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21/12/22

No.45020/20/2021-IPS.II  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya

20.12.2022

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Dr Secy Home  
Dr Secy Dept

North Block, New Delhi-1  
Dated, the 14 December, 2022

To,

14 DEC 2022

MSLA

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The Chief Secretaries of all State Governments/UTs  
The Director General of Police of All State Governments/UTs

22/12/22

**Sub:- Online filing of Immovable Property Return (IPR)-2022 by  
IPS officers - reg.**

कामिक (क-1) विभाग

राजस्थान, जयपुर

पत्र संख्या 1059456

दिनांक 23/12/2022

Sir,

I am directed to refer to the subject cited above and to state that in terms of Rule 16(2) of All India Services (Conduct) Rules, 1968, every member of the service shall submit his/her Immovable Property Return (IPR) in the prescribed form by 31<sup>st</sup> January of every year in respect of the previous year ending 31<sup>st</sup> December.

2. The Immovable Property Return for the year 2022 is required to be filed online latest by 31.01.2023 at <https://ips.gov.in> or <https://sparrow-ips.eoffice.gov.in> by using existing nic-e-Mail ID and password. In this connection, a 'User Manual' to facilitate filling up the online Immovable Property Return (IPR) is available at welcome page of SPARROW. The Immovable Property Return for the year 2022 online, after filing, is required to be authenticated by using the Digital Signature Certificate (DSC) already issued under SPARROW. Immovable Property Return filed in any other form shall not be accepted.

3. It is clarified that filing of Immovable Property Return under Rule 16 of the All India Services (Conduct) Rule, 1968 by all IPS officers is **mandatory**. In case the officer fails to submit the IPR (online) within the stipulated time limit, his/her vigilance clearance will be denied in terms of DoPT OM No.104/33/2005-AVD.I dated 7.9.2011. Furthermore, as per DoPT notification dated 30.12.2021, timely submission of IPR has been made mandatory for appointment in the next level of pay in the pay matrix. No request for condonation of delay in filing of IPR will be entertained by the Ministry of Home Affairs.

Dr. J. K.  
23/12/2022

4. In view of the above, it is requested that these instructions may widely be circulated to all concerned officers for strict compliance. In case of any difficulty in accessing IPR module through SPARROW, the grievances may be sent to [support-sparrow@nic.in](mailto:support-sparrow@nic.in) or [sparrow.ips@nic.in](mailto:sparrow.ips@nic.in).

Yours faithfully,



(Anant Kishore Saran  
Joint Secretary (Police-I  
Tel. No.2309 3256

Copy forwarded for necessary action to:

1. All Ministries/Department of Government of India.
2. JS (UT Division), Ministry of Home Affairs, New Delhi-in respect of AGMU Cadre.
3. Director IB, CBI
4. Secretary (R)/Secretary (S)
5. DGs, BSF/CRPF/CISF/SSB/ITBP/NSG/NIA/NCB/BPR&D/Civil Defence.
6. Director NPA, NCRB, NICFS, NEPA
7. President Secretariat/Cabinet Secretariat/PMO
8. Director (NIC-MHA)- for uploading on MHA website under what's new and Immovable Property Return (IPR) – related orders/instructions.