	Has represented India in Asian Games, Asian Championship, Common Wealth Games, World Championships, World University Games, World School Games, SAARC Games or Olympic games where he (in an individual item) or his team (in a team event) has obtained 1 st , 2 nd or 3 rd position." vide Notification No. F. 5(31) DOP/A-II/84 dated 15.03.2013

[#] Substituted for "EXPLANATION:- "Outstanding sportspersons" shall mean and include the sportspersons belonging to the State, who,-

- (i) represented Indian Team in Individual or in Team event in any International Tournament of any sports and games, recognized by the Indian Olympic Association or concerned recognized National Sports Federation;
Or
- (ii) represented Indian Team in Individual or in Team event in any International Tournament of any Sports and Games recognized by the Indian School Sport Federation or concerned recognized National School Games Federation;
Or
- (iii) Medal winner in the Individual or in Team event in any National Tournament of any Sports and Games, recognized by Indian Olympic Association or concerned recognized National Sports Federation;
Or
- (iv) Medal Winner in the All India Inter University Tournament in Individual event or in Team event in the any Sports and Games, recognized by Indian Universities Association." vide Notification No. F. 5(31) DOP/A-II/84 dated: 21.11.2019

- (i) represented Indian team in individual or in team event in any international tournament/championship of any sports and games mentioned in column number 3 of table given below organized by the international sports body mentioned in column number 2 of the said table,-

Table

S.No.	International Sports Body	Name of the Tournament / Championship
1	2	3
1	International Olympic Committee [IOC]	Olympic Games (Summer)
2	Olympic Council of Asia [OCA]	Asian Games
3	South Asian Olympic Council [SAOC]	South Asian Games; commonly known as SAF games
4	Commonwealth Games Federation [CGF]	Commonwealth Games
5	International Sports Federation affiliated to IOC	World Cup/World Championship
6	Asian Sports Federation affiliated to OCA	Asian Championship
7	International School Sports Federation [ISSF]	International School Games/ Championship
8	Asian School Sports Federation [ASSF]	Asian School Games/ Championship

or

- (ii) medal winner in the individual or in team event in any School National Games of any Sports and Games organized by the School Games Federation of India;

or

- (iii) medal winner in the individual or in team event in any national tournament/championship of any sports and games organized by the Indian Olympic Association or its affiliated National Sports Federation [N.S.F.];

or

- (iv) medal winner in the all India inter university in individual event or in team event in any sports and games, organized by the association of Indian universities;

or

- (v) represented Rajasthan in individual or in a team event in national games/ national Para games or national championship/Para national championship of any sports and games, organized by the Indian Olympic Association/Para Olympic Committee of India or its affiliated National Sports Federation.”

712A. Reservation of vacancies for ex-servicemen:- The reservation of vacancies for duly discharged ex-servicemen shall be 1/3rd of the total vacancies of direct recruitment for the post of driver. Such reservation shall be category wise and an ex-servicemen selected on his own merit shall be counted against vacancies reserved for ex-servicemen. In the event of non-availability of suitable ex-servicemen in any category, the vacancy shall be filled by other suitable candidates of the same category in order of their merit and shall not be carried forward. The reservation shall be treated as compartmentalized horizontal reservation.

Explanation :- For the purpose of this rule Driver means Driver of Motor Vehicle, Vehicle Driver, Motor/Tractor Driver, Tractor Driver/Jeep Driver/ Truck Driver.

812AA. Reservation of vacancies for Economically Weaker Sections:- Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non-availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

Explanation: For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lac. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application.

13. Determination of vacancies:- (1) Subject to the provisions of these rules, the Appointing Authority shall determine on 1st April every year, the actual number of vacancies occurring during the financial year.

(2) Where a post is to be filled in by a single method as prescribed in the Rule or Schedule, the vacancies so determined shall be filled in by that method.

⁷ Added vide Notification No. F. 5(1)DOP/A-II/2008 dated : 10.10.2008

⁸ Substituted for &"12AA. Reservation of vacancies for Economically Weaker Sections:- Reservation of vacancies for Economically Weaker Sections shall be 10% in direct recruitment in addition to the existing reservation. In the event of non- availability of eligible and suitable candidate amongst Economically Weaker Sections in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.

Explanation: For the purpose of this rule 'Economically Weaker Sections' shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes, the Backward Classes, the More Backward Classes and whose family has gross annual income below rupees 8.00 lac. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as, 'Economically Weaker Sections', irrespective of the family income:-

(i) 5 acres of Agricultural Land and above;
(ii) Residential flat of 1000 sq. ft. and above;
(iii) Residential plot of 100 sq. yards and above in notified municipalities; or
(iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities." vide Notification No. F. 7(1) DOP/A-II/2019 Dated : 20.10.2019

& Added vide Notification No. F. 7(1)DOP/A-II/2019 dated : 19.02.2019

(3) Where a post is to be filled in by more than one method as prescribed in the Rules or Schedule, the appointment of vacancies, determined under sub-rule (1) above, to each such method shall be done maintaining the prescribed proportion for the overall number of post (s) already filled in. In any fraction of vacancies is left over, after apportionment of the vacancies in the manner prescribed above, the same shall be apportioned to the quota of various methods prescribed in a continuous cyclic order giving precedence to the promotion quota.

(4) The Appointing Authority shall also determine the vacancies of earlier years, year wise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in.

14. Nationality:- A candidate for appointment to the Service must be:-

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who come over to India before 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zangibar, Zambia, Malawi, Zaira and Ethiopia) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the ^S“Government in the department of Home Affairs and Justice after proper verification.”

⁹Deleted.

15. Conditions of eligibility of persons migrated from other countries to India:- Notwithstanding anything contained in these rules, provisions regarding eligibility for recruitment to the Service with regard to Nationality, age-limit and fee or other concessions to a person who may migrate from other countries to India with the intention of permanently settling in India shall be regulated by such orders of instructions as may be issued by the State Government from time to time and the same shall be regulated mutatis mutandis according to the instructions issued on the subject by the Government of India.

16. Age:- A candidate for direct recruitment must have attained the age of 18 years and must not have attained the age of ¹⁰“40 years” on the 1st day of January next following the last date fixed for receipt of applications:

^S Substituted for “Government of India” vide Notification No. F. 7(2)DOP/A-II/2002 dated 17.02.2003

⁹ Deleted “A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.” vide Notification No. F. 7(2)DOP/A-II/2002 dated 17.02.2003

¹⁰ Substituted for [#]“35 years” vide Notification No. F.7(2)DOP/A-II/84/pt. dated 06.03.2018

[#] Substituted for “33 years” vide Notification No. F.7(2)DOP/A-II/84/pt. dated 25.06.2004 (w.e.f. 24.05.2004)

Provided that:

- ¹¹“(i) the upper age limit mentioned above shall be relaxed by,-
- (a) 5 years in the case of male candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections;
 - (b) 5 years in the case of woman candidates belonging to General Category; and
 - (c) 10 years in the case of women candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections.”
- (ii) the upper age limit for the reservists namely the defense service personnel transferred to the reserve, shall be 50 years;
- (iii) the persons appointed temporarily to a post in the Service shall be deemed to be within the age-limit, had they been within the age limit when they were initially appointed even though they have crossed the age limit when they appear finally before the Commission/Appointing Authority and shall be allowed up to two chances had they been eligible as such at the time of their initial appointment;
- (iv) the upper age limit mentioned above shall be relax-able by a period equal to the service rendered in the N.C.C. in the case of Cadet Instructors and if the resultant age does not exceed the prescribed maximum age limit by more than three years, they shall be deemed to be within the prescribed age limit.
- (v) the upper age limit for persons serving in connection with the affairs of the State in substantive capacity, shall be 40 years;
- (vi) the upper age limit mentioned above shall not apply in the case of an ex-prisoner who had served under the Government on a substantive basis on any post before his/her conviction and was eligible for appointment under the rules;
- (vii) in the case of ex-prisoners, the upper age limit mentioned above shall be relaxed by a period equal to the term of imprisonment served by him/her provided he/she was not overage before his/her conviction and was eligible for appointment under the rules;

¹¹ Substituted for #“(i) the upper age limit mentioned above shall be relaxed, by 10 years in the case of woman candidates belonging to the Scheduled Castes, Scheduled Tribes and the £“Backward Classes and Special Backward Classes”, and by 5 years in the case of \$“Woman candidates belonging to General category, Economically Backward Classes and Economically Weaker Sections” and male candidates belonging to the Scheduled Castes and Scheduled Tribes.” vide Notification No. F. 7(1) DOP/A-II/2019 dated 16.04.2021

Substituted for %“(i) the upper age limit mentioned above shall be relaxed by 10 years in the case of woman candidate belonging to the Scheduled Castes, Scheduled Tribes and the Other Backward Classes and in the case of woman candidate belonging to General Category the upper age limit shall be relaxed by 5 years.” vide Notification No. F.7(2)DOP/A-II/84/pt. Dated 24.02.2007

% Substituted "(i) that the upper age limit mentioned above shall be relaxed by five years in the case of Scheduled Castes or the Scheduled Tribes or the women candidates." vide Notification No. F.7(2)DOP/A-II/84/pt. Dated 30.04.2001

£ Substituted for "Other Backward Classes" vide Notification No. F.7(8)DOP/A-II/2008 dated 28.08.2009

\$ Substituted for &"woman candidates belonging to General category and Economically Backward Classes" vide Notification No. F. 7(1)DOP/A-II/2019 Dated 19.02.2019

& Substituted for "women candidates belonging to General category" vide Notification No. F.7(8)DOP/A-II/2008 dated 28.08.2009

- (viii) the Released Emergency Commissioned Officers and Short Service Commissioned Officers after release from the Army shall be deemed to be within the age limit even though they have crossed the age limit when they appear before the Commission had they been eligible as such at the time of their joining the Commission in the Army;
- (ix) there shall be no age limit in the case of widow and divorcee women.
Explanation:-In the case of widow, she will have to furnish a certificate of death of her husband from the Competent Authority and in case of divorcee she will have to furnish the proof of divorce.
- (x) the upper age limit mentioned above shall be relaxed by five years in the case of ¹²“male” candidates belonging to the ⁰“Backward Classes and Special Backward Classes.”
- (xi) that upper age limit for persons serving in connection with the affairs of Panchayat Samitis and Zila Parishads and in the State Public Sector Under takings/Corporation in substantive capacity shall be 40 years.
- ¹³(xii) If a candidate would have been entitled in respect of his/her age for direct recruitment in any year in which no such recruitment was held, he/she shall be deemed to be eligible in the next following recruitment, if he/she is not overage by more than 3 years.
- *(xiii) the person who are within the age limit 31.12.2020 shall be deemed to be with in the age limit upto 31.12.2024.

17. Qualifications:- A candidate for direct recruitment to the post/posts enumerated in the Schedule shall in addition to such experience is required, possess:-

- (i) the qualification and experience as laid down in Column No. 5 of the Schedule.
- (ii) working knowledge of Hindi written in Devnagri script and knowledge of Rajasthani Culture:

Provided that the person who has appeared or is appearing in the final year examination of the course which is the requisite educational qualification for the post as mentioned in the Schedule for direct recruitment shall be eligible to apply for the post but he/she shall have to submit proof of having acquired the requisite educational qualification to the appropriate selection agency: -

- (i) before appearing in the main examination, where selection is made through two stages of written examination and interview;
- (ii) before appearing in interview where selection is made through written examination and interview;
- (iii) before appearing in the written examination or interview where selection is made through only written examination or only interview, as the case may be.

¹² Added vide Notification No. F. 7(2)DOP/A-II/84/pt. Dated 24.02.2007

⁰ Substituted for "Other Backward Classes" vide Notification No. F. 7(8)DOP/A-II/2008 dated 28.08.2009

¹³ Added vide Notification No. F. 7(6)DOP/A-II/2008 dated 23-09-2008.

* Added vide Notification No. F. 7(6)DOP/A-II/84pt, dated 23.09.2022.

18. Character:- The character of a candidate for direct recruitment to the service must be such as to qualify him/her for employment in the Service. He/she must produced two certificates of good character written not more than six months prior to the date of his/her application from two responsible persons not related to him/her.

- NOTE:- (1) A conviction by a Court of law need not of itself involve refusal of a certificate of good character. The circumstances of the conviction should be taken into account and if they involve no moral turpitude or association with crimes of violence or with a movement which has as its object the overthrow by violent means of Government as by law established, the mere conviction need not be regarded as a disqualification.
- (2) Ex-prisoners who by their disciplined life while in prison and by their subsequent good conduct have proved to be completely reformed should not be discriminated against on grounds of the previous conviction for purposes of employment in the Service. Those who are convicted of offences not involving moral turpitude shall be deemed to have been completely reformed on the production of a report to that effect from the Superintendent After-Care-Home or if there are no such homes in a particular district, from the Superintendent of Police of that district.
- (3) Those convicted of offences involving moral turpitude shall be required to produce a certificate from the Superintendent, After-Care-Home or there is no such home in a particular district from the Superintendent of Police of that District endorsed by the Inspector General of Prisons to the effect that they are suitable for employment as they have proved to be completely reformed by their subsequent good conduct in an After-Care-Home.

19. Physical Fitness:- A candidate for direct recruitment to the Service, must be in good mental/bodily health and free from any mental and physical defect likely to interfere with the efficient performance of duties as a member of the Service and if selected must produce a certificate to that effect from a Medical Authority notified by the Government for the purpose. The Appointing Authority may dispense with production of such certificate in the case of candidate who is already serving in connection with the affairs of the State if he/she has already been medically examined for the previous appointment and the essential standards of medical examination of the two posts held by him/her are held to be comparable for efficient performance of duties of the new post and his/her age has not reduced his/her efficiency for the purpose.

20. Employment of irregular or improper means:- A candidate who is or has been declared by the Commission/Appointing Authority guilty of impersonation or of submitting fabricated documents, which have been tampered with or of making statements which are incorrect or false or of suppressing material information or using or attempting to use unfair means in the examination or interview or otherwise resorting to any other irregular or improper means for obtaining admission to the examination or appearance at any interview may, in addition to rendering himself/herself liable to criminal prosecution, be debarred either permanently or for a specified period;

- (a) by the Commission/Appointing Authority from admission to any examination or appearance at any interview held by the Commission/Appointing Authority for selection of candidates; and
- (b) by the Government from employment under the Government.

21. Canvassing:- No recommendation for direct recruitment either written or oral other than that required under the rules shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by any means may disqualify him/her for recruitment.

PART - IV - PROCEDURE FOR DIRECT RECRUITMENT

22. Authority for conducting the Competitive Examination/Interview:- Recruitment to the post (s) mentioned in the Schedule shall be made by the Competitive Examination or interview, as the case may be, through the Commission or by the Appointing Authority, as the case may be, in accordance with the provisions of these rules:

Provided that selection for the post (s) in pay scale Nos. 1 to 6 shall be made by the committee constituted under rule 34.

23. Syllabus for Examination:- The syllabus for the Competitive Examination for direct **recruitment** to the post (s) mentioned in the Schedule shall be prescribed by the Government through an order of rules, as the case may be.

24. Inviting of Application:- On requisition having been received for specified post (s) to be filled by direct recruitment, the Commission/Appointing Authority, as the case may be, shall call for application for permission to appear in the examination/interview, as the case may be, by publishing a notice to that effect in the Official Gazette or in such other manner as the Commission/Appointing Authority, as the case may be, deem ¹⁴“fit.”

¹⁵“The advertisement shall contain a clause that a candidate who accepts the assignment on the post being offered to him/her shall be paid monthly fixed remuneration at the rate fixed by the State Government from time to time during the period of probation and the scale of pay of the post as shown elsewhere in the Advertisement shall be allowed only from the date of successful completion of the period of probation mentioned in the respective Recruitment Rules:”

Provided that while selecting candidates for the vacancies so advertised the Commission/Appointing Authority, as the case may be, may if intimation of additional requirement not exceeding 50% of the advertised vacancies, is received by them/it before selection, also select suitable persons to meet such additional requirement:

Provided further that while selecting candidates for the vacancies so advertised the Commission/Appointing Authority, as the case may be, if intimation is received before selection, decrease the number of vacancies.

¹⁴ Substituted for “fit:” vide Notification No. F. 7(2)DOP/A-II/2005 dated: 20-01-2006

¹⁵ Added vide Notification No. F. 7(2)DOP/A-II/2005 dated: 20-01-2006

¹⁶24A. Frequency of direct recruitment:- Direct recruitment to the post specified in the Schedule shall be held at least once a year unless the Government decides that a direct recruitment for any of these posts shall not be held in any particular year.

25. Contents of notice and instructions connected therewith:- (1) Subject to the provisions of these rules such notice shall among other things state:-

- (i) number of post(s) to be filled in the various services on the results of each examination/interview or both, indicating separately the number of post(s) reserved for candidates of the Scheduled Castes and Scheduled Tribes, Woman candidates, Other Backward Classes, Sports persons, Disable persons, Ex-Service Personnel and Substantive Ministerial Employees of the Department;
- (ii) last date of submission of applications;
- (iii) qualifications required for admission at the examination and/or interview and the steps to be taken by candidates to establish their eligibility; and
- (iv) date and place of examination/interview.

(2) In addition to the notice, the Commission/Appointing Authority, as the case may be, issue, in such other manner as the Commission/Appointing Authority, as the case may be, deem fit, such instruction including the syllabus for the guidance of the candidates.

26. Form of Application:- The Application shall be made in the form approved by the Commission/Appointing Authority, as the case may be, and if required obtainable from the Secretary to the Commission or from the office of the Appointing Authority on payment of such cost, if any, as the Commission/Appointing Authority, as the case may be, from time to time fix.

27. Application fee:- (1) A candidate for direct recruitment to a post in the Service shall be pay to the Commission/Appointing Authority such fees as are fixed by them/it, from time to time, in such manner as may be indicated by them/it.

(2) No claim for the refund of the examination fee shall be entertained not the fee shall be held in reserve for any other examination except then the advertisement is cancelled by the Commission or the Appointing Authority because of withdrawal of requisition by the Requisitioning Authority or for any other reason in which case the amount shall be refunded.

Provided that no claim for the refund of fee shall be entertained after a period of one month from the date of issue of the letter of refund by the Commission/Appointing Authority to the candidate.

28. Scrutiny of Applications:- The Commission or the Appointing Authority/Committee, as the case may be, shall scrutinise the applications received by them/it and require as many candidates eligible for appointment under these rules as seems to them/it desirable to appear before them/it for interview.

¹⁶ Added vide Notification No. F. 7(6)DOP/A-II/2008 dated 23-09-2008.

Provided that the decision of the Commission/Appointing Authority/ Committee, as the case may be, regarding the eligibility or otherwise of a candidate shall be final.

29. Admission to the Examination:- (1) The application which are found to be in complete and have not been filled in accordance with the instructions issued by the Commission/Appointing Authority, as the case may be, shall be rejected by them/it, at the initial stage. The Commission/Appointing Authority, as the case may be, shall permit rest of the candidates to appear in the examination provisionally to whom they/it consider it proper to grant the certificate of admission. No candidate shall be admitted to the examination/interview unless he/she holds the certificate of the admission to that examination unless granted by the Commission/Appointing Authority, as the case may be. Before appearing at the examination it should be ensured by the candidate himself/herself if that he/she fulfill the condition in regard to age, educational qualifications, experience, if any, etc. as provided in the rules. Being allowed to take the examination shall not entitle the candidate to presumption of eligibility. The Commission/Appointing Authority, as the case may be, shall scrutinise later on the applications of such candidates only as qualify in the written examination and shall call only the eligible candidates to viva-voce, if any.

(2) The decision of the Commission/ Appointing Authority, as the case may be, as the admission of a candidate to an examination eligibility and consequent admission on to viva voce, if any, shall be final.

30. Recommendation:- (1) The Commission/Appointing Authority/ Committee, as the case may be, shall prepare a list of candidates, whom they/ it consider suitable for appointment to the post(s) concerned, arranged in the order of merit, and forward the same to the Appointing Authority in case where selection was made through the Commission/Committee.

(2) The Commission/Appointing Authority/Committee, as the case may be, to the extent of 50% of the advertised vacancies, keep names of suitable candidates on the reserve list. The Commission may on requisition be recommended the name of such candidates in the order of merit to the Appointing Authority within six months from the date on which original list is forwarded by the Commission to the Appointing Authority.

31. Re-totaling of Marks:- (1) The Commission/Appointing Authority as the case may be, may order re-totaling of marks obtained by a candidate during such period as may be decided by the Commission/Appointing Authorities the case may be, in their/its discretion on payment of such fee as may be, fixed by the Commission/ Appointing Authority, as the case may be, from time to time but evaluation of the answer paper shall not be re-examined.

(2) The Commission/Appointing Authority as the case may be, may take steps to rectify such mistakes as are detected on re-totaling of the marks in pursuance of the provisions of sub- rule (1), above

(3) If as a result of such rectification the Commission/Appointing Authority, as the case may be, discovers that the candidates become eligible for selection, such fact shall be immediately and in any case not later than 40 days from the announcement of the result reported to the Government and to that extent the recommendation of the Commission/Appointing Authority, as the case may be, made under Rule 31 shall stand pronto modified.

32. Disqualification for appointment:- (1) No male/female candidate who has more than one wife/husband living shall be eligible for appointment to the Service unless the Government, after being satisfied that there are special grounds permissible under the personnel law for doing so, exempt any male candidate from the operation of this rule.

(2) No married candidate shall be eligible for appointment to the service if he/she had at the time of his/her marriage accepted any dowry.

Explanation:- For purpose of this rule 'dowry' has the same meaning as in the Dowry Prohibition Act, 1961 (Central Act, 28 of 1961),

¹⁷(3) No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002.

¹⁸“Provided that-

- (i) the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002, does not increase.
- (ii) Where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
- (iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
- (iv) any candidate who performed remarriage which is not against any law and before such the remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.
- (v) the provisions of this sub-rule shall not be applicable to the appointment of a widow and divorcee women.”

¹⁷ Substituted for ^S“No candidate shall be eligible for appointment to the service who has more than two children on or after 1.06.2002.

Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002, does not increase.

Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.” vide Notification No. F. 7(1)DOP/A-11/95 dated 29.10.2005

^S Substituted for [#]“No candidate shall be eligible for appointment to the service who has more than two children on or after 1.6.2002.

Provided that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.” vide Notification No. F. 7(1)DOP/A-11/95 dated 08.04.2003 (w.e.f. 20.06.2001)

[#] Added vide Notification No. F. 7(1)DOP/A- II/95 dated 20.06.2001

¹⁸ Substituted for “provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002, does not increase.

Provided further that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children

Provided also that the provision of this sub-rule shall not be applicable to the appointment of a widow to be made under the Rajasthan Compassionate Appointment of Dependents of Deceased Government Servant Rule, 1996.

[£]Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted

^βProvided also that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.” vide Notification No. F. 7(1)DOP/A-II/95/pt, dated 16.03.2023.

[£] Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 24.02.2011.

^β Added vide Notification No. F. 7(1)DOP/A-II/95/Pt.-II dated 20.11.2015

33. Selection by the Appointing Authority:- (1) Subject to the number of post(s) specified in the notice issued under rule 25 and subject to reservations of post(s) in favour of candidate(s) belonging to Other Backward Classes, Scheduled Castes/ Scheduled Tribes, Woman candidates, Outstanding Sportspersons, Disable persons etc., in respect of post(s) included in Schedule, the Appointing Authority, shall select candidates in the order of merit in the list prepared by the Commission/ Appointing Authority under rule 30:

Provided that inclusion of a candidate's name in the list confers no right to appointment unless the Appointing Authority is satisfied after such enquiry as may be considered necessary that such candidate is suitable in all other respects for appointment to the post concerned.

(2) If a person, selected under sub-rule (1) above and appointed to a post, concerned in accordance with these rules against the vacancies of a particular year for which the Competitive Examination was conducted by the Commission/Appointing Authority in accordance with these rules, does not join on the post offered to him or has resigned or expired in any subsequent year, in that event the said vacancies shall be treated as a fresh vacancy.

PART - V - PROCEDURE FOR RECRUITMENT BY PROMOTION

34. Constitution of the Committee:-The constitution of the Committee shall be as under:

(a) For post(s) falling within the purview of the Commission.

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|---|-------------------|
| (i) Chairman of the Commission or a Member thereof nominated by him. | |
| (ii) Principal Secretary/Secretary to the Government in the Administrative Department concerned or his nominee not below the rank of Deputy Secretary of the Administrative Department concerned. | Member |
| (iii) Deputy Secretary to the Government in the Department of Personnel. | Member |
| (iv) Head of Department concerned. | Member-Secretary. |

(b) For post (s) outside the purview of the Commission:-

- | | |
|---|------------------|
| (i) Head of Department concerned. | Chairman |
| (ii) Joint/Additional Head of Department concerned nominated by Head of Department. | Member |
| (iii) Deputy Head of Department concerned. | Member-Secretary |

(c) For post(s) in pay scale number 1 to 6 filled by direct recruitment:

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|--|--|
| (i) Head of the Department or his representative not below the rank of Regional Level Officer; | |
| (ii) District Collector or his representative; | |
| (iii) District Level Officer of the Department | |

EXPLANATION:- 'District Level Officers means the Officer declared as such by the District Collector or the Appointing Authority concerned and Regional Level Officer' means the Officer declared as such by the Appointing Authority concerned:

Provided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the Officer holding charge of the post for the time being, shall be the Member or Member-Secretary, as the case may be, of the Committee.

135. Eligibility, Criteria and Procedure for Promotion:- (1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these rules and decides that a certain number of posts are

¹ Substituted for "35 Criteria, Eligibility and Procedure for Promotion:- (1) As soon as the Appointing Authority determined the number of vacancies under Rule 13 of these rules and decides that a certain number of post (s) are required to be filled in by promotion, it shall subject to provisions of sub-rule (4), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion to the class of post (s) concerned.

@“(1A) No person shall be consider for promotion for 5 recruitment years from the date on which his promotion becomes due, if he/she has more than two children on or after 1st June 2002.

Provided that the person having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she on 1st June, 2002 does not increase.

Provided further that where a Government servant has only one child from the earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.”

(2) the persons enumerated in Column 6 of Schedule shall be eligible for promotion to posts specified against them in Column 4 subject to their possessing minimum qualification and experience on the first day of the month of April of the year of selection as specified in Column 7,

(3) No person shall be considered for first promotion in the Service unless he/she is substantively appointed and confirmed on the lowest post in the Service. After first promotion in the Service, for subsequent promotions to higher posts in the Service a person shall be eligible if he/she has been appointed to such post from which promotion is to be made after selection in accordance with the provisions of these rules:

Provided that for first promotion in the Service if number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the method of recruitment prescribed under these rules, shall also be eligible if they fulfill other conditions of eligibility.

EXPLANATION.-In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year such of the persons who are of were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

(4) the zone of consideration of persons eligible for promotion shall be as under:

(i) Number of vacancies	Number of eligible person to be considered
(a) For one vacancy	five eligible persons
(b) For two vacancies	eight eligible persons
(c) For three vacancies	ten eligible persons.
(d) For four or more vacancies	three times the number of vacancies

(ii) where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.

(iii) where, adequate number of candidates belonging to the Scheduled Castes and the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to %“Seven” times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.

(5) (a) the Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority cum-merit equal to the number of vacancies determined under rule relating to determination of vacancies of these rules. The list so prepared shall be arranged in the order of seniority in the category of posts from which selection is made.

(b) The Committee shall also prepared a separate list on the basis of seniority-cum-merit containing names of persons equal to the number of persons selected in the list prepared under (a) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit shall be arranged in the order of the seniority in the category of post from which selection shall be made. Such a list shall be reviewed and revised by the Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the year for which the meeting of the Departmental Promotion Committee is held.

(c) Such list shall be sent to the Appointing authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service record of all the candidates included in the lists as also of those not selected, if any.

(6) If any subsequent year, after promulgation of these rules vacancies relating to any earlier year are determined under Rule 14 which were required to be filled by promotion, the Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relating irrespective of the year in which the meeting of the Committee is held and such promotions shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the Service/Experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he/she has not actually performed the duties of the post to which he/she would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he/she would have derived at the time of his/her promotion but no arrears of pay shall be allowed to him/her.

(7) The Government or the Appointing Authority may order for the review of the proceedings of the Committee held earlier on account of some mistake or error apparent on the face of record or on account of factual error substantially effecting the decision of the Committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, Judgment/direction of any Court or Tribunal, or where adverse entries in the Confidential Reports or Annual Performance Appraisal Report of an individual are expunged or toned down or a punishment inflicted on him/her is set aside or reduced. The concurrence of the

required to be filled in by promotion, it shall subject to the provisions of sub-rule (6), prepare a correct and complete list of the senior most persons who are eligible and qualified under these rules for promotion on the basis of seniority cum merit or on the basis of merit of the class of posts concerned.

(2) The persons enumerated in the relevant column regarding post from which promotion is to be made, of the relevant schedule shall be eligible for promotion to post(s) specified against them in column No. 2 thereof to the extent indicated in column No. 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in the relevant column regarding minimum qualification and experience for promotion.

(3) No person shall be considered for first promotion in the service unless he is regularly selected on the post from which promotion is to be made in accordance with one of the methods of recruitment prescribed under the provisions of these rules.

Explanation: In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year, such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

¥“(4)The person who had not been considered for promotion upto the year 2019-2020 because he/she had more than two children on or after 1st June 2002 shall be considered for promotion from the date on which his/her promotion was due and on such promotion his/her pay shall be re-fixed at the pay which he/she would have drawn but no arrear shall be paid and if any person who has more than two children on or after 1st June, 2002 and his promotion becomes due in the year 2020-2021 or thereafter shall be considered for promotion from the date on which his/her promotion becomes due and his/her pay shall be fixed for the promotional post, but he/she shall be entitled for annual increment notionally for three subsequent years and after such three years he/she shall be allowed actual benefits of such increments, however no arrears shall be paid for such notional increments. There shall be no consequential effect on subsequent promotions of the person promoted as per provisions of this sub-rule. The person already promoted shall not be reverted due to implementation of this sub-rule.”

¥ No person shall be considered for promotion for ⁶“three recruitment years” from the date on which his promotion becomes due, if he/she has more than two children on or after 1st June, 2002.” vide Notification No. F. 7(1)DOP/A-II/95 Pt. dated 16.03.2023.

⁶ Substituted for "five recruitment years" vide Notification No. F. 7(1)DOP/A-II/95 Pt.-II, dated 19.09.2017.

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Department of Personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review Committee.

(8) Where consultation with the Commission is necessary the list prepared by the Committee shall be forwarded to the Commission by the Appointing Authority alongwith the personnel files and the Annual Confidential Rolls/Annual Performance Appraisal Reports of all the persons whose names have been considered by the Committee.

(9) The Commission shall consider the lists prepared by the Committee alongwith other relevant documents received from the Appointing Authority, and unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the change proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(10) Appointment shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (9) in the order in which they have been placed in the lists till such lists are exhausted or reviewed and revised, as the case may be.

(11) The Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary, matters in an equitable and fair manner of persons who may be under suspension or against whom departmental proceedings is under progress at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceeding." vide Notification No. F. 7(5)DOP/A-II/2002 dated 23.07.2003

@ Added vide Notification No. F. 7(1)DOP/A-II/95 dated 20-06-2001 and vide corrigendum dated 21.11.2015.

% Substituted for “five” vide Notification No. F. 7(1)DOP/A-II/81 dated 07-04-2003

Provided that,-

- (i) the persons having more than two children shall not be deemed to be disqualified for promotion so long as the number of children he/she has on 1st June 2002 does not increase.
- (ii) where a Government servant has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
- ¹⁹(iii) that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
- ²⁰(iv) that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified with effect from 01.06.2002, if any child is born out of single delivery from such remarriage.

(5) Selection for promotion on the post included in the service shall be made on the basis of seniority-cum-merit.

Provided that promotions on the highest post in the state service if it is at least third promotion shall be made on the basis of merit alone.

Provided further that if the committee is satisfied that suitable persons are not available for selection by promotion to the highest post(s) strictly on the basis of merit in a particular year, selection by promotion to the highest post(s) on the basis of seniority cum merit may be made in the same manner as specified in these rules.

(6) The zone of consideration of persons eligible for promotion shall be as under:-

- | | |
|--------------------------------|---|
| (i) Number of vacancies | Number of eligible persons to be considered |
| (a) for one vacancy | five eligible persons |
| (b) for two vacancies | eight eligible persons |
| (c) for three vacancies | ten eligible persons |
| (d) for four or more vacancies | three times the number of vacancies |
- (ii) where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.
 - (iii) where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended up to seven times the number of vacancies and the candidates belonging to the Schedules Casts or the Schedules Tribes, as the case may (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.

¹⁹ Substituted for #“(iii) Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.” vide Notification No. F. 7(1)DOP/A-II/95/Pt.-III, dated 03.07.2019 (w.e.f. 01.06.2002)

Added vide Notification No. F. 7(1)/DOP/A-II/95pt.II, dated 24.02.2011.

²⁰ Substituted for &“(iv) Provided also that any person who performed remarriage which is not against any law and before such remarriage he is not disqualified for promotion under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage” vide Notification No. F.7(1)DOP/A-II/95/Pt.-II dated 18.08.2020

& Added vide Notification No. F. 7(1)/DOP/A-II/95 pt. II, dated 20.11.2015. (w.e.f. 01-04-2015)

(iv) For any post in the Service:

- (a) If Promotion is from more than one categories of posts in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion;
- (b) If promotion is from more than one categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit or seniority cum merit, as the case may be, in the higher pay scale than only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the committee and procedure for selection shall be the same as prescribed elsewhere in these rules.

(8) The committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of post(s) concerned under these rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules equal to the number of vacancies determined under these rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority of the category of post(s) from which selection is made.

(9) The committee shall also prepare a list on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these rules, containing names of persons not exceeding the number of persons selected in the list prepared under sub-rule (8) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit or on the basis of merit shall be arranged in the order of seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the year for which the meeting of the committee is held.

(10) Lists prepared under sub-rule (8) and (9) shall be sent to the Appointing Authority together with annual confidential Reports/annual performance appraisal reports and other service records of all the candidates included in the lists as also of those not selected, if any.

Explanation :- For the purpose of selection for promotion on the basis of merit, no person shall be selected if he does not have “outstanding” or “very good” record of at least four out of seven years preceding the year for which the meeting of the committee is held.

(11) If in any subsequent year, after promulgation of these rules vacancies relating to any earlier year are determined under these rules which were required to be filled in by promotion, the committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which meeting of the committee is held and such promotion shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate and the Service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion, but no arrears of pay shall be allowed to him.

(12) The Government or the Appointing Authority may order for the review of the proceedings of the committee held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the committee or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgment/direction of any court or tribunal, or where adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the department of personnel and the Commission (where Commission is associated) shall always be obtained before holding the meeting of the review committee.

(13) Where consultation with the Commission is necessary the lists prepared by the committee shall be forwarded to the Commission by the Appointing Authority along-with the personal files and annual confidential rolls/annual performance appraisal reports of all the persons whose names have been considered by the Committee.

(14) The Commission shall consider the lists prepared by the committee alongwith other relevant documents received from the Appointing Authority and unless any change is considered necessary, shall approve the lists, In case the Commission considers it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with approval of the Government.

(15) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (14) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised or remained in force, as the case may be.

(16) The Government may issue instructions for provisionally dealing with the promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceedings is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceeding.

(17) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these rules.

36. Restriction of promotions foregoing promotions:- In case a person, on his appointment by promotion to the next higher post(s) either on the basis of urgent temporary appointment or on regular basis on the recommendation of the Departmental Promotion Committee, foregoes such an appointment through his written request and if the concerned Appointing Authority accepts his/her request, the person concerned shall be debarred from consideration for promotion (both on the basis of urgent, temporary appointment or on regular basis) for subsequent two recruitment years for which, the Departmental Promotion Committee is held and the name of such person who foregoes promotion shall not be included in seniority-cum-eligibility list to be placed before the Departmental Promotion Committee for subsequent two recruitment years.

PART - VI - APPOINTMENT, PROBATION AND CONFIRMATION

37. Appointment to the Service:- Appointment to posts in the Service by direct recruitment or by promotion, as the case may be, shall be made by the appointing authority on occurrence of substantive vacancies from the candidates selected under Rule 30 in order of merit and by promotion from the persons selected under Rule 35.

38. Urgent Temporary Appointment:- (1) A vacancy in the Service which cannot be filled in immediately either by direct recruitment or by promotion under these rules may be filled in by Appointing Authority by appointing in an officiating capacity thereto an official eligible for appointment to the post by promotion or by appointing temporarily thereto a person eligible for direct recruitment to the service where such direct recruitment has been provided under the provisions of these rules.

Provided that such an appointment will not be continued beyond a period of one year without referring the case to the Commission for concurrence is necessary and shall be terminated immediately on its refusal to concur.

Provided further that in respect of a post in the Service for which both the methods of recruitment have been prescribed, the Appointing Authority shall not, save with the specific permission of the Government in the Administrative Department concerned, fill the temporary vacancies against the direct recruitment quota by a whole-time appointment for a period exceeding three months otherwise than out of the persons eligible for direct recruitment and after a short time advertisement.

(2) In the event of non-availability of suitable persons, fulfilling the requirements of eligibility for promotion, Government may notwithstanding the condition of eligibility for promotion required under sub-rule (1) above, lay down general instructions for grant of permission to fill the vacancies on urgent temporary basis subject to such conditions and restrictions regarding pay and other allowances as it may direct. Such appointments shall however, be subject to concurrence of the Commission as required under the said sub-rule (1).

39. Seniority:- ²¹“Seniority of persons appointed to the post encadred in the service shall be determined from the date of appointment on the post after regular selection in accordance with the provisions of these rules. Appointment on adhoc or urgent temporary basis shall not be deemed to be appointment after regular selection.”

²¹ Substituted for “Seniority of persons appointed to the lowest post of the Service or lowest categories of post (s) in each of the Group/Section of the Service, as the case may be, shall be determined from the date of confirmation of such persons to the said post but in respect of persons appointed by promotion to other higher posts in the Service or other higher categories of posts in each of the Group/Section in the Service, as the case may be, shall be determined from the date of regular selection to such posts.” vide Notification No. F 7(1)DOP/A-II/96 dated 10.10.2002

Provided that.

- (1) the inter-se seniority of persons appointed to a post in a particular category by direct recruitment on the basis of one and the same selection except those who do not join Service when a post is offered to them within a period of six weeks from the date of issue of order or longer, if extended by the Appointing Authority, shall follow the order in which their names have been placed in the list prepared under Rule 30.
- (2) if two or more persons are appointed to the service during the same year a person appointed by promotion shall be senior to a person appointed by direct recruitment.
- (3) the persons selected and appointed as a results of a selection, which is not subject to review and revision shall rank senior to the person appointed by direct recruitment.
- (4) Seniority interse of the person, selected in the same selection shall be the same as the next below grade.
- ²²(5) “Deleted”
- ²³(6) “Withdrawn”
- ¹(7) the inter-se seniority of the persons screened under proviso added by these amendment rules in rule relating to method of recruitment, shall be determined according to the length of continuous service after their irregular appointment. These persons shall rank junior to the persons appointed regularly before the commencement of these amendment rules.
- ^Γ(8) “Provided that reservation for Scheduled Castes and Scheduled Tribes employees, with consequential seniority, shall continue till the roster points are exhausted; and adequacy of promotion is achieved.

Once the roster points are complete the theory of replacement shall thereafter be exercised in promotion whenever vacancies earmarked for Scheduled Castes/Scheduled Tribes employees occur.

If on the application of these provisions the Scheduled Castes/Scheduled Tribes employees who had been promoted earlier and are found in excess of the adequacy level, shall not be reverted and shall continue on ad-hoc basis, and also any employee who had been promoted in pursuance to Notification No. F. 7(1)DOP/A-II/96 dated 01.04.1997 shall not be reverted.

Notification No. F. 7(1)DOP/A-II/96 dated 01.04.1997 shall be deemed to have been repealed w.e.f. 01-04-1997.

²² Deleted “if a candidate belonging to the Scheduled Caste/Scheduled Tribe is promoted to an immediate higher post/grade against a reserved vacancy earlier than his/her senior General/O.B.C. candidate who is promoted later to the said immediate higher post/grade, the General/O.B.C. candidate will regain his/her seniority over such earlier promoted candidate of the Scheduled Caste/Scheduled Tribe in the immediate higher post/grade.” vide Notification No. F. 7(1)DOP/A-II/96 dated: 28.12.2002

²³ Withdrawn “^S(Notification No. F. 7(1) DOP/A-II/2002 dated 28.12.2002) and ^θ(F. 7(3)DOP/A-II/2008 dated 25.04.2008) from the date they were issued” vide Notification No. F. 7(3)DOP/A-II/2008 dated 11.09.2011.

^θ Deleted ^S“Provided that a candidate who has got the benefit of proviso inserted vide Notification No. F. 7(1)DOP/A-II/96 dated 01.04.1997 on promotion to an immediate higher post shall not be reverted and his seniority shall remain unaffected. This proviso is subject to final decision of the Hon’ble Supreme Court of India in Writ Petition (Civil) No. 234/2002 All India Equality Forum v/s Union of India and Others.” vide Notification No. F. 7(3)DOP/A-II/2008 dated 25.04.2008 (w.e.f. 28.12.2002)

^S Inserted vide Notification No. F.7(1)DOP/A-II/2002 dated 28.12.2002

¹ Added vide Notification No. F.5(2)DOP/A-II/2008 pt-I dated: 08.07.2009

^Γ Added vide Notification No. F. 7(3)DOP/A-II/2008 dated 11.09.2011.

Explanation:- Adequate representation means 16% representation of the Scheduled Castes and 12% representation of the Scheduled Tribes in accordance with the roster point.”

²⁴40. Period of probation:- (1) A person entering the service by Direct Recruitment against a clear vacancy shall be placed as Probationer-trainee for a period of 2 years.

Provided that any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.”

²⁵(3) Deleted

²⁶40A. Pay during probation:- A probationer trainee appointed to the service by direct recruitment, shall be paid monthly fixed remuneration during the period of probation at such rates as may be fixed by the Government from time to time.

Provided that an employee having been regularly selected as per provisions of recruitment rules in the Government service may be allowed emoluments in his/her own pay scale in the existing pay scale of the post during service as probationer trainee or fixed remuneration of the new post, whichever is advantageous to him/her.

²⁴ Substituted for “40. Period of probation:- All persons appointed to the Service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two years and those appointed to the Service by promotion/Special selection against a substantive vacancy shall be placed on probation for a period of one year. Provided that - (i) Such of them as have, previous to their appointment by promotion/special selection or by direct recruitment against a substantive vacancy, officiated temporarily on the post which is followed by regular selection may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation. This shall, however not amount to involve supersession of any senior person or disturb the order of their preference in respective quota or reservation in recruitment; (ii) any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation. (2) During the period of probation specified in sub-rule (1), each probationer trainee may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify. Explanation - In case of a person who dies or is due to retire on attaining the age of superannuation the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from Government Service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement.” vide Notification No. F. 7(2)DOP/A-II/2005 dated: 20.01.2006

²⁵ Deleted &“(3) The period spent as probationer trainee shall not be counted for experience and eligibility for promotion.” vide Notification No. F. 7(2)DOP/A-II/ 2005 dated: 26.04.2011

& Added vide Notification No. F. 7(2)DOP/A-II/2005 dated: 13.06.2008

²⁶ Added vide Notification No. F. 7(2)DOP/A-II/2005 dated: 13.06.2008

41. Confirmation in certain cases:- ²⁷“(1) Notwithstanding anything to the contrary contained in the preceding rule a person appointed to a post in the service by direct recruitment as a probationer trainee under these rules has not been confirmed within six months after satisfactory completion of probation for a period of two years shall be entitled to be treated as confirmed in accordance with his/her seniority if,-

- (i) he/she has worked on the post or higher post under the same Appointing Authority or would have so worked but for his/her deputation or training;
- (ii) he/she fulfills conditions as are prescribed under rule relating to confirmation subject to quota prescribed under these rules; and
- (iii) he has been appointed against a substantive vacancy.”

(2) If an employee referred to in sub-rule (1) above fails to fulfill the conditions mentioned in the said sub-rule, the period mentioned in sub-rule (1) above, may be extended as prescribed for a probationer under the Rajasthan Civil Services (Departmental Examinations) Rules, 1959 and any other rules or by one year, whichever is longer. If the employee, still fails to fulfill the conditions mentioned in sub-rule (1) above, he/she will be liable to be discharged or terminated from such post in the same manner as a probationer or reverted to his/her substantive or lower post, if any, to which he/she may be entitled.

(3) The employee referred to in sub-rule (1) above shall not be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his/her within the said period of service.

(4) The reasons for not confirming of any employee referred to in sub-rule (1) above, shall be recorded by the Appointing Authority in his/her Service Book and Annual Performance Appraisal Report.

EXPLANATION:- (i) Regular recruitment for the purpose of this rule shall mean:-

- (a) appointment by either method of recruitment or initial constitution of Service in accordance with the rules made under the proviso to Art. 309 of the Constitution of India;
- (b) appointment of the post for which no Service rules exists, if the posts are within the purview of the Commission, recruitment in consultation with them;
- (c) appointment by transfer after regular recruitment where the Service rules specifically permits;
- (d) persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited:

²⁷ Substituted for “(1) Notwithstanding anything contrary contained in the preceding rule a person appointed to a post in the Service temporarily or on officiating basis who, regular recruitment by anyone of the methods of recruitment prescribed under these rules, has not been confirmed within a period of six months after satisfactory completion of the period of probation as prescribed above, shall be entitled to be treated as confirm in accordance with his/her seniority, if:

- (i) he/she has worked on the post or higher post under the same Appointing Authority or would have so worked but for his/her deputation or training;
- (ii) he/she fulfills conditions as are prescribed under rule relating to confirmation subject to the quota prescribed under these rules; and
- (iii) permanent vacancy is available in the Department.” vide Notification No. F. 7(1)DOP/A-II/2020 dated: 04.02.2022

Provided that it shall not include urgent temporary appointment or officiating promotion which is subject to review and revision.

(ii) Persons who hold lien on another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule, In the absence; of any option to the contrary they shall be deemed to have exercised option in favor of confirmation under this rule and their lien on the previous post shall cease.

2842. Unsatisfactory progress during probation:- (1) If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that services of a probationer-trainee are not found to be satisfactory, the Appointing Authority may revert him/her to the post on which he/she is regularly selected immediately preceding his/her appointment as probationer trainee or in other cases may discharge or terminate him/her from service, The Appointing Authority shall accord appropriate opportunity to the probationer-trainee before final orders are passed in this respect:

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any probationer-trainee by a specified period not exceeding one year.

43. Confirmation:- A person placed on probation under Rule 40 shall be confirmed his/her appointment at the end of his/her period of probation, if-

- (a) he/she has passed the Departmental Examination and has successfully undergone such training as is referred to in sub-rule (2) of Rule 40;
- (b) he/she has passed a departmental test of Proficiency in Hindi; and
- (c) the Appointing Authority is satisfied that his/her integrity is unquestionable and that he/she is otherwise fit for confirmation.

²⁸ Substituted for "42. Unsatisfactory progress during probation.- (1) If it appears to the Appointing Authority, any time, during or at the end of the period of probation, that a member of the service has not made sufficient use of his/her opportunities or that he/she has failed to give satisfaction, the Appointing Authority may revert him/her to the post held substantively by him/her immediately preceding his/her appointment, provided he/she holds a lien thereon or in other cases may discharge or terminate him/her from Service:

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of service by a specified period not exceeding two years in case, of persons appointed to a post in the Service by direct recruitment and one year in case of persons appointed by promotion to such post:

Provided further that the Appointing Authority may if it so thinks fit in case of persons belonging to the Scheduled Castes and the Scheduled Tribes, as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years.

(2) Notwithstanding anything contained in sub-rule (1) during the period of probation, if a probationer is placed under suspension or disciplinary proceedings are contemplated or started against him/her the period of his/her probation may be extended till such period the Appointing Authority thinks fit in the circumstances.

(3) A probationer reverted or discharged from Service during or at the end of the period of probation under sub-rule (1) shall not be entitled to any compensation." vide Notification No. F.7(2)DOP/A-II/2005 dated 13-06-2008

PART - VII - PAY

44. Scale of pay:- The scale of monthly pay of a person appointed to a post in the Service, shall be such as may be admissible under the rule referred to in Rule 46 or as may be sanctioned by the Government from time to time.

²⁹45. "Deleted"

46. Regulation of pay, leave, Allowances, pension etc.:- Except as provided in these rules, the pay, leave, allowances, pension and other conditions of service of the members of the Service shall be regulated by:-

- (1) The Rajasthan Service Rules 1951, as amended from time to time;
- (2) The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958, as amended from time to time;
- (3) The Rajasthan Travelling Allowances Rules, as amended from time to time;
- (4) The Rajasthan Civil Services (Conduct) Rules, 1971, as amended from time to time;
- (5) The Rajasthan Civil Services (Pension) Rules 1996, as amended from time to time;
- (6) The Rajasthan Civil Services (Revised Pay Scales) Rules, 1998 as amended from time to time;
- (7) Any other rules prescribing general conditions of service made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force.

47. Removal of Doubts:- If any doubt arises relating to the application, interpretation and scope of these rules it shall be referred to the Government in the Department of Personnel whose decision thereon shall be final.

48. Repeal and Savings:- All rules and orders in relating to matters covered by these rules and in force immediately before the commencement of these rules are hereby repealed.

Provided that any action taken under the rules and orders so superseded shall be deemed job have been taken under the provisions of these rules.

49. Power to relax rules:- In exceptional cases where the Administrative Department of the Government is satisfied that operation of the rules relating to age or regarding requirement of experience for recruitment causes undue hardship in any particular case or where the Government is of the opinion that it is necessary or expedient to relax any of the provisions of the these rules with respect to age or experience of any person, it may with the concurrence of the Department of Personnel and in consultation with the commission, where necessary, by order dispense with or relax the relevant provisions of these rules to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that such relaxation shall not be less favorable than the provisions already contained in these rules. Such cases of relaxation shall be referred to the Commission by the Administrative Department concerned:

²⁹ Deleted "45. Increment during probation:- A probationer shall draw increment in the scale of pay admissible to him/her during the period of probation in accordance with the provisions of the Rajasthan Service Rules, 1951." vide Notification No. F. 7(2)DOP/A-II/2005 dated 20-01-2006

Provided that relaxation in the prescribed period of Service or experience under this rule all only be granted to the extent of 1/3 period of the service or experience prescribed for promotion to any post before holding the meeting of the Departmental Promotion Committee.

³⁰Provided further that where the prescribed period of experience for promotion to any post is less than 6 years, a committee headed by the Chief Secretary comprising of Principal Secretary Finance, Principal Secretary/Secretary of the Administrative Department, may consider the cases where forty-five percent or more posts are vacant. The committee is empowered to suggest the quantum of relaxation in experience which may be granted in such cases to address the issue of large number of vacancies in promotional posts subject to condition that such relaxation in experience shall not be more than two years.

[%]Provided also that in case vacant post cannot be filled by promotion for want of prescribed experience on the lower post or experience of service or both, as the case may be, for the year 2023-24, a relaxation upto two years in experience of the lower post of experience of service or both, as the case may by, shall be given to fill vacant post. However where the experience prescribed for promotion is two years, relaxation shall be given for one year only. No one shall be promoted during the period of probation.

³⁰ Added vide Notification No. F. 7(3)DOP/A-II/95 Pt. dated 18.07.2017

[%] Added vide Notification No. F. 7(4)DOP/A-II/2023-04341, dated 15.05.2023.

SCHEDULE

S. No.	Name of the post	Method of recruitment with percentage		Qualification and experience for direct recruitment	Promotion		Remarks
		Direct Recruitment	Promotion		Post from which promotion is to be made	Qualification and experience	
1	2	3	4	5	6	7	8
1	Driver	90%	10%	<p><u>GENERAL WING</u> Educated up-to VIII class with heavy or light duty Driving licence and three years' experience as a Driver and must also possess the following :-</p> <p>(i) Weight not more than 65 kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in Driving to be examined through a trade test by the Appointing Authority.</p>	Members of the Class IV Service of the Department concerned.	Educated up to VIII class with heavy or light duty Driving licence and three years' experience as a Driver and must also possess the following :- (i) Weight not more than 65 kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in Driving to be examined through a trade test by the Appointing Authority.	-
2	Machinemen (Duplicating)	-	100%	VIII Class pass from a recognised School and must hold a Certificate of 3 years' experience of handling and operating Duplicating Machine.	Assistant Machine men OR Class IV Servant where post of Assistant Machine men does not exist.	VIII Class pass from a recognised School and must hold a Certificate of 3 years' experience of handling and operating Duplicating Machine.	-
3	Assistant Machinemen	100%	-	VIII Class pass from a recognised School and must hold a Certificate of 3 years' experience of handling and operating Duplicating Machine.	-	-	-

LABOUR DEPARTMENT SECTION							
1	2	3	4	5	6	7	8
§1	Labour Inspector	*"100% Out of which 12.5% of the posts shall be reserved for substantive ministerial staff of the labour department. In the event of non-availability of eligible and suitable candidate amongst the ministerial staff in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure."	-	Qualification as laid down in rule 12 of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999.	-	-	-

* Substituted for "100% by Combined Competitive Examination in accordance with the provisions laid down in the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999, out of which 12.5% of posts shall be reserved for substantive ministerial employees of the labour department" vide Notification No. F. 7(1)/DOP/A-II/2016 dated 23.01.2020

§ Substituted for -

1	2	3	4	5	6	7	8
1	Labour Inspector	100% by Combined Competitive Examination in accordance with the provisions laid down in Rajasthan Labour and Welfare Service Rules, 1958 (out of which atleast 12½% posts shall be reserved for substantive Ministerial Employees of the Labour Department).	-	Degree in Arts or Science or Commerce from a University established by law in India or Degree of a foreign University recognised as equivalent thereto by the Government, along with Degree or Diploma or Certificate of training in Labour Welfare or Labour Laws or Social Welfare recognised by the Government. OR Degree in Law from a University established by law in India or possess a Foreign Qualification recognised as equivalent thereto by the Government. OR Post Graduate Degree in Sociology or Social work or Economics with Labour as a special paper in any of these subjects from a University established by law in India.	-	-	-

vide Notification No. F. 1(22)/DOP/A-II/84 dated 28.03.2013

EMPLOYMENT EXCHANGE DEPARTMENT SECTION							
1	2	3	4	5	6	7	8
1	Junior Employment Officer.	100% by Combined Competitive Examination in accordance with the provisions laid down in Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examinations) Rules, 1999 (out of which atleast 12½% posts shall be reserved for substantive Ministerial Employees Department concerned).	-	Qualification as laid down in the Rajasthan State and Subordinate Service (Direct Recruitment by Combined Competitive Examination) Rules, 1999.	-	-	-
SETTLEMENT DEPARTMENT SECTION							
1	Inspector	-	100%	-	Ameens	5 years' experience on the post mentioned in Column No. 6	-
HCM RIPA SECTION							
1	Research Officer	-	100%	-	Research Assistant	5 years' experience on the post mentioned in Column No. 6	-
2	Research Assistant	100%	-	Second Class Post Graduate Degree in Political Science /Public Administration/ Economics/Commerce/Sociology/Psychology/ Geology/Statistics/Demography/Business Administration of a University established by law in India.	-	-	-

1	2	3	4	5	6	7	8
3	Deputy Librarian	-	100%	At least Graduate in II Division with degree or diploma in Library Science in II Division of a University established by law in India. OR Graduate with degree or diploma in Library Science with 3 years' experience of working as Assistant Librarian or on any job connected with library work such as Classifier, Cataloguer, Technical Assistant. OR Master's degree in Library Science of a University established by law in India.	Assistant Librarian	1. Graduate with degree or diploma in Library Science of a University established by law in India. 2. 3 years' experience of working as Assistant Librarian or on any equivalent post connected with Library work such as Classifier, Cataloguer, Technical Assistant.	-
*4	Assistant Librarian	50%	50%	Graduate with Bachelor of Library Science/Bachelor of Library & Information Science of a University established by Law in India.	Library Assistant	Graduate with Bachelor of Library Science/Bachelor of Library & Information Science of a University established by Law in India with 5 years' experience on the post mentioned in Col. 6"	

* Substituted for-

1	2	3	4	5	6	7	8
4	Assistant Librarian	100%	-	Graduate with B. Lib. of a University established by law in India	-	-	-

vide Notification No. F. 2(2)DOP/A-II/97 /Pt. Dated 28.07.2004

1	2	3	4	5	6	7	8
*4A	Library Assistant	100%	-	Higher Secondary (Old Scheme)/Senior Secondary with Certificate Course in Library Science having knowledge of typing, preference would be given to those who are graduate with Certificate in Library Science.	-	-	-
5	Assistant Accounts Officer	-	-	-	-	-	Rajasthan Subordinate Accounts Cadre post
6	Senior Publication Assistant	-	100%	-	Publication Assistant	5 years' experience on the post mentioned in Column No. 6	-
7	Publication Assistant	100%	-	Graduate of a University established by law in India preferably with experience of press word and proof reading.	-	-	-
8	Physical Training Institution	-	-	-	-	-	To be taken on deputation from Education Department
9	Accountant	-	-	-	-	-	Rajasthan Subordinate Accounts Cadre post.
10	Junior Accountant	-	-	-	-	-	Rajasthan Subordinate Accounts Cadre post.

* Inserted vide Notification No. F. 2(2)DOP/A-II/97 /Pt. Dated 28.07.2004

1	2	3	4	5	6	7	8
11	Manager Hostel	100%	-	Higher Secondary/Senior Secondary of a recognized Board and Diploma of 3 years' in Hotel Management and Catering of a University established by law in India. OR Graduate in Arts/Science/Commerce of a University established by law in India. 2 years' practical experience on a supervisory post or as Housekeeper in atleast 3 Star Hotel, Bungalow, or in Training/Technical Institution.	-	-	-
12	Programmer	-	-	-	-	-	Rajasthan Computer Subordinate Service Cadre post.
13	Electrician	-	100%	Electrician-cum-Project Operator	-	5 years' experience on the post mentioned in Column No. 6	-
14	Electrician-cum-Project Operator	100%	-	Certificate in the Electrician trade from ITI or any other recognized Institution.	-	-	-
15	Assistant Electrician	100%	-	Certificate in the Electrician trade from ITI or any other recognized Institution.	-	-	-
16	Machine man for Xerox	100%	-	Secondary of a recognized Board with certificate of Xerox manufacturing company having knowledge and experience of operation and repair of machine.	-	-	-
17	Cyclostyle Machineman	100%	-	VIII th passed with experience of handling the duplicating machine for three years.	-	-	-
18	Pump Operator	100%	-	Literate with proficiency certificate in pump operating awarded by training School of the Department.	-	-	-
19	Carpenter	100%	-	Certificate of Carpentry trade from ITI or any recognised Institution.	-	-	-

1	2	3	4	5	6	7	8
20	Driver	90%	10%	Educated upto VIII th Class with heavy or light duty driving licence and three years' experience as a driver and must also possess the following :- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in driving to be examined through a trade test by the Appointing Authority.	-	Educated upto VIII th Class with heavy or light duty driving licence and three years' experience as a driver and must also possess the following :- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in driving to be examined through a trade test by the Appointing Authority.	-
21	Security Guard	100%	-	V th Class passed of a recognized School and Ex-Navy/Army person.	-	-	-
22	Gardener	100%	-	Literate with knowledge of Nursery and Gardening trade.	-	-	-
23	Waiter	100%	-	VIII th Class pass of a recognized School and experience in Hostel work in Government Institution.	-	-	-
24	English Cook	100%	-	Literate and passed the foreign cooking test. OR Certificate in foreign cooking trade from a recognized Institution.	-	-	-
25	Cook	100%	-	Literate and passed native/ foreign cooking test. OR Certificate in native/foreign cooking trade from a recognized Institution.	-	-	-

FACTORY AND BOILERS INSPECTORATE SECTION

1	2	3	4	5	6	7	8
1	Technical Assistant (Electrical)	100%	-	Diploma in Instrumentation or Electrical or Electronics of a recognized Institution.	-	-	-
2	Senior Laboratory Assistant	-	100%	-	Laboratory Assistant	5 years' experience on the post mentioned in Column No. 6	-
3	Laboratory Assistant	100%	-	B.Sc. with Chemistry as one of the subject of a University established by law in India.	-	-	-
4	Head Draftsman	-	100%	-	Senior Draftsman	5 years' experience on the post mentioned in Column No. 6	This post may be filled by deputation after retirement of the person appointed on the post.
5	Senior Draftsman	-	-	-	-	-	Dying cadre This post will exist till the incumbent promoted to higher post.
6	Draftsman	-	-	-	-	-	To be taken on deputation from Public Works Department /Public Health Engineering Department or Irrigation Department
7	Fitter	100%	-	Secondary of a recognised Board with I.T.I. Certificate in the trade concerned.	-	-	-
8	Artist	100%	-	Secondary of recognised Board with Diploma in Commercial or Fine Arts of any Institution recognised by the Government.	-	-	-

ARABIC AND PERSIAN RESEARCH INSTITUTE SECTION							
1	2	3	4	5	6	7	8
1	Chemist	100%	-	1. IInd Class M.Sc. in chemistry of a University established by law in India. 2. 2 years' experience of working either in Archives or R.O.R.I. or Research Lab.	-	-	-
2	Research Officer	50%	50%	1. IInd Division M.A. in Arabic/ Persian / History / Urdu and Graduate with additional paper in Arabic/Persian/Urdu of a University established by law in India. 2. 3 years' experience in Research work in History Arabic/Persian/Urdu. OR 3 years' experience in dealing with Arabic / Persian Manuscripts.	Research Assistant /Survey or/ Cataloguer /Translator.	M.A. in Arabic / Persian / History / Urdu and Graduate with additional paper in Arabic/ Persian/ Urdu of a University established by law in India; and 5 years' experience on the post mentioned in Col. No. 6.	Maximum age 40 years. NOTE:- There shall be no upper age limit for academic
3	Research Assistant	-	100%	1. M.A. in Urdu /Arabic/Persian /History of a University established by law in India or any oriental Degree equivalent there of as recognised by the Government from time to time. 2. 3 years' experience of dealing with Arabic/Persian/Urdu MSS or Cataloguing/translation work of any recognised Institution.	Survey or/ Translator/ Cataloguer	1.M.A. in Urdu/Arabic/ Persian/ History of a University established by law in India or any oriental Degree equivalent there of as recognised by the Government from time to time. 2. 3 years' experience of dealing with Arabic /Persian/Urdu MSS or cataloguing/ translation work of any recognised Institution.	If no eligible and suitable person is available for promotion, the post will be filled in by direct recruitment as per qualification mentioned in Column No. 5

1	2	3	4	5	6	7	8
4	Micro photographer	-	100%	Graduate and Higher / Senior Secondary in Science possessing 3 years' experience on the post of Laboratory. OR Graduate of a University established by law in India with Diploma / Certificate in Reprography / Microfilm from national Archives, Delhi.	Xerox Operator/ Laboratory Assistant	Graduate and Higher / Senior Secondary with Science possessing 2 years' experience on the post mentioned in Col. No. 6. Proficiency in Urdu/Persian is essential. OR Graduate of a University established by law in India with Diploma/Certificate in Reprography/ Microfilm National Archives Delhi.	If no eligible and suitable person is available for promotion the post will be filled in by direct recruitment as per qualification mentioned in Column No. 5
5	Surveyor	-	100%	M.A. in any subject and Graduate in Arabic /Persian of a University established by law in India. OR IInd Class B.A. with History and Arabic/Persian of a University established by law in India. OR Kamil of Jamia, Aligarh with Arabic/Persian as an optional subject on any oriental Degree equivalent recognized by Rajasthan Government or 2 years' Diploma Course of Arabic/and Persian Teaching Classes of Arabic & Persian Research Institute & 2 years' experience in dealing with manuscripts/calligraphy.	Junior Technical Assistant /MSS Record Assistant /Calligraphist.	M.A. in any subject and Graduate in Arabic /Persian of a University established by law in India. OR IInd Class B.A. with History and Arabic/Persian of a University established by law in India. OR Kamil of Jamia, Aligarh with Arabic/Persian as an optional subject on any oriental Degree equivalent recognized by Rajasthan Government or 2 Years' Diploma Course of Arabic/and Persian Teaching Classes of Arabic and Persian Research Institute and 2 years' experience in dealing with manuscripts/record/ alligraphy.	If no eligible and suitable person is available for promotion the post will be filled in by direct recruitment as per qualification mentioned in Column No. 5

1	2	3	4	5	6	7	8
6	Translator (Arabic /Persian)	-	100%	M.A. in any subject and Graduate in Arabic /Persian of a University established by law in India. OR IInd Class B.A. with Arabic/Persian of a University established by law in India. OR Kamil of Jamia, Aligarh with Arabic/Persian as an optional subject or any oriental Degree equivalent with 3 years' experience of Technical / Research / calligraphy.	Calligraphist /Junior Technical Assistant /MSS & Record Assistant.	M.A. in any subject and Graduate in Arabic /Persian of a University established by law in India. OR IInd Class B.A. with Arabic/Persian of a University established by law in India. OR Kamil of Jamia, Aligarh with Arabic/Persian as an optional subject or any oriental Degree equivalent with 3 years' experience of Technical/ Research /calligraphy.	If no eligible and suitable person is available for promotion the post will be filled in by direct recruitment as per qualification mentioned in Column No. 5
7	Librarian	-	100%	-	Assistant Librarian	5 years' experience on the post mentioned in Column No. 6	-
8	Assistant Librarian	100%	-	Graduate with Degree/Diploma in Library Science of a University established by law in India. Preference will be given to those who possess an experience of 3 years' in dealing with Arabic/Persian/Urdu Books.	-	-	-
9	Cataloguer	-	100%	M.A. in any subject and Graduate with Arabic /Persian as an optional subject in B.A. or Graduate with Arabic/Persian as an additional subject coupled with 2 years' experience on the post of Junior Technical Assistant/Manuscripts and Record Assistant / Calligraphist.	Junior Technical Assistant/ Manuscripts and Record Assistant/ Calligraphist.	M.A. in any subject and Graduate with Arabic / Persian as an optional subject in B.A. or Graduate with Arabic / Persian as an additional subject coupled with 2 years' experience on the post mentioned in Column No. 6.	If no eligible and suitable person is available for promotion, the post will be filled in by direct recruitment as per qualification mentioned in Col. No. 5.

1	2	3	4	5	6	7	8
10	Calligraphist	100%	-	<p>1. Graduate with Urdu /Arabic /Persian of a University established by law in India or Kamil of Jamia, Aligarh with Arabic, Persian as an optional subject or equivalent oriental Degree.</p> <p style="text-align: center;">OR</p> <p>2 years' Diploma in Decorative Calligraphy /Calligraphy from any Calligraphy Centre of A.P.R.I. Tonk / B.P.U. Government of India.</p> <p>2. Experience of Xitabat of two published books in Lithography or off-set essential.</p>	-	-	-
11	Junior Technical Assistant	-	100%	<p>B.A. from a University established by law in India with Arabic / Persian / History as an optional subject with 3 years' experience in preservation of MSS / Historical documents on the post of Preservation Assistant /Lab-Assistant.</p>	Preservation Assistant /Laboratory Assistant.	B.A. from a University established by law in India with Arabic / Persian / History as an optional subject with 3 years' experience in preservation of MSS / Historical documents on the post mentioned in Column number 6.	If no eligible and suitable person is available for promotion, the post will be filled in by direct recruitment as per qualification mentioned in Column No. 5.
12	MSS and Record Assistant	-	100%	<p>B.A. with Arabic / Persian / History of a University established by law in India.</p> <p style="text-align: center;">OR</p> <p>2 years' Diploma Course in Arabic and Persian Teaching class of A.P.R.I. Rajasthan, Tonk with 2 years' experience in Literary / Historical Research.</p> <p style="text-align: center;">OR</p> <p>Literary work with MSS or old documents in each case on the post of Preservation Assistant / Laboratory Assistant.</p>	Preservation Assistant /Laboratory Assistant.	B.A. with Arabic / Persian / History of a University established by law in India. OR 2 years' Diploma Course in Arabic and Persian Teaching class of A.P.R.I. Rajasthan, Tonk with 2 years' experience in Literary / Historical Research. OR Literary work with MSS or old documents in each case on the post mentioned in Column No. 6.	If no eligible and suitable person is available for promotion, the post will be filled in by direct recruitment as per qualification mentioned in Col. No. 5.

1	2	3	4	5	6	7	8
13	Xerox Operator	100%	-	Secondary of a recognised Board with ITI certificate in Xerox Operating. OR Secondary of recognised Board and 2 years' experience of operating the Xerox Machine.	-	-	-
14	Laboratory Assistant	100%	-	1. Senior Secondary or Higher Secondary with Science of a recognized Board. 2. Preference will be given to those who know the Urdu language with some experience in Photography.	-	-	-
15	Driver	90%	10%	Educated up to VIII Class with heavy & light duty driving licence & 3 years' experience as a driver and must also possess the following :- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in driving to be examined through a trade test by the Appointing Authority.	Member of Class IV Service of the Department.	Educated upto VIII Class with heavy & Light duty driving licence & 3 years' experience as a Driver and must also possess the following :- (i) Weight not more than 65 Kg. (ii) Sight 6 ^x 6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in driving to be examined through a trade test by the Appointing Authority.	-
16	Preservation Assistant	50%	50%	Higher Secondary/Senior Secondary of a recognized Board; preferably with Science subjects OR A substantive Mender of the Arabic and Persian Research Institute with a Middle Class Certificate and at least 5 years' experience as Menders.	Mender-cum-Binder	5 years' experience on the post mentioned in Column No. 6.	-
17	Indexing Clerk	100%	-	Graduate of a University established by law in India and 2 years' experience of Indexing of the records in any recognized Institution/ Government Department.	-	-	-

ARCHAEOLOGY AND MUSEUM DEPARTMENT SECTION							
1	2	3	4	5	6	7	8
1	Senior Monument Inspector	-	100%	-	Monument Inspector	5 years' experience on the post mentioned in Column No. 6.	-
2	Mendor-cum-Binder	100%	-	Middle pass with experience and proficiency in mending of documents and binding of book (to be judged by test)	-	-	-
ART AND CULTURE DEPARTMENT SECTION							
1	Reference Librarian	-	100%	-	Librarian	Graduate with Degree or Diploma in Library Science of a University established by law in India.	-
2	Librarian	50%	50%	Graduate with Degree or Diploma in Library Science of a University established by law in India.	Assistant Librarian	5 years' experience on the post mentioned in Column No. 6.	-
3	Assistant Librarian	100%	-	Secondary or its equivalent with certificate in Library Science of a University established by law in India or a recognized Institution.	-	-	-
LAND AND BUILDING TAXES DEPARTMENT SECTION							
1	Land and Building Taxes Officer.	-	100%	-	Inspector Gr. I or Inspector Gr. II, if Inspector Gr. I are not available or eligible.	5 years' experience on the post of Inspector Gr. I. Or 10 years' experience on the post of Inspector Gr. II.	-
2	Inspector Gr. I	-	100%	-	Inspector Gr. II	5 years' experience on the post of mentioned in Column No. 6.	-

1	2	3	4	5	6	7	8
3	Inspector Gr. II	100% by direct recruitment through Combined Competitive Examination to be held by the Commission in accordance with the provisions of Rajasthan State & Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999.	-	Qualification as laid down in the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examinations) Rules, 1999.	-	-	-
¥“SCIENCE AND TECHNOLOGY DEPARTMENT SECTION”							

¥ Repealed for -

SCIENCE AND TECHNOLOGY DEPARTMENT SECTION							
Research Wing							
1	2	3	4	5	6	7	8
1	Assistant Agriculture Research Officer	-	-	-	-	-	Rajasthan Agriculture Subordinate Service Post.
2	Stereo Plotter Operator	100%	-	Secondary of a recognized Board with ITI Diploma in Instrumentation and one year's experience in handling instruments in Laboratory.	-	-	-
3	Surveyor	100%	-	1. M.A. in Geography of a University established by law in India. 2. Short Course ('O' & 'P') of photography from Indian Photo Interpretation Institute, Dehradun.	-	-	-
Drawing Wing							
1	Head Draftsman	-	100%	-	Senior Draftsman	3 Years' experience on the post mentioned in Column No. 6	-
2	Senior Draftsman	-	100%	-	Junior Draftsman	5 Years' experience on the post mentioned in Column No. 6	-
3	Junior Draftsman	-	100%	-	Tracer	5 Years' experience on the post mentioned in Column No. 6	-
4	Tracer	75%	25%	Draftsman Certificate (Civil) from National Council of Vocational trade or ITI Certificate in the trade.	Ferroman	Secondary with Drawing of a recognized Board with 5 years' experience on the post mentioned in Column No. 6.	-
5	Ferroman	100%	-	Secondary with Drawing of a recognized Board.	-	-	-
PHOTO WING							
1	Photographer / Photographer-Cum-Artist	100%	-	1. B.A. with Drawing & Painting of a University established by law in India. or Senior Secondary / Higher Secondary of a recognized Board and Diploma in Fine/ Commercial Art from a recognized Institution. 2. Certificate in Photography from a recognized Institute. 3. 2 years' experience in offset photography.	-	-	-

1	2	3	4	5	6	7	8
2	Record Keeper	100%	-	Graduate with Degree/Diploma/Certificate in Library Science of a recognized University/Institution. OR Graduate with Short Course ('O' or 'P') of photography from Indian Photo interpretation Institution, Dehradun.	-	-	-
3	Junior Scientific Assistant	100%	-	1. B.Sc. of a University established by law in India. or Diploma in Civil/Mechanical/Electrical Engineering in 1st Division of the State Technical Education Board. 2. 2 years' experience in the field of Science & Technology.	-	-	-
%4. Deleted							
%5. Deleted							
@Science Center/Science Park & Museum Wing							
1.	Curator	-	100%	-	Assistant Curator	8 years' experience on the post mentioned in column no. 6	-
2.	Assistant Curator	100%	-	1. B.Sc. in 1 st Division from a University established by law in India. Or Diploma in Civil Mechanical/Electrical/ Engineering with 1 st Division of the State Technical Education Board; Or Degree/Diploma in Museums Studies. 2. 2 years' experience in the field of Science Museums, Science Parks or Science Centers.			-
3.	Technician	100%	-	1. Secondary of a recognized Board. 2. 2 years duration ITI Certificate in the trade and one Year's experience after obtaining the certificate; Or Certificate of Electrician Motor Winding/House Wiring and 3 years' experience in the trade.			
4	Education Assistant	100%	-	Bachelor's degree in Science with Physics, Chemistry. Mathematics or Bio-science subjects with one year's experience of teaching science in school or involvement in science popularization activities in an institution of repute.			
MISCELLANEOUS WING							
1	Security Guard	50%	50%	Educated upto V th Standard of a recognized school or Army/Ex-Servicemen.	Ex-Servicemen /Class-IV Servant.	Literature with 5 years' experience on the post mentioned in Column No. 6.	-
2	Documentation Assistant-Cum-Librarian	100%	-	Graduate with Degree in Library Science of a University established by law in India and 5 years' experience on the post of Assistant Librarian in an Institution recognized by the Government.	-	-	-

vide Notification No. F. 1(2)DOP/A-II/2021 dated 29.06.2021 due to issuing new rule -The Rajasthan Science and Technology (State and Subordinate) Service Rules, 2021.

GOVERNMENT SECRETARIATE SECTION

Electrical Maintenance Branch

1	2	3	4	5	6	7	8
1	Electrical Assistant	100%	-	Diploma in Electrical Engineering of a recognised Institution.	-	-	The post shall be filled up by deputation from Public Works Department
2	Wireman Grade-I	-	100%	-	Wireman Gr. II/ Electrician Gr. II/ Lift Operator /Lift Mechanic.	5 years' experience on the post mentioned in Column No. 6.	-
3	Wireman Gr. II / Electrician Gr. II/ Lift Operator / Lift Mechanic	-	100%	I.T.I. Certificate in the trade concerned with the competency certificate from Chief Electrical Inspectorate of Electrical Supervisory.	Electrical Helper-II	I.T.I. Certificate in the trade concerned with 5 years' experience on the post mentioned in Column No. 6. OR 15 years' experience on the post mentioned in Column No. 6 in the case of non I.T.I.	In the event of non-availability of eligible person for promotion, the post shall be filled in by direct recruitment as per qualification mentioned in Col. No. 5.
4.	Electrical Helper Grade-II	100%	-	ITI Certificate in the Electrical trade with the competency certificate from Chief Electrical Inspectorate of Electrical Supervisory.	-	-	-

NOTE :- The inter-se seniority of persons holding the post of Wireman Grade-II/ Electrician Grade-II/Lift Operator/Lift Mechanic shall be determined according to the length of continuous service after regular selection.

% Deleted -

1	2	3	4	5	6	7	8
4	Assistant Curator	100%	-	1. B.Sc. in 1st Division of a University established by law in India. OR Diploma in Civil/ Mechanical / Electrical Engineering in 1st Division of the State Technical Education Board. OR Degree or Diploma in Museum Studies. 2. 2 years' experience in the field of Science Museum, Science Park, Science Centre.	-	-	-
5	Technician	100%	-	1. Secondary of a recognized Board. 2. 2 years duration ITI Certificate in the trade and one year's experience after obtaining the certificate. Certificate of Electrician Motor Winding/House Wiring and 3 years' experience in the trade.	-	-	-

vide Notification No. F. 2(2)/DOP/A-II/97/Pt. dated 08.08.2013

@ Added vide Notification No. F. 2(2)/DOP/A-II/97/Pt. dated 08.08.2013

Cyclostyle Machine Wing							
1	2	3	4	5	6	7	8
1	Machinemen-cum-Mechanic and operator	-	100%	-	Machine men-cum-Operator	5 years' experience on the post mentioned in Column No. 6.	-
2	Machinemen-cum-Operator	-	100%	-	Assistant Machine men-cum-Operator	5 years' experience on the post mentioned in Column No. 6.	-
3	Assistant Machinemen-cum-Operator	100%	-	VIII th Class pass of a recognised School with handling the duplicating machine for one year.	-	-	-
Furniture Maintenance Wing							
1	Painter Gr. I	-	100%	-	Painter-cum-Polisher	5 years' experience on the post mentioned in Column No. 6.	-
2	Painter-cum-Polisher	100%	-	I.T.I. Certificate in the trade. OR VIII th class pass of a recognised School and having experience as polishing the furniture and writing name plate etc.	-	-	-
3	Carpenter-cum-Artesian	100%	-	I.T.I. Certificate in the Car pantry trade and experience of the trade.	-	-	-
4	Upholster	100%	-	Experience of making and repairing of Sofa-sets and handling of sewing Machine, sewing of ordinary jute material etc.	-	-	-
5	Carpenter Helper	100%	-	I.T.I. certificate in the trade.	-	-	-

Miscellaneous Wing							
1	2	3	4	5	6	7	8
1	Head Proof Reader	-	100%	-	Proof Reader Grade-I	Degree of a University established by law in India with 5 years' experience on the post mentioned in Column No.6.	-
2	Proof Reader Grade-I	100%	-	Diploma in Printing Technology of a recognised Institute. OR Degree of a University established by law in India with 3 years' experience in Government Press or in a Press of repute in proof reading both in English or Hindi. OR Secondary of a recognised Board with 7 years' experience in Proof reading both in Government Press or in a Press of repute.	-	-	-
3	Bradma Machine Operator	100%	-	1. Secondary of a recognised Board. 2. Knowledge of English and Hindi type writing. 3. Experience of atleast one year in handling Bradma Emphosing and Printing Machine.	-	-	-
4	Draftsman	-	-	-	-	-	To be taken on deputation from another department

1	2	3	4	5	6	7	8
5	Driver	90%	10%	Educated upto VIII standard with heavy and light duty Driving Licence and 3 years' experience as a Driver and must also possess :- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in driving to be examined through a trade test by the Appointing Authority.	Member of the Class IV Service of the Department.	Educated upto VIII standard with heavy and light duty Driving Licence and 3 years' experience as Driver and must also possess:- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs and efficiency in driving to be examined through a trade test by the Appointing Authority.	-
6	Cleaner / Driver Helper	100%	-	V th Class passed of a recognised School and experience to assist Driver in minor / jobs of vehicles.	-	-	-
7	Tailor	100%	-	1. I.T.I. certificate in cutting and tailoring trade or its equivalent certificate recognised by the Government. 2. Good working knowledge of cutting and tailoring work to be judged by the Appointing Authority through a trade test.	-	-	-
8	Photo-copier Machine Operator	100%	-	I.T.I. Certificate in Electrical / Mechanical trade.	-	-	-
9	Chief Security Guard	-	100%	-	Security Guard	5 years' experience on the post mentioned in Column No. 6.	-

1	2	3	4	5	6	7	8
*10	Security Guard	100%	-	Ex-Serviceman with Secondary from a recognised Board.	-	-	-
&11	Sports Officer	-	100%	Asstt. Sports Officer	-	5 years' experience on the post mentioned in Column No. 6.	-
#12	Assistant Sports Officer	100%	-	<ol style="list-style-type: none"> 1. Higher Secondary/Senior Secondary from a recognised Board. 2. 10 years' continuous Service after regular appointment on any of the post in the Rajasthan Secretariat except the member of Class IV service. 3. The candidate must have participated in at least two games out of which one should have been as an international level and one National level game / tournament. 4. The candidate must have been awarded by the Rajasthan Sports Council. 	-	-	<p>Selection shall be made by the Committee constituted as under</p> <ol style="list-style-type: none"> 1. Secretary to the Government in - Chairman the Department of Personnel 2. Dy. Secretary to Government - Member Department of Personnel (A-II) 3. Dy. Secretary to Government - Member Department of Personnel (B) 4. Registrar of the Government - Member Secretariat Secretary <p>@“Dying cadre, No recruitment shall be made in future.</p>

* Substituted for -

1	2	3	4	5	6	7	8
10	Security Guard	100%	-	Ex-Serviceman/Militaryman with Vth class pass of a recognised School.	-	-	-

vide Notification No. F2(2)DOP/A-II/97/Pt. dated 02.11.2020

& Inserted vide Notification No. F. 2(2)DOP/A-II/97/Pt. dated 04.11.2009

Renumbered the existing “S.No. 11” as “S.No. 12”; vide Notification No. F. 2(2)DOP/A-II/97/Pt. dated 04.11.2009

@ Added vide Notification No. F. 2(2)DOP/A-II/97/Pt. dated 04.11.2009

#DEVASTHAN DEPARTMENT SECTION

#Repealed for - DEVASTHAN DEPARTMENT SECTION

1	2	3	4	5	6	7	8
1	Junior Draftsman	100%	-	1. Secondary of a recognised Board. 2. Diploma or Certificate in Draftsmanship (Civil) of a recognised Institution. OR Draftsmanship Certificate (Civil) from NCVT with 2 years' experience as Tracer in the Architect Office.	-	-	-

vide Notification No. F. 1(3)DOP/A-II/99 dated 22.09.2000 due to issuing new Rules- The Rajasthan Devsthan State and Subordinate Service Rules, 2000.

ORIENTAL RESEARCH INSTITUTE SECTION							
1	2	3	4	5	6	7	8
1	Chemist	100%	-	IInd class M.Sc. in Bio-Chemistry of a University established by law in India. Preference will be given to those persons possessing 2 years' experience in Research Laboratory.	-	-	-
2	Laboratory Asstt.	100%	-	Senior Secondary / Higher Secondary with Science of a recognised Board.	-	-	-
MEDICAL (COLLEGIATE) DEPARTMENT SECTION							
1	Senior Artist	50%	50%	Diploma in Fine Art with 3 years' experience as Artist in a recognised Institution.	Artist	5 years' experience on the post mentioned in Column No. 6.	-
2	Artist	50%	50%	Secondary of a recognised Board. OR Intermediate with 5 years' Diploma in Commercial or Fine Arts from a recognised Institution.	Painter	I.T.I. certificate in printing trade with 10 years' experience.	-
3	Swimming Coach	-	100%	-	Life Guard	1. Graduate Degree in any subject of a University established by law in India. 2. Diploma in Swimming Coaching from National Institute of Sports, Patiyala. 3. 5 years' experience on the post mentioned in Column No. 6.	-
4	Life Guard	100%	-	Graduate with Diploma in Swimming from National Institute of Sports, Patiyala with proficiency in Swimming. OR Secondary of a recognised Board or qualification declared equivalent there to with Diploma in Swimming from National Institute of Sports, Patiyala. OR Matriculation or Secondary of a recognised Board or qualification declared equivalent there to with Life Guard Training from Royal Bengal Life Saving Association (Royal Life Saving Society, London). Preference will be given to those who are working in swimming pool in an Educational Institution.	-	-	-

1	2	3	4	5	6	7	8
5	Deputy Librarian	-	100%	-	Assistant Librarian	5 years' experience on the post mentioned in Column No. 6.	-
6	Assistant Librarian	100%	-	Degree in Library Science of a University established by law in India.	-	-	-
7	Medical Record Officer	100%	-	1. Degree in Arts / Science / Commerce of a University established by law in India. 2. Should have successfully undergone and passed one year course of training in Medical Records from any Institution recognised by the Government. 3. Preference will be given to those persons who possess experience in Maintaining of Hospital Records and Statistics.	-	-	-
*8	Lab Technician	85%	10% from the posts of Literate Attendant and 5% from the posts of Laboratory Attendant	Secondary or its equivalent with 9 months training certificate from an Institute recognized by the Government. Or In the event of non-availability of candidates possessing certificate of 9 months training from Institution recognized by Government, the candidates possessing the following qualification can be considered :- Secondary of a recognized Board or its equivalent with two years training certificate of Laboratory Technology Course run by the Santokhba Durlabhji Memorial Hospital, Jaipur or B.Sc. with Biology with Post Graduate Diploma in Laboratory Technology.	Literate Attendant/ Laboratory Attendant	Secondary or its equivalent with five years' work experience on the post of Literate Attendant/Laboratory Attendant	-

* Added vide Notification No. F. 2(2)/DOP/A-II/97 Dated 18.06.2012

*BHASHA VIBHAG SECTION							
DISTRICT GAZETTEERS SECTION							
1	2	3	4	5	6	7	8
1	Research Assistant Senior	50%	50%	First or Second Class post Graduate in History /English Literature /Economics /Political Science/Sociology of a University established by law in India.	Research Assistant	3 years' experience on the post mentioned in Column No. 6.	-
2	Research Assistant	50%	50%	M.A. in Humanities or Social Science in First or Second Division from any Indian or Foreign University.	Field Investigator/ Junior Technical Assistant	3 years' experience on the post mentioned in Column No. 6.	The Interlaced Seniority of person holding the post of Field Investigator and Junior Technical Assistant for purpose of promotion to the post of Research Assistant shall be the same as in the lower category of post of compiler from where they will be promoted to the post of Field Investigator / Junior Technical Assistant.

* Repealed for -

BHASHA VIBHAG SECTION							
1	2	3	4	5	6	7	8
1	Translator	100%	-	Post Graduate in Hindi and II nd Division of a University established by law in India with English as an optional subject at the degree level. OR Post Graduate in English II nd Division of a University established by law in India with Hindi as an Optional subject at the Degree level.	-	-	-

vide Notification No. F. 1(1)DOP/A-II/ 2013 Dated 28.02.2013 due to issuing new Rule- The Rajasthan Language & Library (State and Subordinate) Service Rules, 2013.

1	2	3	4	5	6	7	8
3	Field Investigator	50%	50%	Post Graduate in History with specialisation in papers on Modern Indian History of a University established by law in India.	Compiler	3 years' experience on the post mentioned in Column No. 6.	-
4	Junior Technical Assistant	50%	50%	Post Graduate in History with specialization in papers on Modern Indian History of a University established by law in India.	Compiler	3 years' experience on the post mentioned in Column No. 6.	-
5	Compiler	100%	-	(a) Graduate from a university established by law in India. (b) Good knowledge of English. (c) Good working knowledge in Hindi written in Devnagri Script-preferential-Graduate with Economics as one of the subjects.	-	-	-

STATE AGRICULTURE MARKETING DEPARTMENT SECTION							
1	2	3	4	5	6	7	8
*1	Junior Marketing Officer	@100% by Combined Competitive examination in accordance with the provisions of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999, out of which 12.5% of posts shall be reserved for substantive ministerial employees of the Agriculture Marketing Department and Assistant Secretaries, Supervisor & Ministerial staff of the Market Committees. In the event of non-availability of eligible and suitable candidate in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure.	-	Qualification as laid down in rule 12 of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999.	-	-	-

@ Substituted for 100% by Combined Competitive examination in accordance with the provisions of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules, 1999, out of which 12.5% of posts shall be reserved for substantive ministerial employees of the Agriculture Marketing Department and Assistant Secretaries, Supervisor & Ministerial staff of the Market Committees." vide Notification No. F.2(2)/DOP/A-II/97-Pt. dated 17.03.2021

* Substituted for-

1	2	3	4	5	6	7	8
1	Junior Marketing Officer/ Secretary Market Committees.	50%	50%	B.A. with Economics as one of the subjects or B.com, or B.Sc. (Agriculture) of a University established by law in India.	Marketing Supervisors	5 years' experience on the post mentioned in Column No. 6.	1.After promoting all the Marketing Supervisors, the post shall be filled in by direct recruitment. 2.25% of the posts of direct recruitment quota shall be reserved for being filled in from amongst the Marketing Supervisors and Ministerial Staff of the Department and Assistant Secretaries Marketing Supervisor & Ministerial Staff of the Marketing Committees subject to their possessing qualification mentioned in Column No. 5 and other conditions as laid down in the Rules

vide Notification No. F. 2(2)DOP/A-II/97-Pt. dated 27.01.2020

1	2	3	4	5	6	7	8
2	Marketing Supervisors	-	-	Dying Cadre	-	-	Dying Cadre, no recruitment shall be made in future.
3	Chemist	-	100%	-	Assistant Chemist	5 years' experience on the post mentioned in column no. 6.	-
4	Assistant Chemist	100%	-	B.Sc. with Chemistry as one of the subjects of a University established by law in India.	-	-	-
5	Assistant Statistical Officer	-	-	-	-	-	To be filled in by deputation from Agriculture Department
6	Computer	100%	-	Graduate with Statistics of a University established by law in India.	-	-	After the date of commencement of these rules, the post shall be filled in by deputation from Statistics Department.
7	Driver	90%	10%	Educated up to VIII th Class with heavy and light duty driving licence and 3 years' experience as driver and must also possess the following :- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs & efficiency in driving to be examined through a trade test by the Appointing Authority.	Members of the Class IV Service of the Department.	Educated upto VIII th Class with heavy and light duty driving licence and 3 years' experience as driver and must also possess the following :- (i) Weight not more than 65 Kg. (ii) Sight 6x6 with or without glasses. (iii) Knowledge of roadside repairs & efficiency in driving to be examined through a trade test by the Appointing Authority.	-
8	Laboratory Assistant	90%	10%	Senior Secondary or Higher Secondary with Science of a recognized Board.	Laboratory Attendant	5 years' experience on the post mentioned in Column No. 6.	-
9	Laboratory Attendant	100%	-	Secondary from a recognized Board.	-	-	-

TOURISM DEPARTMENT SECTION

1	2	3	4	5	6	7	8
1	Tourist Officer	*50%	@50%	1. Graduate of a University established by law in India. 2. Master of Tourism Administration of a University established by law in India or any recognized Institution. NOTE: Preference will be given to those having knowledge of foreign language and Computer Operation.	Assistant Tourist Officer/ Upper Division Clerk of the Department concerned.	Graduate of a University established by law in India with 6 years' experience on the post mentioned in Col. No. 6 or 6 years combined experience on the post now designated as Assistant Tourist Officer as a result of resignation of various post from time to time. OR Assistant Tourist who were working on regular basis before 26-12-77 and possess Secondary/Matric qualification with 10 years' experience.	-
2	Assistant Tourist Officer	50%	50%	1. Graduate of a University established by law in India. 2. Diploma in Tourism and Travel of a University established by law in India or from any recognised Institution. NOTE: Preference will be given to those having knowledge of foreign language.	Lower Division Clerk of the Department Tourism.	Graduate of a University established by law in India with 5 years' experience in the Department of Tourism on the post mentioned in Col. No. 6	-

* Substituted for "75%" vide Notification No. F. 2(2)DOP/A-II/97/pt. Dated 19.07.2011

@ Substituted for "25%" vide Notification No. F 2(2)DOP/A-II/97/pt. Dated 19.07.2011

§ ⁰ (EVALUATION DEPARTMENT) SECTION							
1	2	3	4	5	6	7	8
1	Research Assistant	50%	50%	1. At least IInd class Postgraduate degree in Economics / Economics and Public Administration/Public Administration/Sociology/Mathematics/Commerce/ Statistics, Provided that a Post Graduate in Mathematics /Statistics should have had Economics or Sociology as one of the subject in B.A. and 2. A certificate (RS-CIT course conducted by Rajasthan Knowledge Corporation Limited) awarded by Vardhaman Mahaveer Open University, Kota or any other certificate awarded by a competent authority declared equivalent to the above certificate by Department of Information Technology and Communication in Government of Rajasthan.	Investigator	3 Years' experience on the post mentioned in column number 6.	-
2	Investigator	50%	50%	1.Postgraduate degree in Economics /Sociology /Commerce /Statistics /Mathematics or B.A. or B.Com. or B.Sc.(Maths) With three years' experience on a Statistical post in any department. and 2. A Certificate (RS-CIT course conducted by Rajasthan Knowledge Corporation Limited) awarded by Vardhaman Mahaveer Open University, Kota or any other certificate awarded by a competent authority declared equivalent to the above certificate by Department of Information Technology and Communication in Government of Rajasthan.	Compiler	3 Years' Experience on the post mentioned in column number 6.	-
3	Compiler	100%	-	1. Graduate in Economics/Commerce/Statistics/Sociology/ Mathematics. and 2. A Certificate (RS-CIT course conducted by Rajasthan Knowledge Corporation Limited) awarded by Vardhaman Mahaveer Open University, Kota or any other certificate awarded by a competent authority declared equivalent to the above certificate by Department of Information Technology and Communication in Government of Rajasthan.	-	-	12½% of the posts of Compiler, to be filled in by direct recruitment, shall be reserved and filled in from the ministerial staff of the ⁰ “Evaluation Department”, holding a post in the cadre substantively, having 3 years' experience and qualification as mentioned at item number 1 in column number 5. The reserve post shall be carried forward only to the next succeeding year.”

§ Added vide Notification No. F. 2(2)/DOP/A-II/97/pt. Dated 19.07.2011

⁰ Substituted for “EVALUATION ORGANISATION” vide Notification No. F. 12(1)/Eva/Estt. Dated 4.04.2023

§ HIGHER EDUCATION (COLLEGIATE BRANCH) DEPARTMENT SECTION

1	2	3	4	5	6	7	8
1	Senior Laboratory Assistant Science /Geography /Home Science	-	100%	-	Laboratory Assistant Science/Geography /Home Science, as the case may be.	5 years' experience on the post mentioned in Column No. 6	-
2	Laboratory Assistant Science /Geography /Home Science	100%	-	Senior Secondary with Science / Geography / Home Science subject, as the case may be from a recognized Board or its equivalent examination.	-	-	-

§ Added vide Notification No. F 2(2)DOP/A-II/97/pt. Dated 03.07.2018

By order and in the name of the Governor

Sd/-

(S.N. Sharma)

Deputy Secretary to the Government.