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No. A-12022/5/2024-PE.I
GOVERNMENT OF INDIA
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
(PHRD DIVISION)

Transport Bhawan
1, Parliament Street, New Delhi-110001
Dated, 7th October, 2024

मुख्य सचिव कार्यालय
राजस्थान, जयपुर
प्रति संख्या 3940797/cw
दिनांक 8/10/24

VACANCY CIRCULAR

Subject: Filling up the post of Deputy Chairperson, Deendayal Port Authority, Kandla- Call for Applications- -reg.

The Ministry of Ports, Shipping and Waterways invites applications from officers of the All India Services/ Central Services/ Union Territory Administration/ Major Ports for the post of Deputy Chairperson in Deendayal Port Authority, Kandla. Any person, who on the date of his appointment to the office of the Deputy Chairperson of the Board of a Major Port Authority is in the service of the Central or a State Government or a Union territory Administration or a Major Port shall, during the period he holds such office, continue to receive his salary, allowances and other benefits in accordance with the rules applicable to him under that service. The Port Authorities are Autonomous Bodies governed under the Major Port Authorities Act, 2021. Appointment to the post of Deputy Chairperson is made by the Central Government under section 3(1) (b) of the Major Port Authorities Act, 2021.

2. The Deputy Chairperson is the Deputy Chief Executive of the Organization and assists the Chairperson in all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are as following: -

- i. Wide administrative experience and General Managerial ability;
- ii. Experience and talent in man-management in highly unionized environment;
- iii. Experience and ability in Financial Management;
- iv. Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
- v. Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour, etc.;
- vi. Experience and ability in personnel management and understanding of establishment matters.

3. Name of willing and eligible officers of the All India Services/ Central Services/ Union Territory Administration, as under, may be recommended:

- a. The officers belonging to All India Services/Central Services/ Union Territory Administration who have put in not less than 13 years of regular service in Group 'A' are eligible to be considered for the post. The terms and conditions of appointment of the officers selected shall be as per the rules and instructions of Central Government.
- b. The post is not a part of the Central Staffing Scheme. The appointment will be made on deputation basis for a period of 5 years.
- c. The applicants need to forward their applications (as per Annexure I) **through proper channel** (cadre clearance) alongwith the following documents:

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- i. Attested copies of APARs for the last 5 years i.e. from 2018-19 to 2022-23 (If the APAR of a particular year/period between 2018-19 and 2022-23 is pending/ not available, "No Report Certificate" along with APARs of preceding years may be forwarded);
- ii. A statement showing year wise APARs grading;
- iii. Integrity certificate;
- iv. Administrative clearance/ Vigilance clearance (vigilance clearance to be furnished as per Annexure II).

4. Name of willing and eligible Port Officer, as under, may be recommended:

- a. Officer having an experience of a minimum:
 - i. 2 years as Deputy Chairperson in Category-II Port; **OR**
 - ii. 6 years combined service as Head of Department or above level post in any Major Port Authority (provided that the officer has rendered at least 1 year's regular service as Deputy Chairperson in Category II Port); **OR**
 - iii. 9 years as Head of Department of any Major Port Authority.

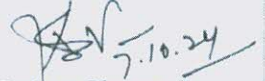
The employees of Kamarajar Port Limited holding equivalent posts with corresponding pay scale and length of service will be eligible for consideration.

- b. The applicants need to forward their applications (as per Annexure I) **through proper channel** alongwith the following documents:
 - i. Attested copies of APARs for the last 5 years i.e. from 2018-19 to 2022-23 (If the APAR of a particular year/period between 2018-19 and 2022-23 is pending/ not available, "No Report Certificate" along with APARs of preceding years may be forwarded);
 - ii. A statement showing year wise APARs grading;
 - iii. Integrity certificate;
 - iv. Administrative clearance/ Vigilance clearance (vigilance clearance to be furnished as per Annexure II)
5. The post of Deputy Chairperson is a Selection Post for which the benchmark in overall grading of Annual Performance Appraisal Reports for last five years should not be below "Very Good".
6. Applicants with left over service of two years or more (as on the date of arising of vacancy or closing date of submission of applications, whichever is later) shall only be considered for appointment.
7. The crucial date for determining the eligibility will be **21.02.2025**.
8. All the applicants must register themselves in the Online Applications Portal (OAP) <http://onlinevacancy.shipmin.nic.in>. A copy/ printout of the OAP application needs to be forwarded to the Ministry.
9. The application of the eligible candidates along with all requisite documents may be forwarded so as to reach this Ministry **on or before 06.12.2024**. Any applications received after the due date of submission will not be taken into consideration. However, advanced copies of applications (i.e. application forwarded directly by the candidate to the Ministry through email/ dak) received before the due date of submission, which are forwarded by the Cadre Controlling Authorities through proper channel after the due date of submission of applications, will also be taken into consideration. Only



those applications which are received through proper channel will be considered for selection to the post. The applications may be sent to the undersigned at the following address and e-mail given below:

Under Secretary (PHRD), Ministry of Shipping,
Room No. 427, Transport Bhawan
1, Parliament Street, New Delhi-110001.
e-mail- usphrd-psw@gov.in



(Sujeet Kumar)

Under Secretary to the Govt. of India
Tele: 011-23719492

To

1. Chief Secretaries of all States/UT Governments;
2. Secretary, Department of Personnel & Training;
3. Secretary, Ministry of Home Affairs;
4. Secretary, Ministry of Environment and Forest;
5. Secretaries of All Ministries and Departments under Govt. of India

Copy to:

1. Establishment Officer & Additional Secretary, Department of Personnel and training, Room No. 115, North Block, New Delhi-110001 for information.
2. Senior Technical Director, NIC, M/o Shipping for uploading a copy of the circular in website of the Ministry of Shipping.
3. Persinfotech Division/ Technical support, DoP&T through email at persinfotech@nic.in, helpdesk-dopt@nic.in with a copy to diracc@nic.in, nishant.gupta@nic.in with request to upload the circular in the website of DoP&T.
4. Nodal Officer, Ministry of Port, Shipping and Waterways.
5. Guard File