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फाइल नंबर / File No. A-12011/3/2021-IWT

भारत सरकार / Government of India

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय / Ministry of Ports, Shipping and Waterways

आई. डब्ल्यू. टी. अनुभाग / (IWT-II Section)

ट्रांसपोर्ट भवन / Transport Bhawan,  
१, संसद मार्ग / 1, Parliament Street,  
नई दिल्ली / New Delhi-110001

दिनांक / Dated 16<sup>th</sup> January, 2025

मुख्य सचिव कार्यालय  
राजस्थान, जयपुर  
4922806/ao  
प्रति संख्या  
दिनांक 28/1/25

कार्यालय ज्ञापन / Office Memorandum

**Sub: Filling up the post of Member (Finance) in Inland Waterways Authority of India (IWAI), Noida, UP by transfer on deputation basis-reg.**

It is proposed to fill up one post of Member (Finance) in Inland Waterways Authority (IWAI), NOIDA, U.P. by transfer on deputation basis for a period of 3 years which can be extended up to 5 years. The post is in the Level 14 (in the pre-revised Pay Band – 4 (Rs. 37,400 –Rs. 67,000) + Grade Pay of Rs. 10,000/-).

2. Member (Finance), Inland Waterways Authority of India will be responsible for:-
  - (i). Tendering financial advice as per General Financial Rules and other financial procedures/discipline prescribed by the Ministry of Finance and in maintenance of accounts of the Authority.
  - (ii). His duty and responsibility will include evaluation of the schemes prepared by the Engineering/Technical Wing of IWAI, rendering proper financial advice, enforcing financial discipline in expenditure, formulation of budget, plan provisions, introduction of transparency in accounting system, submitting balance-sheet in time to the Authority and rendering financial advice on matters as are assigned to him from time by the Authority.
3. As a member of Authority, Member (Finance) will be entitled for accommodation as per IWAI policy.
4. The applicants fulfilling the following eligibility criteria may apply:-
  - (i). Age – Not exceeding 55 years on the closing date of receipt of applications
  - (ii). Term: 3 years, extendable up to 5 years
5. Qualification and Experiences:-
  - (a). Officers belonging to All India Service of Central Civil Service (Group A) holding analogous post in level-14 of the Pay Matrix of 7<sup>th</sup> CPC (Pre Revised Pay Scale of PB-IV of Rs. 37,400-67000/-+ Grade Pay Rs. 10,000/-) or;

Officers of All India Service or Central Civil Services (Group A) with 5 years service in level 13 of 7<sup>th</sup> CPC (Pre-Revised Pay Scale of PB-IV of Rs. 37,400-67000/- + Grade Pay Rs. 8,700/-)

(b). Officers of equivalent rank in Central & State Government PSUs having experience in financial matters.

(c). Preference will be given to officer having the experience in financial/ Audit/tax matters/ Public Procurement.

6. It may also be noted that in the event of selection, the concerned officer will not be permitted to withdraw his candidature.

7. It is requested that the vacancy may be circulated and applications (in the enclosed format) from the eligible officers, who could be spared immediately in the event of their selection, may be forwarded along with following documents:

(i) Cadre/Administrative clearance;

(ii) Vigilance Clearance;

(iii) Integrity Certificate;

(iv) A certificate to the effect that no major/minor penalty has been imposed upon the applicant during the last 10 years; and

(v) Attested Copies of APARs for the last 5 years.

8. The applications, through proper channel, should reach at following address within 45 days from the date of publication of advertisement in the Employment News / Rozgar Samachar:-

Shri Uttam Kumar Mishra,  
Under Secretary (IWT),  
Ministry of Ports, Shipping and Waterways  
Room No. 547, 5<sup>th</sup> Floor, Transport Bhawan,  
1, Parliament Street, New Delhi – 110001

9. The application received after the closing date will not be entertained and summarily rejected.

*Uttam*  
*16/1/2025*

(Uttam Kumar Mishra)

Under Secretary to the Govt. of India

Tel. No. 011-23357558

E-mail: [uttam.mishra27@gov.in](mailto:uttam.mishra27@gov.in)

To

1. All Ministries/Department of Government of India - for uploading on their website.
- ✓ 2. The Chief Secretaries of all the States/UTs Governments.
3. Chairman, IWAI, A-13, Sector- 1, Noida (UP) – 201301
4. The Sr. Tech. Director, NIC – for uploading on the website of Ministry of Ports, Shipping and Waterways
5. The Department of Personnel and Training, New Delhi – for uploading on their website.
6. The Department of Expenditure, Ministry of Finance with the request to upload the vacancy circular on their Website.
7. Shri Hitendra Malhotra, Member (Operations & BD), Railway Board, Ministry of Railways, Rail Bhawan, New Delhi (memberobd@rb.railnet.co.in).
8. Shri Prabodh Seth, Member (Administration), Central Board of Direct Taxes, Department of Revenue, North Block, New Delhi (memberadmn-cbdt@gov.in, 011-23093356)
9. Shri Alok Shukla, Member (Administration & Vigilance), Central Board of Indirect Taxes, Department of Revenue, North Block, New Delhi (member-admncbic@gov.in).
10. Shri Manish Sinha, Member (Finance), DoT, Digital Communications Commission, Department of Telecommunications, Sanchar Bhawan, New Delhi (memberf-dot@nic.in).
11. Shri Ranjeet Singh, Director (Personal), O/o Controller and Audited General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi- 110124 (singhr3@cag.gov.in).
12. Shri. Rozy Agarwal, Sr. Jt. CGDA (Administration), Controller General of Defence Accounts, Ulan Bator Road, Palam, Delhi Cantt, New Delhi - 110010 (rozy.agarwal@nic.in).
13. Smt. Aastha Saxena Khatwani, Add. CGA, HR & Oversight (HR & O), Controller General of Accounts, Mahalekha Niyantak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, New Delhi-110023 (aastha.khatwani@nic.in)
14. Shri. B. K. Manthan, Director - Personnel, Establishment Coordination-I, Department of Expenditure, Ministry of Finance, Room No.74-C, North Block, New Delhi (bk.manthan@nic.in, bimal.kumar@nic.in).
15. Shri R. Rajagopal, DG (HR), Room No. 531, Ministry of Railways, Railway Board, Rail Bhawan, New Delhi (dghrrailway.rbr@nic.in).

  
16/11/2025

(Uttam Kumar Mishra)  
Under Secretary to the Govt. of India  
Tel. No. 011-23357558  
E-mail: [uttam.mishra27@gov.in](mailto:uttam.mishra27@gov.in)

Application for the post of **MEMBER (FINANCE)**, Inland Waterways Authority of India (IWAI)

1. Name :
2. Designation with Organization :
3. Office Full Address
4. Date of Birth :
5. Scale of Pay and Pay (Grade Pay) :
6. Service to which belong/Rank :
7. Qualifications/Experience/Achievements :
8. Post held in chronological order in the last 10:  
years

Post and Pay Scale	Whether the post held on regular basis or otherwise	Organization	Brief Job Description	From	To	Other Remarks

9. Other Matters, if any:

(Signature of Candidate)

CERTIFICATE BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that all the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified
4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years.
5. Attested copies of the lasts 5 years' APARs (all pages) are attached.
6. In case of his/her selection, he/she will be relieved off from his/her duty immediately.

SIGNATURE OF THE HEAD OF THE OFFICE  
ALONG WITH THE OFFICE SEAL