



Arun Jaitley National Institute of Financial Management
An Institution of Ministry of Finance, Government of India

MANAGEMENT DEVELOPMENT PROGRAMME

on

FINANCE FOR NON-FINANCE EXECUTIVES

17th – 21st February, 2025



About the AJNIFM

The Arun Jaitley National Institute of Financial Management (AJNIFM) is a Centre of Excellence, specializing in capacity building professionals in Public Policy, Financial Management, and other governance-related issues to promote the highest standards of professional competence and practice. AJNIFM is a premier resource center for the capacity building of senior, middle, and entry-level managers in the Government of India. Apart from capacity building, AJNIFM is also engaged in serious research studies in accounting, audit, financial management, parliamentary financial control, and other issues related to public policy and delivery systems.

About the programme

With economic liberalization, deregulation, and consequent globalization, financial-related inputs have become more critical to management decisions. A proactive role in decision-making requires each functional manager to equip herself/himself with a working knowledge of finance and various related concepts so that s/he can objectively, and in a professional manner, evaluate alternative courses of action. The basic aim of this course is to promote this ability.

Programme objectives

- to develop an understanding of financial statements for better appraisal of an organization's performance;
- to appraise participants about the basic concepts of financial management such as the time value of money, risk-return trade-off, etc.;
- to impart knowledge on major financial decisions such as investment decisions, financing decisions, etc.; and
- to introduce contemporary issues in finance and also the use of information technology in modern finance and accounting.

Key Topics

- Preparation of three statements- Income Statement, Cash Flow Statement, and Balance Sheet.
- Ratio analysis, Trend Analysis & Common-size Statement Analysis, Time Value of Money Risk and Return Analysis.
- Investment Decision (Capital Budgeting), Capital Rationing, and Risk Analysis in Capital Budgeting.
- Cost of Capital, Capital Structure and Leverage Analysis, and Mobilization of Resources: New Instruments, Working Capital Management, Cash Management.
- Cost Concepts, Break-even Analysis, Social Cost-benefit Analysis, Financial Engineering and Fintech.

For whom

Middle and senior-level officers from Central and State Governments, PSUs of Central and State Governments, Autonomous Institutions, and Private Sector Organizations

Programme Fees

Rs. 51,000 / Plus 18% GST
(if applicable) Per Participant

Mode of Payment

RTGS/NEFT, details:
In favor of:
National Institute of Financial Management
PAN: AAAAN2489D
GST No.:
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Name of the Bank: HDFC Bank
IFSC: HDFC0002445 MICR No.: 110240246
Account No.: 50100083121045

Registration

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VISIT US

www.ajnifm.ac.in

NOMINATION FORM

**MANAGEMENT DEVELOPMENT PROGRAMME
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Programme Date: **17th – 21st February, 2025**

Name

Male Female

Designation _____

Organization _____

Address for communication _____

City _____ Pin _____

Phone (O) _____ (R) _____ (M) _____

Email: _____ Fax: _____

Signature of the Candidate

TO BE FILLED IN BY THE SPONSOR

Name of the sponsor _____ Designation _____

Address for communication _____

City _____ Pin _____

Phone _____ Telex _____ Fax _____ Email _____

Detail of Fee Sent _____

**Signature of the Sponsor
with stamp of the organization**

Date:

Please return the completed form to:

Dr. Sachita Yadav, Asst. Professor (F&A)
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Sector-48, Pali Road, Faridabad – 121 001. Haryana.
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