



कार्यालय मुख्य आयुक्त
OFFICE OF THE CHIEF COMMISSIONER
सी.जी.एस.टी, केन्द्रीय उत्पाद शुल्क एवं सीमा शुल्क , भोपाल ज़ोन
CGST, CENTRAL EXCISE & CUSTOMS, BHOPAL ZONE
35-C, जी.एस.टी. भवन, प्रशासनिक क्षेत्र, अरेरा हिल्स, भोपाल

35-C, GST Bhawan, Administrative Area, Arera Hills, Bhopal (M.P.)-462 011
 Tel.No. 0755-2765208, Email: ccu-cexbpl@nic.in / cca.bhopalzone@gmail.com

I/2731977/2025

Bhopal, Date: 07-03-2025

F.No. GCCO/CCA/PROM/7/2023-CCA

CIRCULAR

Sub: Willingness for the post of Administrative Officer in CGST, Central Excise & Customs, Bhopal Zone by deputation - **reg.**

In pursuance of the Board's letter F.No.A-26017/91/2017-Ad.IIA dated 16.03.2022, it is to apprise that application of willing officers are invited to fill up the following posts in CGST, Central Excise & Customs, Bhopal Zone in the pay scale mentioned against the posts from Officers of the Central Government or State Government or Union territories holding analogous posts on regular basis in the parent cadre or Department. The details are as under:-

S.N.	Name of the Post	Pay Level in Pay Matrix	No. of vacancies
1	Administrative Officer General Central Service, Group -B, Gazetted, Ministerial.	Level 7 in the Pay matrix (Rs.44900-142000/-)	55

02. The above post will be filled up by way of deputation basis as per under mentioned eligibility criteria as prescribed in the Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes & Customs, Administrative Officer, Group B Post Recruitment Rules, 2020, which is as under :-

Deputation:-

Officers of the Central Government or State Government or Union Territories:

(a) (i) holding analogous posts on regular basis in the parent cadre or Department ; or

(ii) with five years regular service in the grade rendered after appointment thereto on regular basis in level-6 in the pay matrix (Rs.35400 - 112400) or equivalent in the parent cadre or Department .

(b) Possessing the following educational qualification and experience:

(i) Bachelors degree from a recognized University or Institute.

(ii) Two years experience in Accounts, Administration, and Establishment work in a Government Office or Public Sector Undertaking or Autonomous body or statutory body.

Note 1: The period of deputation including the period in another ex - cadre post held immediately preceding this appointment in the sane or some other organization or department of the Central Government, shall ordinarily not exceed five years or extended as per the guidelines issued by the Government of India from time to time.

Note 2 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation . Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: The Maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of application.

3. It is requested that applications of willing and eligible officers may be forwarded to this office with their particulars viz. name, address, educational qualification, date of birth, present posting, date from which the present post is held, scale of pay, ACR grading of last 05 years and also No Objection Certificate' from the Cadre Controlling Authority to relieve the officer in the event of his/her selection and Vigilance Clearance & Integrity Certificate. The willing and eligible officers are requested to send their application through proper channel addressed to 'The Chief Commissioner, CGST, Central Excise & Customs, Bhopal Zone, 35-C, GST Bhawan, Administrative Area, Arera Hills, Bhopal-462011. No advance copy will be entertained.

4. The officers who are selected would be normally appointed for a period of 03 years and their pay, Deputation (Duty) Allowance, tenure of deputation and other terms and conditions of deputation will be admissible as per the various instructions / guidelines as summarized under DOPT, Establishment (Pay-II)Section, instructions dated 08.09.2022. They will not be allowed to withdraw their name and will also not be relieved till the expiry of the tenure of three years. They may be posted anywhere in the jurisdiction of CGST, Central Excise & Customs Bhopal Zone (which includes, Bhopal, Raipur, Jabalpur, Ujjain, Indore, Nagpur etc... and other Divisional formations of this Zone) If the performance and / or the conduct of the officer is not found to be satisfactory during his / her tenure at CGST, Central Excise & Customs, Bhopal Zone, the officer will be repatriated to the parent Department/Commissionerate /Directorate/ Public Sector Undertaking / Autonomous body even before completion of the deputation period.

5. It is requested that this circular may please be brought to the notice of all the formations under your jurisdiction.

6. This circular supersedes previous circulars dated 29.12.2023, 24.07.2024. However, applications will continue to be accepted until **31.12.2025**, and selections shall be made on

a need basis as per administrative requirements.

7. This issued with approval of the Chief Commissioner, Bhopal Zone.

**Signed by Sunil Kumar
Kaushal**

Date: 07-03-2025 11:06:58

*SUNIL KUMAR KAUSHAL, Assistant-Commissioner(SKK)-CCO-Bhopal,
DC/AC-1-O/o Chief Commissioner-CGST-Zone-Bhopal
ASSISTANT COMMISSIONER (CCO)*

Copy to:

1. The Webmaster (CBIC), Directorate of Systems, CR Building, IP Estate, New Delhi with a request to place this Circular on CBIC's website.
2. All the Ministries & Department of Government of India with request that this circular may be circulated in their Ministries/Departments and also among their attached/subordinate offices.
3. The Chief Secretaries to the Government of all States/UTs.
4. The Director General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, NCRB with request that this circular may be circulated in their Departments and also among their attached/subordinate offices.
5. The Chief Postmaster General / Postmaster General / Director Postal Service, Bhopal/Nagpur/Raipur/Jabalpur Regions with request that this circular may be circulated in their Departments and also among their attached/subordinate offices.
6. All the Principal Chief Commissioners / Chief Commissioners / Director Generals of CBDT.
7. All the Principal Chief Commissioners / Chief Commissioners / Director Generals of CBIC.

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*SUNIL KUMAR KAUSHAL, Assistant-Commissioner(SKK)-CCO-Bhopal,
DC/AC-1-O/o Chief Commissioner-CGST-Zone-Bhopal*