



National Institute Of Secretariat Training & Development

(An ISO 9001:2015 Organisation)

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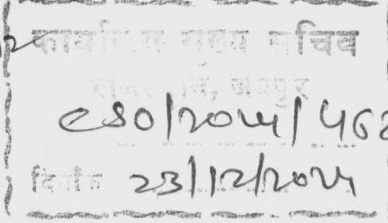
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New Delhi, Dated 09th December, 2024

To,

The Chief Secretary
Secretariat
Jaipur Rajasthan 302005

Seen DOP
Office



By Registered Post

Subject: Knowledge Co-creation Programme (International Study Tour) - Call for Nominations

Dear Sir/Madam,

National Institute of Secretariat Training & Development (NISTD), (Department of Education, Govt. of India), serves as an autonomous body dedicated to enhancing the skills and capabilities of officers in various sectors of the Indian industry. Our primary objective is to provide comprehensive training to officers belonging to Central and State Government Services, as well as other organized/subsidiary services. This initiative aims to empower these officers to perform their duties more effectively and efficiently, thereby contributing to the overall improvement of administrative services.

In response to the demands of today's rapidly changing business environment, continuous evolution and enhancement of one's knowledge base are essential. While experiential learning remains invaluable, staying abreast of emerging technologies and best practices, particularly in technical realms, is imperative for project productivity and overall work effectiveness. We are thrilled to introduce our specialized program, the Study Tour for Construction Professionals, meticulously designed for executives and decision-makers in various sectors including local, state, and central government, as well as the corporate sphere. By facilitating international tours, our program aims to provide participants with a comprehensive understanding of cutting-edge practices and innovations globally. As India positions itself on the global stage, this initiative is poised to empower participants with the insights and exposure required to contribute effectively to the nation's growth.

The Capacity Building program, facilitated through Technical Cooperation Programs with various governments and international partners, encompasses a diverse range of thematic areas aimed at enhancing leadership, managerial skills, and business administration. The program addresses critical global challenges while emphasizing the development of "Smart and Sustainable Cities." It offers a comprehensive array of training initiatives, spanning disciplines such as Seismology, Earthquake Engineering, Tsunami Disaster Mitigation, Operation and Maintenance of Urban Water Supply Systems, Public Health, Food Security, Civil Supplies, Disaster Risk Reduction, Infrastructure Development, Gender Mainstreaming Policies, Renewable Energy, and Forestry Management. Through these initiatives, participants gain valuable insights into modern management practices, enabling them to effectively contribute to the growth and sustainability of urban centers. The collaboration with governments from Europe, UAE, Russia, Japan, and Southeast Asian countries underscores the international nature of this endeavor, fostering cross-cultural learning and knowledge exchange to address the complex challenges of our rapidly evolving world

| S.NO. | Title of Programme | Country to be Visited | Programme Date | Tour Cost (Rs) Per Participant+ 18% GST Extra |
|--------|--|--|--|---|
| ST 001 | Leadership & Managerial Skills, Management & Business Administration | Paris (France) Zurich (Switzerland) (Europe) | 06 th February,2025 To 13th February,2025 | 4,96,000.00 (INR) |

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|--------|--|--|---|----------------------|
| ST 002 | International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program | Paris (France) Zurich (Switzerland) (Europe) | 06th February,2025 To 13th February,2025 | 4,96,000.00 (INR) |
| ST 003 | Leadership & Managerial Skills, Management & Business Administration | New York, Los Angeles, (United State) | 06th February,2025 To 13th February,2025 | 4,96,000.00 (INR) |
| ST 004 | Leadership & Managerial Skills, Management & Business Administration | Paris (France) & Zurich (Switzerland) (Europe) | 09th February,2025 To 16th February,2025 | 4,96,000.00 (INR) |
| ST 005 | "Middle East Models of Infrastructures Developed"Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program | London, Sheffield, (United Kingdom) | 03rd February,2025 To 09th February, 2025 | 4,96,000.00 (INR) |
| ST 006 | "Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program | Paris (France) & Zurich (Switzerland) (Europe) | 03rd February, 2025 To 09th February,2025 | 4,96,000.00 (INR) |
| ST 007 | Leadership & Managerial Skills, Management & Business Administration | Cologne (Germany) and Barcelona (Spain) Europe | 03rd February,2025 To 09th February,2025 | 4,96,000.00 (INR) |
| ST 008 | "Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities" | London & Manchester (United Kingdom) | 03rd February,2025 To 09th February,2025 | 4,96,000.00 (INR) |
| ST 009 | Leadership & Managerial Skills, Management & Business Administration | New York, & Los Angeles, (United State) | 03rd February,2025 To 09th February,2025 | 4,96,000.00 (INR) |
| ST 010 | " Development of Urban Road Network (A)"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program | Cologne (Germany) and Barcelona (Spain) Europe | 16th February,2025 To 23rd February,2025 | 4,96,000.00 (INR) |
| ST 011 | Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program | Paris (France) Zurich (Switzerland) (Europe) | 16th February,2025 To 23rd February,2025 | 4,96,000.00 (INR) |
| ST 012 | Leadership & Managerial Skills, Management & Business Administration | New York, & Los Angeles, (United State) | 16th February,2025 To 23rd February,2025 | 4,96,000.00 (INR) |
| ST 013 | International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program | Cologne (Germany) and Barcelona (Spain) Europe | 16th February,2025 To 23rd February,2025 | 4,96,000.00 (INR) |

