



# Indian Council for Training & Social Research

(An ISO 9001;2015 Organisation)

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New Delhi, Dated 03rd March, 2025

TO,

By Registered Speed Post

The Principal Secretary To Government  
Department Of Personnel  
Secretariat Main Building Bhagwan  
Das Rd Jaipur Rajasthan 302005

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**Subject: Knowledge Co-creation Programme (International Study Tour) - Call for Nominations**

Dear Sir/Madam,

The Indian Council for Training & Social Research (ICTSR) registered Under the Societies Registration Act XXI of 1860 serves as a autonomous body for different sectors of the Indian industry. The primary objective of ICTSR is to provide training to officers belonging to the Central/State Government Service, as well as officers from other organized/subsidiary services that operate within the State and Central Government. This training aims to enhance the skills, knowledge, and capabilities of these officers, enabling them to perform their duties more effectively and efficiently. In essence, ICTSR plays a crucial role in the professional development of government officers, contributing to the overall improvement of administrative services within the central and state government.

In response to the demands of today's rapidly changing business environment, continuous evolution and enhancement of one's knowledge base are essential. While experiential learning remains invaluable, staying abreast of emerging technologies and best practices, particularly in technical realms, is imperative for project productivity and overall work effectiveness. We are thrilled to introduce our specialized program, the Study Tour for Construction Professionals, meticulously designed for executives and decision-makers in various sectors including local, state, and central government, as well as the corporate sphere. By facilitating international tours, our program aims to provide participants with a comprehensive understanding of cutting-edge practices and innovations globally. As India positions itself on the global stage, this initiative is poised to empower participants with the insights and exposure required to contribute effectively to the nation's growth.

ICTSR has planned to organise the international study tours on different topics in below mentioned cities:-

S.NO.	Title of Programme	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant ( GST Exempted)
1.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	19th May,2025 To 26th May,2025	8,30,000.00 (INR)
2.	"Public heath, Food, Civil Supplies, Lifestyle- Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London & Manchester (United Kingdom)	19th May,2025 To 26th May,2025	5,96,000.00 (INR)
3.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	06 <sup>th</sup> May,2025 To 13th May,2025	5,96,000.00 (INR)
4.	International Capacity Building Program on Smart City- Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	06th May,2025 To 13th May,2025	5,96,000.00 (INR)
5.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	06th May,2025 To 13th May,2025	8,30,000.00 (INR)
6.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	09th May,2025 To 16th May,2025	5,96,000.00 (INR)
7.	"Middle East Models of Infrastructures Developed "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London, Sheffield, (United Kingdom)	03rd June,2025 To 09 <sup>th</sup> June, 2025	5,96,000.00 (INR)

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8.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) & Zurich (Switzerland) (Europe)	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
9.	Leadership & Managerial Skills, Management & Business Administration	Cologne (Germany) and Barcelona (Spain) Europe	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
10.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities"	London & Manchester (United Kingdom)	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
11.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	03rd June, 2025 To 09th June, 2025	8,30,000.00 (INR)
12.	" Development of Urban Road Network (A)" Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification (B))" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Cologne (Germany) and Barcelona (Spain) Europe	16th July, 2025 To 23rd July, 2025	5,96,000.00 (INR)
13.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	16th July, 2025 To 23rd July, 2025	5,96,000.00 (INR)
14.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	16th July, 2025 To 23rd July, 2025	8,30,000.00 (INR)
15.	International Capacity Building Program on Smart City- Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Cologne (Germany) and Barcelona (Spain) Europe	16th July, 2025 To 23rd July, 2025	5,96,000.00 (INR)
16.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Tokyo, Hiroshima (Japan)	16th July, 2025 To 23rd July, 2025	7,06,000.00 (INR)
17.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	19th August, 2025 To 26th August, 2025	8,30,000.00 (INR)
18.	"Public health, Food, Civil Supplies, Lifestyle- Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London & Manchester (United Kingdom)	19th August, 2025 To 26th August, 2025	5,96,000.00 (INR)
19.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	23rd August, 2025 To 30th August, 2025	5,96,000.00 (INR)
20.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	23rd August, 2025 To 30th August, 2025	5,96,000.00 (INR)
21.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	23rd August, 2025 To 30th August, 2025	8,30,000.00 (INR)
22.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) & Zurich (Switzerland) (Europe)	23rd August, 2025 To 30th August, 2025	5,96,000.00 (INR)
23.	Japan's Model Of Infrastructure Development "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Tokyo, Hiroshima (Japan)	09th September, 2025 To 16th September, 2025	7,06,000.00 (INR)
24.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	09th September, 2025 To 16th September, 2025	8,30,000.00 (INR)

25.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) & Zurich (Switzerland) (Europe)	19th September,2025 To 26th September ,2025	5,96,000.00 (INR)
26.	“Sustainable Forestry Management with Community Participation” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	London & Manchester (United Kingdom)	19th September,2025 To 26th September ,2025	5,96,000.00 (INR)
27.	Leadership & Managerial Skills, Management & Business Administration	Indonesia	19th September,2025 To 26th September ,2025	5,96,000.00 (INR)
28.	“Seismology, Earthquake Engineering and Tsunami Disaster Mitigation” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	Switzerland & Netherlands (Europe)	19th September,2025 To 26th September ,2025	5,96,000.00 (INR)
29.	Leadership & Managerial Skills, Management & Business Administration	New York & Los Angeles, (United State)	19th September,2025 To 26th September ,2025	8,30,000.00 (INR)
30.	“Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification) (B)”& “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	New York & Los Angeles, (United State)	19th September,2025 To 26th September ,2025	8,30,000.00 (INR)
31.	“Community Based Disaster Risk Reduction (A)” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	Sydney, Melbourne (Australia)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
32.	“Middle East Models of Infrastructures Developed”& “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	London, Sheffield, (United Kingdom)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
33.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	Paris (France) & Zurich (Switzerland) (Europe)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
34.	Leadership & Managerial Skills, Management & Business Administration	Cologne (Germany) & Barcelona (Spain) Europe	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
35.	“Gender Mainstreaming Policies for Government Officers (A)” & “Smart and Sustainable Cities”	London & Manchester (United Kingdom)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
36.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	19th October, 2025 To 26 <sup>th</sup> October,2025	8,30,000.00 (INR)
37.	“ Development of Urban Road Network (A)”& Operation and Maintenance of Urban Water Supply System ( Water Quality and Purification) (B) ” & “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	Cologne (Germany) & Barcelona (Spain) Europe	16 <sup>th</sup> November, 2025 To 23 <sup>rd</sup> November, 2025	5,96,000.00 (INR)
38.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	16 <sup>th</sup> November, 2025 To 23 <sup>rd</sup> November, 2025	5,96,000.00 (INR)
39.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	16 <sup>th</sup> November, 2025 To 23 <sup>rd</sup> November, 2025	8,30,000.00 (INR)
40.	International Capacity Building Program on Smart City- Power, Health, Infrastructure, Building & Roads Development projects “Smart and Sustainable Cities” under Capacity Building program Technical Cooperation Program	Cologne (Germany) and Barcelona (Spain) Europe	16 <sup>th</sup> November, 2025 To 23 <sup>rd</sup> November, 2025	5,96,000.00 (INR)

The ICTSR a government-mandated institution dedicated to imparting training to officers of the Central Secretariat Service (CSS) and other organized or subsidiary services. These officers play a critical role in the formulation, execution, monitoring, and review of policies in Central Government Ministries and Departments, forming the backbone of governance. While it is acknowledged that, under GST regulations, services provided to institutions other than educational institutions are generally taxable, it is imperative to note that ICTSR is not an educational institution but a training institute exclusively catering to government officers and staff.

Basis for GST Exemption



1. Notification Dated 28.06.2017 (Heading 9964 Onwards):  
The Ministry of Finance, Department of Revenue, in its notification dated 28.06.2017 (enclosed for reference), stipulates GST exemptions for various services provided to the Government. This principle enables the Government to exempt specific services provided by agencies from the liability of GST payment.
2. Relevance to ICTSR's Functions:  
While the specific stipulation under Sl. No. 72 of the notification (Heading 9992) may not explicitly name ICTSR, the institute's role in imparting training to government officers aligns with the spirit and principle of the notification. ICTSR functions as a nonprofit organization, delivering training exclusively for government personnel, and its services merit consideration for exemption from GST liability.

#### GENERAL INSTRUCTIONS .

- Please ensure that candidate names and passport photocopies are submitted at least 60 days in advance. This allows the (ICTSR) to make necessary arrangements for travel, accommodations, faculty booking, visa processing, and program planning.
- For accompanying spouse and/or children (aged 5 to 12 and above), the estimated charges for the entire duration will be INR 4,69,000 plus 18% GST. Payment should be made in advance to ICTSR.
- Nominations will be accepted based on seat availability and receipt of the participation fee by the specified deadline.
- Please be aware that ICTSR will not provide accommodations before or after the designated program dates. Participants needing extended stays must arrange accommodations independently.
- The participation fee is non-refundable. However, substitutions can be made or fees adjusted for future nominations.
- Due to limited seats, it is advisable to submit nominations using the attached format as soon as possible to ensure availability. Nominations will be accepted based on seat availability and timely payment.
- An optional Business Class airfare add-on is available upon request for an extra charge of INR 6,96,000.000. plus 18% GST. Payment should be made in advance to ICTSR.
- The participants shall be awarded Certificate of Participation on successful completion of programme.

#### Payment

Upon receiving confirmation of your nomination, we kindly request that you proceed with making the payment in advance. Along with this, please ensure that you enclose the completed Registration Application Form . Your prompt attention to these matters will help facilitate a smooth registration process

#### Inclusions

1. Program Management Charges: This encompasses all aspects of program administration, including faculty compensation and study tour infrastructure expenses.
2. Travel Arrangements: It covers the cost of economy class airfare, luxurious AC coach transfers, and visits to various destinations. The package also includes return airport transfers, ensuring seamless travel experiences.
3. Visa and Clearances: The fee incorporates the expenses associated with visa procurement and related clearances.
4. Accommodation: Participants will be accommodated in a comfortable 4-star hotel. The package covers the stay cost.
5. Meals: Daily breakfast are provided throughout the study tour.
6. Insurance: Travel, medical, delay, and baggage loss insurance coverage is extended to each participant.
7. Site Visits: Participants will have the opportunity to engage in insightful site visits.

Rest assured, the study tour professional fee covers these extensive services to ensure a comprehensive and enriching experience for each participant.

**Study tour participant:-** The program is designed for a diverse group of professionals including officials from Central/State/Union Territory governments, Public Sector Undertakings (PSUs), autonomous bodies, boards, corporations, and various departments. It also caters to individuals holding positions such as Director General, Chairman, Managing Director, Director, General Manager, Managers, Chief Engineer/Engineers, Chief Executive Officers, Executives, Finance Officers, Decision Makers, Urban Planners, Architects, Landscape Architects, representatives from cultural organizations, and elected officials.

Participants will have the opportunity to engage in a comprehensive itinerary that includes a range of activities. This encompasses visits to various projects, interactions with city officials, on-site inspections of ongoing projects, and meetings with community leaders. The program focuses on cities undergoing significant transformation and the revitalization of underdeveloped neighborhoods.

The site visits are thoughtfully planned to provide firsthand exposure to facilities offering essential services to urban areas. This hands-on experience aims to offer participants valuable insights into the operational aspects and challenges of these facilities, contributing to a deeper understanding of urban development dynamics.

**For Indian Council for Training & Social Research**



(Addl Director General)