



Indian Council for Training & Social Research

(An ISO 9001:2015 Organisation)

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New Delhi, Dated 31st March, 2025

TO,

By Registered Speed Post

The Principal Secretary To Chief Minister
Rajasthan Jaipur And Chairman Riico Jaipur
Rajasthan 302005

Subject: Knowledge Co-creation Programme (International Study Tour) - Call for Nominations

Dear Sir/Madam,

The Indian Council for Training & Social Research (ICTSR) registered Under the Societies Registration Act XXI of 1860 serves as a autonomous body for different sectors of the Indian industry. The primary objective of ICTSR is to provide training to officers belonging to the Central/State Government Service, as well as officers from other organized/subsidiary services that operate within the State and Central Government. This training aims to enhance the skills, knowledge, and capabilities of these officers, enabling them to perform their duties more effectively and efficiently. In essence, ICTSR plays a crucial role in the professional development of government officers, contributing to the overall improvement of administrative services within the central and state government.

In response to the demands of today's rapidly changing business environment, continuous evolution and enhancement of one's knowledge base are essential. While experiential learning remains invaluable, staying abreast of emerging technologies and best practices, particularly in technical realms, is imperative for project productivity and overall work effectiveness. We are thrilled to introduce our specialized program, the Study Tour for Construction Professionals, meticulously designed for executives and decision-makers in various sectors including local, state, and central government, as well as the corporate sphere. By facilitating international tours, our program aims to provide participants with a comprehensive understanding of cutting-edge practices and innovations globally. As India positions itself on the global stage, this initiative is poised to empower participants with the insights and exposure required to contribute effectively to the nation's growth.

ICTSR has planned to organise the international study tours on different topics in below mentioned cities:-

S.NO.	Title of Programme	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant (GST Exempted)
1.	Leadership & Managerial Skills, Management & Business Administration	London & Sheffield (United Kingdom)	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
2.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) & Zurich (Switzerland) (Europe)	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
3.	Leadership & Managerial Skills, Management & Business Administration	Cologne (Germany) & Barcelona (Spain) (Europe)	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
4.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities"	London & Manchester (United Kingdom)	03rd June, 2025 To 09th June, 2025	5,96,000.00 (INR)
5.	Leadership & Managerial Skills, Management & Business Administration	New York & Los Angeles, (United State)	03rd June, 2025 To 09th June, 2025	8,30,000.00 (INR)

6.	"Development of Urban Road Network (A)" Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Cologne (Germany) and Barcelona (Spain) (Europe)	16 th July, 2025 To 23 rd July, 2025	5,96,000.00 (INR)
7.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	16 th July, 2025 To 23 rd July, 2025	5,96,000.00 (INR)
8.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles (United State)	16 th July, 2025 To 23 rd July, 2025	8,30,000.00 (INR)
9.	Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Cologne (Germany) & Barcelona (Spain) (Europe)	16 th July, 2025 To 23 rd July, 2025	5,96,000.00 (INR)
10.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Tokyo & Hiroshima (Japan)	16 th July, 2025 To 23 rd July, 2025	7,06,000.00 (INR)
11.	Leadership & Managerial Skills, Management & Business Administration	New York & Los Angeles, (United State)	19 th August, 2025 To 26 th August, 2025	8,30,000.00 (INR)
12.	"Public health, Food, Civil Supplies, Lifestyle- Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London & Manchester (United Kingdom)	19 th August, 2025 To 26 th August, 2025	5,96,000.00 (INR)
13.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) & Zurich (Switzerland) (Europe)	23 rd August, 2025 To 30 th August, 2025	5,96,000.00 (INR)
14.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	23 rd August, 2025 To 30 th August, 2025	5,96,000.00 (INR)
15.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	23 rd August, 2025 To 30 th August, 2025	8,30,000.00 (INR)
16.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) & Zurich (Switzerland) (Europe)	23 rd August, 2025 To 30 th August, 2025	5,96,000.00 (INR)
17.	Leadership & Managerial Skills, Management & Business Administration	New York & Los Angeles, (United State)	09 th September, 2025 To 16 th September, 2025	7,06,000.00 (INR)
18.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	09 th September, 2025 To 16 th September, 2025	8,30,000.00 (INR)
19.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) & Zurich (Switzerland) (Europe)	19 th September, 2025 To 26 th September, 2025	5,96,000.00 (INR)
20.	"Sustainable Forestry Management with Community Participation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London & Manchester (United Kingdom)	19 th September, 2025 To 26 th September, 2025	5,96,000.00 (INR)
21.	Leadership & Managerial Skills, Management & Business Administration	Indonesia	19 th September, 2025 To 26 th September, 2025	5,96,000.00 (INR)
22.	"Seismology, Earthquake Engineering and Tsunami Disaster Mitigation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Switzerland & Netherlands (Europe)	19 th September, 2025 To 26 th September, 2025	5,96,000.00 (INR)
23.	Leadership & Managerial Skills, Management & Business Administration	New York & Los Angeles, (United State)	19 th September, 2025 To 26 th September, 2025	8,30,000.00 (INR)

24.	"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)"& "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	New York & Los Angeles, (United State)	19th September,2025 To 26th September ,2025	8,30,000.00 (INR)
25.	"Community Based Disaster Risk Reduction (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Sydney, Melbourne (Australia)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
26.	"Middle East Models of Infrastructures Developed"Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London, Sheffield, (United Kingdom)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
27.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) & Zurich (Switzerland) (Europe)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
28.	Leadership & Managerial Skills, Management & Business Administration	Cologne (Germany) & Barcelona (Spain) Europe	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
29.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities"	London & Manchester (United Kingdom)	19th October,2025 To 26th October,2025	5,96,000.00 (INR)
30.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	19th October, 2025 To 26 th October,2025	8,30,000.00 (INR)
31.	" Development of Urban Road Network (A)"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Cologne (Germany) & Barcelona (Spain) Europe	16 th November, 2025 To 23 rd November, 2025	5,96,000.00 (INR)
32.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	16 th November, 2025 To 23 rd November, 2025	5,96,000.00 (INR)
33.	Leadership & Managerial Skills, Management & Business Administration	New York, & Los Angeles, (United State)	16 th November, 2025 To 23 rd November, 2025	8,30,000.00 (INR)
34.	International Capacity Building Program on Smart City- Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Cologne (Germany) and Barcelona (Spain) Europe	16 th November, 2025 To 23 rd November, 2025	5,96,000.00 (INR)
35.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	19th December,2025 To 26th December,2025	8,30,000.00 (INR)
36.	"Public heath, Food, Civil Supplies, Lifestyle- Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	London & Manchester (United Kingdom)	19th December,2025 To 26th December,2025	5,96,000.00 (INR)
37.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	06 th December,2025 To 13th December,2025	5,96,000.00 (INR)
38.	International Capacity Building Program on Smart City- Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program	Paris (France) Zurich (Switzerland) (Europe)	06th December,2025 To 13th December,2025	5,96,000.00 (INR)
39.	Leadership & Managerial Skills, Management & Business Administration	New York, Los Angeles, (United State)	06th December,2025 To 13th December,2025	8,30,000.00 (INR)
40.	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	09th December,2025 To 16th December,2025	5,96,000.00 (INR)

GENERAL INSTRUCTIONS .

- Please ensure that candidate names and passport photocopies are submitted at least 46 days in advance. This allows the (ICTSR) to make necessary arrangements for travel, accommodations, faculty booking, visa processing, and program planning.
- For accompanying spouse and/or children (aged 5 to 12 and above), the estimated charges for the entire duration will be INR 3,69,000. Payment should be made in advance to ICTSR.
- Nominations will be accepted based on seat availability and receipt of the participation fee by the specified deadline.
- Please be aware that ICTSR will not provide accommodations before or after the designated program dates. Participants needing extended stays must arrange accommodations independently.
- The participation fee is non-refundable. However, substitutions can be made or fees adjusted for future nominations.
- Due to limited seats, it is advisable to submit nominations using the attached format as soon as possible to ensure availability. Nominations will be accepted based on seat availability and timely payment.
- An optional Business Class airfare add-on is available upon request for an extra charge of INR 6,96,000.000. Payment should be made in advance to ICTSR.
- The participants shall be awarded Certificate of Participation on successful completion of programme.

Payment

Upon receiving confirmation of your nomination, we kindly request that you proceed with making the payment in advance. Along with this, please ensure that you enclose the completed Registration Application Form. Your prompt attention to these matters will help facilitate a smooth registration process.

Inclusions

1. **Travel Arrangements:** It covers the cost of economy class airfare, luxurious AC coach transfers, and visits to various destinations. The package also includes return airport transfers, ensuring seamless travel experiences.
2. **Visa and Clearances:** The Visa fee incorporates the expenses associated with visa procurement and related clearances.
3. **Accommodation:** Participants will be accommodated (Twine Sharing) in a comfortable 4-star hotel. The package covers the stay cost.
4. **Meals:** Daily breakfast & Dinner are provided throughout the study tour.
5. **Insurance:** Travel, medical, delay, and baggage loss insurance coverage is extended to each participant.
6. **Site Visits:** Participants will have the opportunity to engage in insightful site visits.

Rest assured, the study tour professional fee covers these extensive services to ensure a comprehensive and enriching experience for each participant.

Study tour participant:- The program is designed for a diverse group of professionals including officials from Central/State/Union Territory governments, Public Sector Undertakings (PSUs), autonomous bodies, boards, corporations, and various departments. It also caters to individuals holding positions such as Director General, Chairman, Managing Director, Director, General Manager, Managers, Chief Engineer/Engineers, Chief Executive Officers, Executives, Finance Officers, Decision Makers, Urban Planners, Architects, Landscape Architects, representatives from cultural organizations, and elected officials.

Participants will have the opportunity to engage in a comprehensive itinerary that includes a range of activities. This encompasses visits to various projects, interactions with city officials, on-site inspections of ongoing projects, and meetings with community leaders. The program focuses on cities undergoing significant transformation and the revitalization of underdeveloped neighborhoods.

The site visits are thoughtfully planned to provide firsthand exposure to facilities offering essential services to urban areas. This hands-on experience aims to offer participants valuable insights into the operational aspects and challenges of these facilities, contributing to a deeper understanding of urban development dynamics.

For Indian Council for Training & Social Research



K P Singh, IAS (Retd)
(Addl Director General)



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Ref No:- EDP /SAC/63-63-969

New Delhi, Dated 31st March, 2025

To,

By Registered Speed Post

The Principal Secretary To Chief Minister
Rajasthan Jaipur And Chairman Riico Jaipur
Rajasthan 302005

Subject: Executive Development Program - Call for Nominations

Dear Sir/Madam,

The Indian Council for Training & Social Research (ICTSR), registered Under the Societies Registration Act XXI of 1860, serves as a autonomous body for different sectors of the Indian industry. The primary objective of ICTSR is to provide training to officers belonging to the Central/State Government Service, as well as officers from other organized/subsidiary services that operate within the State and Central Government. This training aims to enhance the skills, knowledge, and capabilities of these officers, enabling them to perform their duties more effectively and efficiently. In essence, ICTSR plays a crucial role in the professional development of government officers, contributing to the overall improvement of administrative services within the central and state government.

These training topics hold significant relevance for modern government operations. Office Systems and E-Governance are crucial for streamlining administrative processes and embracing technology-driven citizen services. Stress Management ensures the mental and emotional health of government officials, translating to better decision-making. Project and Financial Management are essential for efficient resource allocation and successful project execution. Quality Control maintains high standards in government projects, while Record and Database Management facilitate informed decisions and transparency. Change Management enables smooth transitions, and Gender Sensitivity fosters an inclusive workplace. Leadership, Public Procurement, and Contract Management are vital for effective governance, and understanding the Right to Information Act ensures transparency. Digital Transformation enhances service delivery, and Hazardous Waste Management aligns with environmental goals. Overall, these topics collectively empower government employees, promote ethical practices, and elevate the efficiency and accountability of public service endeavors.

Executive Development Programmes

S.NO.	Title of Programme	Programme Date (Duration 2 Days)	Venue	Course Fee INR Per Participant (GST Exempted)	
				Residential (Twine Sharing) (Rs)	Residential (Single Sharing) (Rs)
1.	Leadership & Managerial Skills, Management & Business Administration	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
2.	Emotional intelligence for Effective Leadership & Work Life Balance	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
3.	Public Procurement and Contracts management	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
4.	Systematic Problem Solving, Conflict resolution and change Management	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
5.	Negotiation & Conflict Resolution Strategies	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
6.	Professional Work & Personal Life Balance for High Productivity in Organization	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
7.	Environment, Social and Governance (ESG)- Way to Sustainability	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
8.	Corporate Social Responsibility (CSR)- Business meets Community for Sustainable Development	08th & 09th June, 2025	Leh- UT Of Ladakh, India	66,600.00 (INR)	78,900.00 (INR)
9.	Leadership & Managerial Skills, Management & Business Administration	14-15 July, 2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)

10.	e-governance & Advance IT Tools: Transforming Government Sector" & GST Under Capacity Building	14-15 July,2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)
11.	"Public Procurement, E – Procurement, Govt. E-Marketplace (GeM) , PFMS & GST " Under Capacity Building program	14-15 July,2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)
12.	"Stress & Stress Management & Staff Development inImproving Enhancing Efficiency and Behavioral Skills"	14-15 July,2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)
13.	Quality Control and Quality Assurance in Concrete Construction including Extreme weather Concreting	14-15 July,2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)
14.	Book Keeping & Accounting, Accounting Standards & Strategy to Implement AccrualSystem of Accounting in Government Departments Autonomous Bodies & PSUs.	14-15 July,2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)
15.	Government e-Market place (Portal), Procurement from, GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	14-15 July,2025	Kathmandu (Nepal)	66,600.00 (INR)	78,900.00 (INR)
16.	Leadership & Managerial Skills, Management & Business Administration	28-29 July,2025	Manali (Himachal Pradesh), India	66,600.00 (INR)	78,900.00 (INR)
17.	Emotional intelligence for Effective Leadership & Work Life Balance	28-29 July,2025	Manali (Himachal Pradesh), India	66,600.00 (INR)	78,900.00 (INR)
18.	Public Procurement and Contracts management	28-29 July,2025	Manali (Himachal Pradesh), India	66,600.00 (INR)	78,900.00 (INR)
19.	Systematic Problem Solving, Conflict resolution and change Management	28-29 July,2025	Manali (Himachal Pradesh), India	66,600.00 (INR)	78,900.00 (INR)
20.	Negotiation & Conflict Resolution Strategies	28-29 July,2025	Manali (Himachal Pradesh), India	66,600.00 (INR)	78,900.00 (INR)
21.	Professional Work & Personal Life Balance for High Productivity in Organization	28-29 July,2025	Manali (Himachal Pradesh), India	66,600.00 (INR)	78,900.00 (INR)

In addition to the above programme other customized Executive Development Programs to the destinations of choice can be organized.

GENERAL INSTRUCTIONS

- Once you receive confirmation from our end, you can proceed with booking the tickets.
- Upon successful completion of the program, participants will receive a Certificate of Participation.
- The fee for the non residential program includes the professional training fee, as well as lunch and refreshments provided during the training sessions. Once the fee is paid, it is non-refundable, but substitutions are permissible.
- "Participants who choose the residential program are required to check in at the hotel one day before the course starts and check out on the day after the course ends."

Inclusions:

- Accommodation in 4 star hotel
- Daily breakfast & Lunch Dinner for each participant

Payment

Accommodation will be provided for those who confirm their stay with advance payment before the program begins.

Transportation: Candidates are responsible for their own arrangements to reach the venue. For participants choosing residential accommodation, please proceed directly to the hotel for check-in.

ADMISSION PROCEDURE

Admission will be granted strictly on a first-come, first-served basis. Notification regarding the nominee's acceptance into the program will be promptly communicated following the receipt of the nomination.

Please take the necessary actions and we look forward to receiving your confirmation and further response as soon as possible.

Yours Truly,

For Indian Council for Training & Social Research

Deepak Kumar

Add Director (TRG)